

**KenCom Personnel Committee Meeting Minutes  
Held, October 18<sup>th</sup>, 2018  
8:04 a.m.**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Larry Nelson	Member At Large	X	
Greg Witek	Little Rock Fox Fire District	X	
Josh Flanders	Oswego Fire District	X	
James Jensen	Oswego Police Department	X	
Mike Hitzemann	Bristol Kendall Fire District		X

Others Present: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Bonnie Walters, Executive Assistant.

James Jensen called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the five member's present creating the necessary quorum for voting purposes.

Jensen called for a motion to approve the agenda as submitted. Witek made the motion, seconded by Flanders. Discussion. All members present voting aye. Motion carried.

Public Comments: None

Correspondence: None

Approval of Closed Session Minutes – Witek made a motion to approve the July 19<sup>th</sup>, 2018 closed session meeting minutes and do not release, seconded by Flanders. All members present voting aye. Motion carried.

Consent Agenda – Jensen asked for a motion to approve the Consent Agenda. Nelson made the motion, seconded by Witek, to approve the Consent Agenda as follows: Approval of the July 19<sup>th</sup>, 2018 Personnel Committee Minutes. All members present voting aye. Motion carried.

Jensen called for Old Business:  
Review of Employee Handbook – None

Other Old Business – None

Nelson called for New Business:  
Closed Session Audio Destruction – Flanders made a motion to approve the closed session audio destruction from February 16, 2017, seconded by Nelson. All members present voting aye. Motion carried.

Closed Session Semi Annual Review – Witek made a motion for the closed session meeting minutes to remain closed, seconded by Nelson. All members present voting aye. Motion carried.

2019 Personnel Committee Meeting Calendar – Witek made a motion to approve the 2019 Personnel Committee meeting calendar, seconded by Flanders. Discussion. All members present voting aye. Motion carried.

Other Business from the Floor – None

Closed Session – Flanders made a motion to move into closed session at 8:08 a.m. for the appointment, employment, compensation, discipline, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, Section 2.06 5 ILCS 120/2(c)(1), seconded by Witek. A roll call vote was taken with all four members voting aye. Motion carried.

Open session resumes at 8:47 a.m. The same members are present as before closed session.

Action After Closed Session – Flanders made a motion to grant two 90 day periods for leave, above and beyond FMLA leave for Alexandra Geltz, seconded by Witek. Discussion. All members present voting aye. Motion carried. Flanders made a motion to move forward to the Finance Committee the approval of ten hours additional for the Executive Assistant at a salaried position, seconded by Witek. Discussion. All members present voting aye. Motion carried.

Jensen stated the next Personnel Committee is Thursday, November 15<sup>th</sup>, 2018 at 8:00 a.m. Flanders made a motion to adjourn the meeting, seconded by Witek. All members present voted aye. Meeting adjourned at 8:51 a.m.

Respectively submitted,

Bonnie Walters  
Recording Secretary