



MEETING MINUTES FOR WEDNESDAY, OCTOBER 23, 2019

Call to Order – The meeting was called to order by Committee Chair Amy Cesich at 8:31 a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers	Present		
Scott Gengler	Here		
Matthew Prochaska	Here		
Robyn Vickers	Present		

With five members present, a quorum was established to conduct committee business.

Others present: Scott Koeppel, Jim Smiley

Approval of Agenda – Motion made by Member Prochaska, second by Member Flowers to approve the agenda. **With five members in agreement, the motion carried by a vote of 5-0.**

Approval of Minutes – Motion made by Member Gengler to approve the minutes from September 24, 2019, second by Member Flowers. **With five members in agreement, the minutes were approved by a 5-0 vote.**

Monthly Reports

- **Census Log** – Member Cesich reviewed the census log with the committee.
 Dogs Available for Adoption: 3
 Cats Available for Adoption: 6 (5 cats, 1 kitten)
- **Bite Report** – Member Cesich also asked committee members to review the Bite Report. The report indicated there were 19 bites (17 dog bites, and 2 cat bites) for the month of September. Written report provided.
- **Operations Report** – Mr. Koeppel reported on continued training and adjustments with the new software program, and off-site training for employees when fiscally feasible and local.

Upcoming Events and Media:

- Volunteer Orientation: Tuesday, October 29, 2019 6:00-7:30p.m.
- Oswego Police Officer with featured Pet video done every other Wednesday of the month
- Yorkville Police Officer with featured Pet video done every other Wednesday of the month

- Record Newspaper Pet of the Week Ad – Candy, American Pit Bull Terrier
- **Accounting Report** –Written report provided. Discussion on various line items and funds, including the Pet Population fund.

Old Business

- *Animal Control Building Project Update:* Jim Smiley provided an update on the building projects, specifically on installation of the windows in the Directors office, and Kennel area, at a cost of approximately \$21,000 for the cut-in and block replacement. Mr. Smiley has contacted vendors regarding window frames and glass, stating the aluminum doors/frames would cost approximately \$6000. Mr. Smiley is researching other vendors as well. He is also in discussions with vendors for the demolition and removal of ductwork and the ceiling tiles in the Kennel area. Discussion on the capital fund, the transfers to the General fund, and the Animal Care fund. **There was consensus by the committee to proceed with the building improvements this year, and the HVAC system in the future when funds have been replenished.**

New Business

- *Discussion and Approval of Updated Animal Control Fees Ordinance* – Member Vickers made a motion to forward the Approval of Updated Animal Control Fees Ordinance to the County Board, second by Member Flowers.

Mr. Koeppel stated that in 2019, the General Assembly updated the Animal Welfare Act to include required rabies vaccinations for companion animal cats. Koeppel said that the updated Fees Ordinance requires that all companion animal cat owners vaccinate their cats for rabies, and purchase a tag from Kendall County Animal Control. Discussion on State Statutes and the proposed fees ordinance, rabies tags for cats, and companion cats versus stray or feral cats, as well as possible senior citizen discounts. **There was consensus by the committee to collect cat owner data for the next year, and then revisit the senior discount issue again in 2020.**

Member Cesich made a motion to amend the original motion by excluding the language of *Discounts to Senior Citizens* in the original motion, second by Member Flowers.

Roll Call for the Amended Motion

Committee Member	Vote
Amy Cesich	Yes
Elizabeth Flowers	Aye
Scott Gengler	Yes
Matthew Prochaska	Yes
Robyn Vickers	Yes

With five members voting aye, the amended motion was approved.

On the original motion made by Member Vickers to forward the Approval of Updated Animal Control Fees Ordinance to the County Board, and seconded by Member Flowers, **a Voice Vote**

was taken and with five members present in agreement, the motion to forward the Approval of the Updated Animal Control Fees Ordinance was approved by a vote of 5-0.

Executive Session – Member Vickers made a motion to enter into Executive Session for the purpose of the review of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5ILCS 120-2/21, second by Member Gengler.

Roll Call

Committee Member	Vote
Amy Cesich	Yes
Elizabeth Flowers	Aye
Scott Gengler	Yes
Matthew Prochaska	Yes
Robyn Vickers	Yes

With five members present voting aye, the committee entered into Executive Session at 9:24a.m.

The committee reconvened into Open Session at 9:27a.m.

Action Items for the November 5, 2019 County Board Meeting – *Approval of Updated Animal Control Fees Ordinance*

Action Items for the Committee of the Whole – None

Questions from the Media – None

Public Comment – None

Adjournment – Member Cesich made a motion to adjourn the meeting, second by Member Prochaska. **With five members present in agreement, the meeting was adjourned at a.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant & Recording Clerk