

COUNTY OF KENDALL, ILLINOIS
ADMIN HR MEETING
County Office Building
111 W. Fox Street, Room 210; Yorkville
Monday, November 4, 2019

CALL TO ORDER - Committee Chair Elizabeth Flowers called the meeting to order at 5:30p.m.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers	Present		
Scott Gengler	Here		
Judy Gilmour	Here		
Matthew Prochaska	Here		
Robyn Vickers	Here		

Others in Attendance: Meagan Briganti, Bob Jones, Scott Koepfel

APPROVAL OF AGENDA – Motion made by Member Prochaska second by Member Gilmour to approve the agenda. **With five members voting aye, the agenda was approved by a 5-0 vote.**

APPROVAL OF MINUTES – Motion made by Member Gilmour, second by Member Gengler to approve the October 16, 2019 minutes. **With five members voting aye, the minutes were approved by a 5-0 vote.**

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

- *Health Insurance* – Mr. Jones inquired about this year’s enrollment and if because things were not changing a passive enrollment could be done? Committee members were fine with that. Mr. Jones also asked about optional insurance plans like AFLAC and if the County would be continuing to offer those plans or if employees were expected to switch to the new BCBS Dearborn offering. The Committee decided to offer AFLAC for one more year, along with BCBS Dearborn. After next year BCBS Dearborn would be the only optional insurance offered. Finally, Mr. Jones inquired about a Benefit enrollment portal. The basic portal is free however to have files transferred directly to BSBS there is an additional \$4000 - \$6000 cost. Mr. Jones explained he didn’t need the additional upload for the additional fee. **The consensus of the Committee was to do a passive open enrollment, offer AFLAC for another year and do the basic open enrollment portal at no additional cost.**

PUBLIC COMMENT - None

COMMITTEE BUSINESS

- *Alliant FY20 Insurance Renewal* – Dane Mall with Alliant the County’s insurance broker presented the County’s quote from ICRMT for Worker’s Compensation, Property and Liability Insurance. The quote represents a decrease in premium mainly because the Forest Preserve is going on their own policy. There are several Cyber Liability quotes attached in the packet. The quote that came in the lowest is from BCS. Mr. Mall and staff are recommending an increase in coverage levels from \$1 Million to \$3 Million. **Member Gilmour made a motion, second by Member Prochaska to forward FY19-20 Property, Liability and Worker’s Comp Insurance Renewal and FY 19-20 Cyber Liability Insurance renewal with BCS to the November 19, Board Meeting for approval. With all five members present in agreement the motioned carried.**

- *Kendall County Drug & Alcohol Testing Policy* – Ms. Johnson reviewed the changes requested by the Committee following the last meeting when the proposed Policy was reviewed. The changes made to the original policy are in bold. The first two changes have to do with safety sensitive positions. The language states that employees in those positions can be pre-employment tested and random drug tested. Language was added about post-accident testing and about off duty employees reporting to work under the influence. Language about the County reserving the right to post offer test remains in the policy. **Member Gilmour made a motion, second by Member Gengler to send the revised Drug & Alcohol Testing Policy to the SAO for review. With all five members present voting aye the motion carried.**

- *Discussion of Subscription for Aerial Imagery* – Ms. Briganti reported that after last month’s meeting she discovered an aerial imagery subscription company that would do fly overs of urban areas with greater resolution three times a year. They also give the County a copy and also do an oblique layer once a year. Ms. Briganti explained that the contract is set up a bit differently at \$25,000 annually for 4 years, however more data is received with better resolution. **There was consensus to prepare and RFP for aerial subscription.**

EXECUTIVE SESSION - None

ITEMS FOR COMMITTEE OF THE WHOLE - None

ACTION ITEMS FOR COUNTY BOARD

- *Approval of ICRMT FY 19-20 Property, Liability and Workers Compensation Insurance Renewal in the amount of \$712,685*

- *Approval of Cyber Liability Coverage from BCS Company effective 12/1/2019 to 12/1/2020 in the amount of \$7,647*

- *Kendall County Drug & Alcohol Policy*

ADJOURNMENT – Member Gengler made a motion to adjourn the meeting, second by Member Prochaska. **With five members voting aye, the meeting adjourned at 6:23p.m.**

Respectfully Submitted,

Mera Johnson
Risk Management and Compliance Coordinator