



KENDALL COUNTY ANIMAL CONTROL

**Kendall County Office Building
111 W. Fox Street, Room 210, Yorkville IL
Wednesday, July 29, 2020 – 8:30a.m.
A G E N D A**

- 1. Call to Order**
- 2. Roll Call:** Amy Cesich (Chair), Robyn Vickers (Vice Chair), Elizabeth Flowers, Scott Gengler, Matthew Prochaska
- 3. Approval of Agenda**
- 4. Approval of Minutes from June 24, 2020**
- 5. Monthly Reports**
 - Census Log
 - Bite Report
 - Operations Report
 - Accounting Report
- 6. Old Business**
- 7. New Business**
 - *Discussion of Animal Control Finances*
- 8. Public Comment**
- 9. Executive Session**
- 10. Action Items for County Board**
- 11. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Department at 630-553-4171, a minimum of 24-hours prior to the meeting time

**COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE/ANIMAL CONTROL COMMITTEE**

**MEETING MINUTES
Wednesday, June 24, 2020**

Call to Order – The meeting was called to order by Board Chair Scott R. Gryder at 8:34 a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers	Present		
Scott Gengler	Here		
Matthew Prochaska	Here		
Robyn Vickers	Present		
Scott Gryder	Here		
Matt Kellogg	EXCUSED		
Judy Gilmour	ABSENT		
Tony Giles	ABSENT		
Audra Hendrix	ABSENT		

With five members present, a quorum was established to conduct committee business.

Others present: Latreese Caldwell, Scott R. Gryder, Scott Koeppel, Laura Pawson, Kelly Prestigaard, Dr. Gary Schlapp, Jim Smiley

Approval of Agenda – Motion made by Member Prochaska, second by Member Cesich to approve the agenda. **With six County Board members in agreement, the motion carried by a vote of 6-0.**

Chairman Gryder turned the meeting over to Committee Chair Cesich at 8:39a.m.

Approval of Minutes – Motion made by Member Flowers to approve the minutes from February 24, 2020 second by Member Prochaska. **With five committee members in agreement, the minutes were approved by a 5-0 vote.**

Monthly Reports

- **Census Log** – Laura Pawson reviewed the census log with the committee.
Shelter Count as of June 22, 2020
Dogs Available for Adoption: 0
Unavailable Dogs for Adoption: 6
Cats Available for Adoption: 0
Unavailable Cats for Adoption: 2

Ms. Pawson reported 1 dog and 2 cats were transferred to Rescue Organizations due to the Covid-19 pandemic.

- **Bite Report** – Ms. Pawson reviewed the Bite Report. The report indicated there were 18 dog bites and 1 cat bite for the month of May. There is one dog on hold for a vicious attack investigation. Written report provided.
- **Operations Report** – Ms. Pawson reported they are fully staffed and working well together. Ms. Presitgaard, Kennel Manager/Animal Control Officer was introduced to the committee.

Ms. Pawson reported that adoptions and owner-surrenders will be by appointment only, and that a one person at a time Volunteer Orientation is planned for July, and all social distancing protocols will be strictly enforced.

Accounting Report – Ms. Pawson reported the expenses between 50-60 percent of budget, and revenues at approximately 44 percent. Written report provided.

Old Business – None

Executive Session – Not needed

Action Items for the County Board – None

Action Items for the Committee of the Whole – None

Questions from the Media – Jim Wyman, WSPY asked about the resumption of the Inmate Work Detail.

Discussion on the temporary suspension of the Inmate Work Detail cleaning on Wednesdays in the facility, and utilizing them again when the County opens in Phase 4. Mr. Koepfel stated that the staff and volunteers will be slowly moving into Phase 4 and once they have established a more normal routine, discussions with the Sheriff's Office about reinstatement of the Inmate Work Detail will occur.

Public Comment – None

New Business

- *Tour of the newly Renovated Animal Control Facility* – Mr. Koepfel, Ms. Pawson and Ms. Prestigaard led small groups through the facility, explaining the changes, and answering questions.

Adjournment – Member Cesich made a motion to adjourn the meeting, second by Member Prochaska. **With four members present in agreement, the meeting was adjourned at 9:56 a.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant & Recording Clerk



**KENDALL COUNTY
ANIMAL CONTROL**

**Kendall County Animal Control Census
July 21, 2020**

Kennel Summary for 06/01/20 to 06/30/20

Dog Intakes: 18	Cat Intakes: 2
Adopted: 0	Adopted: 0
Reclaimed: 13	Reclaimed: 0
Transferred: 2	Transferred: 2
Euthanized: 0	Euthanized: 0

Kennel Summary for 07/01/20 vs 07/21/20 / Year to Date / 2019 Comparison

Dog Intakes: 8 /85/114	Cat Intakes: 0/9/19
Adopted: 2/15/12	Adopted: 0/5/6
Reclaimed: 3/42/76	Reclaimed: 0/1/1
Transferred: 1/25/8	Transferred: 1/6/5
Euthanized: 0/3/4	Euthanized: 0/1/2

Shelter Count as of 7/21/20 / 2019 Comparison

Available Dogs: 1/ 7
Available Cats: 1/4
Unavailable Dogs: 7/7
Unavailable Cats: 0/4

Upcoming Events and Media:

Record Newspaper: Pet of the Week, Lil' Timmy, Male Pit Bull Terrier
Volunteer Orientation at KCAC: Saturday, August 15, 2020 2:30pm-4pm



**KENDALL COUNTY
ANIMAL CONTROL**

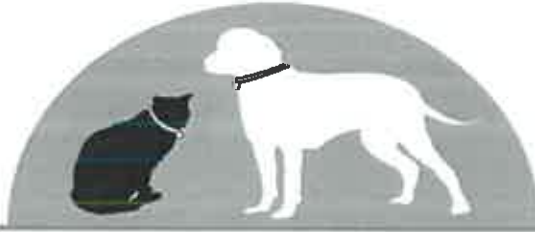
JUNE 2020

ANIMAL BITES TO HUMANS REPORTED TO KCAC

DATE	OWNER	BITING ANIMAL	PERSON BITTEN
6/02/20	OWNER	"DUKE" BOXER/MIX (UTD/ALTERED)	OWNER
6/04/20	OWNER	"JAZMINE" LABRADOODLE (NOT UTD/UNALTERED)	OTHER
6/04/20	OWNER	"FRECKLES" DACHSHUND (UTD/ALTERED)	OTHER
6/04/20	OWNER	"BRUNO" CHIHUAHUA (UTD/UNALTERED)	OTHER
6/05/20	OWNER	"SHADOW" MINATURE PINSCHER (UTD/ ALTERED)	OWNER
6/06/20	OWNER	"LOYALTY" PIT BULL (NOT UTD/ALTERED)	OTHER
6/06/20	OWNER	"COCO" PIT BULL (UTD/ALTERED)	OWNER
6/07/20	OWNER	"OSITO" JACK RUSSELL/MIX (UTD/UNALTERED)	OTHER
6/07/20	OWNER	"LINUS" ENGLISH BULLDOG (UTD/ALTERED)	OWNER
6/11/20	OWNER	"BAGS" POINTER (UTD/ALTERED)	OWNER
6/12/20	OWNER	"BUCKY" TOY POODLE (UTD/ALTERED)	OTHER
6/14/20	OWNER	"QUIGLEY" LABRADOR/MIX (UTD/ALTERED)	OWNER
6/16/20	OWNER	"MICKEY" PIT BULL (NOT UTD/UNALTERED)	OTHER
6/16/20	OWNER	"HUDSON" ROTTWEILER (UTD/ALTERED)	OTHER
6/17/20	OWNER	"KANE" ROTTWEILER (UTD/UNALTERED)	OTHER
6/17/20	OWNER	"VIXEN" GREAT DANE (UTD/ALTERED)	OTHER
6/19/20	OWNER	"DASH" GOLDENDOODLE (UTD/ALTERED)	OTHER
6/20/20	OWNER	"TOBY" PIT BULL (UTD/ALTERED)	OTHER
6/21/20	OWNER	"MOOSE" PIT BULL/MIX (UTD/ALTERED)	OTHER
6/25/20	OWNER	"LEO" PIT BULL (UTD/ALTERED)	OTHER
6/26/20	OWNER	"MAVERICK" GERMAN SHEP (NOT UTD/UNALTERED)	OTHER
6/29/20	OWNER	"MELODY" GERMAN SHEP/MIX (UTD/UNALTERED)	OWNER

PIT BULL TERRIER	5
LABRADOODLE	1
BOXER/MIX	1
LABRADOR RET./MIX	1
GERMAN SHEPHERD/MIX	1
DACHSHUND	1
ROTTWEILER	2
MINIATURE PINSCHER	1
GOLDEN DOODLE	1
CHIHUAHUA	1
GREAT DANE	1
PIT BULL/MIX	1
JACK RUSSELL/MIX	1
ENGLISH BULLDOG	1
GERMAN SH POINTER	1
GERMAN SHEPHERD/MIX	1
TOY POODLE	1
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Total:	22

MULTIPLE BITES: 2 (LEO- PIT BULL) 8/27/2019 & 6/25/2020, (LOYALTY- PIT BULL) 6/09/19 & 6/06/2020



KENDALL COUNTY
ANIMAL CONTROL

Financial Statements FY20
June 2020

KENDALL COUNTY ANIMAL CONTROL FUND #1301
Statement of Revenues And Expenditures
6/30/2020

	CURRENT YEAR				PRIOR YEAR	VARIANCE
	FY20 Budget	June Actual	FY20 YTD	YTD Percent of Budget	FY19 YTD	FY20 YTD v. FY19 YTD
REVENUE						
Fines & Fees	\$ 20,000	\$ 3,175	\$ 10,995	55.0%	5,055	\$ 5,940
Miscellaneous	300	(147)	(147)	-49.0%		(147)
Donations	5,000		2,059	41.2%	5,673	(3,614)
Rabies Tags Sold	262,500	30,365	118,520	45.2%	\$ 125,060	(6,540)
Intact Registration Fee	10,000	1,835	8,605	86.1%	5,190	3,415
Total Revenue	\$ 297,800	\$ 35,228	\$ 140,032	47.0%	\$ 140,978	\$ (946)
EXPENDITURE						
Salary - Other	\$ 78,884	\$ 8,368	\$ 61,658	78.2%	19,181	\$ 42,477
Salary - Administrator	6,500	500	3,750	57.7%	3,750	-
Salary - Animal Control Warden	51,223	3,941	29,538	57.7%	\$ 28,954	584
Salary - Assistant Warden	36,067		-		280	(260)
Overtime	1,500					
Office Supplies	1,500	225	466	31.1%	833	(367)
Postage	1,400	80	451	32.2%	768	(317)
Training	2,000		55	2.8%	520	(465)
Telephone & Pager	250		22	9.0%	80	(58)
Equipment	3,500	149	149	4.3%	1,556	(1,407)
Vehicle Maintenance	2,200		396	18.0%	1,139	(743)
Gasoline/Fuel/Oil		31	210			210
Uniforms	750		144	19.2%	191	(47)
Observation/Disposal	500		150	30.0%	175	(25)
Microchips	1,800		-			-
Volunteers/Public Relations	1,000		455	45.6%	123	332
Neuter/Spay Fees		(3,069)	-			-
Rabies Tags	2,500		-		2,008	(2,008)
Transportation, Board & Care	12,000		3,888	32.4%	12,840	(8,952)
Kennel Improvements			554		35	519
Capital Expenditures	2,000		-			-
Total Operating Expenditure	\$ 205,574	\$ 10,224	\$ 101,887	49.6%	\$ 72,413	29,474
TRANSFERS OUT						
Transfer to General Fund	\$ 53,280	\$ 1,363	\$ 9,343	17.5%	\$ 5,444	\$ 3,899
Transfer to IMRF Fund	15,000	1,145	8,170	54.5%	3,641	4,529
Transfer to SS Fund	12,000	980	7,263	60.5%	3,686	3,577
Transfer to Building Fund	92,500		-			
Total Transfers Out	\$ 172,780	\$ 3,488	\$ 24,776	14.3%	\$ 12,771	\$ 12,005
Total Expenditure & Transfers Out	\$ 378,354	\$ 13,712	\$ 126,663	33.5%	\$ 85,184	\$ 41,479
Total Revenue Over/(Under) Expenditure	\$ (80,554)	\$ 21,516	\$ 13,369	-16.6%	\$ 55,794	\$ (42,425)

**KENDALL COUNTY ANIMAL CONTROL FUND #1301
FUND (CASH) BALANCE
FY 2020**

MONTH	FY20 Monthly REVENUE OVER/(UNDER) EXPENSES	FY20 FUND (CASH) BALANCE	FY19 Monthly REVENUE OVER/(UNDER) EXPENSES	FY19 FUND (CASH) BALANCE
Beginning Fund (Cash) Balance		\$ 213,970		\$ 185,793
December-19	\$ (186)	213,784	\$ (2,924)	182,869
January-20	19,256	233,040	4,778	187,647
February-20	(7,222)	225,818	19,759	207,406
March-20	491	226,309	12,025	219,431
April-20	(8,928)	217,381	12,388	231,819
May-20	(11,558)	205,823	(1,311)	230,508
June-20	21,516	227,339	11,082	241,590
July-20			6,655	248,245
August-20			9,781	258,026
September-20			21,732	279,758
October-20			3,106	282,864
November-20			(68,894)	213,970
Fund (Cash)	\$ 13,369		\$ 28,177	
YTD Fund Balance		\$ 227,339		\$ 213,970

**KENDALL COUNTY ANIMAL CONTROL FUND #1301
VOUCHERS PAID
June-2020**

LINE ITEM	VENDOR	DESCRIPTION	AMOUNT	
1301-01-62000	SUPPLIES			
	Runco Office Supply	Office Supplies	\$ 124.85	
	1st National Bank of Omaha	Office/Kennel Supplies	10.50	
	1st National Bank of Omaha	Office/Kennel Supplies	<u>89.20</u>	
				\$ 224.55
1301-01-62010	POSTAGE			
	Postage	2020 Postage - June	<u>79.80</u>	79.80
1301-01-62160	EQUIPMENT			
	Thrush Services	Equipment	95.00	
	1st National Bank of Omaha	Office/Kennel Supplies	25.40	
	1st National Bank of Omaha	Office/Kennel Supplies	14.86	
	First National Bank of Omaha	Office/Kennel Supplies	<u>13.80</u>	
				149.06
1301-01-68950	Gasoline/Fuel/Oil			
	Kendall County Highway	Gasoline Expense	<u>30.53</u>	30.53
TOTAL			<u>\$ 483.94</u>	

KENDALL COUNTY ANIMAL CONTROL
Statement of Revenues And Expenditures
6/30/2020

Animal Medical Care Fund #1302

	FY20 Budget	June Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 20,132		\$ 20,132		FY13 \$250 FY14 21,935 FY15 33,497 FY16 32,810 FY17 32,325 FY18 26,165 FY19 20,132 FY20 19,164
Revenue					
Donations & Receipts	10			0.0%	
Total Revenue	10	-	-	0.0%	
Expenditure					
Animal Medical Care Expenses	3,000		570	19.0%	
Heartworm Testing	500		333	66.6%	
FelLuk/FIV Testing	750	-	66	8.8%	
Total Expenditure	4,250	-	969	22.8%	
Ending Balance	\$ 15,892	\$ -	\$ 19,164		

County Animal Population Control Fund #1309

	FY20 Budget	June Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 117,266		\$ 117,266		FY10 \$29,314 FY11 46,246 FY12 60,939 FY13 64,358 FY14 71,549 FY15 83,094 FY16 97,935 FY17 106,508 FY18 106,859 FY19 117,265 FY20 120,918
Revenue					
Fees	12,000	-	8,289	69.1%	
Total Revenue	12,000	-	8,289	69.1%	
Expenditure					
Spay/Neuter Adopted Dogs/Cats	5,000		140	2.8%	
Spay/Neuter Targeted Dogs/Cats	5,000	3,069	4,497	89.9%	
Total Expenditure	10,000	3,069	4,637	46.4%	
Ending Balance	\$ 119,266	\$ (3,069)	\$ 120,918		

Animal Control Capital Fund #1400

	FY20 Budget	June Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 113,553		\$ 113,553		FY10 \$70,000 FY11 87,789 FY12 41,062 FY13 46,762 FY14 51,661 FY15 69,276 FY16 125,571 FY17 134,712 FY18 142,293 FY19 113,553 FY20 (79,666)
Expenditure					
Expense - Building Improvements		8,646	190,154		
Capital Expenditure	190,000	100	3,065	1.6%	
Total Expenditure	190,000	8,746	193,219	101.7%	
Transfers In					
Transfers In - from Animal Control Fund	92,500				
Total Transfers In	92,500	-	-		
Ending Balance	\$ 16,053	\$ (8,746)	\$ (79,666)		