

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
April 21, 2020**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held remotely at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, April 21, 2020 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich (remote call in), Elizabeth Flowers (remote call in), Scott Gengler (remote call in), Tony Giles (remote call in 9:30am), Judy Gilmour (remote call in), Audra Hendrix (remote call in), Matt Kellogg (remote call in), Matt Prochaska (remote call in) and Robyn Vickers (remote call in). Members absent: None.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Chairman Gryder stated that the agenda be amended to remove items 7G, 7H, 7I, 7J,7K, 7L, A3, C2 and D1. Member Cesich moved to approve the agenda as amended. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

CONSENT AGENDA

Member Gilmour moved to approve the consent agenda of A) county board minutes from March 18, 2020; B) standing committee minutes; C) claims in an amount not to exceed \$1,288,204.72; D) Approve Resolution approving low bids from April 3, 2020 bid letting for road and bridge construction projects on county routes and for those township projects funded with Township MFT funds; E) Approve Intergovernmental Agreement for Kendall County Transportation Alternatives Program (“KC-TAP”) funding grant to the Oswegoland Park District for installation of ADA and safety upgrades along the Grove Road Trail; F) Approve Resolution to acquire and dispose of real estate to correct the right-of-way at the intersection of Plainfield Road and Ridge Road. Member Hendrix seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. Motion carried.

C) COMBINED CLAIMS: ADMIN \$39.00; ANML CNTRL WRDN \$73,283.64; ASSMT \$88.08; BEHAV HLTH \$97.50; CIR CLK \$14,841.64; CIR CRT JDG \$4,640.27; COMB CRT SVS \$1,312.33; COMM ACTN SVS \$33,374.34; COMM HLTH SVS \$75.95; CRNR \$2,179.91; CORR \$19,237.76; CNTY ADMIN \$2,878.59; CNTY BRD \$405,845.85; CNTY CLK \$1,510.28; HIGHWY \$121,422.97; ELECTN \$51,826.07; EMA \$217.55; EMPL BFITS \$2,000.00; ENVIRO HLTH \$103.50; FCLT MGMT \$ 31,400.69; GIS \$4,398.02; HLTH & HUMN \$563.74; JURY COMM \$40.24; PBZ SNR PLAN \$2,610.01; PBZ \$2,891.42; PSTGE \$1,654.46; PROB SVS \$20,578.17, PRGM SUPP \$202.04; PUB DEF \$50.00; ROE \$6,574.21; SHF \$67,511.65; STATES ATTY \$1,694.92; TECH \$40,090.41; TRSR \$619.66; UTIL \$14,430.66; VET \$2,102.16; COMM ACTN SVS \$65,000.00; ANML CNTRL \$799.33; VET \$20,000.00; FP \$35,371.76; SHF \$38,097.57; SHF \$41,493.37; SHF \$22,055.00; SHF \$133,000.00

D) A complete copy of Resolution 20-19 is available in the Office of the County Clerk.

E) A complete copy of IGAM 20-26 is available in the Office of the County Clerk.

F) A complete copy of Resolution 20-20 is available in the Office of the County Clerk.

NEW BUSINESS

2019 Financial Audit Presentation

Tawnya Mack from Mack and Associates presented the audit.

Liquor License

Member Kellogg moved to approve the amendment to the Ordinance regulating the retail sale of alcoholic liquors outside the corporate limits of any City, Village or Incorporated town in Kendall County, Illinois (Increase total Number of Available “H” licenses from 0 to 1). Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of Ordinance 20-03 is available in the Office of the County Clerk.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

EMA Director

Joe Gillespie stated that they are still sending out daily updates to Department heads and Elected Officials throughout the County and Municipalities with regards to the Covid-19 virus. They have received and distributed personal protection equipment.

Health Department

Dr. Tokars reported that Kendall County has 149 Covid-19 cases, 4 deaths and 87 in recovery. Dr. Tokars explained who is doing testing. Dr. Tokars spoke about nursing homes being impacted. If anyone has any symptoms to stay home, Dr. Tokars read a statement put out by the Rainbow Push Coalition on prevention.

County Clerk

Revenue Report		3/1/20-3/31/20	3/1/19-3/31/19	3/1/18-3/31/18
Line Item	Fund	Revenue	Revenue	Revenue
CLKFEE	County Clerk Fees	\$882.00	\$661.50	\$691.00
MARFEE	County Clerk Fees - Marriage License	\$750.00	\$810.00	\$870.00
CIVFEE	County Clerk Fees - Civil Union	\$0.00	\$0.00	\$0.00
ASSUME	County Clerk Fees - Assumed Name	\$55.00		
CRTCOP	County Clerk Fees - Certified Copy	\$1,412.00		
NOTARY	County Clerk Fees - Notary	\$295.00		
MISINC	County Clerk Fees - Misc	\$72.00	\$1,489.00	\$2,138.08
	County Clerk Fees - Misc Total	\$3,466.00	\$2,960.50	\$3,699.08
RECFEE	County Clerk Fees - Recording	\$30,441.00	\$23,483.00	\$22,931.00
	Total County Clerk Fees	\$33,907.00	\$26,443.50	\$26,630.08
CTYREV	County Revenue	\$71,213.75	\$29,991.50	\$30,276.75
DCSTOR	Doc Storage	\$17,738.00	\$13,615.50	\$13,822.00
GISMAP	GIS Mapping	\$56,164.00	\$23,028.00	\$23,344.00
GISRCD	GIS Recording	\$3,744.00	\$2,880.00	\$2,918.00
INTRST	Interest	\$21.88	\$18.75	\$16.80
RECMIS	Recorder's Misc	\$533.50	\$2,826.00	\$2,277.00
RHSP	RHSP/Housing Surcharge	\$15,876.00	\$11,907.00	\$12,438.00
TAXCRT	Tax Certificate Fee	\$1,440.00	\$1,720.00	\$1,720.00
TAXFEE	Tax Sale Fees	\$160.00	\$220.00	\$731.00
PSTFEE	Postage Fees	\$111.20	\$143.43	\$453.56

CK # 18914	To KC Treasurer	\$200,909.33	\$112,793.68	\$114,627.19
------------	-----------------	--------------	--------------	--------------

Treasurer

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR FOUR MONTHS ENDED 03/31/2020

<u>REVENUES*</u>	Annual <u>Budget</u>	2020 YTD <u>Actual</u>	2020 YTD <u>%</u>	2019 YTD <u>Actual</u>	2019 YTD <u>%</u>
Personal Property Repl. Tax	\$390,000	\$93,340	23.93%	\$72,171	19.51%
State Income Tax	\$2,300,000	\$805,924	35.04%	\$751,889	33.85%
Local Use Tax	\$700,000	\$333,068	47.58%	\$297,297	43.40%
State Sales Tax	\$550,000	\$242,840	44.15%	\$208,192	37.85%
County Clerk Fees	\$325,000	\$126,183	38.83%	\$89,345	27.49%
Circuit Clerk Fees	\$1,350,000	\$422,499	31.30%	\$168,249	21.03%
Fines & Foreits/St Atty.	\$300,000	\$110,687	36.90%	\$59,272	18.24%
Building and Zoning	\$68,000	\$27,418	40.32%	\$18,727	27.54%
Interest Income	\$200,000	\$85,396	42.70%	\$94,833	63.22%
Health Insurance - Empl. Ded.	\$1,266,656	\$385,635	30.45%	\$367,853	29.07%
1/4 Cent Sales Tax	\$3,105,000	\$1,116,582	35.96%	\$1,086,372	34.99%
County Real Estate Transf Tax	\$425,000	\$156,509	36.83%	\$110,608	26.03%
Federal Inmate Revenue	\$2,044,000	\$617,040	30.19%	\$645,825	39.90%
Sheriff Fees	\$170,000	\$98,324	57.84%	\$51,544	29.07%
TOTALS	\$13,193,656	\$4,621,445	35.03%	\$4,022,178	33.28%

Public Safety Sales Tax	\$5,324,000	\$1,935,913	36.36%	\$1,919,414	36.77%
Transportation Sales Tax	\$6,000,000	\$1,935,913	32.27%	\$1,919,414	38.39%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 4 months the revenue and expense should at 33.32%

Sheriff

Sheriff Baird informed the Board of the protocols being taken at the Jail. They have a good supply of PPE in place and provided masks to staff’s families. Sheriff Baird provided numbers on the amount of calls and reports.

State’s Attorney

State’s Attorney Eric Weis reported that they are still operational for critical cases. They have seen an uptick in the number of order of protections in part due to Mutual Ground temporarily shut down. They are busy on the civil side.

Coroner

Description	**	March 2020	Fiscal Year-to-Date	March 2019
Total Deaths		30	131	21/98
Natural Deaths		28	122	20
Accidental Deaths		1	5	0
Pending		0	1	0
Suicidal Deaths		1	3	1
Homicidal Deaths		0	0	0
Toxicology		2	13	1
Autopsies		1	11	1
Cremation Authorizations		17	78	11/45

Scenes Responded to:	Transported by Coroner’s Office:	External Examinations:
3	2	1

**

(S):

- 03/05/2020 – Montgomery – 92yo, Male, Asphyxiation Due to Hanging

(A):

- 03/08/2020 – Oswego – 32yo, Male, Combined Drug [4-ANPP (Dispropionyl Fentanyl), Fentanyl and Alprazolam] Toxicity

PERSONNEL/OFFICE ACTIVITY:

- On March 4, Coroner Purcell facilitated the ‘Lights of Hope’ support group for families and friends who have been impacted by an overdose related death.
- On March 11, Coroner Purcell provided two presentations at Oswego East High School for Operation Impact
- On March 11, Coroner Purcell provided a presentation at Oswego East High School for the Law Enforcement Class.
- On March 12, Coroner Purcell provided two presentations at Oswego High School for Operation Impact.
- On March 16, the Coroner’s Office began the early stages of implementing changes regarding schedules, procedures, protocols in response to the COVID-19 risks.

STANDING COMMITTEE REPORTS

Finance

Delinquency Dates

Member Kellogg moved to approve the Kendall County Ordinance postponing delinquency date interest for the first installment of 2019 (Payable 2020) property tax payments. Member Hendrix seconded the motion.

Member Kellogg stated that this is for the first installment only, not affecting the due dates but would delay the penalties and does not affect the second installment. There is an application which will need to be filled out and returned to the Treasurer's Office by June 1, 2020.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 20-04 is available in the Office of the County Clerk.

Senior Levy

Member Kellogg moved to approve the senior levy award distribution resolution. Member Hendrix seconded the motion.

Member Kellogg explained that the levy was increased by \$50,000, applicants received what they asked for or more.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 20-21 is available in the Office of the County Clerk.

Facilities

Historic Courthouse Windows

Member Kellogg moved to approve the 2020 window replacement contract for the Historic Courthouse with Patrick McCann Inc. in the amount of \$76,000.00. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Hendrix who voted present. **Motion carried.**

A complete copy of IGAM 20-27 is available in the Office of the County Clerk.

Paving Projects

Member Kellogg moved to approve the 2020 Kendall County paving projects contract with D Construction in the amount of \$68,261.00. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Hendrix who voted present. **Motion carried.**

Planning, Building and Zoning

Petition 19-41

Member Prochaska moved to approve Petition 19-41 request from the Kendall County Planning, Building and Zoning Committee for text amendments to Sections 12 and 13 of Kendall County Zoning Ordinance pertaining to Zoning Ordinance enforcement (Citation Authority), Hearing Officer and fines. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 20-05 is available in the Office of the County Clerk.

Economic Development

Suspension Letters

Member Hendrix moved to approve the Economic Development revolving loan payment suspension letters. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Downstate Small Business Stabilization Program

Member Hendrix moved to approve the marketing and promotion of Downstate Small Business Stabilization Program in an amount not to exceed \$3,000. Member Kellogg seconded the motion.

Member Hendrix stated that this money would be used to make people aware to the first come first serve grant in the amount of \$25,000.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Health and Environment

Food Protection Ordinance

Member Gilmour moved to approve the updated Kendall County Food Protection Ordinance. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 20-06 is available in the Office of the County Clerk.

SPECIAL COMMITTEE REPORTS

UCCI and NACo

Member Prochaska informed the Board that UCCI is continuing to monitoring any movement related to COVID-19 and property tax options and NACo is focused on working on a COVID-19 Bill 3.5

Chairman's Report

Chairman Gryder said that the County is ranked 31st in the nation in terms of our self response rate. The census affects our representation in Springfield and Washington and about \$1,400. Member Vickers stated that the county is 1st in Illinois with 66.5% reporting.

OTHER BUSINESS

Member Cesich reported that Animal Control is revamping the building. They have 5 dogs with 2 going out for rescue. They are still operating and providing tags. Chairman Gryder provided the board with background information for Roger Bonuchi.

Member Cesich moved to approve the appointment. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Appointment(s)

Roger Bonuchi – Kendall County Emergency Management Agency Director effective April 27, 2020

QUESTIONS FROM THE PRESS

Katie Finlon from the Kendall County Record asked when the Circuit Clerk salary will be approved.

Jim Wyman from WSPY asked which funds were over budget in the County audit, is the Health Department testing people for COVID-19, is the Treasurer making a normal distribution or will it be less, how many loans are outstanding as far as the revolving fund, when people don't pay their property taxes are the penalties accrued back to the June date, is Joe Gillespie retiring from EMA position, why was the eminent domain and road program pulled from agenda, and do the mask makers need material.

Member Flowers stated that the Post Office needs assistance.

ADJOURNMENT

Member Kellogg moved to adjourn the County Board Meeting until the next scheduled meeting. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 22nd day of April, 2020.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk