

**Minutes of the KenCom Operations Board Meeting
Held, Thursday, March 14th, 2018
2:00 p.m.**

Member	Agency	Present	Absent
Josh Flanders	OFD	X	
Daniel Meyers	MPD		X
Mike Peters	KCSO		X
Scott McCarty	BKFD	X	
Jonathan Whowell	PPD	X	
Larry Hilt	YPD	X	
Joe Severson	Village of Newark		X
Jeff Mathre	NFD	X	
Jeff Spang	LRFFD	X	
Tim Wallace	LSFD	X	
Nathan King	SFD	X	
James Jensen	OPD		X
Thomas Meyers	MFD		X
Dave Kunkel	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant; Heather Gutierrez, KenCom Supervisor; Larry Nelson, Finance Chair; Dwight Baird, Kendall County Sheriff.

Josh Flanders called the meeting to order and requested a roll call of the membership. Eight of the fourteen members were present which resulted in having a quorum for voting purposes.

Flanders called for approval of the agenda. Whowell made a motion to approve the agenda as submitted, seconded by Hilt. Discussion. All members present voting aye. Motion carried.

Flanders called for Public Comment – None

Flanders called for Correspondence – Bergeron noted Chief Mathre from the Newark Fire Department sent an email about how good the dispatchers did during the recent fires in Sandwich.

Staff Report – Bergeron gave a report on Personnel as follows: The two new employees are currently in Phase I of KenCom’s training program. Training as follows: Jennette Welter-Fichtel, Pamela Hurtig and Heather Gutierrez attended the APCO Leadership Symposium on Thursday, March 8th. Beverly Harmes and Heather Gutierrez will be attending the CORE Pipeline Simulated Training Exercise in Joliet on March 21st. Information as follows: KenCom has a new web address of www.KenCom911.com that will link directly back to KenCom’s webpage on the Kendall County website. National Public Safety Telecommunicator Week is April 8th-April 14th. The 4th annual Employee Appreciation and Service awards dinner is scheduled for Friday, April 13th at Kennedy Pointe Restaurant. The joint Executive/Operations Board Meeting is scheduled for May 24th at 5:30 p.m. at Kennedy Pointe Restaurant. Scheduled downtime of Istatus and NetMotion occurred on March 13th as we switched users from Comcast internet to ICN fiber. Equipment is on order for the ANI/ALI Gateway from West for connection to the Frontier/DeKalb router. Install is scheduled for June. Staff met with IT to work through considerations for Grundy County IT costs for staff and equipment in anticipation of them joining our CAD system. CAD Project Updates: The first build week for Fire RMS was held Feb 26th-Mar 2nd.

The final FRMS build week is scheduled for April 2nd through April 6th. The second build week for migrating Montgomery PD into the existing LERMS system took place March 5th through March 7th. We are currently working on making application for the LEADS interface on the new CAD system. We'll need to submit information on what wireless carrier is being used by each police agency to connect to LEADS from the MDC's. Wireless 9-1-1 statistics for the month of February 2018 represented 77% of calls received.

Consent Agenda – Flanders called for approval of the consent agenda. Spang made a motion, seconded by Whowell to approve the consent agenda which includes approval of the February 2018 Treasurer's Report and February 14th, 2018 Operation Board Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:
Strategic Planning Committee Report – No Report

Personnel Committee Report – No Report

Executive Board Report – Nelson stated the Executive Board unanimously voted to move forward with an Intergovernmental Agreement with Grundy County for CAD (Computer Aided Dispatch) and RMS (Records Management System) services, subject to final approval once completed.

Finance Committee Report:

Operation Bills – Spang made a motion to approve the March 2018 bills for payment in the amount of \$194,664.67 seconded by McCarty. Discussion. A roll call vote was taken with all eight members present voting aye. Motion carried.

Surcharge Bills – Spang made a motion to approve the March 2018 bills for payment in the amount of \$85,178.38 seconded by McCarty. Discussion. A roll call vote was taken with all eight members present voting aye. Motion carried.

Anticipated Expenses – None

Flanders called for Old Business:

Tyler/New World CAD – Discussed in the staff report.

Grundy County 9-1-1 Backup – Bergeron stated Grundy County is still working to get connected to the Starcom radio system.

Everbridge – Whowell reached out to Everbridge and they would like to provide a 90-minute presentation to discuss all the different options they offer. The date they are looking at is Friday, March 23rd at 10 a.m. at the Plano Police Department.

Tyler/New World User Group – Bergeron stated they discussed at the last MABAS meeting about forming two user groups, one for Police and one for Fire. The user groups would meet on their own and jointly. Bergeron would like a joint meeting in the next couple of weeks to discuss nature codes. Bergeron requested that the fire departments send her the representative from their agency who will be on the user group.

Any Other Old Business – None

Flanders called for New Business:

Policy and Procedures – Stein reviewed the policy contained in the packet. McCarty made a motion to approve the Fire Radio Communications policy, seconded by King. Discussion. All members present voting aye. Motion carried

Other New Business – None

Flanders stated the next Operations Board Meeting is Wednesday, April 18th, 2018 at 2:00 p.m. Spang made a motion to adjourn the meeting, seconded by McCarty. All members present voting aye. Meeting adjourned at 2:17 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary