

**Minutes of the KenCom Operations Board Meeting  
Held, Wednesday, April 18<sup>th</sup>, 2017  
9:00 a.m.**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Josh Flanders	OFD	X	
Armando Sanders	MPD	X(9:03a.m.)	
Mike Peters	KCSO	X	
Tim Fairfield	BKFD	X	
Jonathan Whowell	PPD	X(9:03a.m.)	
Larry Hilt	YPD	X	
Joe Severson	Village of Newark		X
Jeff Mathre	NFD		X
Jeff Spang	LRFFD	X	
Tim Wallace	LSFD	X	
Nathan King	SFD	X	
James Jensen	OPD	X	
Thomas Meyers	MFD		X
Dave Kunkel	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Bonnie Walters, KenCom Administrative Assistant; Larry Nelson, KenCom Executive Board; Jennette Welter-Fichtel, KenCom Supervisor; Brad Delphy, Oswego Police Department; Mike Pruski, Sandwich Fire Department.

Josh Flanders called the meeting to order and requested a roll call of the membership. Eight of the fourteen members were present which resulted in having a quorum for voting purposes.

Flanders called for approval of the agenda. Fairfield made a motion to approve the agenda as submitted, seconded by Jensen. All members present voting aye. Motion carried.

Flanders called for Public Comment – None

Flanders called for Correspondence – None

Staff Report – Bergeron gave a report on Personnel as follows: KenCom held orientation and testing for 34 applicants on Friday, April 7<sup>th</sup> at Oswego Fire Station 1. KenCom has two employees currently on FMLA. Both are working intermittently. Training as follows: Training recertification through ICRMT for Sexual Harassment Prevention, Unlawful Harassment Prevention, Workplace Bullying and Violence Prevention has been completed. Five employees attended PSTC - Defeating Workplace Drama for Peak 9-1-1 Performance on March 20 at the Elgin 9-1-1 center. Two employees attended PSTC – Responder Risk and the 9-1-1 Professional on March 21 at the Elgin 9-1-1 Center. Two employees attended a training class on pipeline safety on March 21<sup>st</sup> in Joliet. Several dispatchers will be attending a training at Bristol Kendall Fire Department April 24-26 for Radio Drills for Structure Fires. Information as follows: Shift meetings were held on Friday, March 24<sup>th</sup>. KenCom is scheduled for a LEADS Security audit that will be due in May. County Technology is working with KenCom on this audit. Yearly preventative maintenance was performed on the Viper phone system. Future back-up center rotation dates are included in the packet. The April backup date has been changed to Thursday April 20<sup>th</sup>. National

Telecommunicator's Week was April 9<sup>th</sup> – 15<sup>th</sup>. Our annual banquet was held on Thursday, April 13<sup>th</sup> from 6-8 p.m. at the Kennedy Pointe Restaurant. Economic Interest Statements were mailed out and must be returned to the County Clerk by May 1<sup>st</sup>, 2017. Wireless 9-1-1 statistics for the month of March 2017 represented 76% of calls received.

Jonathan Howell and Armando Sanders joined the meeting at 2:03 p.m.

Consent Agenda – Flanders called for approval of the consent agenda. Jensen made a motion, seconded by Fairfield to approve the consent agenda which includes approval of the March 2017 Treasurer's Report, the March 15<sup>th</sup>, 2017 Operation Board Minutes, and March 15<sup>th</sup>, 2017 Special Operation Board Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:  
Strategic Planning Committee Report – No Report.

Personnel Committee Report – No Report.

Executive Board Report – Nelson stated it has not been voted on, but they have successfully negotiated a contract with Motorola for the replacement of the Radio Console Equipment. Nelson noted the annual joint Operations/Executive Board meeting is May 25<sup>th</sup> at 5:30 p.m. at Kennedy Pointe Restaurant.

Finance Committee Report:

Operation Bills – Fairfield made a motion to approve the April 2017 bills for payment in the amount of \$176,763.66 seconded by King. Discussion. A roll call vote was taken with all ten members present voting aye. Motion carried.

Surcharge Bills – Fairfield made a motion to approve the April 2017 bills for payment in the amount of \$84,403.83, seconded by Spang. Discussion. A roll call vote was taken with all ten members present voting aye. Motion carried.

Anticipated Expenses – Bergeron reviewed the anticipated expenses as follows: Replacement for a Viper Phone System Sonic Box at the backup center for an amount not to exceed \$440.00; GIS Computer for an amount not to exceed \$1,400.00. Jensen made a motion, seconded by Fairfield to approve the anticipated expenses not to exceed \$1,840.00. Discussion. A roll call was taken with all ten members voting aye. Motion carried.

Flanders called for Old Business:

Backup Power for the Montgomery Water Tower – No Report

CAD Recommendation – Spang made a motion to recommend the Tyler/New World CAD to the Finance Committee, seconded by Jensen. Discussion ensued. All members present voting aye. Motion carried.

Grundy County 9-1-1 Backup – Flanders reviewed the Grundy County 9-1-1 Backup proposal. During discussion Fairfield stated the proposal will give KenCom an in depth redundant system with multiple paths. After discussion there was a consensus by the board to recommend the Grundy County 9-1-1 Backup to the Finance Committee.

Radio Console Equipment Replacement – Jensen made a motion to recommend Motorola for the Radio Console Equipment Replacement to the Finance Committee, seconded by Fairfield. During discussion Nelson stated Motorola has the state bid and there is also buying incentive if purchased by June 1, 2017. All members present voting aye. Motion carried.

Any Other Old Business – None

Flanders called for New Business:

Policy and Procedures – None

Will County Intergovernmental Agreement – Fairfield made a motion to recommend to the Finance Committee to move forward with the Will County Intergovernmental Agreement that uses Grundy County as KenCom’s backup, seconded by Spang. Discussion. All members present voting aye. Motion carried.

Semi-Annual Closed Session Review – Jensen made a motion for the closed session meeting minutes to remain closed, seconded by Fairfield. All members present voting aye. Motion carried.

Any Other New Business – None

Flanders stated the next Operations Board Meeting is Wednesday, May 25<sup>th</sup>, 2017 at 5:30 p.m. at Kennedy Pointe Restaurant, 2245 Kennedy Rd, Yorkville IL 60560. Fairfield made a motion to adjourn the meeting, seconded by Jensen. All members present voting aye. Meeting adjourned at 9:55 a.m.

Respectively Submitted,

Bonnie Walters  
Recording Secretary