

County of Kendall, Illinois
LAW, JUSTICE, AND LEGISLATION COMMITTEE
Remote Meeting Agenda

Monday, July 13, 2020 ~ 3:15 p.m.

- 1. Call to order**
- 2. Pledge of Allegiance to the American Flag**
- 3. Roll call and determination of a quorum:** Tony Giles (Chair), Matthew Prochaska (Vice Chair), Judy Gilmour, Audra Hendrix, Robyn Vickers
- 4. Approval of the Agenda**
- 5. Approval of the June 8, 2020 meeting minutes**
- 6. Public Comment**
- 7. Status reports**
 - A. Coroner
 - B. Emergency Management Agency
 - C. Public Defender
 - D. Court Services
 - E. Sheriff's Office
 1. Operations Division
 2. Corrections Division
 3. Records Division
- 8. Old Business**
- 9. New Business**

From Sheriff's Office:

➤ *Discussion and Approval of Body Worn Cameras for Patrol and Corrections*
- 10. Legislative update**
- 11. Chairman's report/comments**
- 12. Executive Session**
- 13. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at (630) 553-4171, a minimum of 24-hours prior to the meeting time

**COUNTY OF KENDALL, ILLINOIS
Law, Justice and Legislation Committee
Monday, June 8, 2020
Meeting Minutes**

Call to Order and Pledge Allegiance – Vice Chair Matthew Prochaska called the meeting to order at 3:22p.m. and led the Pledge of Allegiance.

Roll Call:

Committee Member	Status	Arrived at Meeting	Left Meeting
Amy Cesich	Appointed to form a quorum		
Tony Giles	ABSENT		
Judy Gilmour	ABSENT		
Audra Hendrix	Here		
Matthew Prochaska	Here		
Robyn Vickers	ABSENT		

With only two committee members present, Vice Chair Prochaska appointed Vice County Board Chair Cesich to the committee to form a quorum. Once a quorum was determined, the committee was able to conduct business.

Others Present: Sheriff Dwight Baird, EMA Director Roger Bonuchi, Public Defender Vicki Chuffo, Court Services Director Alice Elliott, County Administrator Scott Koeppl, Sheriff's Executive Assistant Tracy Page, Chief Deputy Mike Peters, Chief Judge Robert Pilmer, and Coroner Jacquie Purcell, Undersheriff Bobby Richardson

Approval of the Agenda – Member Hendrix made a motion to approve the agenda, second by Member Cesich. **With all members present voting aye, the amended agenda was approved.**

Approval of Minutes – Member Hendrix made a motion to approve the March 9, 2020 meeting minutes, second by Member Cesich. **With all members present voting aye, the motion carried.**

Public Comment - None

Status Reports

Coroner – Coroner Purcell reviewed the monthly report with the committee, and reported 39 deaths; with 204 year-to-date deaths.

The Coroner's Office responded to one accidental overdose death, and authorized 25 cremations. There were six COVID-19 related deaths within Kendall County in the month of May. **Written report provided.**

EMA – Written report provided. Director Roger Bonuchi reported multi-agency Search and Rescue Training was cancelled due to COVID-19.

EMA continues working closely with the Kendall County Health Department regarding the changing status of the Corona Virus. EMA Volunteers loaded and delivered 1,700 isolation gowns, and 2,000 masks to four long-term Care Facilities in the County on May 27th, made additional PPE orders that will be delivered to Oswego District 308 and the Regional Office of Education.

Mr. Bonuchi reported he continues to attend PPE and IEMA Region 3 meeting three times per week, and Siren, STARCOM and WSPY EAS testing continues on a monthly basis.

Public Defender – Written report provided. Public Defender Chuffo stated that appointments for felony, misdemeanor and traffic cases increased slightly since last month, but her office is still seeing the effects of the pandemic on arrests and case filings with a total of new 56 new cases between May 1 and June 1, 2020.

Court Services –Director Elliott stated that due to the Pandemic the number of detentions has decreased, which helps with their budget.

Ms. Elliott stated that for a second year, Court Services is applying for the Family Violence Coordinating Council Grant between the State of Illinois Criminal Justice Information Authority and the 16th and 23rd Judicial Circuits. Kendall County serves as the fiscal agent only, and all expenditures are equal to the revenue. **It was the will of the Committee to send the item directly to the County Board for discussion and approval.**

Ms. Elliott also reported that on May 23rd, the General Assembly adopted the state budget with full funding for the Illinois Supreme Court. Part of that budget is full funding for probation officer reimbursement for the counties, which is good news for Kendall County as some of the fully county funded positions were converted last year to reimbursable positions. Court Services should receive an appropriations letter from AOIC sometime in late July or August. Worth noting is that during the appropriation hearings, legislators expressed the need for a robust probation/pretrial division as the focus on reducing the numbers of those incarcerated increases. **Written report provided.**

Sheriff's Report

- a. Operations Division – Undersheriff Bobby Richardson reported that over the weekend, they tested 123 applicants for Patrol positions.

Undersheriff Richardson also reported on Sheriff's Office participation with local municipalities in civil unrest protests the last few weeks including Aurora, Plano, Plainfield and Naperville. Sheriff Baird also mentioned increased Sheriff's Deputy participation in Community Public Service mobile events throughout the committee. **Written report provided.**

- b. Corrections Division – Chief Deputy Peters provided a briefing on the COVID-19 impact on the jail, stating that employees have been instrumental in participating, encouraging inmate participation, safety and compliance, making suggestions for increased safety of employees and inmates, limiting admittance of volunteers, visitors, and vendors, and increased cleaning and decreased interaction where possible. Written report provided.
- c. Records Division - Written report provided.

Old Business – None

New Business - None

Chairman’s Report/Comments – No report

Public Comment - None

Legislative Update – None

Executive Session – Not needed

Adjournment – Member Hendrix made a motion to adjourn the meeting, second by Member Cesich. With three members in agreement, the meeting adjourned at 3:50p.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant



KENDALL COUNTY CORONER
— JACQUIE PURCELL —

Description	**	June 2020	Fiscal Year-to-Date	June 2020
Total Deaths		29	233	25/165
Natural Deaths		22	215	22/155
Accidental Deaths		3	10	1/3
Pending		2	2	0/0
Suicidal Deaths		2	6	2/6
Homicidal Deaths		0	0	0/0
Toxicology		7	21	3/13
Autopsies		3	15	1/10
Cremation Authorizations		17	144	13/98
Scenes Responded to:		Transported by Coroner's Office:		External Examinations:
8		8		5

(S):

- 06/10/2020 – Plano – 52yo, Male, Gunshot Wound to the Head
- 06/19/2020 – Yorkville - 22yo, Male, Hanging

(A):

- 06/13/2020 – Yorkville – 23yo, Male, Overdose Death
- 06/30/2020 - Yorkville – 25yo, Male, Passenger, Automobile vs Tree Collision
- 06/30/2020 – Yorkville – 46yo, Male, Driver, Automotive vs Tree Collision

(P):

- 06/20/2020 – Montgomery – 60yo, Male, Pending
- 06/23/2020 – Oswego – 44yo, Male, Pending

PERSONNEL/OFFICE ACTIVITY:

- Intern, Maggie Klemm, began working in the office 6/1/2020. Maggie is studying Forensic Anthropology at Western Carolina University in North Carolina.
- Chief Deputy Coroner Gotte provided orientation training for the new KCSO Corrections Officers on June 18.
- A total of 20.5 community service hours were served in June.

CARORUM AD CURAM

Kendall County Emergency Management Agency

1102 Cornell Lane, Yorkville Illinois 60560

Roger Bonuchi, Director

Tracy Page, Deputy Director

EMA/Search and Rescue Report

JUNE 2020

COVID-19

- Supplied PPE to Oswego Township, KC Clerk's Office for election judges, KC Public Defender's office, Newark SD and Lisbon Grade School.
- Met with a commercial PPE supplier and have some pricing to move forward with.
- Worked up a 150-day outlook (through November) for PPE at our current burn rate. We're short ~5,000 N95 masks if we continue to give out PPE to school districts, Oswego Township, Newark FD, etc. If we close the scope down to only Kendall County offices and departments, we have all we need through November and likely December. Buying the 5,000 N95 masks is ~\$14,000.

Weather

- Opened the EOC for storm monitoring and NWS reports on Friday, June 26th ~5pm. Newark had wind damage, trees down, and power outages. After the storms had passed, drove to Newark to provide mutual aid by assisting in closing down roadways that had downed power lines.
- Basic weather spotter class at Newark fire house was a success on Thursday, June 18th @ 7pm
- Working on FEMA IPAWS implementation.

KENCOM

- Working on review/replacement of the severe weather policy with KENCOM.
- Paging call out lists have been validated

Hazardous Materials Incident Report

- Received a report from IEMA on a release of Gasoline, E85, & Diesel fuel at 8115 IL Rte #47, Yorkville, IL. It came from an unground storage tank. There is no action required on our part.

EOP

- Working to getting responses from all the county departments for the EOP.

Hazard Mitigation Plan

- Our hazard mitigation plan is outdated. A vendor contacted us about updating it with they being paid by an IEMA grant. This was the method used some 4-5 years ago here and is not uncommon.

Search & Rescue.

- June 2 - Romeoville/Will County EMA Missing person search for 83 YOA dementia female.
- June 12 - Kendall County Sheriff Office Missing person search for a 14 YOA female that had threatened suicide previously.
- June 23 - Multi Agency Search and Rescue Training in the subject of Map Technology via Zoom. Fifty-two (52) personnel from eleven (11) area agencies attended. Class went 2 hours

Meetings

- Meeting with Rob DeLong (Oswego Township EMA Coordinator)
- Attended Boulder Hill meeting.
- Will County EMA
- Attending PPE and IEMA Region 3 meetings 3 times a week.
- Semiweekly meetings to discuss EOP, grants, plans, etc.
- EMA scheduled for July 13, 2020 will have a presentation on the Great New Madrid Earthquake

Outreach

- Continued with siren testing on the first Tuesday morning of the month
- Continued with STARCOM testing first Tuesday morning of the month
- WSPY EAS testing first Tuesday morning of the month did not occur in June. The EAS system is down, Doug Nelson with WSPY is aware of the problem.
- SitRep will be sent out every Wednesday going forward
- KCEMA will no longer be attending Prairiefest since it has been cancelled this year by the Oswegoland Park District

TO: Law, Justice and Legislation Committee Members

FROM: Victoria Chuffo, Public Defender; Monthly Report VC

NUMBER OF CASES ASSIGNED TO EACH PUBLIC DEFENDER
AS OF JULY 6, 2020

VICTORIA CHUFFO, Public Defender

- 136 cases / last month 156 cases - Felony cases

COURTNEY TRANSIER, First Asst. Public Defender

- 207 cases / last month 217 cases - Felony cases

MICHAEL MONTGOMERY, Asst. Public Defender

- 276 cases / last month 279 cases - Felony/ Juvenile cases

LINDSEY LACHANSKI, Asst. Public Defender

- 506 cases/ last month 461 cases -
Misdemeanor/Traffic/Juvenile cases

JESSICA DEETS, Asst. Public Defender

- 494 case/ last month 443 cases -
Misdemeanor/Traffic/Juvenile cases

My office has been appointed a total of 226 new cases between June 1, 2020 and July 6, 2020. The Kendall County Public Defender's Office currently has 1,619 open cases as of today's date; July 6, 2020. The Public Defender appointments for felony; misdemeanor; driving under the influence; juvenile delinquency; juvenile abuse and neglect; ordinance violations and traffic offenses increased since last month; I have noticed huge increases for misdemeanor; juvenile delinquency and traffic cases from last month. My office has been appointed to 12 individuals for bond call only appointments from June 1, 2020 to July 6, 2020.

To: Kendall County Board * Law, Justice and Legislation Committee
 From: Alice Elliott, Director * Kendall County Court Services
 Date: July 2020
 Re: Monthly Report

Juvenile Detention – FY2020 ~ Costs Incurred

Kendall County Court Services FY2020 Summary - Juvenile Detention					Same Time 2019	Same Time 2018	Same Time 2017	Same Time FY2016	Same Time FY2015
Month	Total New Admissions	Total Holdovers*	Total Days	Total Cost Incurred					
					\$18,652.00* Paid FY19 incurred FY18				
12/2019	3	4	55	\$6,600.00	\$17,640.00	\$10,450.00	\$8,690.00	\$15,620.00	\$3,000.00
01/2020	6	1	93	\$11,160.00	\$12,120.00	\$9,020.00	10,560.00	15,180.00	8,400.00
02/2020	5	2	85	\$10,200.00	\$10,320.00	\$11,330.00	15,070.00	11,110.00	4,100.00
03/2020	5	4	151	\$18,120.00	\$6840.00	\$21,730.00	9,900.00	3,410.00	2,300.00
04/2020	2	1	33	\$3,960.00	\$7920.00	\$15,960.00	13,640.00	5,940.00	2,400.00
05/2020	2	2	57	\$6,840.00	\$18,840.00	\$10,560.00	5,610.00	4,180.00	7,800.00
06/2020	4	2	86	\$10,320.00	\$24,000.00	\$7,320.00	6,270.00	11,660.00	5,500.00
07/2020					\$14,880.00	\$11,760.00	1,540.00	10,120.00	8,400.00
08/2020					\$4560.00	\$12,000.00	3,850.00	11,880.00	7,400.00
09/2020					\$4560.00	\$9120.00	9,130.00	2,640.00	16,000.00
10/2020					\$9000.00	\$15,120.00	10,780.00	5,610.00	15,440.00
11/2020					Paid in FY20	\$18,600.00	5,170.00	11,110.00	15,100.00
TOTAL				\$67,200.00	\$149,332.00	\$152,970.00	\$100,210.00	\$108,460.00	\$95,840.00

*Holdover—A minor detained on the last day of the previous month carried over to the first day of the current month.

Kendall County Fiscal Year 2020 (Juvenile Detention):

Amount Budgeted: \$ 150,000.00
 Amount Expended: \$ 67,200.00
 Amount Remaining: \$82,800.00

Kendall County Fiscal Year 2020 (Juvenile Board & Care):

Amount Budgeted: \$ 70,000.00
 Amount Expended: \$ 0
 Amount Remaining: \$ 70,000.00

Juvenile Board & Care - FY2020 ~ Costs Incurred

	Number of Minors Placed	Days Paid	Total Monthly Cost Incurred	Total Cost Incurred (Running Total)
12/2019	NA	NA	NA	NA
01/2020	NA	NA	NA	NA
02/2020	NA	NA	NA	NA
03/2020	NA	NA	NA	NA
04/2020	NA	NA	NA	NA
05/2020	NA	NA	NA	NA
06/2020	N/A	N/A	NA	NA
07/2020				
08/2020				
09/2020				
10/2020				
11/2020				
TOTAL				

Items Worthy of notice to the County Board:

Last month it was reported that the Supreme Court will be providing full funding for probation services for the new state budget year. Another piece of good news is the increase of funding for one of our partially salary funded probation positions to now full salary funding. This is retroactive back to July 1 2019 and moving forward. This decision was made to ensure continued support of community corrections and provide support at the local level to support and enhance community based corrections,

Sadly, our Pretrial Supervisor has moved on to Aurora Police Department and therefore we are short a supervisor for the Special Programs Division. Applications have been coming in and interviews are scheduled to take place mid-july with an anticipated start date of mid-August. Unfortunately, this does impact our timeline for working toward Pretrial Accreditation. However, we are continuing in our efforts toward this goal and hope to get things caught up soon. Additionally, the National Institute of Corrections has agreed to provide a training for our Pretrial Stakeholders. This training will ensure all system players are on the same page and Pretrial Best Practices are built into the foundation of our program.

KENDALL COUNTY SHERIFF'S OFFICE

MONTH-END REPORT



JUNE

2020

POLICE SERVICES	April-18	June-20
Calls for Service	699	804
Police Reports	381	302
Total Arrests	48	69
Ordinance Citations Issued	1	0

TRAFFIC SERVICES	June-19	June-20
Traffic Contacts	606	265
Traffic Citations Issued	133	108
DUI Arrests	3	8

TRAFFIC CRASH INVESTIGATIONS	June-19	June-20
Property Damage	45	10
Personal Injury	6	27
Fatalities	0	1
TOTAL CRASH INVESTIGATIONS	51	38

VEHICLE USAGE	June-19	June-20
Total Miles Driven by Sheriff's Office	51,721	57,231
Vehicle Maintenance Expenditures	\$4,149	\$3,294
Fuel Expenditures	\$9,997	\$9,775
Fuel Gallons Purchased	3,972	4,926
Squad Damage Reports	0	0

AUXILIARY DEPUTIES	June-19	June-20
Ride-A-Long Hours	0	0
Auxiliary Hours	75	13
TOTAL AUXILIARY HOURS	28	13

EVIDENCE/PROPERTY ROOM	June-19	June-20
New Items into Property Room	252	144
Disposal Orders Processed	0	30
Items Disposed Of	47	85
Items Sent to Crime Lab for Processing	25	21
Pounds of Prescription Meds Collected from Drop Box Program	25	3

INVESTIGATIONS/COPS ACTIVITIES	June-19	June-20
Total Assigned Cases (Patrol/Invest)	24	26
Total Closed Cases (Patrol/Invest)	21	13
Total Open Cases (Patrol/Invest)	125	134
Community Policing Meetings/Presentations	38	26

Sex Offender / Violent Offenders Against Youth Registrations	June-19	June-20
Sex Offender Registrations	10	13
Sex Offender - Address Verifications Completed	2	1
Sex Offender - Address Verification Attempted	2	1
Total # of Sex Offenders- Jurisdiction	30	31
Total # of Sex Offenders- Entire County	64	81
Violent Offenders Against Youth Registrations	1	0
VOAY - Address Verification Completed	0	0
VOAY - Address Verification Attempted	0	0
Total # of VOAY- Jurisdiction	4	5
Total # of VOAY- Entire County	16	20

RECORDS DIVISION

SHERIFF SALES	June-19	June-20
Sales Scheduled	31	6
Sales Cancelled	21	6
Sales Conducted	10	0

CIVIL PAPERWORK	June-19	June-20
Papers Filed/Received	184	151
Papers Served/Executed	90	127

REPLEVINS/LEVY	June-19	June-20
Replevin/Levy Scheduled	0	0
Replevin/Levy Conducted	0	0

SA, SUBPOENA & FOIA REQUESTS	June-19	June-20
Electronic and Recording Copy Requests		59
Accident Reports	16	11
Background Checks	24	17
Incidents	48	67
Subpoenas	6	5
TOTAL REQUESTS	94	159

WARRANTS	June-19	June-20
Total Warrants on File	1,416	1,439
New Warrants Issued	96	47
Total Warrants Served	115	11
Warrants Quashed	23	15

EVICCTIONS	June-19	June-20
Evictions Scheduled for Month	9	0
Evictions Cancelled	3	0
Evictions Conducted	6	0

FEES	June-19	June-20
Civil Process Fees	\$4,252.50	\$6,978.00
Sheriff Sales Fees	\$7,800.00	\$0.00
Records Fees/Fingerprinting	\$140.00	\$259.65
Bond Processing Fees	\$542.06	\$794.54
TOTAL FEES COLLECTED	\$12,735	\$8,032

CORRECTIONS DIVISION

JAIL POPULATION	June-19	June-20
New Intake Bookings	233	89
Inmates Released	224	83
Federal Inmate ADP	98	75
Kendall County Inmate ADP	63	46
Other Jurisdictions Inmate ADP	4	6
Average Daily Population	165	127

JAIL MEALS	June-19	June-20
Number of Meals Prepared Consolidated Food	14,534	11,287
Price Per Meal	\$1.23	\$1.34

INMATE TRANSPORTS	June-19	June-20
To and From Kendall County Courthouse	98	25
Other County Court Transports	4	1
Out of County Prisoner Pickups	20	8
To I.D.O.C	2	0
Medical/Dental Transports	4	0
Court ordered medical transports	1	1
Juvenile To and From Youth Homes/Courts	37	12
Federal Transports	25	5
TOTAL INMATE TRANSPORTS	191	52

INMATE WORK CREWS	June-19	June-20
Number of Inmates	9	0
Number of Locations	1	0
Total Hours Worked	10	0

REVENUE	June-19	June-20
Amount Invoiced for Inmates Housed for Other Juris.	\$7,500.00	\$11,160.00
Amount Invoiced for Federal Housing	\$219,825.00	\$179,921.00
Amount Invoiced for Federal Court Transport	\$16,550.70	\$366.20
Amount Invoiced for Federal Medical Transport	\$445.52	\$576.85
TOTAL INVOICED	\$244,321	\$192,024

MEDICAL BILLING	June-19	June-20
Medical Contractual Services	\$15,380.78	\$19,425.89
Prescriptions	\$3,604.78	\$1,027.82
Medical	\$79.55	\$109.26
Dental	\$0.00	\$0.00
Emergency Medical Services	\$0.00	\$0.00
Medical Supplies	\$378.28	\$392.46
TOTAL MEDICAL BILLING	\$19,443	\$20,955

Outstanding FTA Fees	June-19	June-20
FTA Fees- Outstanding	\$300.00	\$75.00

COURT SECURITY	June-19	June-20
Entries	14,236	11,565
Items X-rayed	4,879	3,209
Bond Call - In Person	48	10
Bond Call - Video	26	29
Kendall Prisoners	88	72
Other Prisoners	27	5
Arrests made at Courthouse	27	17
Contraband Refused	82	80

CORRECTIONS DIVISION		June-19	June-20
NATURE OF TRAINING			
Lexipol Daily Training Bulletins			25.5
Nova Intermediate Course			2
CERT (Pepperball)			14
CorrectionsOne Academy (Classification of Inmates)			6
Policy #315: Against Unlaw. Discrimination, Harassment, etc			3
OC Pepper Spray Certification			2
CERT (Taser X-2 Re-Certification/Cell Extraction)			5
BLS CPR Certification			10.5
CorrectionsOne Academy (Booking & Admissions)			1
KC SAO Anti-Harassment & Discrimination Training			3
LEADS Certification			8
LEADS Re-Certification			10.5
Open Meetings Act On-Line			2
CorrectionsOne Academy (PREA)			1
PREA: Your Role Responding to Sexual Abuse			9
Restraint Chair Procedures			2
Taser X-2 Certification			8
Corrections One (Understanding Behavior, Burnout, & Mental Health First Aid for Public Safety)			1
Policy Supervisory Liability			8
			16
TOTAL HOURS		355.5	137.5

OPERATIONS DIVISION		June-19	June-20
NATURE OF TRAINING			
CourtSmart Monthly Training			20.5
Lexipol Daily Training Bulletin			24
Room Clearing Drills			72
SRT			32
Felony Traffic Stop Practicals			63
Leveraging Private Sector Cooperation to Solve Crimes			1
TOTAL HOURS		1,197.50	212.5

COURT SECURITY		June-19	June-20
NATURE OF TRAINING			
CourtSmart Monthly Training			2
Lexipol Daily Training Bulletin			4.5
LEADS Recertification			1.5
TOTAL HOURS		13	8

RECORDS DIVISION		June-19	June-20
NATURE OF TRAINING			
LEADS Recertification		0	0
TOTAL HOURS		0	1.5

AUXILIARY		June-19	June-20
NATURE OF TRAINING			
TOTAL HOURS		27	0



**KENDALL COUNTY
OFFICE OF THE SHERIFF**

Dwight A. Baird, Sheriff
1102 Cornell Lane Yorkville Illinois 60560
Phone: 630-553-7500 Fax: 630-553-1972
www.co.kendall.il.us/sheriff



INTEROFFICE MEMORANDUM

To: Sheriff Baird
From: Commander Langston
Date: 07/08/2020
Re: Purchase of Body Worn Cameras (BWC)
Copies: As needed

Sheriff,

In 2017 we conducted a Request for Proposals (RFP) to procure new in car audio/video recording systems for our fleet of squad cars. Part of the RFP specs required the system to be scalable to include the addition and integration of a Body Worn Camera (BWC). Getac, the manufacture of the in car system we deployed, has a BWC available and ready to be purchased and deployed. This equipment was included in the prior RFP. Additionally, BWC's are included in the current 5-year capital request plan in 2021 at an estimated cost of \$30,064 for each division. Current pricing is slightly higher as a more refined and exact assessment of needs has been conducted leading to the determination that more units need to be purchased.

The current political and public environment impacting the procedures and performance of Law Enforcement have led to an increased need for supplemental documentation of interactions between police and the public. Members of the public have also come to expect the existence and availability of BWC footage for a variety of interactions to include use of force cases and other direct public/police contacts. There is also a strong push to require the deployment of this technology via legislative actions. In 2018 a demonstration/evaluation period of BWC's was conducted in the Operations Division. The feedback from the Deputies that utilized the cameras provided positive feedback overall and recommended moving forward with deployment of them. They indicated that the BWC's provided an improved audio recording capability than the in car audio/video recording mics, a good officer's or birds eye view of the scene, improved documentation of interactions/interviews, and sometimes functioned as a deterrent as people realized they were being recorded. The Corrections Division also evaluated the BWC's in 2017 providing similar feedback including the impact it had on inmates' behavior. Taking these points into consideration as well as the feedback from the trial deployment of BWC's; it is my recommendation that we pursue the acquisition of the BWC's from the previous RFP to deploy in conjunction with our Getac in car audio/video recording systems.

An analysis of needs to ensure the appropriate number of cameras was conducted with input from the BWC manufacturer to ensure enough cameras were available to avoid any gaps or shortages in deployment as well as to ensure they were charged fully at the beginning of each shift. The prior capital request plan was for 16 cameras in each division when both were working on 12 hour shifts. Having the desire to cover each shift staffing levels with sufficient cameras available for extra details, repairs, and overtime needs; 20 cameras were needed for patrol and 24 cameras were needed for corrections to ensure full coverage and enough time to fully charge each device between shifts. Corrections moved to a three shift 8.5-hour day schedule in 2020 increasing their needs for devices and accessories.

The charts on the following page indicate the costs associated with this recommendation based upon a quote from 06/25/2020. Chart 1.1 details the Operations Division projected costs to outfit the Operations Division deputies with 20 BWC's to be shared as a pool resource integrated into their assigned squads. Other peripheral costs associated with the project would be the installation of vehicle related accessories. It is estimated that the fees from our fleet up-fitter would be approximately \$500 for each vehicle. The operations division would require 23 vehicles to be outfitted with the equipment for a total cost of \$11,500. The initial purchase of the equipment, associated accessories, professional services, installation, and video storage for Operations is projected at \$48,230.00. Chart 1.2 details the Corrections Division projected costs to outfit the Corrections Division deputies with 24 cameras to be deployed by shift and rotation to ensure every member of on duty would be equipped with a camera. Corrections would only have 3 vehicles to be outfitted for a total cost of \$1,500. The initial purchase of the equipment, associated accessories, professional services, and video storage for Corrections is projected at \$39,204.00.

This would bring the total startup year one costs to \$48,230 for Operations and \$39,204 for Corrections. If both divisions were to be deployed at the same time the cost would be \$87,434 for the first year and \$25,872.00 annually for data storage costs.

Operations Body Worn Camera Cost Breakdown		CHART 1.1		
Item #	Description	Unit Cost	Quantity	Total Cost
GET-OVWX2MXXXXX1	Body Camera	\$ 295.00	20	\$ 5,900.00
GET-ORB36X	Magnetic Shirt Mount	\$ 37.00	50	\$ 1,850.00
GET-OD2DAU	Roll Call Charge/Drjld. Dock	\$ 1,298.00	2	\$ 2,596.00
GET-QUA041	(yr 1)Cloud Storage for video	\$ 588.00	20	\$ 11,760.00
GET-GE-SVBWEXT2Y	Extnd. Warranty (2-3yr + device swap/upgrade)	\$ 122.00	20	\$ 2,440.00
GET-QTX11X	Squad signal trigger box	\$ 140.00	23	\$ 3,220.00
GET-ORB39X	BWC breakaway USB charging cable	\$ 59.00	23	\$ 1,357.00
GET-ORB24U	2 port charging dock	\$ 71.00	2	\$ 142.00
GET-QWC011	Getac Enterprise-video license	\$ 193.00	5	\$ 965.00
Pro-Services	Set up, configuration, and training at roll out	\$ 6,500.00	1	\$ 6,500.00
CommDirect	Install into Squads	\$ 500.00	23	\$ 11,500.00
Total:				\$ 48,230.00
Pre-payment of storage costs for years 2-5				
GET-OUA041	(yr 1)Cloud Storage for video	\$ 588.00	20	\$ 11,760.00
GET-OUA041	(yr 1)Cloud Storage for video	\$ 588.00	20	\$ 11,760.00
GET-OUA041	(yr 1)Cloud Storage for video	\$ 588.00	20	\$ 11,760.00
GET-OUA041	(yr 1)Cloud Storage for video	\$ 588.00	20	\$ 11,760.00
Total:				\$ 95,270.00

Corrections Body Worn Camera Cost Breakdown CHART 1.2				
Item #	Description	Unit Cost	Quantity	Total Cost
GET-OVWX2MX000X1	Body Camera	\$ 295.00	24	\$ 7,080.00
GET-ORB36X	Magnetic Shirt Mount	\$ 37.00	44	\$ 1,628.00
GET-OD2DAU	Roll Call Charge/Dnld. Dock	\$ 1,298.00	3	\$ 3,894.00
GET-OUA041	(yr 1)Cloud Storage for video	\$ 588.00	24	\$ 14,112.00
GET-GE-SVBWEX12Y	Extnd. Warranty (2-3yr + device swap/upgrade)	\$ 122.00	24	\$ 2,928.00
GET-OTX11X	Squad signal trigger box	\$ 140.00	3	\$ 420.00
GET-ORB39X	BWC breakaway USB charging cable	\$ 59.00	3	\$ 177.00
GET-ORB24U	2 port charging dock	\$ 71.00	0	\$ -
GET-OWC011	Getac Enterprise video license	\$ 193.00	5	\$ 965.00
Pro-Services	Set up, configuration, and training at roll out	\$ 6,500.00	1	\$ 6,500.00
CommDirect	Install Into Vans	\$ 500.00	3	\$ 1,500.00
Total:				\$ 39,204.00
Pre-payment of storage costs for years 2-5				
GET-OUA041	(yr 1)Cloud Storage for video	\$ 588.00	24	\$ 14,112.00
GET-OUA041	(yr 1)Cloud Storage for video	\$ 588.00	24	\$ 14,112.00
GET-OUA041	(yr 1)Cloud Storage for video	\$ 588.00	24	\$ 14,112.00
GET-OUA041	(yr 1)Cloud Storage for video	\$ 588.00	24	\$ 14,112.00
Total:				\$ 95,652.00

Additional costs to consider are Kendall County Sheriff's Office staff that may be impacted by the addition of this equipment; specifically, the Records Division, responsible for Freedom of Information Act (FOIA) requests. There would likely be an increase in FOIA requests made as a result of the deployment of BWC's. The labor burden for this would be on average an hour of work for each 10 minutes of video FOIA requested. The average labor rate per hour/per employee functioning as FOIA officers, including benefits costs based on current wage and benefit costs, is estimated at \$26.31 per hour inclusive of salary and benefit costs. Agencies in the area were contacted regarding the typical FOIA requests they receive related to BWC's. The responses locally ranged from not having BWC's to only 1 since deployment. Wider requests were sent out and limited responses were received to provide a direct example locally. A 2018 Police Executive Research Forum study found that Mesa, AZ Police Department were processing approximately 300 FOIA requests for BWC footage and had a designated supervisor and staff member solely for this purpose. Locally, if an average of 10 FOIA requests for BWC footage were received and each was 10 minutes in length the cost would be approximately \$263.10 per month and would take away approximately 10 hours of labor time not completing other records related job functions.

Additional input was obtained from Technology Services in the county as well. Their recommendation to pre-pay or contractually lock in the storage fees is highly preferred. The vendor, Brite Computers and Getac, have confirmed that with either prepayment or signing of a contract for purchase of the BWC's, future storage rates would lock at the above noted rate for 5 years.

Final Recommendation

Given the stated information, I would recommend the request for an initial purchase of \$48,230 be approved to purchase BWC for the patrol division. I would propose this purchase be made by reallocating capital funds budgeted to purchase radios in 2020 to this project. The radios are being acquired by an alternative funding source. I would also recommend that years 2-5 of storage expenses be budgeted for in operations expenses from the Contractual Services line for FY2022-FY2025 at an expense of \$11,760.00 per year. I would further request that the purchase and acquisition of BWC's for the Corrections Division be approved. The initial purchase of the equipment, associated accessories, professional services, and video storage for Corrections is projected at \$39,204.00. I would propose the funds to make this purchase for the Corrections Division come from the commissary fund. I would also recommend that years 2-5 of storage expenses be budgeted for in operations expenses from the Commissary Fund line for FY2022-FY2025 at an expense of \$14,112.00 per year.

These recommendations total to an initial purchase cost of \$87,434 for the first year and \$25,872.00 annually for data storage costs. I would also recommend that additional staffing needs be assessed at least annually to determine if an increase in Records Division staffing becomes necessary to accommodate FOIA requests.

Respectfully submitted,



Commander Jason Langston
Kendall County Sheriff's Office
1102 Cornell Lane
Yorkville, IL 60560



Concur
