

**KENDALL COUNTY FOREST PRESERVE DISTRICT
MEETING AGENDA**

**TUESDAY, JULY 21, 2020
9:00 A.M.**

KENDALL COUNTY BOARD ROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call
- V. Approval of Agenda
- VI. Public Comments

CONSENT AGENDA

- VII. Approval of Minutes
 - Kendall County Forest Preserve District Operations Committee Meeting of July 1, 2020
 - Kendall County Forest Preserve District Commission Meeting of July 7, 2020
- VIII. *Approval of Claims in the Amount of \$217,388.18
- IX. ***MOTION**: Approval of Change Order #5 for D Construction for the Pickerill-Pigott OSLAD - Phase I Project in the Amount of \$600.00 for the Installation of Additional Electrical Conduit
- X. ***MOTION**: Approval of a Proposal from Kramer Tree Specialists, Inc. of West Chicago, Illinois for a Professional Chainsaw Operators Training for District Staff in the Amount of \$1,950.00, offset by a Reimbursable Safety Training Grant Award from the Illinois Counties Risk Management Trust (ICRMT)
- XI. ***MOTION**: Approval of Proposal #2007464 from Midwest Environmental Consulting Services, Inc. in the Amount of \$1,800.00 for Asbestos Abatement Project Design and Contractor Bidding for the Demolition of the Two Scout Residence Structures at Hoover Forest Preserve
- XII. **MOTION**: Approval of a Bristol-Kendall Fire Protection District Release Agreement for the Burning and Demolition of the Two Scout Residence Structures at Hoover Forest Preserve
- XIII. **MOTION**: Approval of Fees and Charges for the Ellis House and Equestrian Center Pony Club Program
- XIV. **MOTION**: Approval of Fees and Charges for the District's Pollinator Palooza Special Event on August 15, 2020 as Part of the District's Illinois Clean Energy Community Foundation K-12 Pollinator Grant, with a Per Participant Charge of \$5.00

OLD BUSINESS

No items posted for consideration

NEW BUSINESS

No items posted for consideration

- XV. Executive Session
- XVI. Public Comments
- XVII. Adjournment

(Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section G.2.b.v.a)*

REMOTE MEETING PARTICIPATION LINKS:

Join Microsoft Teams Meeting

+1 [309-248-0701](tel:309-248-0701) United States, Rock Island (Toll) Conference ID: 658 074 337#

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

JULY 1, 2020

I. Call to Order

Commissioner Flowers called the Operations Committee meeting to order at 6:07 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Flowers, Gilmour, and Kellogg all were present.

Commissioner Hendrix initially joined the meeting remotely, arriving to the meeting room at 6:11 pm.

III. Approval of Agenda

Commissioner Kellogg made a motion to approve the agenda as presented. Seconded by Commissioner Gilmour. All, aye. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

OLD BUSINESS

V. Review and Approval of Special Use Permit Requests

a) Yorkville Athletic Association 2020 Prorated Special Use Permit Fee

Director Guritz presented a Special Use Permit Request for Yorkville Athletic Association.

The Operations Committee gave direction to request payment of the calculated prorated amount for the 2020 license fee based on the report.

Commissioner Hendrix entered the meeting room at 6:11 pm.

NEW BUSINESS

VI. Review of Financial Statement Reports through June 30, 2020

Director Guritz presented an overview of financial statement reports through June 30, 2020, including end-of-year projections for FY20. COVID-related financial impacts indicate the District's operating fund will post an end-of-year deficit of approximately \$110,000. Direction was received to present the end-of-year projections report for discussion at the July Committee of the Whole meeting.

VII. Discussion – COVID-19 Phase IV Rental Event Capacity and Committee Recommendations for District Response(s) to Observations of Event Overcapacity

The Operations Committee discussed COVID-19 Phase IV rental event capacity. Direction was received to contact IPMG to determine District responsibilities and liability for private event attendance that exceeds the State of Illinois guidelines for Restore Illinois - Phase IV.

VIII. Preserve Encroachment Report and Updates

Director Guritz presented preserve encroachment observations and will issue a warning letter to adjacent property owners at Little Rock Creek and Maramech Forest Preserve.

IX. KCFPD Reimbursement Policy Review and Discussion

Director Guritz presented the KCFPD reimbursement policy for review and discussion.

Commissioner Gilmour made a motion to forward KCFPD reimbursement policy to Commission for approval. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

X. Granicus Website Transition

- a) Punchlist for Unpublishing KendallForest.com and EllisHEC.com**
- b) Discontinuing the District's Network Solutions Subscription**

Director Guritz provided Granicus website transition updates. The ellishec.com website will be unpublished once the Granicus site has been fully updated. The kendallforest.com storefront website will continue to be maintained. In addition to the ellishec.com website, the District will be discontinuing its subscription to Network Solutions.

XI. Capital Project Update

- a) Fox River Bluffs Cropland Conversion Project Updates**

XVII. Adjournment

Commissioner Hendrix made a motion to adjourn. Seconded by Commissioner Gilmour.
Roll call: Commissioners Gilmour, Hendrix, Kellogg and Flowers, aye. Opposed, none.
Meeting adjourned at 7:27 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
JULY 7, 2020**

I. Call to Order

President Gilmour called the meeting to order at 6:00 pm in the Kendall County Board Room.

II. Pledge of Allegiance

The Pledge of Allegiance was recited by all present.

III. Invocation

Commissioner Prochaska offered an invocation.

IV. Roll Call

X	Cesich	X	Gryder
X	Flowers	X	Hendrix
X	Gengler	X	Kellogg
X	Giles	X	Prochaska
X	Gilmour	X	Vickers

Commissioners Cesich, Flowers, Gengler, Giles, Gilmour, Gryder, Hendrix, Kellogg, Prochaska, and Vickers were all present.

V. Approval of Agenda

Commissioner Flowers made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Hendrix. Aye, all. Opposed, none.

Motion: Commissioner Flowers					
Second: Commissioner Hendrix					
Roll call: Approval of Agenda					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

VI. Public Comment

No public comments were offered from those in attendance.

CONSTENT AGENDA

VII. Approval of Minutes

- Kendall County Forest Preserve District Commission meeting of June 16, 2020
- Kendall County Forest Preserve District Planning and Advisory meeting of June 23, 2020
- Kendall County Forest Preserve District Finance Committee meeting of June 25, 2020

Director Guritz presented minutes for approval from the Kendall County Forest Preserve District Commission meetings of June 16, 2020; Kendall County Forest Preserve District Planning and Advisory meeting of June, 23, 2020; and Kendall County Forest Preserve District Finance Committee meeting of June 25, 2020.

VIII. Approval of Claims for an Amount of \$93,603.97

Director Guritz presented claims for an amount of \$93,603.97.

IX. Approval of the Kendall County Forest Preserve District Reimbursement Policy

Commissioner Gryder made a motion to approve the consent agenda. Seconded by Commissioner Hendrix.

Motion: Commissioner Gryder					
Second: Commissioner Hendrix					
Roll call: Consent Agenda					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

- X. **MOTION: Approval of Change Order #3 for D. Construction for Additional Asphalt Surfacing and Culvert Material Costs (Add \$3,912.52); Less Deductions for Asphalt Paving and Material Costs (\$4,366.68), for an Overall Contract Savings of \$454.09**

Commissioner Kellogg made a motion to approve change order #3 for D. Construction for additional asphalt surfacing and culvert material costs, less deductions for asphalt paving and material costs, for an overall contract savings of \$454.09. Seconded by Commissioner Flowers.

Motion: Commissioner Kellogg					
Second: Commissioner Flowers					
Roll call: Change Order #3					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

- XI. **MOTION: Approval of Change Order #4 for D. Construction (Modifying the Scope of Work for Approved Change Order #1) for the Pickerill-Pigott Forest Preserve – Phase I OSLAD Project Extending the Installation of Electric Conduit using Incremental Boring from the Estate House Foundation to the Existing Light Post and Picnic Shelter for an Additional Amount of \$2,000.00**

Commissioner Flowers made a motion to approve change order #4 for D. Construction for the Pickerill-Pigott Forest Preserve - Phase I OSLAD Project extending the installation of electric conduit using incremental boring from the Estate house foundation to the existing light post and picnic shelter for an additional amount of \$2,000.00. Seconded by Commissioner Kellogg.

Motion: Commissioner Flowers					
Second: Commissioner Kellogg					
Roll call: Change Order #4					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

XII. MOTION: Approval of a Prepay Contract Agreement #PP062021 with GRAINCO FS, Inc. of Morris, Illinois for the purchase of \$1.199 per Gallon for Harris Forest Preserve and Ellis House and Equestrian Center for a Total Amount Not-to-Exceed \$4,248.00

Commissioner Kellogg made a motion to approval to prepay contract agreement #PP062021 with GRAINCO FS, Inc. of Morris, Illinois for the purchase of \$1.199 per Gallon for Harris Forest Preserve and Equestrian Center for a total amount not-to-exceed \$4,248.00. Seconded by Commissioner Flowers.

Motion: Commissioner Kellogg					
Second: Commissioner Flowers					
Roll call: Contract #PP062021					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

XIII. MOTION: Approval of a Landscape Scale Restoration (LSR) Sub recipient Grant Agreement #4-0815 with The Morton Arboretum and US Forest Service for Support of District Oak Ecosystem Recovery Projects in the Amount of \$50,000.00, including a Commitment of Project Matching Funds of \$60,000.00, for Restoration Project Efforts Extending through November 22, 2022

Commissioner Kellogg made a motion to approve a Landscape Scale Restoration (LSR) sub-recipient grant agreement #4-0815 with The Morton Arboretum and US Forest Service for support of District Oak Ecosystem Recovery Projects in the amount of \$50,00.00, including a commitment of project matching funds of \$60,000.00, for restoration project efforts extending through November 22, 2022. Seconded by Commissioner Gryder.

Motion: Commissioner Kellogg
 Second: Commissioner Gryder

Roll call: LSR #4-0815 subrecipient grant agreement

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion una

XIV. MOTION: Appointment of Karen Clementi from Oswego to the Kendall County Forest Preserve District Planning and Advisory Committee

Commissioner Kellogg made a motion to approve the appointment of Karen Clementi from Oswego to the Kendall County Forest Preserve District Planning and Advisory Committee. Seconded by Commissioner Prochaska.

Motion: Commissioner Kellogg
 Second: Commissioner Prochaska

Roll call: Planning and Advisory Appointee Karen Clementi

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

XV. Executive Session

There was no need for executive session.

XVI. Other Items of Business

- **Planning and Advisory Committee: Progress Report and Schedule Meetings:**
 - July 28, 2020, August 25, 2020, September 22, 2020 and October 27, 2020
- **Millbrook Bridge Removal Project: In-Stream Work Plan Changes**

XVII. Public Comments

Jim Wyman, WSPY News asked about the schedule for the demolition and removal of the Millbrook Bridge.

XVIII. Adjournment

Commissioner Kellogg made a motion to adjourn. Seconded by Commissioner Prochaska. Aye, all. Opposed, none. Meeting adjourned at 6:29 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

Claims Listing

7/15/2020 9:23:47 AM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Ellis Barn	1060	JOHN DEERE FINANCIAL	Ellis Supplies	Ellis Grounds Supplies	19001161	Grounds and Maintenance	\$92.07
	1323	MENARDS	88272	Ellis Barn Supplies	19001161	Grounds and Maintenance	\$122.19
						Sub-Total	\$214.26
						Total	\$214.26
Ellis Birthday Parties	529	EQUINE VETERINARY PRACTICE LLC	0216552, 0216557	Ellis - Vet Care	19001165	Vet & Farrier	\$377.68
	2057	MATTHEW CAVINESS	12020488	Ellis - Vet Care	19001165	Vet & Farrier	\$93.33
						Sub-Total	\$471.01
						Total	\$471.01
Ellis Camps	529	EQUINE VETERINARY PRACTICE LLC	0216552, 0216557	Ellis - Vet Care	19001163	Vet & Farrier	\$377.66
	2057	MATTHEW CAVINESS	12020488	Ellis - Vet Care	19001163	Vet & Farrier	\$93.34
						Sub-Total	\$471.00
						Total	\$471.00
Ellis Grounds	541	FIRST NATIONAL BANK OF OMAHA	M Vick Jul 2020-2	Ellis Misc. Supplies	19001162	Grounds and Maintenance	\$13.58
	1323	MENARDS	87544-2	Ellis - Ground Supplies	19001162	Grounds and Maintenance	\$127.43
						Sub-Total	\$141.01
						Total	\$141.01

Ellis Grounds	1323	MENARDS	87631	Ellis - Grounds - Boards	19001162	68580	Grounds and Maintenance	\$99.93
	1323	MENARDS	88177	Ellis Grounds Supplies	19001162	68580	Grounds and Maintenance	\$220.59
	2694	ALRO STEEL	AGB7620BB	Ellis - Bridge Repair	19001162	68580	Grounds and Maintenance	\$207.86
							Sub-Total	\$669.39
					Ellis Grounds	Total		\$669.39
Ellis House	541	FIRST NATIONAL BANK OF OMAHA	D Guritz Jun 2020-1	Misc. Invoices	19001160	62270	Utilities	\$178.01
	541	FIRST NATIONAL BANK OF OMAHA	M Vick Jul 2020-2	Ellis Misc. Supplies	19001160	62270	Utilities	\$10.61
	678	GRAINCO FS, INC.	1341197	Propane Contract - 2020-2021	19001160	62270	Utilities	\$3,186.00
	678	GRAINCO FS, INC.	70211522	Ellis - Fuel	19001160	62270	Utilities	\$354.87
							Sub-Total	\$3,729.49
	124	BARRETT'S ECOWATER	10381-6/19/20	Ellis - Water	19001160	68580	Grounds and Maintenance	\$25.00
	541	FIRST NATIONAL BANK OF OMAHA	M Vick Jul 2020-2	Ellis Misc. Supplies	19001160	68580	Grounds and Maintenance	\$65.90
							Sub-Total	\$90.90
					Ellis House	Total		\$3,820.39
Ellis Public Programs	541	FIRST NATIONAL BANK OF OMAHA	M Vick Jul 2020-2	Ellis Misc. Supplies	19001166	68570	Volunteer Expense	\$66.22
							Sub-Total	\$66.22
					Ellis Public Programs	Total		\$66.22

Ellis Riding Lessons									
541	FIRST NATIONAL BANK OF OMAHA	M Vick Jul 2020-2	Ellis Misc. Supplies	19001164	62400	Uniforms / Clothing		\$17.90	
						Sub-Total		\$17.90	
541	FIRST NATIONAL BANK OF OMAHA	D Guritz Jun 2020-1	Misc. Invoices	19001164	63000	Animal Care & Supplies		\$468.69	
1060	JOHN DEERE FINANCIAL	Ellis Supplies	Ellis Grounds Supplies	19001164	63000	Animal Care & Supplies		\$97.20	
						Sub-Total		\$565.89	
529	EQUINE VETERINARY PRACTICE LLC	0216552, 0216557	Ellis - Vet Care	19001164	63020	Vet & Farrier		\$377.66	
2057	MATTHEW CAVINESS	12020488	Ellis - Vet Care	19001164	63020	Vet & Farrier		\$93.33	
						Sub-Total		\$470.99	
				Ellis Riding Lessons		Total		\$1,054.78	
541	FIRST NATIONAL BANK OF OMAHA	D Guritz Jun 2020-1	Misc. Invoices	19001168	63070	Refuse Pickup		\$129.84	
						Sub-Total		\$129.84	
				Ellis Weddings		Total		\$129.84	
541	FIRST NATIONAL BANK OF OMAHA	D Guritz Jun 2020-1	Misc. Invoices	19001180	63030	Program Supplies		\$47.79	
541	FIRST NATIONAL BANK OF OMAHA	E Dombro cc 6/20 -2	Pet, Camp, Public Program Supplies	19001180	63030	Program Supplies		\$8.48	
						Sub-Total		\$56.27	
				Environ. Educ. Laws of Nature		Total		\$56.27	

Environmental Educ. Natr'l Beg.										
541	FIRST NATIONAL BANK OF OMAHA	SW - June 2020	Nat'l Beg Supplies, Conference, Hoover Grounds	19001178	63030	Program Supplies				\$64.43
							Sub-Total			\$64.43
								Environmental Educ. Natr'l Beg.	Total	\$64.43
541	FIRST NATIONAL BANK OF OMAHA	D Guritz Jun 2020-1	Misc. Invoices	19001177	63030	Program Supplies				\$143.66
541	FIRST NATIONAL BANK OF OMAHA	E Dombro cc 6/20 -2	Pet, Camp, Public Program Supplies	19001177	63030	Program Supplies				\$26.70
							Sub-Total			\$170.36
2709	HEATHER VOZNAK	6/30/20-Camp	Summer Camp Refund	19001177	63040	Security Deposit Refund				\$370.00
2714	JENNIFER WOOSLEY	Camp Refund	Camp Refund COVID 19	19001177	63040	Security Deposit Refund				\$185.00
2717	ROSA PHIPPS	Nature Quest	Camp Refund - COVID 19	19001177	63040	Security Deposit Refund				\$185.00
2718	BILLI MOTTETT	Nature Quest	Camp Refund - COVID 19	19001177	63040	Security Deposit Refund				\$185.00
2719	MICHELLE BUCHER	Nature Quest	Camp Refund - COVID 19	19001177	63040	Security Deposit Refund				\$185.00

Environmental Education Camps	2720	SANDY WALSH	Nature Quest	Camp Refund COVID 19	19001177	63040	Security Deposit Refund	\$185.00
							Sub-Total	\$1,295.00
							Total	\$1,465.36
Environmental Education School	541	FIRST NATIONAL BANK OF OMAHA	E Dombro cc 6/20 -2	Pet, Camp, Public Program Supplies	19001176	63030	Program Supplies	\$35.00
							Sub-Total	\$35.00
							Total	\$35.00
Forest Preserve Director	541	FIRST NATIONAL BANK OF OMAHA	D Guritz Jun 2020	Office Desk Privacy Panel	190011	62000	Office Supplies	\$286.74
	541	FIRST NATIONAL BANK OF OMAHA	D Guritz Jun 2020-1	Misc. Invoices	190011	62000	Office Supplies	\$91.09
	541	FIRST NATIONAL BANK OF OMAHA	EDombro cc 6/20	Baby Wipes - COVID 19	190011	62000	Office Supplies	\$14.59
	541	FIRST NATIONAL BANK OF OMAHA	M Vick July 2020	Marty Vick Credit Card - COVID 19	190011	62000	Office Supplies	\$36.70
	1192	KONICA MINOLTA	35754843	Konica Lease June	190011	62000	Office Supplies	\$203.01
	1323	MENARDS	87544	Face Masks - COVID 19	190011	62000	Office Supplies	\$22.25
	1464	NORTHERN SAFETY CO, INC	904034036	Gloves - COVID 19	190011	62000	Office Supplies	\$88.83
	1820	UNIQUE PRODUCTS & SERVICE	393751	Gloves - COVID 19	190011	62000	Office Supplies	\$726.80
	1954	YORKVILLE NAPA AUTO PARTS	254629	Gloves - COVID 19	190011	62000	Office Supplies	\$109.90

**Forest Preserve
Director**

893	IL ENVIRONMENTAL PROTECTION AGENCY	ILG551014	NPDES Annual Fee	190011 62030	Dues	\$500.00	Sub-Total	\$1,579.91
							Sub-Total	\$500.00
541	FIRST NATIONAL BANK OF OMAHA	SW - June 2020	Nat'l Beg Supplies, Conference, Hoover Grounds	190011 62040	Conferences	\$75.00	Sub-Total	\$75.00
2047	COMED	0927007163	Richard Young	190011 63510	Electric	\$25.69		
2047	COMED	5514710005	Harris Horse Arena	190011 63510	Electric	\$24.58		
2047	COMED	5514711002	Harris	190011 63510	Electric	\$63.98		
2047	COMED	Jay Woods	Jay Woods	190011 63510	Electric	\$24.80		
							Sub-Total	\$139.05
1912	WHEATLAND TITLE GUARANTY CO.	625458	YVL-CRE - Eldamain Rd - KC Highway	190111 67410	Land / Right of Way Acq	\$553.00		
							Sub-Total	\$553.00
541	FIRST NATIONAL BANK OF OMAHA	D Guritz Jun 2020-1	Misc. Invoices	190011 68430	Marketing / Publicity	\$39.00		
1665	SHAW MEDIA	1785209	Website Hosting	190011 68430	Marketing / Publicity	\$59.99		
							Sub-Total	\$98.99
401	D CONSTRUCTION INC	Project 737	Pickerill Phase I OSLAD	190711 68530	Preserve Improvements	\$193,528.27		

663	GRAND RENTAL STATION	35206	Pickerill Pickett - Equip	190711	68530	Preserve Improvements	\$55.00
1323	MENARDS	87691	Hoover Nature Play Space	190111	68530	Preserve Improvements	\$107.72
						Sub-Total/	\$193,690.99
						Total	\$196,636.94
				Forest Preserve Director			
413	DEKANE EQUIPMENT CORP	IA71976	Hoover - Equipment - Filters	19001183	62160	Equipment	\$159.76
413	DEKANE EQUIPMENT CORP	RA45664	Pickerill - Tractor Repair	19001183	62160	Equipment	\$459.50
413	DEKANE EQUIPMENT CORP	RA45665	Pickerill - Mower Repair	19001183	62160	Equipment	\$446.75
541	FIRST NATIONAL BANK OF OMAHA	D Guritz Jun 2020-1	Misc. Invoices	19001183	62160	Equipment	\$372.99
1060	JOHN DEERE FINANCIAL	J Deere June 2020	Hoover, Harris, SUPplies	19001183	62160	Equipment	\$136.50
1152	KENDALL PLUMBING & HEATING	20030593	Ellis - Water Heater	19001183	62160	Equipment	\$2,245.00
1323	MENARDS	88189	Hoover Supplies	19001183	62160	Equipment	\$9.99
1954	YORKVILLE NAPA AUTO PARTS	256320,257185	Hoover - Equip Supplies	19001183	62160	Equipment	\$148.49
						Sub-Total/	\$3,978.98
678	GRAINCO FS, INC.	1341197	Propane Contract - 2020-2021	19001183	62180	Gasoline / Fuel / Oil	\$1,062.00
1153	KENDALL CO HIGHWAY DEPT	June 2020	Gas/Diesel: June 2020	19001183	62180	Gasoline / Fuel / Oil	\$1,204.00
						Sub-Total/	\$2,266.00
Grounds and Natural Resources							

Grounds and Natural Resources

2701	CRYSTAL SHARP	19-00290	Shelter Refund - COVID 19	19001183	63040	Security Deposit Refund	\$100.00
2707	DEBBI SMITH	20-00002	Shelter Refund - COVID 19	19001183	63040	Security Deposit Refund	\$175.00
2713	SANDRA DEL RIO	20-00007	Shelter Refund COVID 19	19001183	63040	Security Deposit Refund	\$400.00
						Sub-Total	\$675.00
541	FIRST NATIONAL BANK OF OMAHA	D Guritz Jun 2020-1	Misc. Invoices	19001183	63070	Refuse Pickup	\$263.31
						Sub-Total	\$263.31
541	FIRST NATIONAL BANK OF OMAHA	D Guritz Jun 2020-1	Misc. Invoices	19001183	63110	Shop Supplies	\$71.93
541	FIRST NATIONAL BANK OF OMAHA	D Guritz Jun 2020-1	Misc. Invoices	19001183	63110	Shop Supplies	\$111.62
1060	JOHN DEERE FINANCIAL	J Deere June 2020	Hoover, Harris, SUPplies	19001183	63110	Shop Supplies	\$41.46
1323	MENARDS	87103	Harris - Paint Supplies	19001183	63110	Shop Supplies	\$30.93
						Sub-Total	\$255.94
1849	VERIZON	9856962143	Cell Phones	19001183	63540	Telephones	\$1,040.12
						Sub-Total	\$1,040.12
236	CENTRAL LIMESTONE CO INC	21593	Preserve Improvements	19001183	68530	Preserve Improvements	\$262.55
236	CENTRAL LIMESTONE CO INC	21697	Jay Woods - Preserve Improvements	19001183	68530	Preserve Improvements	\$18.58

Grounds and Natural Resources		236	CENTRAL LIMESTONE CO INC	21790	Jay Woods - Preserve Improvements	19001183 68530	Preserve Improvements	\$19.01
		236	CENTRAL LIMESTONE CO INC	21891	Preserve Improvements	19001183 68530	Preserve Improvements	\$689.40
		2067	QUICK SIGNS	21322	Trail Signs-Boundary, Equestrian, No Dumping	19001183 68530	Preserve Improvements	\$435.00
							Sub-Total	\$1,424.54
							Total	\$9,903.89
		678	GRAINCO FS, INC.	61114161	Hoover - Fuel	19001171 62270	Utilities	\$425.38
							Sub-Total	\$425.38
		2700	KATY WILLIAMS	20-00082	Bunkhouse Rental Refund - COVID 19	19001171 63040	Security Deposit Refund	\$195.00
		2700	KATY WILLIAMS	20-00082	Bunkhouse Sec Dep Return - COVID 19	19001171 63040	Security Deposit Refund	\$100.00
							Sub-Total	\$295.00
		2047	COMED	0756081017	Hoover Bathhouse	19001171 63100	Electric	\$59.38
		2047	COMED	0793673015	Hoover Multiples	19001171 63100	Electric	\$669.54
		2047	COMED	1938021081	Hoover House	19001171 63100	Electric	\$75.29
							Sub-Total	\$804.21
		1950	YORKVILLE ACE & RADIO SHACK	171091	Hoover Shop Supplies	19001171 63110	Shop Supplies	\$9.99
							Sub-Total	\$9.99

Hoover									
1060	JOHN DEERE FINANCIAL	J Deere June 2020	Hoover, Harris, SUPplies	19001171	63120	Building Maintenance		\$9.99	
1323	MENARDS	88189	Hoover Supplies	19001171	63120	Building Maintenance		\$171.22	
1323	MENARDS	88774	Hoover Bldg Supplies	19001171	63120	Building Maintenance		\$81.67	
1323	MENARDS	88810	Hoover Bldg Supplies	19001171	63120	Building Maintenance		\$56.11	
						Sub-Total		\$318.99	
541	FIRST NATIONAL BANK OF OMAHA	SW - June 2020	Nat'l Beg Supplies, Conference, Hoover Grounds	19001171	68580	Grounds and Maintenance		\$26.28	
1060	JOHN DEERE FINANCIAL	J Deere June 2020	Hoover, Harris, SUPplies	19001171	68580	Grounds and Maintenance		\$99.96	
1207	LAFARGE AGGREGATES ILLINOIS INC	712946949	Preserve Improvements	19001171	68580	Grounds and Maintenance		\$157.71	
1323	MENARDS	88189	Hoover Supplies	19001171	68580	Grounds and Maintenance		\$62.83	
						Sub-Total		\$346.78	
						Total	Hoover	\$2,200.35	
2047	COMED	5514228011	Pickerill	19001184	63100	Electric		\$129.05	
						Sub-Total		\$129.05	
						Total	Pickerill - Pigott	\$129.05	
						Grand Total		\$217,388.18	

Pickerill - Pigott

Change Order #5

#737

Date: 8-Jul-20

Project: Pickerill-Pigott Forest Preserve: Public Access
Phase 1 OSLAD Development

Owner: Kendall County Forest Preserve District

Contractor: D. Construction, Inc.

The following items shall be added and/or deducted from the overall scope of the project listed above. These shall become part of the contracted work by the general contractor and its' subcontractors. Work shall be paid for in the amount(s) listed below. No further payment beyond these amount(s) shall be considered. This change order shall not change the completion date of the project.

Additions to Contract

Item #	Description	Price
5-1	Add buried electrical conduit extending parallel to the garage concrete apron into both the building-sidewalk landscape corridor and past the front entry sidewalk. This new conduit is to be tied into the conduit pull box added in Change Order #4.	\$ 600.00
		\$ -
	Total Additions:	\$ 600.00

Deductions from Contract

Item #	Description	Price
	Total Deductions:	\$ -
	Total Change:	\$ 600.00

Original Contract Amount:	\$ 506,467.50
Total Previous Change Orders:	\$ 68,638.91
Contract Total	\$ 575,106.41
Additions this Change Order:	\$ 600.00
Deductions this Change Order:	\$ -
Contract Total Including All Change Orders:	\$ 575,706.41

ACCEPTED:

Contractor Signature _____ Title _____ Date _____

APPROVED:

Owner Signature _____ Title _____ Date _____



Kramer Tree Specialists, Inc.

300 Charles Court
West Chicago, IL 60185

Office: (630) 293-5444 www.kramertree.com Fax: (630) 293-7667



Page 1

Commercial Proposal Tree Maintenance

June 26, 2020

Bill # Dane Mall
1 Alliant
353 N. Clark Street
Chicago, IL 60654

Phone: 312-837-4415

Proposal #: 409715

Customer #: 65247

Fax:
dane.mall@alliant.com

Proposal Date: 6/26/2020

Proposal Status: Issued

Proposal For:
Dave Guritz
Director
Kendall Country Forest Preserve District
110 W. Madison Street
Yorkville, IL 60560

Home:
Office: 630-553-4025
Mobile: 630-229-4828

Fax:
swiencke@co.kendall.il.us

KTS Certified Arborist:
Andy Lutz
alutz@kramertree.com
Cell Phone: 630-390-8507

Payment Terms: Net 0

Please initial the box next to the line item you wish to Authorize, then return All pages of the signed Proposal via Email or Fax.

<u>Item #</u>	<u>Plant Species</u>	<u>Qty</u>	<u>Service Recommended</u>	<u>Condition</u>	<u>DBH</u>	<u>Item Charge</u>
<input type="checkbox"/> 1	Training		Professional Chainsaw Operation			\$1,950.00

Notes:

Service: Professional Chainsaw Operation: Safe Work Practices, Maintenance & Felling Techniques

(Full Day Course - Classroom & Applied Training)

The below training course is conducted by Todd Kramer, ISA Certified Arborist, Certified Treecare Safety Professional (CTSP) and an approved instructor for the TCIA.

This course is a full day course consisting of classroom training and applied training in the field. Classroom training will focus on safe work practices of chainsaw operation. This includes pre-use inspection, field maintenance, sharpening and handling. It will also involve a review of the 5 step felling plan along with best practices when limbing and bucking logs.

The classroom portion of this training can allow for an unlimited number of attendees. The applied training portion is limited to 6-8 attendees per session. Each applied training session is a half day. The applied training portion of this program will need to be pre-determined prior to conducting the training session. Todd Kramer will work with the client to identify the best site available for conducting the training. The client is responsible for securing acceptable locations for both the classroom and in field training. Client is also responsible for supplying chainsaws and all PPE (chaps, hard hat, hearing protection, eye protection and foot protection) for attendees.

All training will be in accordance with the ANSI Z133 safety standards.





Kramer Tree Specialists, Inc.

300 Charles Court
West Chicago, IL 60185

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Page 2

Commercial Proposal Tree Maintenance

June 26, 2020

Proposal #: 409715

Payment Due In Full within 0 days of receipt of Invoice

Payment via cash, check or credit card accepted



To Authorize this Proposal...

So that we may schedule this work, please return a signed copy of this Proposal via mail or fax, or you may email your Certified Arborist with your authorization.

This Proposal is valid for 30 days.

Authorized By: _____ Date: _____ Proposal #: 409715

By accepting this proposal, I acknowledge that I am accepting responsibility for late fees and finance charges, as well as any costs to collect payment including, but not limited to, cost of a third party.

This proposal includes only a visual inspection of accessible components of the trees to determine the scope of the work requested, and shall not be considered a tree risk evaluation.

Kramer Tree Specialists can not be responsible for unmarked underground utilities, structures, sprinkler systems, etc. that may be damaged in the work process. Above listed work includes all hauling, disposal, and rake clean-up of debris-unless otherwise noted.

Certificate of Insurance available upon request





Consultants ◀ Engineers ◀ Scientists

July 10, 2020

Proposal #2007464

Kendall County Forest Preserve District
110 West Madison Street
Yorkville, IL 60560

Attention: Dave Guritz, Director

Subject: **Proposal for Asbestos Project Design & Contractor Bidding for Kendall County Forest Preserve District**
Project Location: 2 Residences—Hoover Forest Preserve, 11285 Fox Road, Yorkville, IL 60560

Dear Mr. Guritz;

Thank you for your continued interest in Midwest Environmental Consulting Services, Inc. (MEC). MEC will complete the following scope of work at the above location. The proposal is as follows:

Item One – Asbestos Project Design & Contractor Bidding

- MEC will meet with the client representative and any other parties who will be involved in determining a scope of work and any alternatives.
- Quantify the materials to be abated. Client shall provide Certified As-Built project specific drawings.
- Develop project phasing and timelines.
- Develop AutoCAD drawings showing locations and quantities of materials being removed.
- Containment preparation will be laid out and documented on AutoCAD drawings.
- Develop containment scheme, identify locations, and number of negative air machines, decontamination chambers, and required preparation etc.
- Supply cost estimates to the owner's representative based on base bid and any asbestos alternates.
- The Project Design will be reviewed by an Illinois Licensed Project Designer.
- Contact qualified contractors to prepare a bid.
- Be present at the formal bid walk through to show the scope of work and answer questions.
- Issue any addenda that need to be issued prior to the bids being opened.
- Be present at the bid opening.
- Review all bids and recommend the most qualified bidder based on the scope of work and specification requirements

Yorkville Location

2551 N. Bridge St.
Yorkville, IL 60560

P: (630) 553-3989

F: (630) 553-3990

Peoria Location

3100 N. Knoxville Ave.
Suite 204

Peoria, IL 61603

P: (309) 621-4680

F: (309) 621-4690

www.mec-us.com

Providing Quality Service Since 1994

Item Two— Project Cost

Asbestos Project Design & Contractor Bidding: \$1,800.00

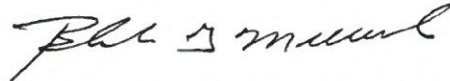
MEC will provide an electronic copy of the final report, no hard copy reports will be provided unless requested by the Client.

If you have any questions, please feel free to contact me at 630-553-3989.

Best Regards,
Midwest Environmental Consulting Services, Inc.



Barb Ward
Vice President of Client Relations



Blake G. Mellecker
President

If this proposal is acceptable, please sign and return.

Name of Organization

Date

Signature of Authorized Person

P.O. Number

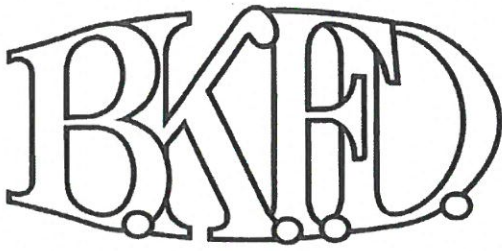
Printed Name and Title

#2007464

Proposal Number

Terms: 30 Days

Filename: <\\server\2020proposals\2007464.doc>



Bristol Kendall Fire Protection District

103 East Beaver Street
Yorkville, IL 60560-1704
Phone: 630 553-6186
Fax: 630 553-1482

RELEASE AGREEMENT

This Release Agreement ("**Agreement**") is made effective on the date that both parties have executed this Agreement (the "**Effective Date**"), by and between **Kendall County Forest Preserve** ("**Building Owner**"), and Bristol Kendall Fire Protection District (the "**Fire Department**").

1. The Building Owner hereby authorizes and grants unto the Fire Department all rights and privileges to enter upon and burn/demolish a certain building or structure, formerly used as a house located at **11285 W Fox Road, Yorkville, Illinois** (the "**Building**"), on **July 20, 2020**, which Building has previously been identified by the Building Owner to A/C Jeremy Messersmith, Training Officer of the Fire Department, as the building or structure to be burned/demolished in connection with the Fire Department's training program. Building Owner hereby represents and warrants to Fire Department that the Building is owned by Building Owner.

2. In consideration for the services provided in burning/demolishing the Building, the Building Owner hereby releases the Fire Department, its successors, assigns, officers, directors, employees, volunteers, and agents from and against any and all claims by Building Owner for any damage to the Building or any part thereof as a result of Fire Department's burning/demolition of the Building. The release in this Section 2 shall in no event be a release by Building Owner of Claims (as defined below) that Building Owner may have against Fire Department for third party claims brought against Building Owner incident to or arising out of, in connection with, or caused by, alleged to be caused by or related to the Fire Department's burning/demolition of the Building.

3. In consideration for the training opportunities to be provided to the Fire Department, the Fire Department hereby releases the Building Owner, its successors, assigns, officers, directors, employees, and agents from and against any and all Claims (as defined below) incident to or arising out of, in connection with, or caused by, alleged to be caused by or related to the Fire Department's burning/demolition of the Building.

4. Notwithstanding anything to the contrary in this Agreement, Fire Department shall indemnify, defend and hold harmless Building Owner and its subsidiaries, affiliates, officers, shareholders, directors, successors, assigns, agents and employees (collectively "**Indemnitees**") from and against any and all costs, claims, liabilities, actions, damages, losses, liabilities, penalties, fines, liens, and expenses, including, without limitation, attorneys', consultants' and expert witness' fees (including, but not limited to, Claims of any personal injury, sickness, disease, death, damage, destruction to or loss of property of any kind) (collectively "**Claims**") brought by any third party against Building Owner, incident to or arising out of, in connection with, caused by, alleged to be caused by or related to Fire

Department's (including any of its subcontractors, agents, volunteers, or anyone directly or indirectly employed or supervised by Fire Department or anyone for whose acts Fire Department may be liable) burning/demolition of the Building. The foregoing indemnification shall survive the furnishing of services by Fire Department.

Building Owner understands and acknowledges that Fire Department will raze the Building by burning and/or demolition as part of a Fire Department training program and that the razing of the Building by burning and/or demolition will benefit Building Owner inasmuch as Building Owner originally contemplated the razing and demolition of the Building.

Building Owner:

Kendall County Forest Preserve

By: _____
David Guritz, Director

Date: _____

Fire Department:

Bristol Kendall Fire Protection District

By: ac [signature]
A/C Jeremy Messersmith

Date: 7-15-2020

To: Kendall County Forest Preserve District Board of Commissioners
 From: David Guritz, Director
 RE: Proposed Fees and Charges – Ellis Equestrian Center Pony Club
 Date: July 20, 2020

Ellis Equestrian Center Program Coordinator, Kris Mondrella presented proposed fees and charges to the Committee of the Whole on July 14, 2020.

Direction was received to forward the proposed Horsemanship Club fees and charges to Commission for approval.

The Pony Club program will take on a stronger educational focus, with a differentiated price structure (discount) for students concurrently enrolled in lesson programs:

Pony Club	
<i>Current Riders</i>	
Pony Club (Apr-June; July-Sept; Oct-Dec)	\$125.00
Pony Club (Jan-Mar)	\$65.00
<i>Non-Scheduled Riders</i>	
Pony Club 12-week session	\$150.00
Pony Club 6-week session	\$75.00

The proposed Pony Club fee increase for current riders is \$5 per student over the current structure.

Recommendation:

Approve the proposed fees and charges as presented on the Consent Agenda.

To: Kendall County Forest Preserve District Board of Commissioners
From: David Guritz, Director
RE: Proposed Fees and Charges – Pollinator Palooza Special Event
Date: July 20, 2020

The proposed fee of \$5 per participant was reviewed by the Committee of the Whole.

The Pollinator Palooza special event will be socially-distanced, with small family groups hiking between education and activity stations focused on Kendall County pollinator species, and planting of native perennials in the Hoover Forest Preserve prairie area just north of the Kingfisher Bunkhouse.

This event is scheduled as part of the District's Illinois Clean Energy Community Foundation K-12 Pollinator Grant.

Recommendation:

Approve the proposed \$5 fee as presented on the Consent Agenda.