

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMITTEE OF THE WHOLE MEETING MINUTES**

**MARCH 10, 2020**

**I. Call to Order**

President Gilmour called the Committee of the Whole meeting to order at 4:37 pm in the Kendall County Board Room.

**II. Roll Call**

Commissioners Cesich, Gengler, Gilmour, Gryder, Hendrix, Prochaska, and Vickers all were present.

**III. Approval of Agenda**

Commissioner Hendrix made a motion to approve the agenda as presented. Seconded by Commissioner Prochaska. All, aye. Opposed, none.

**IV. Public Comments**

No public comments were offered from citizens in attendance.

**V. Executive Director's Report**

Director Guritz presented the Director's report for February 2020.

**VI. Review of Preliminary Financial Statements and Cost Center Reports for the Period Ending February 29, 2020**

Director Guritz presented a review of the financial statements and cost center reports for the period ending February 29, 2020. Director Guritz reported that the District is off to a good start to the year.

**VII. Motion to Forward Claims to Commission**

Director Guritz presented the claims list totaling \$57,485.46.

Commissioner Prochaska made a motion to forward claims to Commission. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

**OLD BUSINESS**

No items posted for consideration.

## **NEW BUSINESS**

### **VIII. Pickerill-Pigott Forest Preserve Phase I OSLAD Development Project**

#### **a. Review of Proposed Preserve Improvements for Submission for IDNR Pre-approval**

#### **b. Motion to Forward an Upland Design, Inc. Change Order to Commission for Approval**

Commissioner Gryder made a motion to forward the Upland Design, Inc. change order bulletin to Commission to approve submission to the IDNR for pre-approval. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

### **IX. Motion to Forward the Aux Sable Springs Park 2020 Farm License Agreement to Commission**

Commissioner Gryder made a motion to forward the Aux Sable Springs Park 2020 farm license agreement to Commission. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

### **X. Review of Position Description Changes to the Ellis Equestrian Center Program Coordinator**

Director Guritz presented a review of position description changes to the Ellis Equestrian Center Program Coordinator position. The changes are needed to update and reflect the essential duties of the position.

### **XI. Motion to Forward the Ellis Equestrian Center Coordinator Assistant Position Description to Commission**

Commissioner Gengler made a motion to forward the position description changes to the Ellis Equestrian Center Program Coordinator and the Ellis Equestrian Center Coordinator Assistant position description to Commission for approval. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

### **XII. Motion to Forward a Lesson Horse Donation Agreement to Commission**

Commissioner Gengler made a motion to forward a lesson horse donation agreement to Commission for approval. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

### **XIII. Executive Session**

Commissioner Gryder made a motion to enter into Executive Session under 2(c)1; 2(c)5, and 2(c)21 to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; and discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Seconded by Commissioner Cesich. Roll call: Commissioner Cesich, Gengler, Gilmour, Gryder, Prochaska, and Vickers. Opposed, Commissioner Hendrix. Motion carried by a vote of 6:1.

Executive Session called to order at 5:50 pm.

Commissioner Hendrix made a motion to adjourn from Executive Session. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

Regular meeting reconvened at 6:20 pm.

### **XIV. Summary of Action Items**

Director Guritz provided a summary of action items.

### **XV. Other Items of Business**

- a. Commission Meeting Date Change from Tuesday, March 17, 2020 at 9:00 am to Wednesday, March 18, 2020 at 9:00 am – Kendall County Administrative Building – 2<sup>nd</sup> Floor Board Room**
- b. Canoe Launch Area Vehicular Damage and Insurance Claim**

Director Guritz reported on damages to the canoe launch area entrance due to a vehicular collision.

### **XVI. Public Comments**

No public comments were offered from citizens in attendance.

## **XVII. Adjournment**

Commissioner Hendrix made a motion to adjourn. Seconded by Commissioner Vickers. Aye, all. Opposes, none. Meeting adjourned at 6:22 pm

Respectfully submitted,

David Guritz  
Executive Director, Kendall County Forest Preserve District