

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

JUNE 9, 2020

I. Call to Order

Commissioner Prochaska called the Committee of the Whole meeting to order at 4:30 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Flowers, Gengler, Gryder, Hendrix, Kellogg, Prochaska, and Vickers all were present.

III. Approval of Agenda

Commissioner Gengler made a motion to approve the agenda as presented. Seconded by Commissioner Gryder.

Commissioner Prochaska recommended Item X Executive Session to be moved to item XIII, after the second public comment.

Commissioner Gengler retracted his motion.

Commissioner Gryder made a motion to approve the revised agenda placement for the executive session to follow Item XIII Public Comments. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Executive Director's Report

Director Guritz provided an overview of District priorities for the period, including construction updates for Pickerill-Pigott Forest Preserve.

**VI. Review of Preliminary Financial Statements and Cost Center Reports
for the Period Ending May 31, 2020**

Director Guritz presented a review of the financial statements and cost center reports for the period ending May 31, 2020.

VII. Motion to Forward Claims to Commission

Director Guritz presented a combined claims list total of \$711,363.60.

Commissioner Gryder made a motion to forward claims to Commission. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

VIII. Motion to Forward the Draft Land Parcel Donation Agreement between the Kendall County Highway Department and Kendall County Forest Preserve District per IDOT-IDNR Tree Mitigation Requirements for the Eldamain Road Phase I and II Projects

Commissioner Hendrix made a motion to forward the draft land parcel donation agreement between the Kendall County Highway Department and Kendall County Forest Preserve District per IDOT-IDNR tree mitigation requirements for the Eldamain Road Phase I and II projects to Commission, with recommendation of placing item on the Consent Agenda. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

IX. FY19 Auditor Management Recommendations Progress and Draft Policy Credit Card Transactions

- 2019-02 Credit Card Transaction and Employee Reimbursement Policy
- 2019-03 Policies and Procedures
- 2019-04 Program Completeness (Ellis)

Commissioner Gryder made a motion to forward the FY19 auditor management recommendations progress and draft policy credit card transactions to Commission. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

X. Summary of Action Items

Director Guritz provided a summary of action items.

XI. Other Items of Business

- Capital Project Updates
 - Pickerill-Pigott Forest Preserve Phase I OSLAD Development Project
 - Millbrook Bridge Removal Project

- Grant Proposal Status Updates (2018 RTP (Fox River Bluffs); DCEO Fast Track (Pickerill Estate House); IDNR-PARC (Pickerill Estate House); USFS – The Morton Arboretum Landscape Scale Restoration (Oak Ecosystem Recovery)
- Hoover Designated Trails Welcome Center and Nature Play Space

XII. Public Comments

No public comments were offered from citizens in attendance.

XIII. Executive Session

Commissioner Gryder made a motion to enter executive session under 2(c)5 of the Open Meetings Act to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Seconded by Commissioner Vickers.

Roll call: Commissioners Flowers, Gengler, Gryder, Hendrix, Kellogg, Prochaska, and Vickers, aye. Opposed, none.

Executive Session called to order at 5:12 pm.

Commissioner Kellogg made a motion to adjourn from executive session. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

Regular meeting reconvened at 5:26 pm.

XIV. Adjournment

Commissioner Kellogg made a motion to adjourn. Seconded by Commissioner Vickers. Aye, all. Opposed, none. Meeting adjourned at 5:30 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District