

**COUNTY OF KENDALL, ILLINOIS
ANIMAL CONTROL COMMITTEE**

**MEETING MINUTES
Wednesday, July 29, 2020**

Call to Order – The meeting was called to order by Committee Chair Amy Cesich at 8:30 a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers	Present (Remotely)		
Scott Gengler	Here (Remotely)		
Matthew Prochaska	Here		
Robyn Vickers	Here (Remotely)		

With five members present, a quorum was established to conduct committee business.

Others present: Matt Kinsey, Scott Koepfel, Laura Pawson

Approval of Agenda – Motion made by Member Prochaska, second by Member Flowers to approve the agenda.

Roll Call

Attendee	Vote
Elizabeth Flowers	Aye
Scott Gengler	Yes
Matthew Prochaska	Yes
Robyn Vickers	Yes
Amy Cesich	Yes

With five members voting aye, the motion carried by a vote of 5-0.

Approval of Minutes – Motion made by Member Prochaska to approve the minutes from June 24, 2020 second by Member Vickers.

Roll Call

Attendee	Vote
Scott Gengler	Yes
Matthew Prochaska	Yes
Robyn Vickers	Yes
Amy Cesich	Yes
Elizabeth Flowers	Yes

With five committee members in agreement, the minutes were approved by a 5-0 vote.

Monthly Reports

- **Census Log** – Laura Pawson reviewed the census log with the committee.

Shelter Count as of July 21, 2020

Dogs Available for Adoption: 1

Unavailable Dogs for Adoption: 7

Cats Available for Adoption: 1

Unavailable Cats for Adoption: 0

Upcoming Events

Volunteer Orientation at KCAC on Saturday, August 15 2:30pm-4pm

- **Bite Report** – Ms. Pawson reviewed the Bite Report, and said there were several with multiple bites. The report indicated there were 22 dog bites and 0 cat bite for the month of June. Written report provided.
- **Operations Report** – Ms. Pawson reported that while they were closed due to Covid-19, they were able to scan and file documentation, and organize the office more efficiently.

Ms. Pawson stated that the offices are very crowded and there is difficulty in hearing, holding conversations, and moving around with multiple people in each office area.

Accounting Report – Written report provided.

Old Business – None

New Business

Discussion of Animal Control Finances – Scott Koepfel reviewed the Accounting Report with the committee, and stated that rabies tags are down due to Covid-19 and the Animal Control and Vet office closures. Mr. Koepfel stated they anticipate an increase in rabies tag sales as vet offices reopen. Discussion on including sale of dog rabies tags and cat rabies tags on future reports.

Mr. Koepfel also stated that expenditures are lower due to office closure, there is an increase in the part-time employee salary line, and Director Pawson will adjust scheduling to watch that line item.

There will be a transfer of \$92,500 for the building renovations, and also transfers out of \$15,000 for IMRF, \$12,000 for SS, and \$53,280 to the General fund.

Member Prochaska asked about using Population Control funds for vehicle maintenance by adding marketing for pet spay/neutering, feral cat program or for some type of awareness campaign.

Executive Session – Not needed

Action Items for the County Board – None

Action Items for the Committee of the Whole – None

Questions from the Media – None

Public Comment – None

Adjournment – Member Prochaska made a motion to adjourn the meeting, second by Member Flowers. **With five members present in agreement, the meeting was adjourned at 8:59a.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant & Recording Clerk