



# COUNTY OF KENDALL, ILLINOIS

## COMMITTEE OF THE WHOLE

Thursday, July 16, 2020 at 4:00 PM  
AGENDA

Remote & In-Person Meeting Attendance

**Please See Attached Memo for Remote Attendance Instructions**

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call:** Scott Gryder, Amy Cesich, Matt Kellogg, Scott Gengler, Judy Gilmour, Audra Hendrix, Matthew Prochaska, Robyn Vickers, Elizabeth Flowers, Tony Giles
3. **Approval of Agenda**
4. **Old Business**
5. **New Business**
  - **From Admin HR Committee:**
    - *Remote Demonstration of Socrata Open Finance (Transparency) Module – Lisa Gerard, Tyler Munis*
6. **Public Comment**
7. **Questions from the Media**
8. **Chairman's Report**
9. **Review Board Action Items**
10. **Executive Session**
11. **Adjournment**

*If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630- 553-4171, a minimum of 24-hours prior to the meeting time*

# Kendall County Board Committee of the Whole Remote Meeting Attendance for Thursday, July 16, 2020



Kendall County Board Chairman Scott R. Gryder is encouraging social distancing by allowing remote attendance to the Committee of the Whole meeting scheduled for 4PM on Thursday, July 16, 2020. Instructions for joining the meeting are listed below.

For your safety and the safety of others, please attend the meeting by phone or computer if possible. You may also attend the meeting in-person in the County Board Room 210, located on the 2<sup>nd</sup> floor of the County Office Building, 111 W. Fox Street in Yorkville. There will be limited seating available. Masks are required when social distancing is not possible. If you plan to attend in person, please follow all social distancing requirements.

If anyone from the public would like to make a comment during the meeting there will be an allotted time on the agenda for public comment, and all County Board rules of order will apply. We will also accept public comment by emailing: [kcadmin@co.kendall.il.us](mailto:kcadmin@co.kendall.il.us). Members of the public may contact the Kendall County Administration Department at 630-553-4171 prior to the meeting for assistance in making public comment.

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## [Join Microsoft Teams Meeting](#)

[+1 309-248-0701](tel:+13092480701) United States, Rock Island (Toll)

Conference ID: 766 738 471#

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Kendall County

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Kendall County Committee of the Whole Meeting Information:

<https://www.co.kendall.il.us/transparency/agendas-packets-and-meetings-schedules/committee-of-the-whole>

For information about how to join a Microsoft Teams meeting, please see the following link.

<https://support.office.com/en-us/article/join-a-meeting-in-teams-1613bb53-f3fa-431e-85a9-d6a91e3468c9>

**COUNTY OF KENDALL, ILLINOIS  
COMMITTEE OF THE WHOLE  
REMOTE MEETING MINUTES  
Thursday, June 11, 2020**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE** - The meeting was called to order at 4:00p.m. by County Board Chair Scott Gryder, who led the Pledge of Allegiance to the American Flag.

**ROLL CALL:**

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers	<b>ABSENT</b>		
Scott Gengler	Here		
Tony Giles	Here		
Judy Gilmour	Here		
Scott Gryder	Present		
Audra Hendrix	Here		
Matt Kellogg	Present		
Matthew Prochaska	Here		
Robyn Vickers	Here		

**APPROVAL OF AGENDA** – Member Cesich made a motion to approve the agenda, second by Member Giles. **With nine members present voting aye, the motion carried by a vote of 9-0.**

**APPROVAL OF CLAIMS** – Member Hendrix made a motion to approve Claims in an amount not to exceed \$986,966.79, second by Member Giles.

**ROLL CALL VOTE**

Attendee	Status
Amy Cesich	Yes
Elizabeth Flowers	<b>ABSENT</b>
Scott Gengler	Yes
Tony Giles	Yes
Judy Gilmour	Yes
Scott Gryder	Yes
Audra Hendrix	Yes
Matt Kellogg	Yes
Matthew Prochaska	Yes
Robyn Vickers	Yes

**With nine members present voting aye, the motion carried by a vote of 9-0. Member Flowers was absent.**

**OLD BUSINESS – None**

**NEW BUSINESS**

- *Discussion of Board Room Renovation & Security Upgrades at the County Office Building – Mr. Craig Clary, Dewberry Engineering Consultants Project Manager, reviewed the proposed Board Room renovation plans including an executive conference room, expansion of the existing room into the current mailroom space, moving of the current mailroom, removal of the sound system, signage, desks, storage, sample carpet, material and wall colorings, upgraded technology, upgraded ceiling tiles, lighting, and seating for elected officials, staff, media and citizens. Discussion on a state grant application that will be submitted when we are allowed to apply, funding if there is no grant funding available, funds that were budgeted in FY2019 in the capital fund for this project, and what part of the project Facilities would be able to handle. Jim Smiley stated that Facilities can do some of the demolition, reorganizing new mailroom across the hall, moving of current mailroom, and smaller construction jobs. The committee was asked to submit their color preferences to Jim Smiley as soon as possible, so a final decision can be determined.*
  
- *Discussion of Petition 19-43 Request from the Kendall County Historic Preservation Commission for Amendments to the Kendall County Historic Preservation Ordinance Pertaining to Definitions, Historic Preservation Commission Powers and Authorities, Terms and Appointments of Preservation Commission Members, Nomination Procedures of Landmarks and Historic Districts, Alteration, Construction, Demolition and Maintenance Provisions, Penalties, and Application Fee – Mr. Koeppel stated that this item was before the Committee of the Whole meeting previously, and was sent back to the County with suggestions. Matt Asselmeier, PBZ Manager explained that the HPC has been trying to get Certified Local Government status which allows them to be more active in terms of historic preservation applying for grants, and other historic preservation activities.*

There was concern about the application fee of \$500 when the item was before the County Board in February 2020, which can be waived by the home-owner. The only other state concern was that state law requires that Historic Preservation Committee members be appointed for 5-year terms, and the County Ordinance term reflects 3-year terms, terms are staggered initially, and that the County Board selects the committee chair at the time of appointment. The Petition also clarifies super-majority vote on certain issues for approval, clarifies the terms and the selection of the chairman, and changes the requirement in the current ordinance that the HPC review any application for demolition of any structure older than fifty years, including porches, fences, etc. The Commission would have the authority to administer County-owned property under this new proposal, whereas the current ordinance grants authority to the County Board and the Commission.

Mr. Asselmeier stated the recommendations were reviewed by the Planning, Building & Zoning Committee. Member Prochaska stated that these recommendations actually provide additional protections for home owners, and allows third-party nominations/designations of property without the home-owners consent. Mr. Asselmeier explained the requirements once the Commission receives Certified Local Government status.

Chairman Gryder stated that he appreciates the Commission and the work they do for the County, but noted that the Commission has had quorum issues at times. Mr. Gryder also said the County is always seeking citizens to serve on the Historic Preservation Commission. This item will be on the County Board agenda for June 16, 2020.

**PUBLIC COMMENT** – None

**QUESTIONS FROM THE MEDIA** – Jim Wyman asked what the procedure is for the Historic Preservation Commission to plaque properties. Mr. Wyman also asked about the Old Mill on Millhurst Road.

**CHAIRMAN’S REPORT** – Chairman Gryder recognized the work of Will County Executive Larry Walsh Sr. who passed in the last week, his work with CMAP, UCCI and all that he accomplished in Will County. Mr. Gryder read highlights from his education, personal life, and work with the local government since 2004. He was known for his advocacy for disability issues, senior citizen services, preservation, and agricultural issues in his community.

**REVIEW BOARD ACTION ITEMS** – Chairman Gryder asked the committee to review the draft County Board agenda.

Add Animal Control under Standing Committee Reports

- Animal Control Building Renovation Update

Under Finance

- Approval of Claims

Under PB&Z

- Approval of Petition 19-43 Request from the Kendall County Historic Preservation Commission for Amendments to the Kendall County Historic Preservation Ordinance Pertaining to Definitions, Historic Preservation Commission Powers and Authorities, Terms and Appointments of Preservation Commission Members, Nomination Procedures of Landmarks and Historic Districts, Alteration, Construction, Demolition and Maintenance Provisions, Penalties, and Application Fee

Under Special Committee Reports

- Northwest Water Planning Alliance
- Kendall Housing Authority

**EXECUTIVE SESSION** – Not needed

**ADJOURNMENT** – Member Cesich made a motion to adjourn the meeting, second by Member Gengler. **With nine members voting aye, the meeting was adjourned at 5:08p.m.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant and Recording Secretary

**COUNTY OF KENDALL, ILLINOIS  
COMMITTEE OF THE WHOLE/ANIMAL CONTROL COMMITTEE**

**MEETING MINUTES  
Wednesday, June 24, 2020**

**Call to Order** – The meeting was called to order by Board Chair Scott R. Gryder at 8:34 a.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Amy Cesich	Present		
Elizabeth Flowers	Present		
Scott Gengler	Here		
Matthew Prochaska	Here		
Robyn Vickers	Present		
Scott Gryder	Here		
Matt Kellogg	EXCUSED		
Judy Gilmour	ABSENT		
Tony Giles	ABSENT		
Audra Hendrix	ABSENT		

**With five members present, a quorum was established to conduct committee business.**

Others present: Latreese Caldwell, Scott R. Gryder, Scott Koeppel, Laura Pawson, Kelly Prestigaard, Dr. Gary Schlapp, Jim Smiley

**Approval of Agenda** – Motion made by Member Prochaska, second by Member Cesich to approve the agenda. **With six County Board members in agreement, the motion carried by a vote of 6-0.**

**Chairman Gryder turned the meeting over to Committee Chair Cesich at 8:39a.m.**

**Approval of Minutes** – Motion made by Member Flowers to approve the minutes from February 24, 2020 second by Member Prochaska. **With five committee members in agreement, the minutes were approved by a 5-0 vote.**

**Monthly Reports**

- **Census Log** – Laura Pawson reviewed the census log with the committee.  
**Shelter Count as of June 22, 2020**  
Dogs Available for Adoption: 0  
Unavailable Dogs for Adoption: 6  
Cats Available for Adoption: 0  
Unavailable Cats for Adoption: 2

Ms. Pawson reported 1 dog and 2 cats were transferred to Rescue Organizations due to the Covid-19 pandemic.

- **Bite Report** – Ms. Pawson reviewed the Bite Report. The report indicated there were 18 dog bites and 1 cat bite for the month of May. There is one dog on hold for a vicious attack investigation. Written report provided.
- **Operations Report** – Ms. Pawson reported they are fully staffed and working well together. Ms. Presitgaard, Kennel Manager/Animal Control Officer was introduced to the committee.

Ms. Pawson reported that adoptions and owner-surrenders will be by appointment only, and that a one person at a time Volunteer Orientation is planned for July, and all social distancing protocols will be strictly enforced.

**Accounting Report** – Ms. Pawson reported the expenses between 50-60 percent of budget, and revenues at approximately 44 percent. Written report provided.

**Old Business** – None

**Executive Session** – Not needed

**Action Items for the County Board** – None

**Action Items for the Committee of the Whole** – None

**Questions from the Media** – Jim Wyman, WSPY asked about the resumption of the Inmate Work Detail.

Discussion on the temporary suspension of the Inmate Work Detail cleaning on Wednesdays in the facility, and utilizing them again when the County opens in Phase 4. Mr. Koepfel stated that the staff and volunteers will be slowly moving into Phase 4 and once they have established a more normal routine, discussions with the Sheriff's Office about reinstatement of the Inmate Work Detail will occur.

**Public Comment** – None

**New Business**

- *Tour of the newly Renovated Animal Control Facility* – Mr. Koepfel, Ms. Pawson and Ms. Prestigaard led small groups through the facility, explaining the changes, and answering questions.

**Adjournment** – Member Cesich made a motion to adjourn the meeting, second by Member Prochaska. **With four members present in agreement, the meeting was adjourned at 9:56 a.m.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant & Recording Clerk



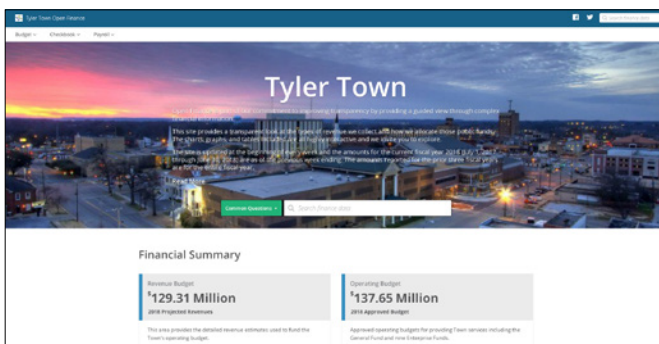


## Socrata Open Finance

Socrata Open Finance™ provides unparalleled data access and analysis tools to help public sector entities implement principles of transparency, participation, and collaboration. Local governments are increasingly expected to provide high value information to help citizens understand how their tax dollars are being used and engage the public in the civic process. Financial transparency is a key component in a government's efforts to establish and maintain trust with their constituency. Governments critically need a cost-effective, publicly-consumable way to understand share all aspects of their finances. Open Finance solves this through a proactive approach to government transparency. It is capable of informing the public of how and where tax dollars are being spent in an easily consumed, engaging, and insightful way that encourages greater citizen involvement. Additionally, Open Finance will significantly reduce the backlog of Freedom of Information Act requests which burden public sector agencies across the country.

### Beyond Transparency

Tyler has responded to these challenges by offering Open Finance, a suite of government focused applications that allow agencies to effectively and powerfully communicate how tax dollars are being collected and spent. Open Finance organizes your Tyler ERP financial data into a highly consumable, interactive, contextualized visual interface as a way to meet the public's need to understand government finances.



### Accessible Data

Citizens and policy makers alike, can access the Open Finance portal directly from a school district or municipal website on their desktops, tablets, or smart

phones. As a cloud-based service, Open Finance does not require an additional hardware investment or on-site technical support. With seamless integration with Tyler's ERP applications it yields the highest ROI on a government's open data initiatives while eliminating the barriers to data and the technical problems encountered with other data analysis products.

## Features:

- Easy public access via any device: mobile, tablet, or PC
- Dynamic Google-like search functionality
- Automatic updates to public records and reporting
- Able to fully customize portal's branding and content
- Actionable data insights that are up-to-date for public understanding and internal analysis
- Easy access to historical data for benchmarking and procurement
- Transparency that educates, informs, and engages the public
- Social sharing and the ability to embed views into third-party websites
- Interactive reports
- 508 compliant
- Increased productivity due to internal process improvement
- User-friendly interface provides insight for all levels of users (advanced, less technical, and in between)
- Cloud-based service requires no additional hardware, IT support, or training, and is quick with low cost deployment

For more information, visit

[tylertech.com](http://tylertech.com)

or email [info@tylertech.com](mailto:info@tylertech.com)

## Effective Communication Tools

Open Finance searches across all financial data and to provide intuitive results with familiar Google-like search capabilities. The highly engaging visual interface is easy-to-navigate and the graphics are organized by category, department, function, and vendor which provides insightful information for internal stakeholders and makes it hugely popular with citizens. It has been designed to automatically answer the most commonly asked questions and is compliant with public record laws in 50 states.

Open Finance ensures simplicity in deployment of data which allows clients ease in communicating information both internally and to the public. It proactively identifies issues, fraud, and trends by updating datasets frequently utilizing current data.

Easily review total spending to date and understand how funds are appropriated by department, which vendors receive payments, or research spending for health care and benefits. Interactive charts and graphs allow for easy analysis and understanding.

## A Suite of Focused Applications

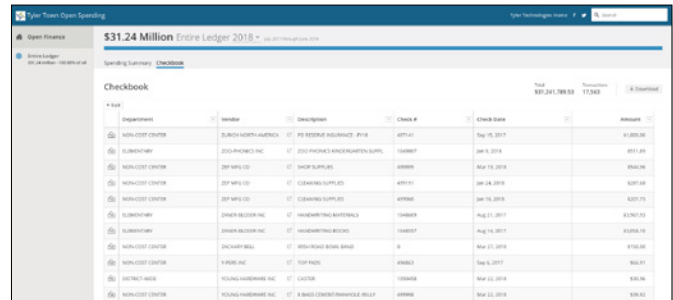
Open Finance is your single source to give constituents transparency as well as to educate, inform, and engage the public and local government employees around financial data. Our three ready-to-deploy applications include:

**Budget:** A ready-to-deploy application that publishes the details of your operating revenues and operating expenses onto your branded website. Clients can keep the experience entirely up-to-date by showing their budget vs. actuals throughout the year and replacing static reports. Citizens will learn about the priorities of their government and how it impacts them and their neighborhoods on mobile phones, desktops, or tablets.

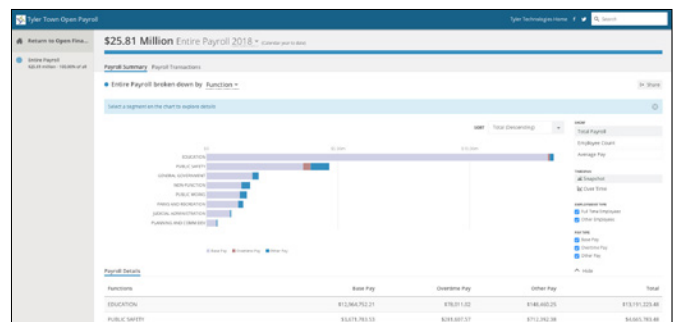


**Expenditures:** Expenditures is a tool that publishes the transaction-level details of a government's expenditures. This tool allows the public and internal stakeholders to easily understand complex financial information, including checkbook-level details of spending. Clients can keep the experience entirely up-to-date by automatically publishing new data to the platform. Constituents

will be able to learn about the spending and contracting of their cities and find specific, detailed answers to a wide variety of questions. Expenditures provides a consistent experience to navigate, analyze, and download the underlying data and provides easy navigation and understanding of the financial data that is accessible to a layperson and valuable for internal staff.



**Payroll:** Receive instant answers to common questions, including total size of the payroll, top employees, top departments, median pay, and more. It has a summary page that encompasses all the employees in a department or job title as well as at the individual level.



## Open Finance will be available in three bundles

- Socrata Open Finance: Includes operating budgets, expenditure, and payroll
- Socrata Open Capital Projects Explorer: Includes capital budgets and projects
- Socrata Open Data: Includes additional datasets from other systems

## Tyler Open Finance a Win-Win

Tyler's team will work with you to translate your complex chart of account structure into constituent-friendly visualizations that are easy to navigate and understand. Open Finance serves you and your citizens by putting information at your fingertips while reducing your IT and data retrieval burdens. Tyler's Open Finance — a solution that can have an immediate impact.