

**Minutes of the KenCom Operations Board Meeting
Held, Thursday, December 19th, 2018
2:00 p.m.**

Member	Agency	Present	Absent
Josh Flanders	OFD	X	
Phil Smith	MPD	X	
Mike Peters	KCSO	X	
Tim Fairfield	BKFD	X	
Jonathan Whowell	PPD	X	
Terry Klingel	YPD		X
Joe Severson	Village of Newark		X
Dave Kellogg	NFD		X
Jeff Spang	LRFFD	X	
Tim Wallace	LSFD	X	
Nathan King	SFD		X
James Jensen	OPD	X	
Thomas Meyers	MFD		X
Dave Kunkel	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant; Pamela Hurtig, KenCom Supervisor; Norm Allison, Plano Police Department; Patrick McMahon, Yorkville Police Department.

Josh Flanders called the meeting to order and requested a roll call of the membership. Eight of the fourteen members were present which resulted in having a quorum for voting purposes.

Flanders called for approval of the agenda. Jensen made a motion to approve the agenda as submitted, seconded by Fairfield. Discussion. All members present voting aye. Motion carried.

Flanders called for Public Comment – None

Flanders called for Correspondence – None

Staff Report – Bergeron gave a report on Personnel as follows: KenCom is fully staffed. Training as follows: KenCom dispatchers and supervisors attended sixteen hours of Tyler New World CAD training November 26th-December 7th. Information as follows: KenCom will be meeting with Grundy County on Thursday, December 20th to continue the project for the Viper phone system. CAD Project Updates as follows: On December 11th at 0600 hours the Tyler New World System went live. The servers came on-line as expected at 0600 hours and there was no downtime rendering us inoperable with the new system. Overall the go-live event was incredibly successful. We are still working on minor issues and tweaking of the software. Thank you to Plano PD, Oswego PD and KCSO for donating food and drinks on the go-live day. Thank you to Oswego FPD for making banners for KenCom to celebrate go-live. Thank you to each of the police agencies for sending a rep to KenCom on go-live day to help us work through any issues that came up. A special thank you to Tim Fairfield (BKFPD) and Josh Flanders (OFPD) for being present in KenCom throughout most of the week during go-live and helping us problem solve, enter data and for supporting our dispatchers at the fire desk. Wireless 9-1-1 statistics for the month of November 2018 represented 79% of 9-1-1 calls received.

Consent Agenda – Flanders called for approval of the consent agenda. Jensen made a motion, seconded by Spang to approve the consent agenda which includes approval of the November 2018 Treasurer’s Report and the November 14th, 2018 Operations Board Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:

Finance Committee Report:

Operation Bills – Fairfield made a motion to approve the December 2018 bills for payment in the amount of \$333,958.44 seconded by Jensen. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Surcharge Bills – Fairfield made a motion to approve the December 2018 bills for payment in the amount of \$56,885.32 seconded by Jensen. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Anticipated Expenses – None

Flanders called for Old Business:

Tyler/New World Update – Discussed in staff report.

Rapid SOS – Stein noted they received the approval last week and will be rolling out at the beginning of the new year.

Any Other Old Business – None

Flanders called for New Business:

Policy and Procedures – None

Other New Business – Peters stated they are looking to add a telephone number to bail bond sheets for people to contact local police agencies if they are required to turn in their firearms. He is compiling a list for KenCom for each agency for after hours.

Bergeron stated they booked a room for the Tyler/New World conference in April for Stein and were unable to find a room within the GSA pricing at \$149 near the conference. The closest they were able to find was for \$239 per night.

9-1-1 Call Load Study – Bergeron stated currently KenCom has four Geneva 9-1-1 trunks, three Blue Island 9-1-1 trunks and two wireless. The two wireless can no longer support the amount of wireless 9-1-1 calls received. Another reason for the study was to make sure they have enough trunks when doing the new phone system with Grundy County. AT&T came back with a recommendation to combine all the traffic on the landline and wireless circuits. This is a big change for KenCom but becoming an industry standard. Discussion ensued. Smith made a motion to move a recommendation forward to combine all 9-1-1 trunks, seconded by Jensen. All members present voting aye. Motion carried.

Closed Session – None

Flanders stated the next Operations Board Meeting is Wednesday, January 16th, 2019 at 2:00 p.m.

Fairfield made a motion to adjourn the meeting, seconded by Jensen. All members present voting aye. Meeting adjourned at 2:19 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary