

**Minutes of the KenCom Operations Board Meeting  
Held, Thursday, May 25<sup>th</sup>, 2017  
5:30 p.m.**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Josh Flanders	OFD	X	
Daniel Meyers	MPD	X(5:39p.m.)	
Mike Peters	KCSO	X	
Tim Fairfield	BKFD	X	
Jonathan Whowell	PPD	X	
Terry Klingel	YPD	X(5:39p.m.)	
Joe Severson	Village of Newark		X
Jeff Mathre	NFD		X
Jeff Spang	LRFFD	X	
Tim Wallace	LSFD	X	
Mike Pruski	SFD	X	
James Jensen	OPD	X	
Thomas Meyers	MFD		X
Dave Kunkel	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Bonnie Walters, KenCom Administrative Assistant; Jeff Burgner, Oswego Police Department; Judy Gilmour, Kendall County Board; Michael Hitzemann, Bristol Kendall FD; Darald Nelson, Village of Newark; Mike Veseling, Oswego FD; Larry Nelson, Member-At-Large; Greg Witek, Little Rock Fox FD; Luis Perez, Village of Oswego; Scott Mulliner, City of Plano.

Josh Flanders called the meeting to order and requested a roll call of the membership. Eight of the fourteen members were present which resulted in having a quorum for voting purposes.

Flanders called for approval of the agenda. Jensen made a motion to approve the agenda as submitted, seconded by Spang. All members present voting aye. Motion carried.

Flanders called for Public Comment – None

Flanders called for Correspondence – Bergeron noted KenCom had received an email from a citizen who wanted to compliment Jennette Welter-Fichtel, who was the fire dispatcher, and the KenCom dispatchers who handled a multi vehicle accident with extrication and a helicopter to the scene on May 7<sup>th</sup>. The citizen commented on how the dispatcher remained calm under pressure and how she was able to keep a sense of order over the radio. The citizen commented that he had 28 years of dispatch/technical experience at Du-Comm Public Safety and he knows when an incident goes well “from our end” and this is an example on how it should be done. Bergeron received an email from Oswego Fire Department in regards to a missing person they had and what a great job fire dispatcher Ashley Conrad did. The police dispatch was also heard in the background and overall the staff working did a great job as a team.

Bergeron stated there was another incident of an out of state missing person and the family was looking for that individual and dispatcher Ashley Conrad went above and beyond and found that individual. The family came to show their appreciation to the Sheriff’s Office and Ashley Conrad attended.

Bergeron stated Illinois NENA sent out an email this morning in reference to SB1839 to try and extend the 9-1-1 Act past June 30, 2017. Bergeron reviewed the email and they are requesting all 9-1-1 centers

take the second sheet in the letter and put their letter head on it and reach out to all our legislators by 11 a.m. tomorrow morning and wanted to know the Boards position whether or not to move forward with their request. After discussion it was decided not to move forward with their request.

Staff Report – Bergeron gave a report on Personnel as follows: KenCom held typing tests for twelve applicants, to which seven passed. Interviews will be scheduled in the near future. KenCom has two employees currently on FMLA. Both are working intermittently. Training as follows: Six KenCom employees attended a live training event with Bristol Kendall and provided dispatch services for the drill exercises. Information as follows: Heather Gutierrez was voted KenCom Telecommunicator of the Year during National Telecommunicator Week. Heather Gutierrez and Mike Hoffer were nominated for the Telecommunicator of the Year for the Kendall County Chief’s Association. Awards were presented at the Respect for Law Enforcement Banquet held Friday, May 12<sup>th</sup>, where Heather Gutierrez was presented with the Telecommunicator of the Year Award. There was a Dresden Nuclear Drill held on Wednesday, April 19<sup>th</sup>. KenCom submitted the LEADS Security Audit. A thank you to County Technology who worked with KenCom on this audit. Stein attended a meeting for the Prairiefest planning at the Oswego Police Department on Thursday, May 11<sup>th</sup>. The Director attended the Regional 9-1-1 Meeting hosted by Will County ETSB on Thursday, May 11<sup>th</sup>. Future back-up center rotation dates are contained in the packet. Wireless 9-1-1 statistics for the month of April 2017 represented 77% of calls received.

Consent Agenda – Flanders called for approval of the consent agenda. Whowell made a motion, seconded by Jensen to approve the consent agenda which includes approval of the April 2017 Treasurer’s Report, and the April 18<sup>th</sup>, 2017 Operation Board Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:  
Strategic Planning Committee Report – No Report

Personnel Committee Report – No Report

Executive Board Report – No Report

Finance Committee Report:

Operation Bills – Jensen made a motion to approve the May 2017 bills for payment in the amount of \$204,733.82 seconded by Fairfield. Discussion. A roll call vote was taken with all ten members present voting aye. Motion carried.

Surcharge Bills – Jensen made a motion to approve the May 2017 bills for payment in the amount of \$38,126.03, seconded by Fairfield. Discussion. A roll call vote was taken with all ten members present voting aye. Motion carried.

Anticipated Expenses – None

Flanders called for Old Business:

Backup Power for the Montgomery Water Tower – No Report

Radio Console Equipment Connection – Flanders stated at the last meeting it was discussed about the triangle between Kendall, Grundy and Will. It was later learned that the path to Will County will not work like they hoped so the other option is Starcom. Jensen made a motion to approve the new backup between Kendall, Grundy and Starcom, seconded by Fairfield. Discussion. All members present voting aye. Motion carried.

Any Other Old Business – None

Flanders called for New Business:  
Policy and Procedures – None

Closed Session Audio Destruction – Klingel made a motion to approve the closed session audio destruction from the October 14<sup>th</sup>, 2015 meeting, seconded by Whowell. All members present voting aye. Motion carried.

Any Other New Business – None

Flanders stated the next Operations Board Meeting is Wednesday, June 15<sup>th</sup>, 2017 at 2:00 p.m. Spang made a motion to adjourn the meeting, seconded by Klingel. All members present voting aye. Meeting adjourned at 5:46 p.m.

Respectively Submitted,

Bonnie Walters  
Recording Secretary