

**COUNTY OF KENDALL, ILLINOIS**  
**BUDGET & FINANCE COMMITTEE**  
**Meeting Minutes for Tuesday, June 30, 2020**

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**Call to Order** - Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 4:05p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Amy Cesich	Present		
Scott Gryder		4:11p.m.	
Audra Hendrix	Here		
Matt Kellogg	Yes		
Matthew Prochaska	Here		

**Others Present** – Roger Bonuchi, Latreese Caldwell, Robyn Ingemunson, Scott Koeppel, Judge Robert Pilmer, Jim Smiley

**Approval of Agenda** – Member Prochaska made a motion to approve the agenda with the following additions: under Items of Business, add a Court Services update and a Cures Funding update, second by Member Hendrix. **With four members present voting aye to amending the agenda, the motion passed by a vote of 4-0.**

**Member Gryder joined the meeting at 4:11p.m.**

**Approval of Forwarding Claims for Final Approval** – Motion made by Member Hendrix, second by Member Prochaska. Member Prochaska requested that the County Clerk provide all future claims listings with the juror names redacted. Discussion regarding the County Board room renovation. Mr. Smiley stated that the Bid Ad was posted last week, the Walk Through will be July 10<sup>th</sup>, Bids due to Facilities on July 27<sup>th</sup>, Bid Opening by Facilities Management and possibly a Special Committee of the Whole for Bid Discussion and Approval on July 30<sup>th</sup>. **With five members present voting aye, the motion carried by a vote of 5-0.**

**Department Head and Elected Official Reports**

**Items from Other Committees** - None

**Items of Business**

- *Court Services Update* - Circuit Clerk Robyn Ingemunson provided Fines and Fees information from 2018, 2019 and 2020, she also explained the impact that the Criminal Traffic Assessment Act, explained the New Fines and Fees statistics, and the Covid-19 Pandemic have had on the revenue by 45 percent compared to what was originally projected. Ms. Ingemunson reported that revenue from traffic tickets have decreased and

evictions are also down, but expected to increase in the next few months. Ms. Ingemunson will continue to advise the Committee of the Circuit Clerk finances as changes occur.

- *Discussion of the Purchase and Distribution of PPE by Kendall County EMA* – EMA Director Bonuchi stated that based on the last 60-days, he doesn't anticipate the need for additional PPE purchases as long as the scope is narrowed down to supplying County needs only. Previously the County EMA distributed equipment to any organization that asked including Townships, Nursing Homes, Municipalities, Fire Districts, Police Departments, and School Districts. Mr. Bonuchi stated that there will be no supplies available at no cost through the State of Illinois after July 15. Director Bonuchi said the County has enough supplies available for the County through the month of November, but any new supplies will have to be purchased. Director Bonuchi stated that the County is able to submit Public Assistance Grant applications for any item related to Covid-19, but that funding source will end July 31, 2020. EMA has not applied for any grant funding at this point.

Mr. Koepfel stated that there were two options: the Illinois CURES Act that would pay for Covid-19 related items at one-hundred percent, and the other option was to submit a grant application to FEMA for reimbursement funds with a minimum of twenty percent cost share from the County. Mr. Koepfel reported he received news today that the County would be receiving CURES Act funds, and that he plans to use Illinois CURES Act funds to get costs covered at one-hundred percent as much as possible, and then go to FEMA funds for other Covid-19 reimbursements.

- *Discussion of a Resolution of the Kendall County Board Abolishing the Board of Directors of the Tuberculosis Care and Treatment Fund* – Member Prochaska stated that this item has gone before the Administration HR Committee for review several times, and comes to the Finance Committee for further discussion. Mr. Prochaska said that he did discuss this proposed action with Dr. Tokars prior to her departure, and that she was in agreement. Prochaska explained that the TB Board is the only such disease Board in the County, and that the Board of Health has full authority over this Board. The resolution, if approved by the County Board, would abolish the TB Board of Directors, and allow the County Board to increase the Board of Health Board by an additional three members, from eight to eleven members.

Member Gryder made a motion to forward the item to the County Board for approval, second by Member Prochaska. **With five members present voting aye, the motion carried.**

- *Cure Funding Update* - Member Prochaska reported that Kendall County received over one-million dollars from the Federal CURE Act Program. CURE, the Coronavirus Relief Fund Assistance Program for Local Governments, from the Illinois Association of County Board Members, Department of Commerce and Economic Opportunity, and the Illinois Governor's Office. The Department of Commerce and Economic Opportunity started accepting applications for eligible expense reimbursements Monday, July 6, 2020.

The closing date for applications is July 17. Each municipality and county in Illinois has been assigned a dollar amount of funding to be used for government expenses incurred during the Covid-19 pandemic. Examples of eligible reimbursements are temporary public medical facilities, costs of providing COVID-19 testing, emergency medical response expenses, public health expenses (including Covid-19-related communications costs), payroll expenses for public safety, public health, health care, human services, expenses for actions taken to facilitate compliance with COVID-19 related public health measures, and more. Discussion on any requirements for utilization, and the specifics of the fund amount distributed to the County.

**Public Comment** – None

**Questions from the Media** – None

**Items for the July 7, 2020 County Board Meeting**

- *Final Approval of Claims*
- *Discussion and Approval of a Resolution of the Kendall County Board Abolishing the Board of Directors of the Tuberculosis Care and Treatment Fund*

**Executive Session** – Not needed

**Adjournment** – Member Prochaska made a motion to adjourn the Budget and Finance Committee meeting, Member Gryder seconded the motion. **The meeting was adjourned at 5:16p.m. by a 5-0 vote.**

Respectfully submitted,

Valarie McClain  
Administrative Assistant