

**COUNTY OF KENDALL, ILLINOIS
ADMIN HR MEETING
County Office Building
111 W. Fox Street, Room 210; Yorkville
Monday, July 1, 2019**

CALL TO ORDER - Chair Elizabeth Flowers called the meeting to order at 5:30 p.m.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers	Present		
Scott Gengler	Present		
Judy Gilmour		5:32pm	
Matthew Prochaska	Here		
Robyn Vickers	Here		

Others in Attendance: Meagan Briganti, Bob Jones, Matt Kinsey, Scott Koeppe

APPROVAL OF AGENDA – Motion made by Member Vickers second by Member Gengler to approve the agenda. **With four members voting aye, the agenda was approved by a 4 -0 vote.**

APPROVAL OF MINUTES – Motion made by Member Prochaska second by Member Vickers to approve the June 19, 2019 minutes. **With four members voting aye, the minutes were approved by a 4-0 vote.**

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

- *Treasurer* – Mr. Jones presented information as a follow up to Washington National’s visit regarding how many employees were on optional benefit programs. Based on the numbers presented the committee thought it would be beneficial to add Washington National as an optional program. **There was consensus to add Washington National during open enrollment this year as an optional benefit program for employees.**
- *Administration Department* – Mr. Koeppe referenced page 4 of the packet for the July 2, 2019, Board Meeting which lists the items on the Consent Agenda. This is the first time there will be a Consent Agenda. Mr. Koeppe did an overview of how it works.

PUBLIC COMMENT - None

COMMITTEE BUSINESS

- *Discussion of Shared Services with Other Local Governments in the County* – Mr. Koeppe explained that he and Ms. Briganti attended a meeting with other local municipalities about possibly sharing services like purchasing, staffing and other

essential services that could yield a cost savings. As opportunities come up Mr. Koepfel will share with the County Board.

- *Discussion and Approval of Revised Technology Services 5 Year Plan* – Mr. Kinsey went over the 5-year Technology Plan which outlines capital costs for the next five years. Mr. Kinsey noted that many of the improvements have been delayed each year and cannot be delayed much longer. Member Vickers made a motion, second by Member Gengler to forward the plan to Finance Committee. **With five members present voting aye the motion carried.**
- *Discussion of Kendall County Green Initiative* – Member Vickers indicated that there are many steps the County could be taking to minimize its carbon foot print. Staff is currently researching the use of water coolers instead of purchasing bottled water. Mr. Koepfel indicated that Ms. Briganti and Ms. Johnson had some ideas. Member Gilmour indicated that the Health and Environment Committee could take this project on. **There was consensus to move forward with the water cooler project and that Health and Environment Committee would research other projects.**
- *Discussion of Kendall County Facebook Page and other Social Media* – Mr. Koepfel explained that with the Sheriff and now the State Attorney's Office having a Facebook page he wanted to broach the subject at the County Board level. The idea would be to get an intern to launch the project. Member Prochaska indicated that he was fine with it but wanted to make sure it was monitored. He also wondered about archiving and keeping records. Member Gilmour indicated that the Forest Preserve has a Facebook Page and it has gotten very positive responses from the community.

EXECUTIVE SESSION - None

ITEMS FOR COMMITTEE OF THE WHOLE - None

ACTION ITEMS FOR COUNTY BOARD - None

ADJOURNMENT – Member Vickers made a motion to adjourn the meeting, second by Member Prochaska. **With five members voting aye, the meeting was adjourned at 6:14 p.m.**

Respectfully Submitted,

Mera Johnson
HR Risk Management & Compliance Coordinator