

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMISSION MEETING MINUTES**

**MAY 5, 2020**

**I. Call to Order**

President Gilmour called the meeting to order at 7:11 pm in the Kendall County Board Room.

**II. Pledge of Allegiance**

The Pledge of Allegiance was recited at the beginning of the Kendall County Board meeting..

**III. Invocation**

Commissioner Prochaska offered an invocation during the Kendall County Board meeting.

**IV. Roll Call**

X	Cesich (Remote)	X	Gryder
X	Flowers (Remote)	X	Hendrix (Remote)
X	Gengler (Remote)	X	Kellogg (Remote)
X	Giles (Remote)	X	Prochaska (Remote)
X	Gilmour (Remote)	X	Vickers (Remote)

Commissioners Cesich, Flowers, Gengler, Giles, Gilmour, Gryder, Hendrix, Kellogg, Prochaska, and Vickers were all present. Commissioners Cesich, Flowers, Gengler, Giles, Gilmour, Hendrix, Kellogg, Prochaska, and Vickers participated remotely.

**V. Approval of Agenda**

Commissioner Gryder made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

**VI. Public Comment**

No public comments were offered from those in attendance.

**CONSTENT AGENDA**

**VII. Approval of Minutes**

- **Kendall County Forest Preserve District Commission meeting of April 21, 2020**

Director Guritz presented minutes for approval from the Kendall County Forest Preserve District Commission meeting of April 21, 2020.

**VIII. Approval of Claims for an Amount Not-to-Exceed \$14,541.38, which Sum Includes the Total for Claims Run 04020 (\$14,230.79) Plus an Additional \$310.60 for Konica-Minolta Copier Lease Agreement Charges Posted to the 041520F Claims Run**

Director Guritz presented claims for an amount not-to-exceed \$14,541.38. The claims total included photocopier charges incurred that were not presented for approval from the previous claims run.

Commissioner Flowers made a motion to approve the consent agenda. Seconded by Commissioner Hendrix.

Motion: Commissioner Flowers					
Second: Commissioner Hendrix					
<b>Roll call: Consent Agenda</b>					
<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler		Abstain	Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion carried by a vote of 9:0.					

**OLD BUSINESS**

No agenda items posted for consideration.

**NEW BUSINESS**

**IX. MOTION: Approval of Change Order #1 for D. Construction, Inc. for Proposed Changes to the Scope of Work for the Pickerill-Pigott Forest Preserve – Phase 1 OSLAD Development Project for a Total Amount Not-to-Exceed \$63,693.00, including Installation of a Picnic Shelter Electrical Service Line (\$8,370.00); Asphalt Surfacing of the Entry Drive Approach and Parking Area (\$39,690.00); Asphalt Surfacing of the Pickerill House Entry Lane (\$14,769.00), and Concrete Surfacing for the Dumpster Enclosure (\$864.00)**

Director Guritz presented a report on the Phase I OSLAD grant-funded project estimates. Due to the low-bid results, the \$63,693.00 change order will provide additional improvements within the limits of the overall grant-funded project budget.

Commissioner Hendrix made a motion to approve Change Order #1 for D. Construction, Inc. for proposed changes to the scope of work for the Pickerill-Pigott Forest Preserve – Phase 1 OSLAD development project for a total amount not-to-exceed \$63,693.00, including installation of a picnic shelter electrical service line (\$8,370.00); asphalt surfacing of the entry drive approach and parking area (\$39,690.00); asphalt surfacing of the Pickerill House entry lane (\$14,769.00), and concrete surfacing for the dumpster enclosure (\$864.00). Seconded by Commissioner Flowers.

Motion: Commissioner Hendrix					
Second: Commissioner Flowers					
<b>Roll call: D. Construction Change Order #1 for \$63,693.00</b>					
<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

**X. MOTION: Approval of the Revised Ellis Equestrian Center Program Coordinator Position Description**

Commissioner Hendrix made a motion to approve the revised Ellis Equestrian Center Program Coordinator position description. Seconded by Commissioner Cesich.

Motion: Commissioner Hendrix					
Second: Commissioner Cesich					
<b>Roll call: Ellis Equestrian Center Program Coordinator Position Description (Revised)</b>					
<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

**XI. MOTION: Approval of the Ellis Equestrian Center Coordinator Assistant Position Description**

Commissioner Hendrix made a motion to approve the Ellis Equestrian Center Coordinator Assistant position description. Seconded by Commissioner Flowers.

Motion: Commissioner Hendrix					
Second: Commissioner Flowers					
<b>Roll call: Ellis Equestrian Center Coordinator Assistant Position Description</b>					
<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

**XII. Executive Session**

There was no need for executive session.

**XIII. Other Items of Business**

- KCFPD COVID-19 (Coronavirus) Response Report Updates

Director Guritz provided insights into forest preserve attendance and congregating groups, and the resulting decision to temporarily close Hoover Forest Preserve to vehicular traffic on weekends.

- Notice of Meeting Cancellations Extending Through May 30, 2020
  - Planning and Advisory Committee Meeting of May 26, 2020 at 6:00 PM
  - Finance Committee Meeting of May 28, 2020 at 6:00 PM

**XIV. Public Comments**

No citizens public comments were offered from citizens in attendance..

**XV. Adjournment**

Commissioner Flowers made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 7:23 pm.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District