

**COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE/ANIMAL CONTROL COMMITTEE**

**MEETING MINUTES
Wednesday, June 24, 2020**

Call to Order – The meeting was called to order by Board Chair Scott R. Gryder at 8:34 a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers	Present		
Scott Gengler	Here		
Matthew Prochaska	Here		
Robyn Vickers	Present		
Scott Gryder	Here		
Matt Kellogg	EXCUSED		
Judy Gilmour	ABSENT		
Tony Giles	ABSENT		
Audra Hendrix	ABSENT		

With five members present, a quorum was established to conduct committee business.

Others present: Latreese Caldwell, Scott R. Gryder, Scott Koeppel, Laura Pawson, Kelly Prestigaard, Dr. Gary Schlapp, Jim Smiley

Approval of Agenda – Motion made by Member Prochaska, second by Member Cesich to approve the agenda. **With six County Board members in agreement, the motion carried by a vote of 6-0.**

Chairman Gryder turned the meeting over to Committee Chair Cesich at 8:39a.m.

Approval of Minutes – Motion made by Member Flowers to approve the minutes from February 24, 2020 second by Member Prochaska. **With five committee members in agreement, the minutes were approved by a 5-0 vote.**

Monthly Reports

- **Census Log** – Laura Pawson reviewed the census log with the committee.
Shelter Count as of June 22, 2020
Dogs Available for Adoption: 0
Unavailable Dogs for Adoption: 6
Cats Available for Adoption: 0
Unavailable Cats for Adoption: 2

Ms. Pawson reported 1 dog and 2 cats were transferred to Rescue Organizations due to the Covid-19 pandemic.

- **Bite Report** – Ms. Pawson reviewed the Bite Report. The report indicated there were 18 dog bites and 1 cat bite for the month of May. There is one dog on hold for a vicious attack investigation. Written report provided.
- **Operations Report** – Ms. Pawson reported they are fully staffed and working well together. Ms. Presitgaard, Kennel Manager/Animal Control Officer was introduced to the committee.

Ms. Pawson reported that adoptions and owner-surrenders will be by appointment only, and that a one person at a time Volunteer Orientation is planned for July, and all social distancing protocols will be strictly enforced.

Accounting Report – Ms. Pawson reported the expenses between 50-60 percent of budget, and revenues at approximately 44 percent. Written report provided.

Old Business – None

Executive Session – Not needed

Action Items for the County Board – None

Action Items for the Committee of the Whole – None

Questions from the Media – Jim Wyman, WSPY asked about the resumption of the Inmate Work Detail.

Discussion on the temporary suspension of the Inmate Work Detail cleaning on Wednesdays in the facility, and utilizing them again when the County opens in Phase 4. Mr. Koepfel stated that the staff and volunteers will be slowly moving into Phase 4 and once they have established a more normal routine, discussions with the Sheriff's Office about reinstatement of the Inmate Work Detail will occur.

Public Comment – None

New Business

- *Tour of the newly Renovated Animal Control Facility* – Mr. Koepfel, Ms. Pawson and Ms. Prestigaard led small groups through the facility, explaining the changes, and answering questions.

Adjournment – Member Cesich made a motion to adjourn the meeting, second by Member Prochaska. **With four members present in agreement, the meeting was adjourned at 9:56 a.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant & Recording Clerk