

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
May 19, 2020**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held remotely at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, May 19, 2020 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich (remote call in), Elizabeth Flowers (remote call in), Scott Gengler (remote call in), Tony Giles (remote call in), Judy Gilmour (remote call in), Audra Hendrix (remote call in), Matt Kellogg (remote call in), Matt Prochaska (remote call in) and Robyn Vickers (remote call in). Members absent: None.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Chairman Gryder stated that the agenda be modified to remove items 9C. Member Hendrix moved to approve the agenda as modified. Member Cesich seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye except Member Prochaska. Motion carried 9-1.

SPECIAL RECOGNITION

Chairman Gryder read a thank you card from the Kendall County Fair Association for the help and the support with the stage.

CONSENT AGENDA

Member Cesich moved to approve the consent agenda of A) county board minutes from April 21, 2020; B) standing committee minutes; C) claims in an amount not to exceed \$1,407,054.53; D) 2019FY audited financial statements. Member Kellogg seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. Motion carried.

C) COMBINED CLAIMS: ADMIN \$106.00; ANML CNTRL WRDN \$20,659.96; BEHAV HLTH \$201.10; CAPITAL \$2,682.68; CIR CLK \$16,229.01; CIR CRT JDG \$2,189.03; COMB CRT SVS \$6,002.41; COMM ACTN SVS \$29,917.00; COMM HLTH SVS \$1,085.15; CRNR \$673.39; CORR \$11,841.60; CNTY ADMIN \$1,796.97; CNTY BRD \$161,787.52; CNTY CLK \$7,147.47; HIGHWAY \$324,562.00; TRSR \$525,680.00; EMA \$2,079.66; EMPL BFITS \$5,451.50; ENVIRO HLTH; \$984.60; FCLT MGMT \$ 41,087.53; GIS \$2,648.49; JURY COMM \$3,154.22; MERIT \$228.00; POSTAGE \$1,492.98; PRSDG JDGE \$3,765.00; PROB SVS \$16,323.24; PRGM SUPP \$75.40; ROE \$6,386.00; SHF \$45,639.43; STATES ATTY \$3,723.11; TECH \$20,213.07; TRSR \$545.46; UTIL \$37,484.83; VET \$4,908.58; FP \$21,207.23; SHF \$48,292.16; SHF \$12,020.00; SHF \$23,032.75

NEW BUSINESS

PUBLIC HEARING

Downstate Small Business Stabilization

Chairman Gryder opened the public hearing for proposed Downstate Small Business Stabilization applications funded by Community Development Block Grant (CDBG) funds. Mr. Gryder explained that this is a program from the Illinois Department of Commerce and Economic Opportunity that is providing funds for 60 days of working capital to small businesses. Non-essential for profit private small businesses with 50 or fewer employees are allowed to apply with some exceptions. The application must be through a unit of local government in order to administer the funds. A participation agreement between the County and the business is to be put in place to define the partnership. Funds will not need to be repaid as long as the business remain open for at least 60 days or reopen and retained or reemploy current jobs next year. Application received from Faith In Designs Inc. No comments from the public, Chairman Gryder closed the public hearing.

Collective Bargaining Patrol Sergeants

Member Hendrix moved to approve the ratification and approval of the Collective Bargaining Agreement between Kendall County, Illinois, the Kendall County Sheriff, and the Illinois Fraternal Order of Police Labor Council (Patrol

Sergeants) effective December 1, 2019 through November 30, 2024. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

EMA Director

Roger Bonuchi informed the board that they did not have any requests for PPE in the week. Mr. Bonuchi provided an update on the flooding. Mr. Bonuchi explained the hiccups with Kencom and the process of setting up sirens. He toured the jail and looked at emergency response.

Sheriff

Sheriff Baird stated that there has been an uptick in domestic situations, calls, and fire arms discharges. Traffic stops, police reports and accidents are down.

County Clerk

Revenue Report		4/1/20-4/30/20	4/1/19-4/30/19	4/1/18-4/30/18
Line Item	Fund	Revenue	Revenue	Revenue
CLKFEE	County Clerk Fees	\$974.00	\$707.00	\$739.50
MARFEE	County Clerk Fees - Marriage License	\$420.00	\$1,320.00	\$1,200.00
CIVFEE	County Clerk Fees - Civil Union	\$30.00	\$0.00	\$0.00
ASSUME	County Clerk Fees - Assumed Name	\$15.00		
CRTCOP	County Clerk Fees - Certified Copy	\$1,190.00		
NOTARY	County Clerk Fees - Notary	\$35.00		
MISINC	County Clerk Fees - Misc	\$6.00	\$1,803.50	\$1,797.00
	County Clerk Fees - Misc Total	\$2,670.00	\$3,830.50	\$3,736.50
RECFEE	County Clerk Fees - Recording	\$32,752.00	\$24,460.00	\$24,190.00
	Total County Clerk Fees	\$35,422.00	\$28,290.50	\$27,926.50
CTYREV	County Revenue	\$34,037.00	\$42,870.25	\$31,164.75
DCSTOR	Doc Storage	\$19,208.00	\$14,254.00	\$14,662.50
GISMAP	GIS Mapping	\$60,780.00	\$24,074.00	\$24,750.00
GISRCD	GIS Recording	\$4,052.00	\$3,010.00	\$3,096.00
INTRST	Interest	\$26.53	\$18.24	\$18.48
RECMIS	Recorder's Misc	\$3,026.50	\$3,125.25	\$4,031.25
RHSP	RHSP/Housing Surcharge	\$17,532.00	\$12,726.00	\$13,311.00
TAXCRT	Tax Certificate Fee	\$1,040.00	\$1,280.00	\$1,200.00
TAXFEE	Tax Sale Fees	\$35.00	\$40.00	\$25.00
PSTFEE	Postage Fees	\$20.85	\$0.00	\$0.00
CK #				
18934	To KC Treasurer	\$175,179.88	\$129,688.24	\$120,185.48

County Clerk Debbie Gillette reminded the board that the office was still issuing marriage licenses by appointment for those getting married in the month. Precautions are being taken to keep the employees safe. The Clerk's office received \$788.00 as reimbursement for COVID expenses purchased for the election.

Treasurer

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR FIVE MONTHS ENDED 04/30/2020

<u>REVENUES*</u>	Annual <u>Budget</u>	2020 YTD <u>Actual</u>	2020 YTD <u>%</u>	2019 YTD <u>Actual</u>	2019 YTD <u>%</u>
Personal Property Repl. Tax	\$390,000	\$180,366	46.25%	\$155,790	42.11%
State Income Tax	\$2,300,000	\$1,064,151	46.27%	\$993,979	44.74%
Local Use Tax	\$700,000	\$404,800	57.83%	\$349,868	51.08%
State Sales Tax	\$550,000	\$274,715	49.95%	\$236,419	42.99%
County Clerk Fees	\$325,000	\$160,090	49.26%	\$115,789	35.63%
Circuit Clerk Fees	\$1,350,000	\$512,997	38.00%	\$241,797	30.22%
Fines & Foreits/St Atty.	\$300,000	\$133,169	44.39%	\$79,686	24.52%
Building and Zoning	\$68,000	\$31,168	45.84%	\$26,051	38.31%
Interest Income	\$200,000	\$104,303	52.15%	\$123,602	82.40%
Health Insurance - Empl. Ded.	\$1,266,656	\$478,741	37.80%	\$464,190	36.68%
1/4 Cent Sales Tax	\$3,105,000	\$1,332,288	42.91%	\$1,284,579	41.37%
County Real Estate Transf Tax	\$425,000	\$227,723	53.58%	\$140,599	33.08%
Federal Inmate Revenue	\$2,044,000	\$955,040	46.72%	\$645,825	39.90%
Sheriff Fees	\$170,000	\$99,488	58.52%	\$70,457	39.73%
TOTALS	\$13,193,656	\$5,959,039	45.17%	\$4,928,631	40.78%
Public Safety Sales Tax	\$5,324,000	\$2,312,463	43.43%	\$2,266,475	43.42%
Transportation Sales Tax	\$6,000,000	\$2,312,463	38.54%	\$2,266,475	45.33%

*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 5 months the revenue and expense should at 41.65%

State's Attorney

State's Attorney Eric Weis reported that they are running in two shifts. They have seen an uptick in the number of domestics and orders of protection with Mutual Ground temporarily shut down. The court system is scheduled to reopen on June 1st with normal court dates and the traffic court is being moved to the Yorkville High School. The Civil Division has been busy helping with the revolving loan fund.

Health Department

Dr. Tokars provided an update on the coronavirus number of cases internationally as well as in Illinois. Dr. Tokars spoke about complex conditions. A growing challenge for the Health Department is an integrated activity of patient contact and contact tracing which involves being in contact with patients recovering in their homes. Members discussed the reopening of businesses, the Executive Order from the Governor and who enforces it.

Coroner

Description	**	April 2020	Fiscal Year-to-Date	April 2019
Total Deaths		34	165	21/119
Natural Deaths		33	155	20/114
Accidental Deaths		0	6	1/1
Pending		0	0	0/0
Suicidal Deaths		1	4	0/3
Homicidal Deaths		0	0	0/0
Toxicology		0	13	2/8
Autopsies		0	11	2/8
Cremation Authorizations		23	101	11/67

Scenes Responded to:	Transported by Coroner's Office:	External Examinations:
1	1	1

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(S):

- 04/08/2020 – Minooka – 83yo, Male, Gunshot Wound to the Head

PERSONNEL/OFFICE ACTIVITY:

- On April 7, Chief Deputy Coroner Gotte provided in-house training for Kendall County Corrections employees.

COVID-19 (Pandemic Response) Deaths WITHIN Kendall County

- 04/29/2020 – 95 yo, Male, Yorkville, Facility

STANDING COMMITTEE REPORTS

Finance

Member Kellogg stated that the COVID related expenses so far are \$50,000+ with more to come.

Planning, Building and Zoning

Petition 20-12

Member Prochaska moved to approve Petition 2020-12 request from Chris Wilson on behalf of the Christopher E. Wilson Trust and Kellie Rae Wilson Trust for approval of a plat of vacation, relocation, and expansion of a construction and drainage easement and drainage and utility easement on lots 171 and 172 in Whitetail Ridge Subdivision (7148 and 7136 Ironwood Court, Yorkville) (PINs: 06-07-130-001 and 06-07-130-002) in Na-Au-Say Township. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 20-09 is available in the Office of the County Clerk.

NPDES

Member Prochaska moved to approve the annual facility inspection report for NPDES permit for stormwater discharges from separate storm sewer systems (MS4); filing fee of \$1,000 to be paid from Planning, Building and Zoning Department's NPDES permit fee line (1101902-63670). Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-32 is available in the Office of the County Clerk.

Citation Letter

Member Prochaska moved to approve the zoning ordinance citation letter. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Economic Development

Resolution – Faith In Designs Inc.

Member Hendrix moved to approve a Resolution of Support for Faith In Designs Inc. Downstate Small Business Stabilization Program application. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 20-27 is available in the Office of the County Clerk.

Participation Agreement – Faith In Designs Inc.

Member Hendrix moved to approve a Participation Agreement between Kendall County and Faith In Designs Inc. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-33 is available in the Office of the County Clerk.

Revolving Loan Fund

Member Hendrix moved to approve a resolution for Kendall County, Illinois, to lend money from the Kendall County Revolving Loan Fund to municipalities to secure emergency working capital grant funding, under the Downstate Small Business Stabilization Program, for local businesses facing hardship due to the COVID-19 pandemic. Member Flowers seconded the motion.

Member Kellogg moved to amend the motion to approve a resolution for Kendall County, Illinois, to lend money from the Kendall County Revolving Loan Fund to municipalities to secure emergency working capital grant funding, under the Downstate Small Business Stabilization Program, for local businesses facing hardship due to the COVID-19 pandemic using the language in exhibit B for all of the promissory notes. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Chairman Gryder asked for a roll call vote on the motion with the amendment. All members present voting aye. **Motion carried.**

A complete copy of Resolution 20-28 is available in the Office of the County Clerk.

SPECIAL COMMITTEE REPORTS

UCCI and NACo

Member Prochaska informed the Board that UCCI is in negotiations with the Governor on the distribution of the Cares Act Funds. NACo is continuing their advocacy for counties nationwide.

ICRMT

Chairman Gryder sat in on a meeting that discussed how insurance is affected.

Chairman's Report

Member Flowers moved to approve the appointment. Member Gengler seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Appointment(s)

PUBLIC COMMENT

Comment was received from Priscilla Gruber in the online portal. Ms. Gruber asked that Kendall County to follow the state's plan now in place for dealing with the pandemic rather than ask for our place in it to be changed in the proposed resolution to change our state Restore Illinois planning area.

QUESTIONS FROM THE PRESS

Jim Wyman from WSPY asked where and when Dr. Tokars is going to her new job. Will the June 2nd meeting be a public meeting? The Illinois Municipal League issued a revenue projection on how much is lost by municipalities by the COVID pandemic, has the county organization issued a statement or projection on how much counties are losing in revenue? Is the sales tax up compared to last year in April?

Katie Finlon from the Kendall County Record asked why the resolution was pulled off of the agenda.

EXECUTIVE SESSION

Member Flowers made a motion to go into Executive Session for (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ADJOURNMENT

Member Kellogg moved to adjourn the County Board Meeting until the next scheduled meeting. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 26th day of May, 2020.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk