

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING
AGENDA**

**TUESDAY, AUGUST 11, 2020
4:30 P.M.**

KENDALL COUNTY BOARD ROOM

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Public Comments
- V. Executive Director's Report
- VI. Review of Preliminary Financial Statements and Cost Center Reports for the Period Ending July 31, 2020
- VII. Motion to Forward Claims to Commission

OLD BUSINESS

No items posted for consideration

NEW BUSINESS

- VIII. Midwest Environmental Consulting – Hoover Scout Residences Asbestos Abatement Proposals
- IX. FY21 Budget Guidelines
- X. Pickerill-Pigott Phase I OSLAD - Change Order #7 – Electrical Service Lines
- XI. 20-21 Bowhunt Program Recommendations – Registration Packet Draft and CWD Report
- XII. Carbon Credits Progress Report: Draft Protocol Calculations and City Forest Credits Proposal
- XIII. Ellis House and Equestrian Center Discussions and Recommendations
 - Sunrise Center North COVID-19 Impacts to Operations and Request for Reduced License Fee
 - FY21 Fees and Charges Recommendations (Lessons)
 - Differentiated Pay for Horsemanship Instructor Semi-Private/Small Group Lessons
- XIV. “Afternoon Adventures” Fees and Charges
- XV. Executive Session
- XVI. Summary of Action Items
- XVII. Other Items of Business
 - August 27, 2020 Finance Committee Start Time Change to 4:00 pm
- XVIII. Public Comments
- XIX. Adjournment

REMOTE MEETING PARTICIPATION LINKS: [Join Microsoft Teams Meeting](#)

[+1 309-248-0701](#) United States, Rock Island (Toll) Conference ID: 230 496 107#

Kendall County Board Room - 111 W. Fox Street - 2nd Floor - Yorkville, Illinois 60560
If special accommodations or arrangements are needed to attend this District meeting, please contact the
Administration Office at 630-553-4025 a minimum of 24-hours prior to the meeting time.

To: Kendall County Forest Preserve District – Committee of the Whole

From: David Guritz, Director

RE: July 2020 Director's Report

Date: August 11, 2020

Priority Project Updates

Preserve Improvement Grants

The District's 2018 RTP grant award is still pending. The IDNR is not able to provide a timeframe for when the District should expect a grant agreement from this program. The IDNR is waiting on the FHA to finalize the 2018 RTP grant for Fox River Bluffs.

The District's DCEO-Fast Track grant proposal is under review, with a timeline for notification on status of award unknown at this time.

The District's IDNR-PARC grant proposal is under review, with notification on status of award anticipated in November 2020 per the District's contact in the IDNR - Office of Grants Management.

The \$10,000 ComEd Green Region award was deposited electronically in the District's capital fund.

Shuh-Shuh-Gah Canoe Launch Damage

The insurance company representing the vehicle that damaged District property was unresponsive. ICRMT has been contacted for assistance with processing the claim, which included damage to the main entry gate and support column(s) and split rail fencing. Follow-up with ICRMT has been completed with no word back.

ICRMT Chainsaw Training Grant

The District is in process of purchasing additional equipment for the upcoming training.

The training will increase the number of District staff participating in restoration and trail clearing activities.

2020 Farm License Agreements

Planting at Aux Sable Springs park was not completed. The District received the base rent payment, but will be consulting with the Village of Minooka to adjust the plan for restoration.

2020 Project Updates

The District is working to develop a change order for the electrical work at Pickerill-Piggott to include hook-up of the shelter and outlet installation, improvements to the existing light fixture, and reconnection of the hilltop shop and water pump. A change order will be presented at a later date for consideration.

The District is working to complete the Hobbit Tunnel project by the end of this month.

The Millbrook Bridge in-stream work plan has been approved by the IDNR. The District has filed the required Scientific Collection Permit and Endangered Species permit included as part of the District's incidental take permit. Construction staging will begin on August 17, 2020, and the District is in process of placement of signs at other canoe launch and social media sites. Local outfitters have also been notified.

Fox River Bluffs Tree & RPBB Mitigation Projects

The District has continued to explore a potential partnership to sell carbon credits for the planted stock. City Forest Credits has provided an urban reforestry model to the District under review for calculating the metric tons of stored carbon that will be sequestered over the next 25-years. The credits (voluntary purchases) may be purchased by brokers for approximately \$25 per metric ton. The District is reviewing the protocol, and will be submitting local tree growth data to City Forest Credits to serve as the basis for carbon sequestration estimates for Fox River Bluffs.

The District's Pollinator Fest scheduled for Saturday, August 15, 2020 will kick-off the effort to diversify the prairie unit north of Kingfisher Bunkhouse at Hoover Forest Preserve.

The Illinois Natural History Survey documented presence of Rusty Patched Bumble Bee at Hoover Forest Preserve in August.

ICECF Grant Applications

The District is working to prepare three proposals to the Illinois Clean Energy Community Foundation for land acquisition of parcels in Reservation Woods, conversion of turf grass areas to pollinator meadow habitat, and submission of a second K-12 pollinator grant.

Natural Beginnings Early Learning Program

The District anticipates the program will open for the 20-21 program year with full enrollment. Age-appropriate social distancing measures are in place.

Eagle Scout Projects

Two Eagle Scout projects are moving forward this fall. The first project will be completed by Alex Kinley at Little Rock Creek Forest Preserve to complete the boardwalk over the culvert drainage pipe along Burr Oak Road. The second project will be completed by Nathan Wille to complete a shade canopy structure at Pickerill-Pigott Forest Preserve.

Hoover Road Project

The ballfield loop has been reopened to vehicular traffic following completion of gravel road improvements.

Fall Projects List

A list of fall projects underway is attached to this report.

Respectfully submitted,

David Guritz

Fall 2020 Grounds and NR Projects

The Morton Arb – Landscape Scale Restoration Project Quarterly Report

IDNR – OSLAD Payment Request

Electrical Contractor Inspect & Advise – Change Order #7
Process Formal Change Order with the IDNR

Quotes and Proposals

FRB Contracted Clearing (\$15,000) / Pickerill-Pigott Contracted Clearing (\$5,500 est. – Prevailing Wage)

Woodland Edge Seed Mix (17.5-acres) ComEd Green Region for Fox River Bluffs, Hoover & Pickerill-Pigott

Prairie Seed Mix (4.4-acres) for Pickerill-Pigott

Hobbit Tunnel Project – Completed by August 31

Hoover Trail Welcome Center

Confirm trail marker locations – Install replacement markers where needed – generate GIS map

Hoover Interpretive Signs

Nature Play Space

RPBB Habitat Recovery

Hoover K-12 Pollinator Fest & Prairie Planting – August 15

Mow the Prairie Area

Stage Hoses and Sprinklers for Summer Care

Millbrook Bridge Removal – Mobilization August 17

Press & Social Media Release – Preserve Closure

Community Contacts

Launch Site Signs

Chain Saw Training – August 20

All saws in good working order

All chaps; helmets w faceshields & ear protection

Leather boots for all trainees

ICECF Grant Applications – Due August 27

K-12 Pollinator Education

Pollinator Meadow Pilot Program

Land Acquisition

FY21 Budget Prep – Preliminary Budget August 27

2019-2020 Bowhunt Program – Approval September 1

Registration Materials

New Preserve Locations / Zones

Preserve Closure Signs/ Boundary Marker Stickers

Log Books

Zone Center Marking / GIS Coordinates

Orientation Prep

Pickerill-Pigott Site Restoration

Tree and Shrub Planting – by October 15

Winter Broadcast Seeding

Prescribed Burn Priorities

Henneberry Prairie – Fire Break Mowing

Maramech Flatwoods

Millbrook North Prairie

Hoover – USF&WS Prairie and Woodland Burn

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 68.6%

FOREST PRESERVES & PROGRAMS

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Beginning Balance	\$ 341,861	\$ 341,861	\$ 344,356	\$ 344,356	\$ (2,475)	
Revenue						
Revenue - Administration	723,132	418,921	757,104	447,679	-28,758	-6%
Revenue - Ellis House & Equestrian Center	128,487	85,116	143,200	102,591	-17,475	-17%
Revenue - Hoover FP	81,250	23,616	75,025	57,716	-34,100	-59%
Revenue - Env. Education	194,100	95,227	162,930	136,902	-41,875	-30%
Revenue - Natural Area Volunteers	-	-	500	-	-2,090	-51%
Revenue - Grounds & Natural Resources	27,500	2,003	11,200	4,093	7,458	
Revenue - Pickerill Pigott FP	10,956	7,458	9,400	-		
Total Revenue	1,165,425	632,340	1,159,359	748,961	(116,640)	-16%
Expenditure						
Expenditure - Administration	340,456	242,958	314,970	158,739	84,219	53%
Expenditure - Ellis House & Equestrian Center	151,988	100,874	180,361	125,816	-24,944	-20%
Expenditure - Hoover FP	230,738	140,148	186,898	123,866	16,281	13%
Expenditure - Env. Education	167,117	112,445	150,618	93,414	19,031	20%
Expenditure - Natural Area Volunteers	500	-	500	1,099	219,8%	
Expenditure - Grounds & Natural Resources	268,282	191,502	288,040	170,178	21,324	13%
Expenditure - Pickerill Pigott FP	5,500	7,102	17,817	4,249	2,953	67%
Total Expenditure	1,164,581	795,028	1,149,222	677,363	117,665	17%
ENDING BAL	\$ 342,725	\$ 179,193	\$ 354,493	\$ 415,973	\$ (236,780)	-58.9%
Surplus/(Deficit)	\$ 844	\$ (162,688)	\$ 10,137	\$ 71,617	\$ (234,305)	

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 66.6%

FOREST PRESERVE CATEGORIES

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Beginning Balance	\$ 341,887	\$ 341,881	\$ 344,356	\$ 344,356	\$ (2,475)	
Revenue						
Property Tax	615,000	321,095	595,374	315,221	5,874	2%
Interest Income	1,700	476	700	1,067	-592	-55%
Other Income	14,500	723	7,500	-	723	0.0%
Donations	2,000	830	4,500	1,469	-639	-44%
Rental Revenue	79,706	29,495	74,625	48,523	-19,028	-39%
Program Revenue	320,987	174,212	292,530	234,535	-60,323	-26%
Grants	10,000	-	3,500	318	-318	-100%
Farm License Revenue	100,932	95,379	151,030	128,882	-33,503	-26%
Security Deposits	17,600	8,780	26,600	16,988	-8,218	-48%
Credit Card Revenue	3,000	1,352	3,000	1,988	-616	-31%
Total Revenue	1,165,425	632,340	1,199,359	748,961	(116,640)	-16%
Expenditure						
Personnel	685,421	434,598	672,046	409,594	25,004	6%
Benefits	261,580	160,301	246,086	94,046	66,255	70%
Contractual	44,850	34,479	55,705	47,828	-13,347	-26%
Commodities	127,630	93,417	128,285	88,478	4,939	6%
Other	45,100	72,234	48,100	37,420	34,814	93%
Total Expenditure	1,164,581	795,028	1,149,722	677,363	117,665	17%
ENDING BAL	\$ 342,725	\$ 179,193	\$ 354,493	\$ 415,973	\$ (236,780)	-58.9%
Surplus/(Deficit)	\$ 844	\$ (162,688)	\$ 10,137	\$ 71,617	\$ (234,305)	

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 68.6%

ADMINISTRATION

Revenue
Property Tax
Interest Income
Other Income
Donations
Farm License Revenue
Security Deposit Revenue
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
	66.0%	615,000	321,085	52.2%	5,874	2%
	0.2%	1,700	476	28.0%	-592	-55%
	0.3%	2,000	620	31.0%	620	
	0.1%	500	-			
	14.0%	100,932	95,379	94.5%	-33,503	-26%
	0.4%	3,000	1,352	45.1%	-616	-31%
	100.0%	723,132	418,921	57.9%	(28,756)	-6%
	53.2%	180,990	118,491	65.5%	19,210	19%
	38.6%	124,616	91,738	73.6%	63,105	220%
	8.9%	19,800	15,586	79.5%	-1,099	-7%
	4.5%	15,250	17,143	112.4%	5,414	46%
	100.0%	340,456	242,958	71.4%	-2,411	53%
		\$ 362,676	\$ 175,963		\$ 442,134	\$ 288,940

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 66.6%

ELLIS HOUSE & EQUESTRIAN CENTER

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	200	-	500	103	-103	20.5%
Security Deposit	600	5,300	10,600	4,555	745	43.0%
Credit Card Revenue	-	-	-	-	-	-
Program Revenue	127,687	79,816	132,100	97,933	-18,117	-18%
Total Revenue	128,487	85,116	143,200	102,591	(17,475)	-17%
Expenditure						
Personnel	92,805	61,843	101,436	70,438	-8,595	-12%
Employee Benefits	11,753	7,803	11,070	7,700	103	1%
Contractual	7,000	6,213	20,355	19,521	-13,308	-68%
Commodities	28,830	15,603	28,920	17,721	-2,118	-12%
Other	11,600	9,413	17,600	10,438	-1,026	-10%
Total Expenditure	151,988	100,874	180,381	125,818	(24,944)	-20%
Surplus/(Deficit)	\$ (23,501)	\$ (15,758)	\$ (37,181)	\$ (23,228)		
	0.2%					
	0.5%					
	98.6%					
	100.0%					
	81.1%					
	7.7%					
	4.6%					
	19.0%					
	7.6%					
	100.0%					

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 66.6%

HOOVER FOREST PRESERVE

Revenue
Donations
Rental Revenue
Security Deposit Rev
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance			
	Budget	YTD	%	Budget	YTD	%	\$ Change	% Change
76.1%	64,250	20,137	31.3%	60,025	45,273	75.4%	-25,137	-56%
20.5%	17,000	3,480	20.5%	15,000	12,443	83.0%	-8,963	-72%
100.0%	81,250	23,616	29.1%	75,025	57,716	76.9%	(34,100)	-69%
83.3%	122,869	80,718	65.7%	99,950	65,281	65.3%	15,437	24%
20.8%	48,069	18,641	34.8%	28,848	15,216	52.7%	1,425	9%
20.3%	46,800	34,146	73.0%	45,100	34,457	76.4%	-311	-1%
5.6%	13,000	8,644	66.5%	13,000	8,913	68.6%	-289	-3%
100.0%	230,738	140,148	60.7%	186,896	123,866	66.3%	16,281	13%
	\$ (149,488)	\$ (116,532)		\$ (111,871)	\$ (88,151)			

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 66.6%

ENVIRONMENTAL EDUCATION

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY20		
	Budget	YTD	%
	800	830	103.8%
	-	94,387	48.8%
	193,300	95,227	49.1%
	140,936	83,339	59.1%
	18,731	12,285	65.6%
	7,450	2,776	37.3%
	-	14,045	
	167,117	112,445	67.3%
	\$ 26,983	\$ (17,216)	

	Prior Year FY19		
	Budget	YTD	%
	2,500	300	12.0%
	-	136,602	86.8%
	157,430	136,902	85.6%
	126,927	79,792	62.9%
	15,791	9,638	61.0%
	7,900	3,984	50.4%
	-	-	
	150,618	93,414	62.0%
	\$ 9,312	\$ 43,488	

	YTD Variance	
	\$ Change	% Change
	530	177%
	-42,205	-31%
	(41,675)	-30%
	3,547	4%
	2,647	27%
	-1,208	-30%
	14,045	
	19,031	20%

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 68.6%

GROUNDS & NATURAL RESOURCES

Revenue
Other Income
Donations
Grants
Credit Card Revenue
Rental Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY20		Ptor Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	46.5%	12,500	1,000	-	103	
	1.8%	500	500	525	-525	
	36.4%	10,000	3,500	318	-318	
	18.4%	4,500	6,200	3,250	-1,350	-42%
	100.0%	27,500	10,200	4,063	(2,193)	-54%
	55.1%	147,821	173,848	94,801	-4,594	-5%
	21.8%	58,411	66,417	32,860	-1,025	-3%
	6.8%	18,250	17,250	11,621	1,060	9%
	8.7%	23,300	23,025	15,239	1,407	9%
	7.8%	20,500	17,500	15,657	24,477	156%
	100.0%	268,282	298,040	170,178	21,324	13%
		\$ (240,782) \$ (180,602)	\$ (287,840) \$ (166,085)			

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 68.6%

PICKERILL PIGOTT FP

Revenue
Donations
Other Income
Rental Revenue
Security Deposit
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure
Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-		
Other Income	-	-	-	-		
Rental Revenue	10,956	7,458	8,400	-	7,458	
Security Deposit	-	-	1,000	-		
Total Revenue	10,956	7,458	9,400	-	7,458	
Expenditure						
Personnel	-	-	10,400	-		
Employee Benefits	-	-	1,617	-		
Contractual	-	-	-	-		
Commodities	5,600	7,102	5,800	4,249	2,853	67%
Other	-	-	-	-		
Total Expenditure	5,500	7,102	17,817	4,249	2,853	67%
Surplus/(Deficit)	\$ 5,456	\$ 358	\$ (8,417)	\$ (4,249)		

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 66.6%

ELLIS HOUSE - 1160

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure
Surplus/(Deficit)

	Budget	YTD	%
	-	-	
	8,822	3,820	43.3%
	1,356	567	41.8%
	7,500	9,338	124.5%
	4,000	2,074	51.9%
	21,678	15,799	72.9%
	\$ (21,678)	\$ (15,799)	

	Budget	YTD	%
	-	-	
	8,851	6,060	68.5%
	1,240	862	69.5%
	7,420	5,467	73.7%
	5,500	2,775	50.4%
	23,011	15,163	65.9%
	\$ (23,011)	\$ (15,163)	

	YTD Variance	
	\$ Change	% Change
	-	
	(2,240)	-37%
	(294)	-34%
	-	
	3,872	71%
	(701)	-25%
	637	4%

ELLIS BARN - 1161

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure
Surplus/(Deficit)

	Budget	YTD	%
	-	-	
	8,822	10,245	116.1%
	1,356	1,178	86.9%
	6,000	484	8.1%
	2,000	1,354	67.7%
	18,178	13,261	73.0%
	\$ (18,178)	\$ (13,261)	

	Budget	YTD	%
	-	-	
	8,851	7,926	89.5%
	1,240	928	74.7%
	6,420	4,602	71.7%
	2,000	1,564	78.2%
	18,511	15,018	81.1%
	\$ (18,511)	\$ (15,018)	

	YTD Variance	
	\$ Change	% Change
	-	
	2,319	29%
	253	27%
	-	
	(4,118)	-89%
	(210)	-13%
	(1,756)	-12%

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 68.6%

ELLIS GROUNDS - 1162

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue		22,512		22,087	425	
Program Revenue						
Total Revenue		22,512		22,087		
Expenditure						
Personnel	17,782	17,069	17,701	11,856	5,213	44%
Employee Benefits	2,717	2,374	2,480	1,631	744	46%
Contractual	-	-	-	-	-	
Commodities	-	-	-	-	-	
Other	4,000	3,485	5,500	2,561	924	36%
Total Expenditure	24,499	22,928	25,681	16,048	6,880	43%
Surplus/(Deficit)	\$(24,499)	\$ (416)	\$(25,681)	\$ 6,039		

ELLIS CAMPS - 1163

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue		2,605			(4,500)	-63%
Program Revenue					(4,500)	-63%
Total Revenue	9,000	2,605	10,000	7,105		
Expenditure						
Personnel	4,604	1,145	4,604	1,788	(643)	-36%
Employee Benefits	400	107	400	171	(64)	-38%
Contractual	1,500	1,425	900	758	669	88%
Commodities	1,685	404	2,465	691	(287)	-42%
Other	-	-	-	-	-	
Total Expenditure	8,369	3,081	8,369	3,406	(326)	-10%
Surplus/(Deficit)	\$ 631	\$ (476)	\$ 1,631	\$ 3,699		

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 66.6%

ELLIS RIDING LESSONS - 1164

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	200	-	500	103	-103	
Security Deposit	-	-	-	-		
Credit Card Revenue	50,000	30,740	36,000	33,648	-2,909	-9%
Program Revenue	50,200	30,740	36,500	33,751	(3,011)	-9%
Total Revenue						
	100.0%					
0.4%						
Expenditure						
Personnel	27,000	14,564	25,414	20,848	-6,284	-30%
Employee Benefits	3,050	1,681	2,124	1,889	-207	-11%
Contractual	2,500	2,301	1,800	1,274	1,027	81%
Commodities	8,965	4,029	3,965	4,602	-572	-12%
Other	-	-	-	60	-60	
Total Expenditure	41,515	22,576	33,303	28,672	(6,096)	-21%
100.0%						
Surplus/(Deficit)	\$ 8,665	\$ 8,163	\$ 3,197	\$ 5,079		

ELLIS BIRTHDAY PARTIES - 1165

	Current Year FY20		Prior Year FY18		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-		
Security Deposit	-	-	-	-		
Credit Card Revenue	8,500	2,297	8,000	5,209	-2,912	-56%
Program Revenue	8,500	2,297	8,000	5,209	(2,912)	-56%
Total Revenue						
	100.0%					
100.0%						
Expenditure						
Personnel	5,000	2,888	6,000	3,629	-741	-20%
Employee Benefits	700	443	500	414	29	7%
Contractual	1,500	1,456	900	1,162	283	25%
Commodities	1,800	189	2,050	743	-554	-75%
Other	-	-	-	-		
Total Expenditure	9,000	4,975	8,450	5,948	(973)	-16%
100.0%						
Surplus/(Deficit)	\$ (500)	\$ (2,678)	\$ (450)	\$ (739)		

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 66.6%

ELLIS PUBLIC PROGRAMS - 1166

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure
Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-	-	-
Security Deposit	-	-	-	-	-	-
Credit Card Revenue	5,500	880	5,000	2,004	(1,124)	-59%
Program Revenue	5,500	880	5,000	2,004	(1,124)	-59%
Total Revenue						
	100.0%	100.0%		40.1%		
				40.1%		
Expenditure						
Personnel	3,000	670	3,000	1,889	(1,200)	-64%
Employee Benefits	300	98	400	151	(52)	-35%
Contractual	-	-	-	-	-	-
Commodities	500	203	-	-	203	
Other	-	-	-	14	(14)	
Total Expenditure	3,800	971	3,400	2,034	(1,062)	-52%
Surplus/(Deficit)	\$ 1,700	\$ (91)	\$ 1,600	\$ (30)		

ELLIS SUNRISE CENTER - 1167

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure
Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-	-	-
Security Deposit	-	-	-	-	-	-
Credit Card Revenue	24,600	17,445	24,600	15,600	1,845	12%
Program Revenue	24,600	17,445	24,600	15,600	1,845	12%
Total Revenue						
	100.0%	100.0%		63.4%		
				63.4%		
Expenditure						
Personnel	15,000	10,474	15,000	11,829	(1,355)	-11%
Employee Benefits	1,700	1,108	1,680	1,045	64	6%
Contractual	-	-	-	-	-	-
Commodities	1,200	956	4,500	770	186	24%
Other	-	-	-	-	-	-
Total Expenditure	17,900	12,538	21,190	13,644	(1,106)	-6%
Surplus/(Deficit)	\$ 6,700	\$ 4,907	\$ 3,410	\$ 1,956		

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 68.6%

ELLIS WEDDINGS - 1168

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-				
Security Deposit	-	3,000	10,000	3,200	-200	-6%
Credit Card Revenue	2,000	2,000	40,000	6,885	-4,885	-71%
Program Revenue	2,000	5,000	50,000	10,085	(5,085)	-50%
Total Revenue						
	100.0%	100.0%				
Expenditure						
Personnel	600	968	13,075	4,633	-3,665	-79%
Employee Benefits	-	245	996	613	-388	-60%
Contractual	1,500	1,031	16,755	16,328	-15,297	-94%
Commodities	50	-	2,050	490	-490	-100%
Other	1,000	2,200	4,000	2,110	90	4%
Total Expenditure	3,050	4,444	36,876	24,174	(19,730)	-82%
Surplus/(Deficit)	-\$1,050	\$ 556	\$13,184	\$ (14,089)		

ELLIS OTHER RENTALS - 1169

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-				
Security Deposit	600	2,300	600	1,355	945	70%
Credit Card Revenue	-	-	4,500	4,440	-3,353	-76%
Program Revenue	4,500	1,088	5,100	5,795	(2,408)	-42%
Total Revenue	5,100	3,388	5,100	5,795		
	100.0%	66.4%		113.6%		
Expenditure						
Personnel	2,275	-				
Employee Benefits	174	-				
Contractual	-	-				
Commodities	400	-				
Other	600	300	600	1,355	-1,055	-78%
Total Expenditure	3,449	300	600	1,355	(1,055)	-78%
	110.6%	8.7%		225.8%		
Surplus/(Deficit)	\$1,651	\$3,088	\$4,500	\$4,440		

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 68.8%

ELLIS 5K - 1170

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure
Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-				
Security Deposit	-	-				
Credit Card Revenue	-	-				
Program Revenue	1,570	250	1,570	955	(705)	-7.4%
Total Revenue	1,570	250	1,570	955	(705)	-7.4%
Expenditure						
Personnel	-	-				
Employee Benefits	-	-				
Contractual	-	-				
Commodities	550	-	550	69	(69)	
Other	-	-				
Total Expenditure	550	-	550	69	(69)	
Surplus/(Deficit)	\$ 1,020	\$ 250	\$ 1,020	\$ 886		12.5%

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 66.6%

HOOVER GROUNDS - 1171

Revenue
Donations
Revenue
Security Deposit Revenue
Credit Card Revenue
Total Revenue
Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure
Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
100.0%	5,250	2,000	5,250	2,695	-695	-26%
100.0%	5,250	2,000	5,250	2,695	(695)	-26%
42.3%	61,435	40,359	50,001	32,524	7,835	24%
16.5%	24,034	9,147	14,423	7,597	1,550	20%
32.2%	46,800	34,146	45,100	34,457	-311	-1%
8.5%	13,000	8,644	13,000	8,913	-269	-3%
100.0%	145,269	92,295	122,524	83,490	6,805	11%
		\$ (140,019) \$ (90,295)		\$ (117,274) \$ (80,795)		

HOOVER BUNKHOUSE - 1172

Revenue
Donations
Rental Revenue
Security Deposit Revenue
Credit Card Revenue
Total Revenue
Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure
Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
85.4%	35,000	10,360	33,525	26,248	-15,888	-61%
14.6%	6,000	1,900	6,000	3,600	-1,700	-47%
100.0%	41,000	12,260	39,525	29,848	(17,588)	-99%
71.9%	30,718	20,181	25,001	16,267	3,914	24%
28.1%	12,017	4,574	7,211	3,798	775	20%
100.0%	42,735	24,755	32,212	20,067	4,689	23%
		\$ (1,735) \$ (12,495)		\$ 7,313 \$ 9,761		

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 66.6%

HOOVER CAMPSITE - 1173

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-				
Rental Revenue	6,000	735	4,750	3,980	-3,245	-82%
Security Deposit Revenue	-	-	-	-		
Credit Card Revenue	-	-				
Total Revenue	6,000	735	4,750	3,980	(3,245)	-82%
Expenditure						
Personnel	15,358	10,081	12,447	8,137	1,953	24%
Employee Benefits	6,009	1,458	3,606	1,802	-444	-23%
Contractual	-	-	-	-		
Commodities	-	-				
Other	-	-				
Total Expenditure	21,367	11,548	16,053	10,039	1,509	15%
Surplus/(Deficit)	\$ (15,367)	\$ (10,813)	\$ (11,303)	\$ (6,059)		

HOOVER MEADOWHAWK LODGE - 1174

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-				
Rental Revenue	18,000	7,042	16,500	12,351	-5,309	-43%
Security Deposit Revenue	11,000	1,580	9,000	8,843	-7,263	-82%
Credit Card Revenue	-	-				
Total Revenue	29,000	8,621	25,500	21,193	(12,572)	-56%
Expenditure						
Personnel	15,358	10,087	12,501	8,353	1,734	21%
Employee Benefits	6,009	1,462	3,606	1,918	-456	-24%
Contractual	-	-	-	-		
Commodities	-	-				
Other	-	-				
Total Expenditure	21,367	11,549	16,107	10,271	1,278	12%
Surplus/(Deficit)	\$ 7,633	\$ (2,928)	\$ 9,393	\$ 10,923		

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 66.6%

ENVIRONMENTAL EDUCATION - 1175

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	500	-	500	-		
Security Deposit	-	-	-	-		
Credit Card Revenue	500	-	500	-		
Program Revenue	-	-	-	-		
Total Revenue	1000	0	1000	0		
Expenditure						
Personnel	-	-	-	-		
Employee Benefits	820	-	820	-		
Contractual	-	-	-	-		
Commodities	-	-	-	-		
Other	-	-	-	-		
Total Expenditure	820	0	820	0	820	820
Surplus/(Deficit)	180	0	180	0	180	180

ENV. EDUCATION SCHOOL PROGRAMS - 1176

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	38,000	5,127	35,000	23,670	-18,543	-78%
Security Deposit	38,000	5,127	35,000	23,670	(18,543)	-78%
Credit Card Revenue	30,897	17,143	35,000	20,444	-3,301	-16%
Program Revenue	4,400	2,615	4,339	2,532	84	3%
Total Revenue	100.0%	13.5%	100.0%	67.6%		
Expenditure						
Personnel	700	52	1,000	375	-323	-66%
Employee Benefits	-	1,854	-	-	1,854	-
Contractual	35,997	21,665	40,339	23,351	(1,686)	-7%
Commodities	-	-	-	-		
Other	-	-	-	-		
Total Expenditure	100.0%	60.2%	100.0%	57.9%		
Surplus/(Deficit)	2,003	(16,536)	(5,339)	319	16,855	16,855

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 66.6%

ENV. EDUCATION CAMPS - 1177

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure
Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations		-				
Security Deposit						
Credit Card Revenue		17,620	30,000	24,575	-6,955	-28%
Program Revenue	32,000	17,620	30,000	24,575	(6,955)	-28%
Total Revenue	32,000	17,620	30,000	24,575		
	100.0%	55.1%		81.9%		
Expenditure						
Personnel	25,870	13,943	27,200	16,285	-2,342	-14%
Employee Benefits	3,237	1,915	3,800	2,040	-1,25	-6%
Contractual	-	-	-	-		
Commodities	1,500	475	1,750	1,131	-656	-58%
Other	-	2,456	-	-	2,456	
Total Expenditure	30,607	18,790	32,750	19,456	(666)	-3%
	100.0%	61.4%		59.4%		
Surplus/(Deficit)	\$ 1,393	\$ (1,170)	\$ (2,750)	\$ 5,119		

ENV. EDUCATION NATURAL BEGINNINGS - 1178

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure
Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations		830		300	530	177%
Security Deposit						
Credit Card Revenue						
Program Revenue	115,800	68,152	86,430	82,355	-14,203	-17%
Total Revenue	116,100	68,982	86,430	82,655	(13,673)	-17%
	100.0%	59.4%		95.3%		
Expenditure						
Personnel	74,031	47,260	53,475	36,609	10,651	28%
Employee Benefits	9,870	6,252	6,452	4,350	1,902	44%
Contractual	-	-	-	-		
Commodities	4,000	1,846	4,000	1,665	181	11%
Other	-	9,187	-	-	9,187	
Total Expenditure	87,901	64,544	63,927	42,624	21,920	51%
	100.0%	73.4%		66.7%		
Surplus/(Deficit)	\$ 28,199	\$ 4,437	\$ 24,503	\$ 40,031		

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 68.6%

ENV. EDUCATION PUBLIC PROGRAMS - 1179

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue						
Program Revenue	7,500	3,498	6,000	6,002	-2,504	-42%
Total Revenue	7,500	3,498	6,000	6,002	(2,504)	-42%
Expenditure						
Personnel	6,692	1,762	8,200	3,865	-2,103	-54%
Employee Benefits	797	221	900	474	-253	-53%
Contractual	-	-	-	-	-	-
Commodities	760	103	600	569	-466	-82%
Other	-	548	-	-	548	
Total Expenditure	8,239	2,633	9,700	4,907	(2,274)	-46%
Surplus/(Deficit)	\$ (739)	\$ 865	\$ (3,700)	\$ 1,095		

ENV. EDUCATION LAWS OF NATURE - 1180

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue						
Program Revenue	-	-	-	-		
Total Revenue	-	-	-	-		
Expenditure						
Personnel	3,446	2,631	3,052	986	1,645	167%
Employee Benefits	427	416	300	113	303	269%
Contractual	-	-	-	-		
Commodities	500	300	550	244	56	23%
Other	-	-	-	-		
Total Expenditure	4,373	3,347	3,902	1,343	2,004	149%
Surplus/(Deficit)	\$ (4,373)	\$ (3,347)	\$ (3,902)	\$ (1,343)		

Kendall County Forest Preserve
Income Statement
For Period Ended 7/31/20

8 Month Budget Percent = 68.6%

ENV. EDUCATION OTHER PROGRAMS - 1181

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure
Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	-	-	-	-		
		600	3,052	1,603	-1,003	-62.6%
		46	300	130	-84	-64.6%
		-	-	-		
		-	550	-		
	-	646	3,902	1,733	(1,067)	-63%
	\$ -	\$ (646)	\$ (3,902)	\$ (1,733)		



NEW INVOICES
 CASH 000008 2020/09 INV 08/06/2020 SEP-CHEK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 08/14/2020 DESC:Ellis - Water Repair
 236 00000 CENTRAL LIMESTON 22176
 CASH 000008 2020/09 INV 08/06/2020 SEP-CHEK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 08/28/2020 DESC:Preserve Improvements
 413 00000 DEKANE EQUIPMENT RA45970
 CASH 000008 2020/09 INV 08/06/2020 SEP-CHEK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 08/14/2020 DESC:Hoover Equipment Repair
 529 00000 EQUINE VETERINAR 0217408
 CASH 000008 2020/09 INV 08/06/2020 SEP-CHEK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 08/14/2020 DESC:Ellis - Vet Care
 541 00000 FIRST NATIONAL B CC 8/5/20 ED
 CASH 000008 2020/09 INV 08/06/2020 SEP-CHEK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 08/28/2020 DESC:Educ Dept Program Supplies
 541 00000 FIRST NATIONAL B M Vick - July 2020
 CASH 000008 2020/09 INV 08/06/2020 SEP-CHEK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 08/14/2020 DESC:COVID 19 - Face Masks
 541 00000 FIRST NATIONAL B M Vick - July 2020-2
 CASH 000008 2020/09 INV 08/06/2020 SEP-CHEK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 08/28/2020 DESC:Ellis Supplies

HELD INVOICES	NEW INVOICES	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WTR	ERR
124 00000 BARRETT'S ECOWAT SC 00071	081520F			449.00	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHEK: Y DISC: .00					19001160 68580		449.00	1099:
ACCT 1Y210 DEPT 11 DUE 08/14/2020 DESC:Ellis - Water Repair								
236 00000 CENTRAL LIMESTON 22176	081520F			86.48	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHEK: Y DISC: .00					19001183 68530		86.48	1099:
ACCT 1Y210 DEPT 11 DUE 08/28/2020 DESC:Preserve Improvements								
413 00000 DEKANE EQUIPMENT RA45970	081520F			1,078.07	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHEK: Y DISC: .00					19001183 62160		1,078.07	1099:
ACCT 1Y210 DEPT 11 DUE 08/14/2020 DESC:Hoover Equipment Repair								
529 00000 EQUINE VETERINAR 0217408	081520F			392.00	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHEK: Y DISC: .00					19001163 63020		130.66	1099:
ACCT 1Y210 DEPT 11 DUE 08/14/2020 DESC:Ellis - Vet Care					19001164 63020		130.66	1099:
					19001165 63020		130.68	1099:
541 00000 FIRST NATIONAL B CC 8/5/20 ED	081520F			14.31	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHEK: Y DISC: .00					19001179 63030		14.31	1099:
ACCT 1Y210 DEPT 11 DUE 08/28/2020 DESC:Educ Dept Program Supplies								
541 00000 FIRST NATIONAL B M Vick - July 2020	081520F			76.86	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHEK: Y DISC: .00					190011 62000		76.86	1099:
ACCT 1Y210 DEPT 11 DUE 08/14/2020 DESC:COVID 19 - Face Masks					CVD19 -FOREST PRS-SUPPLIES			
541 00000 FIRST NATIONAL B M Vick - July 2020-2	081520F			605.14	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHEK: Y DISC: .00					19001162 68580		95.46	1099:
ACCT 1Y210 DEPT 11 DUE 08/28/2020 DESC:Ellis Supplies					19001160 68580		7.99	1099:
					19001160 62000		158.46	1099:
					19001163 63000		15.21	1099:
					19001161 68580		153.89	1099:
					19001164 63000		174.13	1099:



08/11/2020 13:02
rantrim
Kendall County
KCFPD 081520F RA

CLERK: rantrim BATCH: 819
NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
541 00000 FIRST NATIONAL B D Guritz - 7/20	081520F			2,522.08	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001164 63000	930.43	1099:	
ACCT 1Y210	DUE 08/28/2020	DESC:Misc Invoices			190011 68430	216.00	1099:	
					19001163 68430	39.00	1099:	
					19001171 63110	140.90	1099:	
					19001183 63070	286.89	1099:	
					19001168 63070	141.47	1099:	
					190011 62040	385.00	1099:	
					19001160 62270	179.04	1099:	
					190011 62000	203.35	1099:	
578 00001 GRAINCO F.S. INC 78021421	081520F			275.00	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001183 68530	275.00	1099:	
ACCT 1Y210	DUE 08/14/2020	DESC:Grounds Supplies						
1060 00000 JOHN DEERE FINAN 41111-16381 8/20	081520F			305.30	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001162 68580	305.30	1099:	
ACCT 1Y210	DUE 08/14/2020	DESC:Ellis Supplies						
1060 00000 JOHN DEERE FINAN 11113-29745 8/20	081520F			127.99	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001183 63110	95.00	1099:	
ACCT 1Y210	DUE 08/14/2020	DESC:Hoover & Harris Shop Supplies			19001171 63110	32.99	1099:	
1060 00000 JOHN DEERE FINAN 11113-41567-8/20	081520F			265.24	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001161 68580	265.24	1099:	
ACCT 1Y210	DUE 08/14/2020	DESC:Ellis Supplies						
1153 00000 KENDALL CO HIGHW JULY 2020-Gas	081520F			1,223.41	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001183 62180	1,223.41	1099:	
ACCT 1Y210	DUE 08/14/2020	DESC:Gas-Diesel: July 2020						
1323 00000 MENARDS	90653			99.13	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001162 68580	99.13	1099:	
ACCT 1Y210	DUE 08/28/2020	DESC:Ellis Grounds Supplies						
1323 00000 MENARDS	91064			51.93	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001171 68580	14.99	1099:	
ACCT 1Y210	DUE 08/14/2020	DESC:Hoover Supplies			19001171 63110	36.94	1099:	



INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1323 00000 MENARDS CASH 000008 2020/09 ACCT 1X210 DEPT 11	90848 INV 08/06/2020 DUE 08/14/2020	081520F SEP-CBK: Y DESC:Ellis Supplies	61.82	19001162 68580	.00	61.82	1099:
1323 00000 MENARDS CASH 000008 2020/09 ACCT 1X210 DEPT 11	91290 INV 08/06/2020 DUE 08/14/2020	081520F SEP-CBK: Y DESC:Ellis Supplies	26.40	19001162 68580	.00	26.40	1099:
1323 00000 MENARDS CASH 000008 2020/09 ACCT 1X210 DEPT 11	91402 INV 08/06/2020 DUE 08/14/2020	081520F SEP-CBK: Y DESC:Hoover Supplies	189.89	19001171 63120 19001183 62160	.00	166.48 23.41	1099: 1099:
1343 00000 MIDWEST ENVIRONM CASH 000008 2020/09 ACCT 1X210 DEPT 11	20-567 INV 08/06/2020 DUE 08/14/2020	081520F SEP-CBK: Y DESC:2007464 - Project Design & Contractor Bidding	1,800.00	190011 68500	.00	1,800.00	1099:
1665 00000 SHAW MEDIA CASH 000008 2020/09 ACCT 1X210 DEPT 11	July 31 2020 INV 08/06/2020 DUE 08/14/2020	081520F SEP-CBK: Y DESC:Website Posting	59.99	190011 68430	.00	59.99	1099:
1820 00000 UNIQUE PRODUCTS CASH 000008 2020/09 ACCT 1X210 DEPT 11	394901-1 INV 08/06/2020 DUE 08/14/2020	081520F SEP-CBK: Y DESC:Hand Soap - Antibacterial	137.76	190011 62000 CVD19 -FOREST PRS-SUPPLIES	.00	137.76	1099:
1827 00000 UPLAND DESIGN LT CASH 000008 2020/09 ACCT 1X210 DEPT 11	19-737-07 INV 08/06/2020 DUE 08/14/2020	081520F SEP-CBK: Y DESC:Pickerill - Contractual Services	8,368.52	190711 68530	.00	8,368.52	1099:
1935 00000 STEPHANIE WIENCK CASH 000008 2020/09 ACCT 1X210 DEPT 11	July 2020 - S Wienck INV 08/06/2020 DUE 08/14/2020	081520F SEP-CBK: Y DESC:Employee Picnic Supplies	27.43	190011 62000	.00	27.43	1099:
1946 00000 XYLEM WATER SOLU CASH 000008 2020/09 ACCT 1X210 DEPT 11	3555632418 INV 08/06/2020 DUE 08/14/2020	081520F SEP-CBK: Y DESC:Hoover Pump Repair	450.00	19001183 62160	.00	450.00	1099:



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CLERK: rantrim BATCH: 819
NEW INVOICES

VENDOR REBIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1946 00000 XYLEM WATER SOLU 3556B32417	081520F			155.00	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHK: Y DISC: .00					19001183 62160		155.00	1099:
ACCT 1Y210 DEPT 11 DUE 08/14/2020 DESC:Hoover Pump Repair								
1950 00000 YORKVILLE ACE & 1711396	081520F			32.95	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHK: Y DISC: .00					19001171 63110		32.95	1099:
ACCT 1Y210 DEPT 11 DUE 08/14/2020 DESC:Hoover Supplies								
1954 00000 YORKVILLE NAPA A 2596664	081520F			11.59	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHK: Y DISC: .00					19001183 63110		11.59	1099:
ACCT 1Y210 DEPT 11 DUE 08/28/2020 DESC:Harris Shop Supplies								
2047 00000 COMED 0756081017	081520F			65.51	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHK: Y DISC: .00					19001171 63100		65.51	1099:
ACCT 1Y210 DEPT 11 DUE 09/17/2020 DESC:Hoover Bathroom								
2047 00000 COMED 0793673015	081520F			853.64	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHK: Y DISC: .00					19001171 63100		853.64	1099:
ACCT 1Y210 DEPT 11 DUE 09/17/2020 DESC:Hoover Multiples								
2047 00000 COMED 1938021081	081520F			99.06	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHK: Y DISC: .00					19001171 63100		99.06	1099:
ACCT 1Y210 DEPT 11 DUE 08/24/2020 DESC:Hoover House								
2047 00000 COMED 5514710005	081520F			25.52	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHK: Y DISC: .00					190011 63510		25.52	1099:
ACCT 1Y210 DEPT 11 DUE 09/14/2020 DESC:Harris Arena								
2047 00000 COMED 5514711002	081520F			69.49	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHK: Y DISC: .00					190011 63510		69.49	1099:
ACCT 1Y210 DEPT 11 DUE 09/14/2020 DESC:Harris								
2047 00000 COMED 0927007163	081520F			24.87	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHK: Y DISC: .00					190011 63510		24.87	1099:
ACCT 1Y210 DEPT 11 DUE 08/11/2020 DESC:Richard Young								
2047 00000 COMED 5514228011	081520F			142.12	.00	.00		
CASH 000008 2020/09 INV 08/06/2020 SEP-CHK: Y DISC: .00					19001184 63100		142.12	1099:
ACCT 1Y210 DEPT 11 DUE 08/17/2020 DESC:Pickerill								



CLERK: rantrim BATCH: 819 NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
2057 00000 MATTHEW CAVINESS	12020604	081520F	081520F	280.00	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001163		93.33	1099:
ACCT 1Y210	DEPT 11 DUE 08/14/2020	DESC:Ellis Vet Care			19001164		93.33	1099:
					19001165		93.34	1099:
2067 00000 QUICK SIGNS	21373	081520F	081520F	100.00	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001171		100.00	1099:
ACCT 1Y210	DEPT 11 DUE 08/14/2020	DESC:Signs - No Motorize Vehicles			19001171		100.00	1099:
2748 00000 Sarah Hundley	20-00096	081520F	081520F	135.00	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001171		135.00	1099:
ACCT 1Y210	DEPT 11 DUE 08/14/2020	DESC:Meadowhawk Sec Dep Rtn			19001171		135.00	1099:
2752 00000 David Chacon	20-00083	081520F	081520F	177.50	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001171		177.50	1099:
ACCT 1Y210	DEPT 11 DUE 08/14/2020	DESC:Meadowhawk Sec Dep Rtn			19001171		177.50	1099:
2752 00000 David Chacon	20-00021	081520F	081520F	200.00	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001171		200.00	1099:
ACCT 1Y210	DEPT 11 DUE 08/14/2020	DESC:Bunkhouse Sec Dep Rtn			19001171		200.00	1099:
2754 00000 DONEGAN METALWOR	5001	081520F	081520F	480.00	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y	DISC: .00		190011		480.00	1099:
ACCT 1Y210	DEPT 11 DUE 08/14/2020	DESC:Hoover - Mounting Brackets			190011		480.00	1099:
40 HELD INVOICES				21,546.00				
TOTAL				21,546.00				
0 INVOICE(S)				REPORT POST TOTAL	.00			
TOTAL				REPORT TOTALS	.00			



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VENDOR PERMIT NAME INVOICE PO CHECK RUN NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE ERR

541	00000	FIRST NATIONAL B D Guritz - 7/20	081520F	2,522.08	.00	.00	930.43	1099:
CASH 000008	2020/09	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001164	63000	1099:
ACCT 1X210	DEPT 11	DUE 08/28/2020	DESC:Misc Invoices			190011	68430	1099:
						19001163	68430	1099:
						19001171	63110	1099:
						19001183	63070	1099:
						19001168	63070	1099:
						190011	62040	1099:
						19001160	62270	1099:
						190011	62000	1099:
678	00001	GRAINCO F.S. INC 78021421	081520F	275.00	.00	.00	275.00	1099:
CASH 000008	2020/09	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001183	68530	1099:
ACCT 1X210	DEPT 11	DUE 08/14/2020	DESC:Grounds Supplies					1099:
1060	00000	JOHN DEERE FINAN 41111-16381 8/20	081520F	305.30	.00	.00	305.30	1099:
CASH 000008	2020/09	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001162	68580	1099:
ACCT 1X210	DEPT 11	DUE 08/14/2020	DESC:Ellis Supplies					1099:
1060	00000	JOHN DEERE FINAN 11113-29745 8/20	081520F	127.99	.00	.00	127.99	1099:
CASH 000008	2020/09	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001183	63110	1099:
ACCT 1X210	DEPT 11	DUE 08/14/2020	DESC:Hoover & Harris Shop Supplies			19001171	63110	1099:
1153	00000	KENDALL CO HIGHW July 2020-Gas	081520F	1,223.41	.00	.00	1,223.41	1099:
CASH 000008	2020/09	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001161	68580	1099:
ACCT 1X210	DEPT 11	DUE 08/14/2020	DESC:Ellis Supplies					1099:
1323	00000	MENARDS 90653	081520F	99.13	.00	.00	99.13	1099:
CASH 000008	2020/09	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001162	68580	1099:
ACCT 1X210	DEPT 11	DUE 08/28/2020	DESC:Ellis Grounds Supplies					1099:
1323	00000	MENARDS 91064	081520F	51.93	.00	.00	51.93	1099:
CASH 000008	2020/09	INV 08/06/2020	SEP-CHK: Y	DISC: .00		19001171	68580	1099:
ACCT 1X210	DEPT 11	DUE 08/14/2020	DESC:Hoover Supplies			19001171	63110	1099:



VENDOR REMIT NAME	CLERK: rantriam BATCH: 819	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1323 00000 MENARDS	2020/09 DEPT 11	90848		081520F	61.82	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y		DISC: .00					
ACCT 1Y210	DUE 08/14/2020	DESC:Ellis Supplies				19001162 68580		61.82	1099:
1323 00000 MENARDS	2020/09 DEPT 11	91290		081520F	26.40	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y		DISC: .00					
ACCT 1Y210	DUE 08/14/2020	DESC:Ellis Supplies				19001162 68580		26.40	1099:
1323 00000 MENARDS	2020/09 DEPT 11	91402		081520F	189.89	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y		DISC: .00					
ACCT 1Y210	DUE 08/14/2020	DESC:Hoover Supplies				19001171 63120		189.89	1099:
1343 00000 MIDWEST ENVIRONM	2020/09 DEPT 11	20-567		081520F	1,800.00	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y		DISC: .00					
ACCT 1Y210	DUE 08/14/2020	DESC:2007464 - Project Design & Contractor Bidding				19001183 62160		1,800.00	1099:
1665 00000 SHAW MEDIA	2020/09 DEPT 11	July 31 2020		081520F	59.99	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y		DISC: .00					
ACCT 1Y210	DUE 08/14/2020	DESC:Website Posting				190011 68430		59.99	1099:
1820 00000 UNIQUE PRODUCTS	2020/09 DEPT 11	394901-1		081520F	137.76	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y		DISC: .00					
ACCT 1Y210	DUE 08/14/2020	DESC:Hand Soap - Antibacterial				190011 62000		137.76	1099:
1827 00000 UPLAND DESIGN LT	2020/09 DEPT 11	19-737-07		081520F	8,368.52	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y		DISC: .00					
ACCT 1Y210	DUE 08/14/2020	DESC:Pickerill - Contractual Services				190711 68530		8,368.52	1099:
1935 00000 STEPHANIE WIENCK	2020/09 DEPT 11	July 2020 - S Wienck		081520F	27.43	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y		DISC: .00					
ACCT 1Y210	DUE 08/14/2020	DESC:Employee Picnic Supplies				190011 62000		27.43	1099:
1946 00000 XYLEM WATER SOLU	2020/09 DEPT 11	3556B32418		081520F	450.00	.00	.00		
CASH 000008	INV 08/06/2020	SEP-CHK: Y		DISC: .00					
ACCT 1Y210	DUE 08/14/2020	DESC:Hoover Pump Repair				19001183 62160		450.00	1099:



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NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1946	00000 XYLEM WATER SOLU	3556B32417		081520F	155.00	.00	.00		
CASH	000008	2020/09	INV 08/06/2020	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT 11	DOE 08/14/2020	DESC:Hoover Pump Repair		19001183 62160	155.00	1099:	
1950	00000 YORKVILLE ACE &	1711396		081520F	32.95	.00	.00		
CASH	000008	2020/09	INV 08/08/2020	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT 11	DOE 08/14/2020	DESC:Hoover Supplies		19001171 63110	32.95	1099:	
1954	00000 YORKVILLE NAPA A	2596664		081520F	11.59	.00	.00		
CASH	000008	2020/09	INV 08/06/2020	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT 11	DOE 08/28/2020	DESC:Harris Shop Supplies		19001183 63110	11.59	1099:	
2047	00000 COMED	0756081017		081520F	65.51	.00	.00		
CASH	000008	2020/09	INV 08/06/2020	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT 11	DOE 09/17/2020	DESC:Hoover Bathhouse		19001171 63100	65.51	1099:	
2047	00000 COMED	0793673015		081520F	853.64	.00	.00		
CASH	000008	2020/09	INV 08/06/2020	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT 11	DOE 09/17/2020	DESC:Hoover Multiples		19001171 63100	853.64	1099:	
2047	00000 COMED	1938021081		081520F	99.06	.00	.00		
CASH	000008	2020/09	INV 08/06/2020	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT 11	DOE 08/24/2020	DESC:Hoover House		19001171 63100	99.06	1099:	
2047	00000 COMED	5514710005		081520F	25.52	.00	.00		
CASH	000008	2020/09	INV 08/06/2020	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT 11	DOE 09/14/2020	DESC:Harris Arena		190011 63510	25.52	1099:	
2047	00000 COMED	5514711002		081520F	69.49	.00	.00		
CASH	000008	2020/09	INV 08/06/2020	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT 11	DOE 09/14/2020	DESC:Harris		190011 63510	69.49	1099:	
2047	00000 COMED	0927007163		081520F	24.87	.00	.00		
CASH	000008	2020/09	INV 08/06/2020	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT 11	DOE 08/11/2020	DESC:Richard Young		190011 63510	24.87	1099:	
2047	00000 COMED	5514228011		081520F	142.12	.00	.00		
CASH	000008	2020/09	INV 08/06/2020	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT 11	DOE 08/17/2020	DESC:Picker111		19001184 63100	142.12	1099:	



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CLERK: rantrim BATCH: 819

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
NEW INVOICES								
2057 00000 MATTHEW CAVINESS	12020604	081520F	081520F	280.00	.00	.00		
CASH 000008	2020/09	INV 08/06/2020	SEP-CBK: Y	DISC: .00	19001163	63020	93.33	1099:
ACCT 1Y210	DEPT 11	DUE 08/14/2020	DESC:Ellis Vet Care		19001164	63020	93.33	1099:
					19001165	63020	93.34	1099:
2067 00000 QUICK SIGNS	21373	081520F	081520F	100.00	.00	.00		
CASH 000008	2020/09	INV 08/06/2020	SEP-CBK: Y	DISC: .00	19001171	63110	100.00	1099:
ACCT 1Y210	DEPT 11	DUE 08/14/2020	DESC:Signs - No Motorize Vehicles		19001171	63110	100.00	1099:
2748 00000 Sarah Hundley	20-00096	081520F	081520F	135.00	.00	.00		
CASH 000008	2020/09	INV 08/06/2020	SEP-CBK: Y	DISC: .00	19001171	63040	135.00	1099:
ACCT 1Y210	DEPT 11	DUE 08/14/2020	DESC:Meadowhawk Sec Dep Rtn		19001171	63040	135.00	1099:
2752 00000 David Chacon	20-00083	081520F	081520F	177.50	.00	.00		
CASH 000008	2020/09	INV 08/06/2020	SEP-CBK: Y	DISC: .00	19001171	63040	177.50	1099:
ACCT 1Y210	DEPT 11	DUE 08/14/2020	DESC:Meadowhawk Sec Dep Rtn		19001171	63040	177.50	1099:
2752 00000 David Chacon	20-00021	081520F	081520F	200.00	.00	.00		
CASH 000008	2020/09	INV 08/06/2020	SEP-CBK: Y	DISC: .00	19001171	63040	200.00	1099:
ACCT 1Y210	DEPT 11	DUE 08/14/2020	DESC:Bunkhouse Sec Dep Rtn		19001171	63040	200.00	1099:
2754 00000 DONEGAN METALWOR	5001	081520F	081520F	480.00	.00	.00		
CASH 000008	2020/09	INV 08/06/2020	SEP-CBK: Y	DISC: .00	190011	68500	480.00	1099:
ACCT 1Y210	DEPT 11	DUE 08/14/2020	DESC:Hoover - Mounting Brackets		190011	68500	480.00	1099:

40 HELD INVOICES TOTAL 21,546.00

0 INVOICE(S) REPORT POST TOTAL .00

REPORT TOTALS .00



Consultants ◀ Engineers ◀ Scientists

July 10, 2020

Proposal #2007465

Kendall County Forest Preserve District
110 West Madison Street
Yorkville, IL 60560

Attention: Dave Guritz, Director

Subject: **Budget Proposal for Asbestos Abatement, Project Management & Air Quality Testing for Kendall County Forest Preserve District**
Project Location: 2-Residences – Hoover Forest Preserve, 11285 Fox Road, Yorkville, IL 60560

Dear Mr. Guritz;

Thank you for your continued interest in Midwest Environmental Consulting Services, Inc. (MEC). MEC will complete the following scope of work at the above location. The proposal is as follows:

Item One —Project Management & Air Quality Testing

- MEC's Project Manager/ Air Sampling Professional (PM/ASP) will hold a pre-construction meeting prior to the contractor mobilizing to the project site. All interested parties will meet at the project site prior to mobilization and discuss issues regarding the asbestos abatement project.
- MEC PM/ASP will conduct background air monitoring prior to the contractor mobilization to the site.
- Progress air monitoring will be conducted daily for the duration of the abatement work.
- Air samples will be analyzed daily in order to detect any elevated fiber levels. If fiber levels are excessive, the contractor will be notified and requested to adjust his removal procedures.
- Barriers will be checked continuously.
- Conduct clearance air monitoring in each area. Clearance standard will follow current criteria established by EPA for asbestos abatement. Clearance criteria shall be equal to or less than .01 f/per cc. All sample analysis will follow the NIOSH 7400 Method.
- The PM/ASP will maintain daily project logs of all observations made including a description of project activities, smoke testing of barriers, documentation of both post abatement visual inspection of the abatement area and a description of the procedures used during clearance air sampling.
- The PM/ASP will check daily, the contractor workers' submittals; including license numbers, medicals and fit test documentation.
- Disposal of waste will be documented.

Yorkville Location
2551 N. Bridge St.
Yorkville, IL 60560

P: (630) 553-3989
F: (630) 553-3990

Peoria Location
3100 N. Knoxville Ave.
Suite 204

Peoria, IL 61603
P: (309) 821-4680
F: (309) 821-4690

At the end of the project, MEC will provide a copy of the project log to the client. Included in the project log will be project design drawings showing the scope of work and the location of clearance air sampling completed by MEC's PM/ASP (if applicable). All submittals by the contractor, which include worker submittals, medicals, and fit tests; all notifications, which include local, state, and federal notifications, waste manifest, and the contractor's daily logs will be included in the log. MEC will provide copies of our daily logs and all air monitoring reports completed during the project and final documentation on clearance sampling.

Item Two— Estimated Project Cost

Estimated Contractor Fees:	\$18,000.00
Asbestos Project Management & Air Quality Testing:	\$ 5,684.00
PCM Air Clearances (2 clearances @ \$350.00 each):	\$ 700.00
Total Estimated Project Cost:	\$24,384.00*

*Project cost includes up to seven (7) regular shifts on-site and two (2) PCM clearances, for the abatement of both residences. No overtime, weekend or holiday time is included in the project cost. Additional time or clearances required will be billed accordingly.

Kendall County Forest Preserve District will have a separate contract with the abatement contractor and be billed directly.

MEC will provide an electronic copy of the final report, no hard copy reports will be provided unless requested by the Client.

If you have any questions, please feel free to contact me at 630-553-3989.

Best Regards,
Midwest Environmental Consulting Services, Inc.



Barb Ward
Vice President of Client Relations



Blake G. Mellecker
President

If this proposal is acceptable, please sign and return.

Name of Organization

Date

Signature of Authorized Person

P.O. Number

Printed Name and Title

#2007465

Proposal Number

Terms: 30 Days

Filename: [\\server\2020proposals\2007465.doc](#)



Kinsale Contracting Group Inc.

www.kinsalecgroup.com

648 Blackhawk Drive • Westmont, IL 60559 • 630-325-7400 • fax 630-325-7401

August 11, 2020

Via E-Mail: bward@mec-us.com Page(s): 2

Mr. Dave Guritz
Kendall County Forest Preserve
11285 Fox Road
Yorkville, IL 60560

RE: Asbestos Abatement
2 – Residences – Hoover Forest Preserve
11285 Fox Road
Yorkville, IL 60560

P R O P O S A L

We propose to furnish the labor, disposal, material and equipment necessary to perform asbestos abatement in two (2) residences at the above location. The work will be performed per MEC Project # 20-07-422PD, dated 7/30/2020.

All work will be performed in accordance with applicable Federal, State and local regulations.

Water and electric power will be provided by the owner.

Our workers will be protected with NIOSH approved respiratory equipment and protective clothing suitable for this type of work. While we are removing the asbestos containing material from this area, access will be restricted.

We have included a \$150.00 IEPA fee, which requires a 14-day notice prior to the start of the project.

All movable items will be removed from the work area by others prior to beginning our work.

In accordance with the revised Illinois Department of Public Health regulations, it is the owner's responsibility to hire an independent 3rd party to take final air clearances.

Normal working hours will be 7:00 a.m. to 3:30 p.m., Monday through Friday.

We maintain \$5,000,000.00 per occurrence of true occurrence from commercial general liability insurance provided by an A+ XV rated carrier. This insurance, which incorporates coverage for our asbestos and lead abatement operations, is included on a project specific basis with each project having minimum aggregate coverage of \$5,000,000.00. Kinsale Contracting Group is able to maintain such outstanding insurance due to its superior experience and excellent claims history.

In consideration of the above work, the sum of \$12,500.00 shall be paid to the undersigned upon completion.

We thank you for the opportunity to submit our proposal and hope to serve you in the near future.

Very truly yours,
KINSALE CONTRACTING GROUP INC.



Alexander Tennant
Sr. Project Manager
Email: alexandert@kinsalecg.com

ACCEPTED BY: _____ TITLE: _____
DATE: _____



Consultants - Engineers - Scientists

August 3, 2020

Kendall County Forest Preserve District
110 West Madison Street
Yorkville, IL 60560

Attention: Dave Guritz, Director

Subject: Asbestos Bid Review for Kendall County Forest Preserve District
Project Location: 2 Residences - Hoover Forest Preserve
Address: 11285 Fox Road
Yorkville, IL 60560
MEC Project #: 20-07-422 PD

Dear Mr. Guritz;

On Monday, August 3, 2020, bids for asbestos abatement were received by Midwest Environmental Consulting Services, Inc. A summary of the bid is as follows:

Company	Lump Sum
Kinsale Contracting Group, Inc.	\$12,500.00
Valor Technologies, Inc.	\$13,985.00
Cove Remediation LLC.	\$23,600.00
Holian Asbestos Removal & Encapsulation Corp.	\$25,000.00

Based on my discussion with Kinsale Contracting Group, Inc. today, they expressed that they understand the project and the entire scope of work. All information requested by the bid document was supplied. After our review of all information Kinsale Contracting Group has submitted the lowest responsible bid for Kendall County Forest Preserve District.

If you have any questions, please feel free to contact the undersigned at 630-553-3989.

Best Regards,
Midwest Environmental Consulting Services, Inc.

Blake Mellecker
President

Yorkville Location
2551 N. Bridge St.
Yorkville, IL 60560
P: (630) 553-3989
F: (630) 553-3990

Peoria Location
3100 N. Knoxville Ave.
Suite 204
Peoria, IL 61603
P: (309) 621-4680
F: (309) 621-4690

SECTION 00300

BID FORM

Kinsale Contracting Group, Inc.
(NAME OF BIDDER)

630-325-7400
(PHONE #)

alexandert@kinsalecg.com
(EMAIL ADDRESS)

BID FOR: Asbestos Abatement for Hoover Forest Preserve

**PROJECT ADDRESS: 11285 Fox Road
Yorkville, IL 60560**

**FOR: Kendall County Forest Preserve
11285 Fox Road
Yorkville, IL 60560**

MEC PROJECT #: 20-07-422-PD

BID DUE DATE: Monday, August 3, 2020 @ 11:30 a.m.

**EMAIL BIDS TO: Midwest Environmental Consulting Services, Inc.
bidadue@mecc-us.com**

GENTLEMEN:

The Undersigned, having carefully examined the Contract Documents, Addenda thereto, and other data as presented by the Consultant Midwest Environmental Consulting Services, Inc., 2551 N. Bridge Street, Yorkville, Illinois, 60560, and having visited the site and become familiar with all conditions affecting the work, hereby propose to furnish everything required for the completion of the above named Project, all in accordance with all applicable laws at the place of the work. Contractor shall be responsible for complying with all applicable licensing and patent regulations. The owner and consultant are not responsible for any Contractor's licensing or patent infringements.

BASE BID – Abatement Project:

The contractor shall provide a Base Bid cost for the asbestos abatement as identified on the drawings.

The project shall commence on TBD and shall be completed in the number of calendar days stated in the bid. The Contractor shall complete the Project on or before TBD.

All required work shall be performed from 7:00 a.m. to 3:30 p.m., Monday through Friday, with no work taking place on weekends or holidays, except as otherwise provided in the specifications.

LUMP SUM ITEMS

The Undersigned agrees to perform all work indicated on the Drawings and described in the Specifications, Addenda, including the cost of insurance for the Base Contract, for the sum of:

Twelve thousand five hundred Dollars and zero Cents
(IN WRITING)

Total in Figures \$ 12,500.00

SUBCONTRACTORS SELECTED

1. _____

2. _____

3. _____

ADDENDUM RECEIPT:

Receipt of the following Addenda to the Bidding Requirements and Contract Documents are acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Bld Form

(Fill out Applicable Paragraph)

By _____ (Seal)
(Individual's Name)

Doing business as _____

Phone Number _____

Fax Number _____

Partnership

By _____ (Seal)
(Firm Name)

(General Partner)

Business Address: _____

Phone Number _____

Fax Number _____

Corporation

By Kinsale Contracting Group, Inc.
(Corporation Name)

Illinois
(State of Incorporation)

By 
(Name of Person Authorized to Sign)

Corporate Seal

Robert J. Duermit / President
(Title)

Attest Danielle Puente
(Secretary)

Seal

Business Address Kinsale Contracting Group, Inc.
648 Blackhawk Drive
Westmont, IL 60559

Phone Number 630-325-7400

Fax Number 630-325-7401
(Secretary)

END OF SECTION 00300

KENDALL COUNTY FOREST PRESERVE DISTRICT
110 W. Madison Street
Yorkville, IL 60580
MEC Project #: 20-07-422-PD

**CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY**

Kinsale Contracting Group, Inc. (Contractor), does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that [he, she, it] has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigation, and complaint process available through the Department of Human Right and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

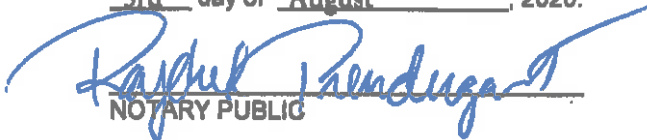


By Authorized Agent

8/3/2020

Date

SUBSCRIBED and SWORN TO before me on this
3rd day of August, 2020.



NOTARY PUBLIC



KENDALL COUNTY FOREST PRESERVE DISTRICT
110 W. Madison Street
Yorkville, IL 60580
MEC Project #: 20-07-422-PD

BIDDER ELIGIBILITY CERTIFICATE

The following certification must be completed, signed, and submitted with the Bidder's Form of Proposal.
FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION OF THE BIDDER.

Kendall County Forest Preserve District – Hoover Forest Preserve hereby certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a conviction for either bid rigging or bid rotation under Article 33E of Chapter 38 of the Illinois Revised Statutes.

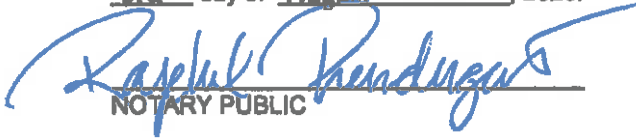
Firm Name: Kinsale Contracting Group, Inc.

By: Robert J. Duermit (Please type or print name)
(Authorized Agent of Contractor)

 (Signature)

8/3/2020 (Date)

SUBSCRIBED and SWORN TO before me on this
3rd day of August, 2020.


NOTARY PUBLIC



NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than for the legitimate execution of this work specified and that it includes no understanding or agreements in restraint of trade."

(If an Individual)

Signature of Bidder _____ (Seal)

Business Address _____

(If a Partnership)

Firm Name _____ (Seal)

By: _____

Business Addresses (_____)

Of all Partners (_____)

Of the Firm (_____)

(If a Corporation)

Corporate Name Kinsale Contracting Group, Inc.

By: 

Business Address 648 Blackhawk Drive, Westmont, IL 60559 (Corporate Seal)

Name of Officers:	(President)	<u>Robert J. Duermit</u>
	(Secretary)	<u>Danielle Puente</u>
	(Treasurer)	<u>David A. DoBos</u>

Attest: 
(Secretary)

Name of Bidder: Kinsale Contracting Group, Inc.


Date: 8/3/2020

KENDALL COUNTY FOREST PRESERVE DISTRICT
110 W. Madison Street
Yorkville, IL 60560
MEC Project #: 20-07-422-PD

[Contractors with 25 of more Employees]

**CERTIFICATE OF COMPLIANCE WITH
ILLINOIS DRUG-FREE WORK ACT**

Kinsale Contracting Group, Inc., having 25 or more employees, does hereby certify pursuant to Section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that [he, she, it] shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies, that [he, she, it] is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act*.



By Authorized Agent

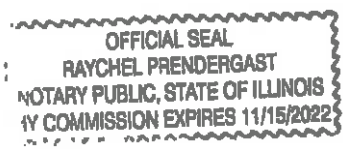
8/3/2020

Date

SUBSCRIBED and SWORN TO before me on this
3rd day of August, 2020.



NOTARY PUBLIC



END OF SECTION 00200

SECTION 00300

BID FORM

Valor Technologies, Inc.

(NAME OF BIDDER)

(630) 679-9800

(PHONE #)

Kevin@valortechnologies.com

(EMAIL ADDRESS)

BID FOR: Asbestos Abatement for Hoover Forest Preserve

PROJECT ADDRESS: 11285 Fox Road
Yorkville, IL 60560

FOR: Kendall County Forest Preserve
11285 Fox Road
Yorkville, IL 60560

MEC PROJECT #: 20-07-422-PD

BID DUE DATE: Monday, August 3, 2020 @ 11:30 a.m.

EMAIL BIDS TO: Midwest Environmental Consulting Services, Inc.
bidstue@mec-us.com

GENTLEMEN:

The Undersigned, having carefully examined the Contract Documents, Addenda thereto, and other data as presented by the Consultant Midwest Environmental Consulting Services, Inc., 2551 N. Bridge Street, Yorkville, Illinois, 60560, and having visited the site and become familiar with all conditions affecting the work, hereby propose to furnish everything required for the completion of the above named Project, all in accordance with all applicable laws at the place of the work. Contractor shall be responsible for complying with all applicable licensing and patent regulations. The owner and consultant are not responsible for any Contractor's licensing or patent infringements.

BASE BID – Abatement Project:

The contractor shall provide a Base Bid cost for the asbestos abatement as identified on the drawings.

The project shall commence on TBD and shall be completed in the number of calendar days stated in the bid. The Contractor shall complete the Project on or before TBD.

All required work shall be performed from 7:00 a.m. to 3:30 p.m., Monday through Friday, with no work taking place on weekends or holidays, except as otherwise provided in the specifications.

LUMP SUM ITEMS

The Undersigned agrees to perform all work indicated on the Drawings and described in the Specifications, Addenda, including the cost of insurance for the Base Contract, for the sum of:

Thirteen Thousand Nine Hundred eighty Five Dollars and Zero Cents

(IN WRITING)

Total In Figures \$ 13,985.00

SUBCONTRACTORS SELECTED

- 1 Midwest Environmental Consultants
- 2 _____
- 3. _____

ADDENDUM RECEIPT:

Receipt of the following Addenda to the Bidding Requirements and Contract Documents are acknowledged:

Addendum No. <u>-0-</u>	Dated _____
Addendum No. _____	Dated _____
Addendum No. _____	Dated _____

KENDALL COUNTY FOREST PRESERVE DISTRICT
110 W. Madison Street
Yorkville, IL 60560
MEC Project #: 20-07-422-PD

**CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY**

Valor Technologies Inc. (Contractor), does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that [he, she, it] has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigation, and complaint process available through the Department of Human Right and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.


By Authorized Agent Scott Montgomery
8/03/2020
Date

SUBSCRIBED and SWORN TO before me on this
3rd day of August, 2020.


NOTARY PUBLIC



KENDALL COUNTY FOREST PRESERVE DISTRICT
110 W. Madison Street
Yorkville, IL 60560
MEC Project #: 20-07-422-PD

BIDDER ELIGIBILITY CERTIFICATE

The following certification must be completed, signed, and submitted with the Bidder's Form of Proposal.
FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION OF THE BIDDER.

Kendall County Forest Preserve District – Hoover Forest Preserve hereby certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a conviction for either bid rigging or bid rotation under Article 33E of Chapter 38 of the Illinois Revised Statutes.

Firm Name: Valor Technologies Inc

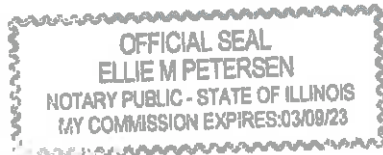
By: Scott Montgomery (Please type or print name)
(Authorized Agent of Contractor)

Scott Montgomery (Signature)

8/03/2020 (Date)

SUBSCRIBED and SWORN TO before me on this
3rd day of August, 2020.

Ellie M Petersen
NOTARY PUBLIC



NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than for the legitimate execution of this work specified and that it includes no understanding or agreements in restraint of trade."

(If an Individual)

Signature of Bidder _____ (Seal)

Business Address _____

(If a Partnership)

Firm Name _____ (Seal)

By: _____

Business Addresses (_____)

Of all Partners (_____)

Of the Firm (_____)

(If a Corporation)

Corporate Name Valor Technologies Inc

By: *Scott Montgomery*

Business Address 3 northpoint CT. Bolingbrook IL 60440 (Corporate Seal)

Name of Officers:	(President)	<u>Alessio Foracappa</u>
	(Secretary)	<u>Scott Montgomery</u>
	(Treasurer)	<u>Alessio Foracappa</u>

Attest: *Scott Montgomery*
(Secretary)

Name of Bidder: Valor Technologies Inc. - Kevin Montgomery

Date: 8/03/2020

KENDALL COUNTY FOREST PRESERVE DISTRICT
110 W. Madison Street
Yorkville, IL 60560
MEC Project #: 20-07-422-PD

[Contractors with 25 or more Employees]

**CERTIFICATE OF COMPLIANCE WITH
ILLINOIS DRUG-FREE WORK ACT**

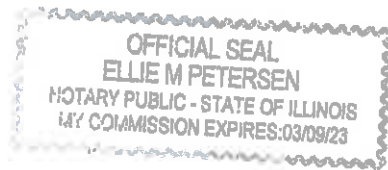
Valor Technologies Inc., having 25 or more employees, does hereby certify pursuant to Section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that [he, she, it] shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies, that [he, she, it] is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act*.


By Authorized Agent Scott Montgomery
8/03/2020
Date

SUBSCRIBED and SWORN TO before me on this
3rd day of August, 2020.


NOTARY PUBLIC

END OF SECTION 00200



SECTION 00300

BID FORM

Cove Remediation, LLC
(NAME OF BIDDER)

708-925-8012
(PHONE #)

patrick@coverem.com
(EMAIL ADDRESS)

BID FOR: Asbestos Abatement for Hoover Forest Preserve

PROJECT ADDRESS: 11285 Fox Road
Yorkville, IL 60560

FOR: Kendall County Forest Preserve
11285 Fox Road
Yorkville, IL 60560

MEC PROJECT #: 20-07-422-PD

BID DUE DATE: Monday, August 3, 2020 @ 11:30 a.m.

EMAIL BIDS TO: Midwest Environmental Consulting Services, Inc.
bidsdue@mec-us.com

GENTLEMEN:

The Undersigned, having carefully examined the Contract Documents, Addenda thereto, and other data as presented by the Consultant Midwest Environmental Consulting Services, Inc., 2551 N. Bridge Street, Yorkville, Illinois, 60560, and having visited the site and become familiar with all conditions affecting the work, hereby propose to furnish everything required for the completion of the above named Project, all in accordance with all applicable laws at the place of the work. Contractor shall be responsible for complying with all applicable licensing and patent regulations. The owner and consultant are not responsible for any Contractor's licensing or patent infringements.

BASE BID – Abatement Project:

The contractor shall provide a Base Bid cost for the asbestos abatement as identified on the drawings.

The project shall commence on TBD and shall be completed in the number of calendar days stated in the bid. The Contractor shall complete the Project on or before TBD.

All required work shall be performed from 7:00 a.m. to 3:30 p.m., Monday through Friday, with no work taking place on weekends or holidays, except as otherwise provided in the specifications.

LUMP SUM ITEMS

The Undersigned agrees to perform all work indicated on the Drawings and described in the Specifications, Addenda, including the cost of insurance for the Base Contract, for the sum of:

Twenty Three Thousand Six Hundred _____ Dollars and no _____ Cents
(IN WRITING)

Total in Figures \$ 23,800.00

SUBCONTRACTORS SELECTED

1. _____

2. _____

3. _____

ADDENDUM RECEIPT:

Receipt of the following Addenda to the Bidding Requirements and Contract Documents are acknowledged:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Bid Form

(Fill out Applicable Paragraph)

By _____ (Seal)
(Individual's Name)

Doing business as _____

Phone Number _____

Fax Number _____

Partnership

By _____ (Seal)
(Firm Name)

(General Partner)

Business Address: _____

Phone Number _____

Fax Number _____

Corporation

By Cove Remediation, LLC
(Corporation Name)


Illinois
(State of Incorporation)

By Patrick T. Connolly
(Name of Person Authorized to Sign)

Managing Member
(Title)



Corporate Seal

Attest 
~~(Secretary)~~ Managing Member

Business Address 5316 W. 124th Street
Alsip, IL 60803

Phone Number 708-925-9012

Fax Number 708-680-3180
(Secretary)

Seal



END OF SECTION 00300

KENDALL COUNTY FOREST PRESERVE DISTRICT
110 W. Madison Street
Yorkville, IL 60560
MEC Project #: 20-07-422-PD

**CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY**

Cove Remediation, LLC (Contractor), does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that [he, she, it] has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigation, and complaint process available through the Department of Human Right and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.



By Authorized Agent
August 3, 2020

Date

SUBSCRIBED and SWORN TO before me on this
3rd day of August, 2020.



NOTARY PUBLIC



KENDALL COUNTY FOREST PRESERVE DISTRICT
110 W. Madison Street
Yorkville, IL 60580
MEC Project #: 20-07-422-PD

BIDDER ELIGIBILITY CERTIFICATE

The following certification must be completed, signed, and submitted with the Bidder's Form of Proposal.
FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION OF THE BIDDER.

Kendall County Forest Preserve District – Hoover Forest Preserve hereby certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a conviction for either bid rigging or bid rotation under Article 33E of Chapter 38 of the Illinois Revised Statutes.

Firm Name: Cove Remediation, LLC

By: Patrick T. Connolly (Please type or print name)
(Authorized Agent of Contractor)

 (Signature)

August 3, 2020 (Date)

SUBSCRIBED and SWORN TO before me on this
3rd day of August, 2020.


NOTARY PUBLIC



KENDALL COUNTY FOREST PRESERVE DISTRICT
110 W. Madison Street
Yorkville, IL 60560
MEC Project #: 20-07-422-PD

NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than for the legitimate execution of this work specified and that it includes no understanding or agreements in restraint of trade."

(If an individual)

Signature of Bidder _____ (Seal)

Business Address _____

(If a Partnership)

Firm Name _____ (Seal)

By: _____

Business Addresses (_____)

Of all Partners (_____)

Of the Firm (_____)

(If a Corporation)

Corporate Name Cove Remediation, LLC

By: Patrick T. Connolly

Business Address 5316 W. 124th Street Alsip, IL 60803 (Corporate Seal)

Name of Officers: ~~(President)~~ Patrick T. Connolly

Managing Members: ~~(Secretary)~~ Michael P. Honan

Attest: 
~~(Secretary)~~ Managing Member



Name of Bidder: Cove Remediation, LLC

Date: August 3, 2020

KENDALL COUNTY FOREST PRESERVE DISTRICT
110 W. Madison Street
Yorkville, IL 60580
MEC Project #: 20-07-422-PD

[Contractors with 25 or more Employees]

**CERTIFICATE OF COMPLIANCE WITH
ILLINOIS DRUG-FREE WORK ACT**

Cove Remediation, LLC, having 25 or more employees, does hereby certify pursuant to Section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that [he, she, it] shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies, that [he, she, it] is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act*.



By Authorized Agent

August 3, 2020

Date

SUBSCRIBED and SWORN TO before me on this
3rd day of August, 2020.


NOTARY PUBLIC

END OF SECTION 00200

SECTION 00300

BID FORM

Holian Asbestos Removal & Encapsulation Corp.
(NAME OF BIDDER)

815/675-6683
(PHONE #)

tim@holianins.com
(EMAIL ADDRESS)

BID FOR: Asbestos Abatement for Hoover Forest Preserve

**PROJECT ADDRESS: 11285 Fox Road
Yorkville, IL 60560**

**FOR: Kendall County Forest Preserve
11285 Fox Road
Yorkville, IL 60560**

MEC PROJECT #: 20-07-422-PD

BID DUE DATE: Monday, August 3, 2020 @ 11:30 a.m.

**EMAIL BIDS TO: Midwest Environmental Consulting Services, Inc.
bid@mece-us.com**

GENTLEMEN:

The Undersigned, having carefully examined the Contract Documents, Addenda thereto, and other data as presented by the Consultant Midwest Environmental Consulting Services, Inc., 2551 N. Bridge Street, Yorkville, Illinois, 60560, and having visited the site and become familiar with all conditions affecting the work, hereby propose to furnish everything required for the completion of the above named Project, all in accordance with all applicable laws at the place of the work. Contractor shall be responsible for complying with all applicable licensing and patent regulations. The owner and consultant are not responsible for any Contractor's licensing or patent infringements.

BASE BID – Abatement Project:

The contractor shall provide a Base Bid cost for the asbestos abatement as identified on the drawings.

The project shall commence on TBD and shall be completed in the number of calendar days stated in the bid. The Contractor shall complete the Project on or before TBD.

All required work shall be performed from 7:00 a.m. to 3:30 p.m., Monday through Friday, with no work taking place on weekends or holidays, except as otherwise provided in the specifications.

LUMP SUM ITEMS

The Undersigned agrees to perform all work indicated on the Drawings and described in the Specifications, Addenda, including the cost of insurance for the Base Contract, for the sum of:

Twenty Five Thousand _____ Dollars and 00/100 _____ Cents
(IN WRITING)

Total in Figures \$ 25,000.00

SUBCONTRACTORS SELECTED

- 1. _____
- 2. _____
- 3. _____

ADDENDUM RECEIPT:

Receipt of the following Addenda to the Bidding Requirements and Contract Documents are acknowledged:

Addendum No. _____	Dated _____
Addendum No. _____	Dated _____
Addendum No. _____	Dated _____

Bid Form

(Fill out Applicable Paragraph)

By _____ (Seal)
(Individual's Name)

Doing business as _____

Phone Number _____

Fax Number _____

Partnership

By _____ (Seal)
(Firm Name)

(General Partner)

Business Address: _____

Phone Number _____

Fax Number _____

Corporation

By Hollan Asbestos Removal & Encapsulation Corp.
(Corporation Name)

Illinois
(State of Incorporation)

By *Tim Hollan* Tim Hollan
(Name of Person Authorized to Sign)

Corporate Seal

President
(Title)

Attest Patrick Oplewin
(Secretary)

Seal

Business Address 7504 Meyer Road
Spring Grove, IL 60081

Phone Number 815/675-6683

Fax Number 815/675-6841
(Secretary)

END OF SECTION 00300

KENDALL COUNTY FOREST PRESERVE DISTRICT
110 W. Madison Street
Yorkville, IL 60580
MEC Project #: 20-07-422-PD

**CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY**

Hollan Asbestos Removal & Encapsulation Corp. (Contractor), does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that [he, she, it] has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigation, and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Jim Hollan
By Authorized Agent
08/03/2020
Date

SUBSCRIBED and SWORN TO before me on this
3rd day of August, 2020.

Sharon Orbeck
NOTARY PUBLIC



KENDALL COUNTY FOREST PRESERVE DISTRICT
110 W. Madison Street
Yorkville, IL 60580
MEC Project #: 20-07-422-PD

BIDDER ELIGIBILITY CERTIFICATE

The following certification must be completed, signed, and submitted with the Bidder's Form of Proposal.
FAILURE TO DO SO WILL RESULT IN DISQUALIFICATION OF THE BIDDER.

Kendall County Forest Preserve District – Hoover Forest Preserve hereby certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a conviction for either bid rigging or bid rotation under Article 33E of Chapter 38 of the Illinois Revised Statutes.

Firm Name: Hollan Asbestos Removal & Encapsulation Corp.

By: Tim Hollan (Please type or print name)
(Authorized Agent of Contractor)

Tim Hollan (Signature)

08/03/2020 (Date)

SUBSCRIBED and SWORN TO before me on this
3rd day of August, 2020.

Sharon Orbeck
NOTARY PUBLIC



NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than for the legitimate execution of this work specified and that it includes no understanding or agreements in restraint of trade."

(If an Individual)

Signature of Bidder _____ (Seal)

Business Address _____

(If a Partnership)

Firm Name _____ (Seal)

By: _____

Business Addresses (_____)

Of all Partners (_____)

Of the Firm (_____)

(If a Corporation)

Corporate Name Hollan Asbestos Removal & Encapsulation Corp.

By: Tim Hollan

Business Address 7504 Meyer Road Spring Grove, IL 60081 (Corporate Seal)

Name of Officers:	(President)	<u>Tim Hollan</u>
	(Secretary)	<u>Patrick Hollan</u>
	(Treasurer)	<u>Dennie Hollan</u>

Attest: Patrick Hollan
(Secretary)

Name of Bidder: Hollan Asbestos Removal & Encapsulation Corp.

Date: 08/03/2020

KENDALL COUNTY FOREST PRESERVE DISTRICT
110 W. Madison Street
Yorkville, IL 60580
MEG Project #: 20-07-422-PD

[Contractors with 25 or more Employees]

**CERTIFICATE OF COMPLIANCE WITH
ILLINOIS DRUG-FREE WORK ACT**

Holman Asbestos Removal & Encapsulation Corp., having 25 or more employees, does hereby certify pursuant to Section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that [he, she, it] shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies, that [he, she, it] is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act*.

Tom Holman

By Authorized Agent

08/03/2020

Date

SUBSCRIBED and SWORN TO before me on this
3rd day of August, 2020.

Sharon Orbeck

NOTARY PUBLIC
STATE OF ILLINOIS

SHARON ORBECK
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires
April 08, 2024

END OF SECTION 00200

To: Kendall County Forest Preserve District Committee of the Whole
From: David Guritz, Executive Director
RE: FY21 Operating Fund and Capital Fund Draft Budget Guidelines
Date: August 11, 2020

The Finance Committee has reviewed the proposed FY21 budget guidelines, with a recommendation to forward review of the guidelines to the Committee of the Whole.

FY21 Operating Fund – Draft Budget Development Guideline Recommendations for Review and Discussion

1. Budget to include a CPI tax increase for the District's Operating Fund (2.3% CPI).
2. Increase District part time hourly salaries currently under \$11.00 per hour to meet State of Illinois minimum wage.
3. Combined personnel budgets for all collective employee salary increases, including minimum wage adjustments, shall not exceed 2.5% of the FY20 total budgeted salaries.
4. Consider elimination or reduction of seasonal grounds maintenance staff budgets as needed to balance the FY21 budget. Examine restructuring the position responsibilities currently assigned to the Natural Resources Project Manager position.
5. Budget for a 15% increase in costs for District health insurance benefits. Adjust to actual projections (target date August 19) as the FY21 budget is finalized.
6. Budget for IMRF according to the 2021 employer rate (TBD).
7. Budget for task coding of portions of District salary expenditures supporting FY21 capital projects (Landscape Scale Restoration Grant; IDNR Habitat Grant; Pickerill-Pigott Phase I OSLAD; RPBB Recovery Plan Efforts). Estimated total assigned salaries: \$20,000.
8. Budget for a 25% decrease in all rental program revenues and school field trip program revenues.
9. Budget for a 25% increase in Ellis Equestrian Center lesson programs.

FY21 Capital Fund – Draft Budget Guidelines for Review and Discussion

1. Determine FY21 capital fund reserve balances and FY21 costs and placeholders for current grant-funded project obligations and potential awards.
 - a. Fox River Bluffs 2018 RTP Grant (TBD – RTP Grant Pending)
 - b. Completion of Phase I – OSLAD Improvements at Pickerill-Pigott Forest Preserve

- c. Pickerill-Pigott Estate House Improvements (TBD – Fast Track / IDNR-PARC Grant Notification Pending)
 - d. 2019 IDNR Habitat Grant – Restoration Clearing
 - e. 2020 Landscape Scale Restoration Grant – Oak Ecosystem Recovery Projects
 - f. 2020 ComEd Green Region Grant – Woodland Edge Seed Mix
 - g. 2020 Illinois Clean Energy Community Foundation Grants (TBD – Under Review)
2. Determine FY21 capital project priorities and capital equipment replacement needs.
- a. Replace the District's 2008 F-350 1-ton dump truck
 - b. Trade in and replace the District's Kubota RTV's (2)
 - c. Little Rock Creek crossing bridge improvements
 - d. Soil erosion control projects (Hoover; Little Rock Creek; Maramech)
3. Determine whether LTGO Bonds are needed to complete District capital projects and equipment replacements and/or insure proper cash flow for completion of capital project obligations and priorities.

To: Kendall County Forest Preserve District Committee of the Whole

From: David Guritz, Director

RE: 2020-2021 Bowhunt Program Recommendations

Date: August 11, 2020

2019 Pilot Bowhunt Program Updates

Here are highlights from the 2019 Season:

Harvest total: 18

15 Doe; 1 Antlerless; 2 Buck

Fox River Bluffs	2	
Millbrook North	5	
Hollenback	1	
Henneberry	5	(2-CWD Positive Reports)
Pickerill-Pigott	5	

The District has received extremely positive reports from permit holders. This will be captured and reported from the follow-up survey.

Neighboring Property Owner / Encroachment Issues Reported / Addressed

1. Henneberry Forest Preserve
2. Millbrook North Forest Preserve

Preliminary Recommendations for Program Changes for the 20-21 Bowhunt Season

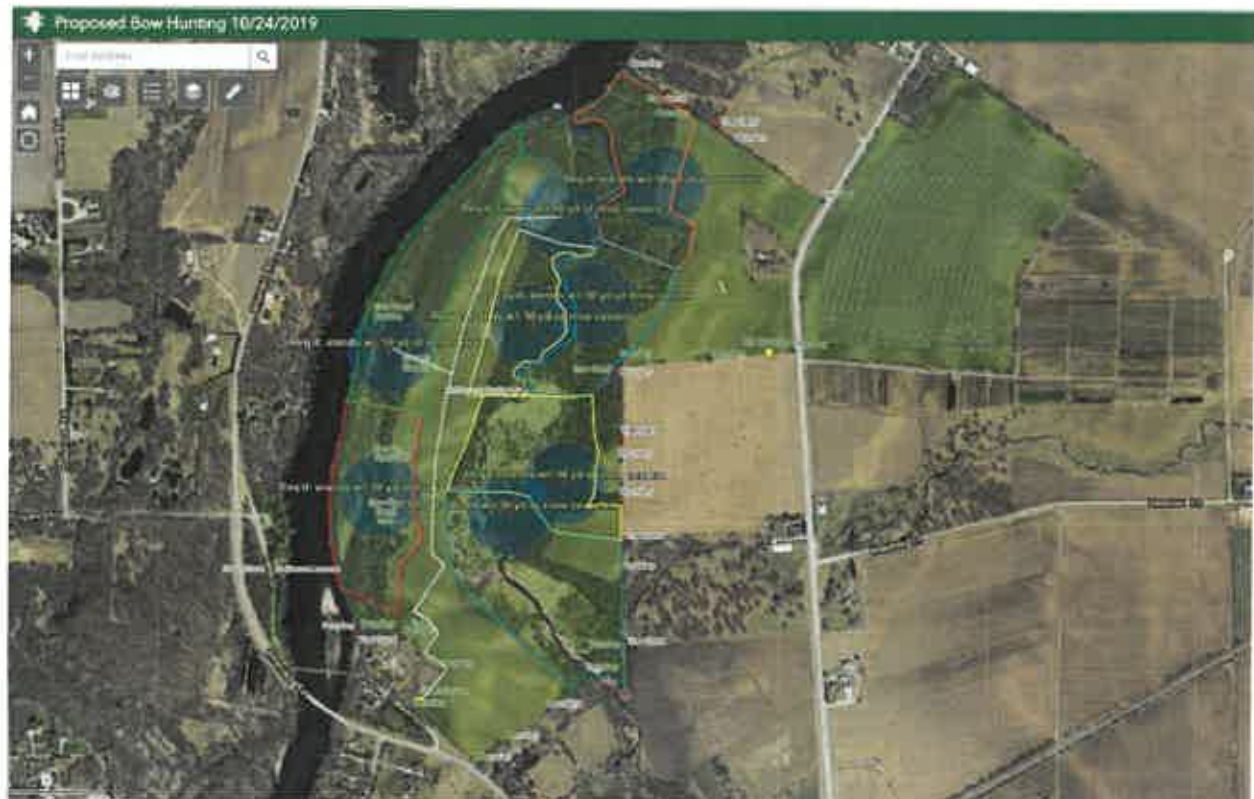
The District is receiving a high-call volume of interested hunters for the 20-21 program year. Target program revenue is \$15,000.00 (75 permits @ \$200).

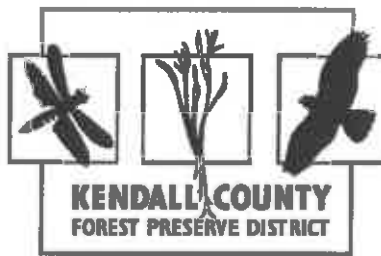
Target program preparation tasks include the following:

1. Complete a satisfaction survey of permit holders for support of recommended 20-21 changes (survey underway)
2. Reschedule the start date to October 1 to coincide with the start of the season
3. Set a standard to allow platform stands (height limit and fall-restraint system)
4. Expand zone areas – continue to allow a max occupancy of 2-hunters per zone
 - a. Retain 50-yd. buffers between zones / 75-yd. buffers to preserve boundaries (see attached)
5. Retain existing zone configurations:
 - a. Fox River Bluffs (6)
 - b. Henneberry (4)
 - c. Hollenback (3)
 - d. Millbrook North (7)
 - e. Pickerill-Pigott (4)
 - i. Total: 24 zones – 44 permits / 60 available for purchase @ \$200
6. Consider expanding hunting to additional non-accessible remote preserve areas to include:
 - a. Little Rock Creek / Maramech (8 zones)
 - b. Jay Woods (1 zone)
 - c. Baker Woods (3 zones)
 - d. Subat (3 zones)

- e. Richard-Young (1 zone)
- f. Millbrook South (1 zone)
- g. River Road Tree Mitigation (2 zones)
- 7. Suspend the doe-first rule after November 15
 - a. Set a minimum logged-hours threshold for permit holders
- 8. Set limits and extend opportunities for permit holders to purchase in-county or out-of-county guest passes

Sample Zone Reconfiguration





**Kendall County Forest Preserve District
Bowhunt Program for
Support of Management of Chronic Wasting Disease in
White-tailed Deer (*Odocoileus virginianus*)**

Program Participation Overview and Policies

Summary:

Kendall County Forest Preserve District supports hunting practiced in a legal, responsible, safe and ethical manner. Regulated hunting is the utilization of a renewable resource and fits within the definition and framework of conservation.

Safety is the top priority of the hunting program. The highest standards of safety are demanded from all participants involved in the program. Safety shall not be compromised.

Only *ecologically self-sustaining White-tailed deer populations* are included in the scope of this bow hunt pilot program for the 20-21 Illinois Department of Natural Resources (IDNR) archery season. Bow hunting will only be allowed in non-publicly accessible forest preserve areas, with requirements that complement State of Illinois - Illinois Department of Natural Resources efforts to control the spread of Chronic Wasting Disease in deer populations in Kendall County.

The District is exploring the opportunity to integrate hunting into the *recreational opportunities* available on various preserve sites owned and managed by the District. The activities of the pilot bow hunt program will be tailored to prevent significant changes to the District-established pattern of public use within its preserves.

Special use permits will be extended to participants completing the application process, with bow hunting allowed October 1, 2020 through January 17, 2021 in

accordance with the IDNR 2020 Archery Deer Hunting Rules and Regulations (attached).

Application Requirements

Application materials will be available on September 3, 2020. Applications will be accepted from 2019 pilot program year permit holders only through September 11, 2020, with registration opening for Kendall County residents only through September 18, 2020. In-county and out-of-county applications will be accepted from September 24 through September 28, 2020. Registration will be closed after September 28, 2020, and no applications will be accepted or considered thereafter.

Applications will be accepted at the Kendall County Forest Preserve District's headquarters located at 110 W. Madison Street Yorkville, Illinois 60560. Only eighty-two permits will be issued on a first-come first-served basis during the three registration periods. A wait list will be maintained should applicants withdraw from the program.

In order to be considered for participation, applicants must fully complete the required application; remit payment of the \$200 non-refundable application fee; complete and submit the required waiver of liability form, and attend a mandatory orientation session.

Mandatory orientation session dates are scheduled as follows:

Saturday, September 22 Time TBD

Saturday, September 29 Time TBD

Orientation sessions will be held at the Kendall County Historic Courthouse, 110 W. Madison Street Yorkville, IL 60560.

To be eligible for a District-issued hunting permit, every applicant must show proof of possession of all valid licenses and permits as required by Federal and Illinois State law. These will be checked at the orientation meeting. Proof of residency must also be presented in the form of a registered voting card, tax bill,

or copy of recent utility bill, or driver's license. All participants must sign a waiver of liability at the mandatory orientation meeting.

Participants must have reached their ninth birthday by October 1 of the current year to be eligible to hunt. For the purpose of this program, youth hunters are those participants who are seventeen (17) years old by October 1, 2020 or younger. Any participants under the age of eighteen (18) years of age must be accompanied by a person twenty-one (21) years of age or older, who will be in the immediate area (100 feet).

Following acceptance into the program, special use permits will be issued granting permission for program participants to bow hunt in one of the following specified preserve areas and zone:

Forest Preserve	# of Zones
Jay Woods	1
Maramech-Little Rock Creek	8
Subat	3
River Road Tree Mitigation	2
Millbrook South	1
Hollenback SB	3
Millbrook North	7
Fox River Bluffs	6
Lyon-Richard Young	1
Pickerill-Pigott	4
Henneberry	4
Baker Woods	3

Participants may preference or self-select a group of no more than 4-participants that will be assigned to a zone. Otherwise, the District will assign no more than 3-participants to a single zone within one of the designated preserve stand location areas.

Each participant will receive a stand tag that they will affix to their stand and made available to inspection at all times during the season. Once permits are

issued, groups are encouraged to work together to scout stand locations and support the installation of stands for the season.

All participants will be required to log their time-in and time-out upon entry and exiting designated preserve areas in order to communicate active hunting periods and stand location to other participants, as well as log their harvest data.

Hours for Preserve Access

Designated preserve areas may be accessed one and a half hours before sunrise to one hour after sunset. Archery hunting hours established by State statute (half-hour before sunrise and half-hour after sunset). Preserves will be closed to bow hunting during Firearm Seasons November 20-22, 2020 and December 3-6, 2020.

Stand Locations

Kendall County Forest Preserve District has pre-designated zones within each of the designated forest preserve areas. Pilot program participants are expected to communicate requests for District approval prior to relocating bow hunt activities from pre-designated zones to insure that approved changes are communicated to all participants. The District anticipates that pilot program participants may encounter other hunters located off forest preserve property along preserve boundaries, and requires participants to immediately communicate potential conflicts, and avoid confrontations with other legal hunters.

General Use Ordinance and Special Use Permit Violations

All program participants are expected to abide by the District's General Use Ordinance (attached). Violations of the District's General Use Ordinance, program special use permit or pilot bow hunt program policies will result in the revocation of the participant's special use permit and forfeiture of hunting privileges for the remainder of the season.

All participants must comply with all Federal and Illinois State rules and regulations, unless the District regulations are more restrictive.

Bow Hunt Stand and Clothing Requirements

All program participants will provide their own stand. For tree-based stands, participants are required to own and utilize a stand equipped with safety harness system purchased from a reputable manufacturer. Only tree stands using a strap-based system for securing steps and platforms are allowed.

All program participants will wear blaze-orange vests and hats at all times.

Chronic Wasting Disease Mandatory Testing

CWD is under management in Kendall County with multiple confirmed positive tests for CWD from ongoing annual deer harvests conducted in recent years. All permitted District deer hunters must have their harvested deer checked for CWD at the IDNR Silver Springs State Park check station.

Participants planning for shoulder/head mount taxidermy must be tested for CWD. Participants can cape out and skull cap the deer to preserve the antlers. The caped head must then be dropped off within 72-hours of harvest.

Participants are required to successfully hunt a doe before hunting and taking a buck from designated preserve areas.

Rules, Regulations, Provisions, and Directives

All participants and their helpers must clearly display a District-issued parking permit on the dashboard of their vehicle. No participants shall enter District property without a District-issued hunting permit on their person at all times. Hunting permits should be stored in an easily accessible location where they can be presented to an enforcement officer upon request.

Parking

All participants must use designated parking areas only. No parking is allowed along county or township roads. See site/zone maps for designated parking areas.

Accessing Hunting Zones

All participants and permit holders must travel to and from their hunting zone using a District-designated route. Where available, driving on field border access

lanes is allowed to deliver and pickup harvested deer and equipment. Not for hunting. Not all zones contain field border access lanes; where absent, hunter ingress and egress must be completed on foot. Pedestrian mobilized deer carts and sleds are allowed for movement of deer and equipment. While hunting, participants must park in designated lots and walk to the zone. Driving anywhere other than entering the site through the designated entrance and driving to and from a designated parking area is not allowed during periods of saturated soil conditions when impact to the field border is likely. Participants should reference zone maps for authorized driving areas.

Anyone found creating damage to the land as described may be issued a citation and/or have their District hunting permit revoked. The driver of the vehicle and/or participant(s) found in violation of the above regulation is responsible for any damage to the land and any costs to repair damage incurred. The District is not responsible for any costs associated with damage to personal vehicles, costs to remove stuck vehicles, or costs to restore impacted lands to former condition.

All hunters must sign in and out on the sheet in the box, and designated their occupied hunting zone when entering and leaving District property. They must also record times and harvest. Write legibly and comment courteously when signing in and out.

Scouting and Tree Stand Information

Archery hunting participants may scout and set up tree stands beginning the day after their attendance at the mandatory orientation meeting. There is no limit to the number of tree stands in a zone.

Participants may set up anywhere within their zone based on the instructions in the zone map. Participants are encouraged to communicate with other participants in adjacent zones before selecting a stand site within their zone.

No nails, spikes, or piercing of bark is allowed in trees. Only branches with a stem diameter of less than 1.5 inches may be removed. Do not cut down small trees for shooting lanes.

Modification of land through the movement of soil, erection of structures, or installation of posts is not allowed. Permanent stands are not allowed. Deer hunting stands must be TMA-Certified (Tree stand Manufacturers Association).

Each participant can have one or two non-permitted individuals help put up and take down stands. The hunter must be present. A guest parking pass must be displayed for each helper.

Stands must display an original District-issued stand tag. The tag must be visible from the ground.

All participants must use an FAS-approved (Fall Arrest System) harness while in a tree.

Tree stands must be removed within a week after the last day of a participant's hunting opportunity. If this is a hardship, the participant must contact the District's main office at 630-553-4025 or email at kcforest@co.kendall.il.us.

Participants may also elect to use a free-standing tripod or quad stand purchased from a reputable manufacturer, no more than 6' in height from the ground to the platform level.

Use of decoys is allowed. Hunters must wrap decoys in blaze orange when moving afield.

All harvests must be reported. Failure to report harvests will result in the loss of hunting privileges for the next hunting season. Discovery of misrepresentation, intentional false statements or deceptive reporting will not be tolerated and will result in the loss of hunting privileges indefinitely.

Field dressing of deer must be conducted more than 100 yards away from any roadway or parking area.

Each hunter can have one or two non-permitted individuals help track deer within the hunter's zone and drag out harvested deer. The hunter must be present. A

guest parking pass must be displayed for each helper. The helper must wear blaze orange as required by State regulations when retrieving deer.

All participants must follow Illinois State check-in regulations after harvesting a deer. After checking in the harvest with IDNR, participants are also required to call the phone number on the District permit between 7 am and 10 pm that day. Also, they must record the harvest on the sign-in sheet at the site.

The District reserves the right to suspend hunting at any time for any reason.

Hunters are encouraged to participate with District habitat work days.

No participants shall go on private property bordering any District hunting site without first getting permission from the landowner. No participant or helper shall go into another hunt zone.

No participant shall be under the influence of or be in the possession of illegal drugs or alcohol while hunting.

Participants may only harvest white-tailed deer.

It is unlawful to make available food, salt, mineral block, supplements, attractants, or other products for ingestion by wild deer or other wildlife. This includes but is not limited to any food plot, C' Mere Deer, Crush Deer Attractants, or Deer Cane/Co cane, etc. This does not prohibit scents used for cover, masking or attracting, however, the District discourages hunters from using urine-based scents or lures.

Participants may not work together to drive or move deer.

No participant may have an arrow nocked until they are in their stand.

No still-hunting of deer is permitted.

Hunting from the ground is prohibited.

Ground-tracking of deer with a bow is not allowed with only one exception. Participants are allowed to trail a deer wounded by the participant, without an arrow nocked, until ready to dispatch the wounded deer to insure the deer is killed quickly and humanely.

Participants must pick-up and take with them all garbage generated.

Permit holders shall not lease, sell, or trade out their hunting opportunity.



2020 ARCHERY DEER HARVEST REPORTING AND HUNTING REGULATIONS INFORMATION SHEET

Your deer permit entitles you to participate in the privilege of deer hunting. Please review this information to ensure that you comply with all of the deer hunting regulations. While hunting, please respect the rules of good sportsmanship and the property of others. Have a safe and successful deer hunt.

MANDATORY DEER HARVEST REPORTING

Successful deer hunters must register (report) their harvest by 10 p.m. on the same calendar day the deer was taken by calling the toll-free telephone check-in system at 1-866-452-4325 (1-866-IL-CHECK) or by accessing the online check-in system as below:

www.dnr.illinois.gov/Hunting/Pages/HarvestReporting.aspx OR

www.il.wildlifelicense.com/harvestReport/harvestReport.php

(For your convenience, this information is also printed on the front of your deer permit.)

Note to cell phone users: The most common reason hunters are unable to complete their harvest report is because of a poor cell phone connection. Once you have properly tagged your deer, wait until you are out of the woods and receive a clear, strong cell phone connection before placing your call.

TAGGING: Immediately upon kill and before the deer is moved, transported or field dressed, the hunter must detach the appropriate leg tag from the permit to invalidate it and attach the tag to the leg using his/her own fastener through the holes provided (see Figure 1). A head tag is also provided to hunters which must be used if the head or antlers is delivered to a taxidermist. The deer must remain whole (or field dressed) until it has been checked in.

HARVEST REPORTING: Hunters must register (report) their harvest by 10 p.m. on the same calendar day the deer was taken. When reporting, hunters will be asked a series of questions to help biologists manage Illinois' deer population (additional information below). **Before checking in your deer, please look over the questions listed on the back of your permit and be prepared to answer them.** Please have a pen or pencil on hand when making the call (an extra-fine-tipped permanent marker works best). Upon completion, the hunter will be provided with a confirmation number to verify that he or she checked in the harvest. The confirmation number must be written by the hunter onto the temporary harvest tag (leg tag). If the condition of the tag precludes writing on the tag in the appropriate space (i.e., bloody, etc.), the confirmation number shall be written elsewhere on the tag, or onto a piece of paper and attached to the deer along with the temporary harvest tag (leg tag). The temporary harvest tag (leg tag) and confirmation number must remain attached to the deer until it is at the legal residence of the person who legally took or possessed the deer, the deer has been checked in, and final processing is completed. The deer must remain whole (or field dressed) until it has been checked in.

In instances where deer are checked in while the hunter is still afield, the deer may not be dismembered while afield beyond quartering the animal. If quartered, all parts of the carcass (except the entrails removed during field dressing) must be transported together and evidence of sex must remain naturally attached to one quarter. Evidence of sex is:

- A) For a buck: head with antlers attached to carcass, or attached testicle, scrotum, or penis
- B) For a doe: head attached to carcass, or attached udder (mammary) or vulva.

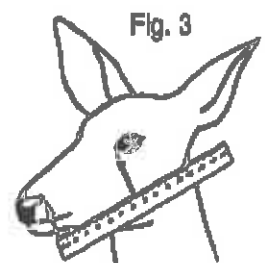
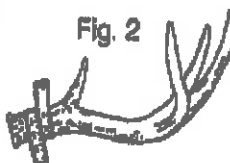
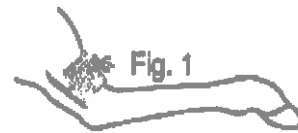
If the head/antlers are left with a taxidermist, the confirmation number must be recorded on the "head tag" portion of the permit, and both must remain with the deer. If the carcass is taken to a meat processor, the temporary harvest tag (leg tag) with confirmation number must remain with the deer while it is processed, and until it is at the legal residence of the person who legally took or possessed the deer. Persons delivering deer/parts of deer to a tanner must supply the tanner with either their deer permit number, their confirmation number, or written certification by the person from whom the deer was received that the specimen was legally taken or obtained.

Harvest reporting questions will include your permit number, the county or special hunt area of harvest, and the season in which you are hunting. You will also be asked the following questions. It will be helpful if you fill in the answers on this sheet before making the call. Use the ruler on the back of your permit to make any necessary measurements.

- Select the type of deer that you harvested: (1) a buck with antlers; (2) a buck without antlers; or (3) a doe.
- Was your deer a fawn last summer or is it an adult?
- How many bobcats did you see while hunting this location during this season?
- How many turkeys did you see while hunting this location during this season?
- How many wild pigs did you see while hunting in this county during this season?
- Measure the distance in MILLIMETERS from the rear edge of the nostril opening to the front corner of the eye (Fig. 3).

Additional Questions For Bucks With Antlers Only:

- How many antler points at least 25 mm long are present?
Count the total number of points on both beams, including the tip of the main beam.
- Measure the circumference in MILLIMETERS around the thickest antler beam one inch above the base.
- If the brow line interferes with this measurement, take the measurement just below the brow line. (Fig. 2)



ANTLERED DEER - A deer having at least one antler of a length of 3 or more inches

ANTLERLESS DEER - A deer without antlers or a deer having antlers less than 3 inches long.

2020 ARCHERY DEER HUNTING RULES AND REGULATIONS

SEASON DATES

- In Cook, DuPage, Lake and that portion of Kane County east of State Route 47: **Oct. 1, 2020 - Jan. 17, 2021**
- In all other counties and that portion of Kane County west of State Route 47: **Oct. 1, 2020 - Jan. 17, 2021 EXCEPT** archery hunting is **CLOSED** during Firearm Deer Seasons Nov. 20 - 22 & Dec. 3 - 6.

Archery deer hunting is **OPEN** during:

- Muzzleloader-Only Deer Season (Dec. 11 - 13)
- Youth Firearm Deer Season (Oct. 10 - 12)
- Late Winter Deer Season (Dec. 31, 2020 - Jan. 3, 2021 and Jan. 15 - 17, 2021)
- CWD Deer Season (Dec. 31, 2020 - Jan. 3, 2021 and Jan. 15 - 17, 2021)

ILLINOIS RESTRICTED ARCHERY ZONE

The Illinois Restricted Archery Zone shall consist of Champaign, Douglas, Macon, Moultrie and Platt Counties. During the period October 1 - October 15, only antlered deer may be harvested in the Restricted Archery Zone, regardless of permits in possession. An antlered deer is defined as a deer having at least one antler of a length of 3 or more inches.

HUNTING HOURS

One-half hour before sunrise to one-half hour after sunset. No bow and arrow device shall be carried with the arrow in the nocked position during hours when deer hunting is unlawful.

PERMIT, LICENSE, & HABITAT STAMP REQUIREMENTS

Permit: Before hunting, you must sign your permit. Your deer permit shall be carried on your person while hunting.

License: In addition to your deer permit, you must have a valid Illinois Hunting, Sportsmen, Youth or Apprentice License unless you are:

- A person who is disabled and able to show proof of disability in the form of one of the following:
 - a. A State Disabled Person I.D. card (available from the Secretary of State through the Drivers License Examining Station) showing a P2, P2A, H2, or H2A disability
 - b. Veterans Disability card (at least 10% service related); available from local Illinois Department of Veterans' Affairs offices.
- **OR** unless you are:
 - An Illinois resident on active duty and on leave from the U.S. Armed Forces.
 - A landowner or tenant residing on farm lands, or the children, parents, brothers and sisters permanently residing on such lands, and hunting only the lands resided on. Landowners/Tenants are required to obtain a Habitat Stamp, unless exempt.

Habitat Stamp: Before any person 18 years of age or older takes, attempts to take, or pursues a deer, he or she shall first obtain a State Habitat Stamp. Disabled veterans and former prisoners of war shall not be required to obtain a State Habitat Stamp. Any person who obtained a Lifetime license before January 1, 1993, shall not be required to obtain a State Habitat Stamp. Licenses/stamps are available at IDNR Direct Automated License System agents, by phone at 1-888-6PERMIT or www.dnr.illinois.gov.

IT IS UNLAWFUL:

A) to carry any firearm or sidearm while hunting deer with a bow & arrow; B) for any person having taken the legal limit of deer by bow and arrow to further participate with bow and arrow in any deer hunting party; C) to drive deer, or participate in a deer drive, on all Department owned or managed properties. A deer drive is defined as a deliberate action by one or more persons (whether armed or unarmed) whose intent is to cause deer to move within archery range of one or more participating hunters. For more details regarding deer hunting laws, please refer to the *Hunting Digest*; or contact Law Enforcement at 217-782-6431 or the Permit Office at 217-782-7305.

HUNTING DEVICES

The only legal hunting devices to take or attempt to take deer are:

1. **Crossbows.** Crossbows used in hunting shall meet all of the following specifications:
 - a) shall use a bowstring to propel the bolt or arrow and have a minimum peak draw weight of 125 pounds;
 - b) have a minimum length (from butt of stock to front of limbs) of 24 inches;
 - c) have a working safety;
 - d) be used with fletched bolts or arrows of not less than 14 inches in length (not including point).
2. **Longbows, recurve bows, or compound bows** with minimum pull of 30 pounds at some point within a 28-inch draw. Minimum arrow length is 20 inches. Any mechanical device capable of maintaining a drawn or partially drawn position on a bow without the hunter exerting full string tension is illegal.

Broadheads must be used for archery deer hunting. Broadheads may have fixed or expandable cutting surfaces, but they must be a minimum 7/8 inch in diameter when fully opened. Broadheads with fixed cutting surfaces must be metal or flint-, chert-, or obsidian-knapped; broadheads with expandable cutting surfaces must be metal.

All other hunting devices, including electronic arrow tracking devices utilizing radio telemetry, are illegal.

HUNTING AREA

All Illinois counties. Permission to hunt on private property must be obtained from the property owner or tenant. For Property-Only Hunting permit holders, the hunting area is all of the land owned, leased or rented in counties open for deer hunting. A hunting rights lease, or other non-agricultural lease, is not valid as a basis for obtaining a POH permit.

CLOTHING

No special clothing is required, **EXCEPT** during any gun deer seasons that are open concurrently with the Archery Season. These include:

- Muzzleloader-Only Deer Season (Dec. 11 - 13)
- Youth Firearm Deer Season (Oct. 10 - 12)
- Late Winter Deer Season (Dec. 31, 2020 - Jan. 3, 2021 & Jan. 15 - 17, 2021)
- CWD Deer Season (Dec. 31, 2020 - Jan. 3, 2021 & Jan. 15 - 17, 2021)
- and on those IDNR sites that allow archery deer hunting during the Firearm Deer Season (Nov. 20 - 22 & Dec. 3 - 6)

Any person taking or attempting to take deer by use of a bow and arrow shall wear, when in the field, a cap and upper outer garment of solid blaze orange or solid blaze pink color, displaying a minimum of 400 square inches of blaze orange or blaze pink material in all Illinois counties open to those seasons.

BAG LIMIT: One deer per legally authorized permit. No hunter, regardless of the quantity or type of permits in his/her possession, may harvest more than 2 antlered deer during a year, including the Youth, Archery, Muzzleloader and Firearm Seasons. For purposes of this bag limit, deer seasons are considered to be in the same year if their opening dates fall within the same 12-month period that begins July 1. A hunter in possession of an either-sex permit after having harvested 2 antlered deer during a year may only use the permit to harvest an antlerless deer. Subject to this restriction, an either-sex permit holder is allowed to take a deer with or without antlers during the legal season. An antlerless-only permit holder is allowed to take only a deer without antlers or a deer having antlers less than 3 inches long during the legal season.

**KENDALL COUNTY FOREST PRESERVE DISTRICT
2020 BOW HUNT PROGRAM**

Participant Name (please print): _____ **D.O.B.:** _____

Participant Address: _____

Participant Telephone Number- Home: _____ **Cell:** _____

Participant Email Address (optional): _____

Participant's IDNR Hunting License Number: _____

In case of emergency, please contact:

Name (please print): _____ **Relation:** _____

Address: _____

Telephone Number - Home: _____ **Cell:** _____

Youth hunters must be between the ages of nine (9) and seventeen (17) by October 1, 2020 in order to participate in the Kendall County Forest Preserve District's 2020 Bow Hunt Program. All youth hunters must be accompanied by a supervising adult twenty-one (21) years of age or older, who will be in the immediate area (100 feet). If the participant is a youth hunter, please provide all of the following additional information:

Name of Youth Hunter's Parent/Legal Guardian (please print): _____

Relationship to Minor Participant: _____

Name of Youth Hunter's Supervising Adult* (please print): _____

**All supervising adults must also complete and sign an Acknowledgement, Waiver and Release of Liability.*

ACKNOWLEDGMENT, WAIVER AND RELEASE OF LIABILITY

I, _____ (please print Participant's name), voluntarily choose to participate in activities for recreational and conservation purposes at one or more of the Kendall County Forest Preserve District ("District") properties, specifically I am being granted entry onto one or more of the District's properties for the purpose of bow hunting as part of the District's 2020 Bow Hunt Program ("Program").

ACKNOWLEDGMENT OF RECEIPT: By signing my name below, I acknowledge that I have received and reviewed a copy of the District's 2020 Bow Hunt Program Manual and the District's General Use Ordinance (hereinafter collectively referred to as "the Rules"). As a participant of the Program, I must abide by the District's Rules. My failure to comply with the District's Rules will result in my immediate removal from the District's properties and the Program.

ACKNOWLEDGMENT & ASSUMPTION OF RISK: I understand that hunting is a sport involving bows, and bows can be dangerous. I understand that it is my responsibility to use the utmost care in the exercise of hunting and bow safety. I agree that I am solely responsible for all hunting equipment and gear that I bring onto the District's properties, and all possible malfunctions and/or damage caused to and/or by my equipment and gear is my sole liability. I affirm that no warranty, express or implied, has been made by the District as to the condition of the District's properties and any surrounding properties, and that I understand that dangerous conditions can exist on the District's properties and surrounding properties given the natural state of the District's properties and the inherent risks that may result therein. By entering upon and remaining on District property, I accept the District's properties, the surrounding properties and any improvements in an "as is" condition.

By signing my name below, I also understand that my participation in the Program may involve risks not found in my daily life. These risks may include, without limitation, risks involved in traveling to, from, and within the District's properties, as well as risks generated by the activities in which I engage in during the Program. I recognize that these potential risks include, for example, illnesses, injuries and even death. I have made my own investigation of these risks; understand these

risks; and assume all of these risks knowingly and willingly. I will take every precaution to safeguard my health and safety, the health and safety of all other persons on the District's properties, and to protect my personal belongings from damage or theft. I represent that I am capable of participating in this Program without risk to myself or others and that I have no known medical condition(s), which would endanger me and/or others while I participate in the Program.

KNOWING THE RISKS DESCRIBED ABOVE, I AGREE, ON BEHALF OF MYSELF, MY YOUTH HUNTER (IF APPLICABLE) AND OUR FAMILY, HEIRS AND PERSONAL REPRESENTATIVE(S), TO ASSUME ALL THE RISKS AND RESPONSIBILITIES SURROUNDING MY AND MY YOUTH HUNTER'S (IF APPLICABLE) PARTICIPATION IN THE PROGRAM.

WAIVER AND RELEASE OF ALL CLAIMS: By signing my name below, I understand and agree that I am solely and fully responsible for any and all damages, injury or harm I may cause and/or sustain while participating in the Program. I hereby release, hold harmless and agree to indemnify and defend the District and its past, present and future Commissioners, insurers, employees, volunteers, and agents (hereinafter collectively referred to as "Releasees"), with counsel of the Releasees' own choosing, from and against any present or future claims, losses, liabilities, costs and expenses (including, but not limited to attorneys' fees, expert fees and court costs) for injury to any person or property, or for any other damage, which I may suffer, or for which I may be liable to any other person, related to my participation in the Program (including, but not limited to, periods in transit to or from my hunting destination). I agree that any attorney appointed to represent Releasees must be pre-approved in writing by the Kendall County State's Attorney. Releasees' participation in their defense shall not remove my duty to indemnify, defend, and hold the Releasees harmless. Releasees do not waive their defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) by reason of indemnification or insurance.

HEALTH INSURANCE; MEDICAL CARE; HEALTH AND SAFETY CONCERNS: By signing my name below, I agree that I am solely responsible for payment in full of all costs of medical and dental care I may receive for all injuries and/or illnesses that I may sustain while traveling to, from and within the District's properties and while I participate in the Program. I hereby authorize the District to obtain emergency medical care for me in the event that I need it but I am unable to obtain it for myself while on District property. I, on behalf of myself, my family, heirs and personal representative(s), agree to hold harmless, defend with counsel of the Releasees' own choosing, and indemnify the Releasees for any and all actions taken by the Releasees to obtain/provide necessary emergency medical care to me. I also agree that if I experience any serious health problems; suffer an injury; or am otherwise in a situation that raises significant health and safety concerns during the Program, the Releasees may contact the person whose name is provided above as my "emergency contact".

PHOTOGRAPH, FILM AND VOCAL RECORDING RELEASE: I hereby give consent for the District to photograph, film and/or record me during the Program. By signing my name below, I give permission for the District to use any photographs and recordings of me while participating in this Program for promotional or publicity purposes and agree that these photographs, recordings and my name may be displayed during local presentations or published in District's Program brochures, mass media publications, local newspapers, websites and social media. I hereby release the Releasees from any expectation of privacy and/or confidentiality while I am participating in the District's Program.

By signing my name below, I hereby affirm that I have carefully read and freely signed this Acknowledgment, Waiver and Release of Liability and that I, on behalf of myself and my youth hunter (if applicable) agree to be bound by all of the terms and conditions set forth above.

Participant's Name (please print): _____

Participant's Signature: _____

Signature of Youth Hunter's Parent/Legal Guardian (if applicable): _____

Date signed: _____

For Administrative Use Only

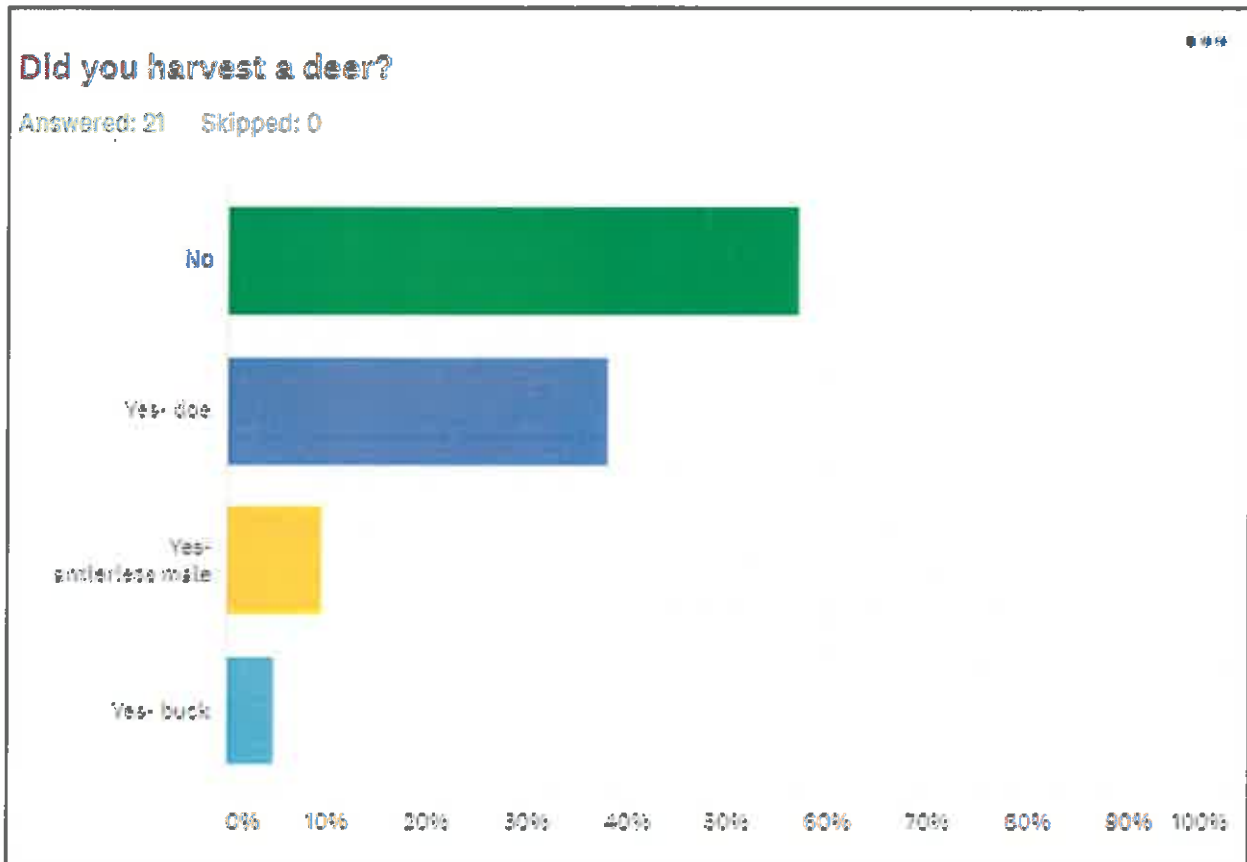
Date and Time of Receipt: _____

Received by: _____

To: Kendall County Board of Commissioners- Committee of the Whole
From: Antoinette Meciej, Communications, Marketing, and Public Program Specialist
RE: 2019-2020 Pilot Bowhunt Program Survey Results
Date: August 10, 2020

A survey was sent to all participants of the 2019-2020 Pilot Bowhunt Program. The results are summarized below.

- Of 21 responses, all reported being interested in participating in the program again
- The majority of responses reported the program being "priced right"
- Half of participants harvested a deer
- Of those harvested deer, they were harvested at five preserves
- Of those harvested deer, one tested positive for chronic wasting disease (CWD), with the meat being relinquished to the IDNR
- Of the 21 responses, 40% used the "open zones" and 90% would like to see them implemented in the program again
- There was an average of 60 hours logged per participant
- The majority of time spent of logged hours ranged from November 1 to December 15





Baker Woods F.P. : Proposed Bow Hunting Areas with 100yd buffer (August 2020)



Fox River Bluffs : Proposed Bow Hunting Areas with 100yd buffer (August 2020)



Henneberry F.P. : Proposed Bow Hunting Areas with 100yd buffer
(August 2020)



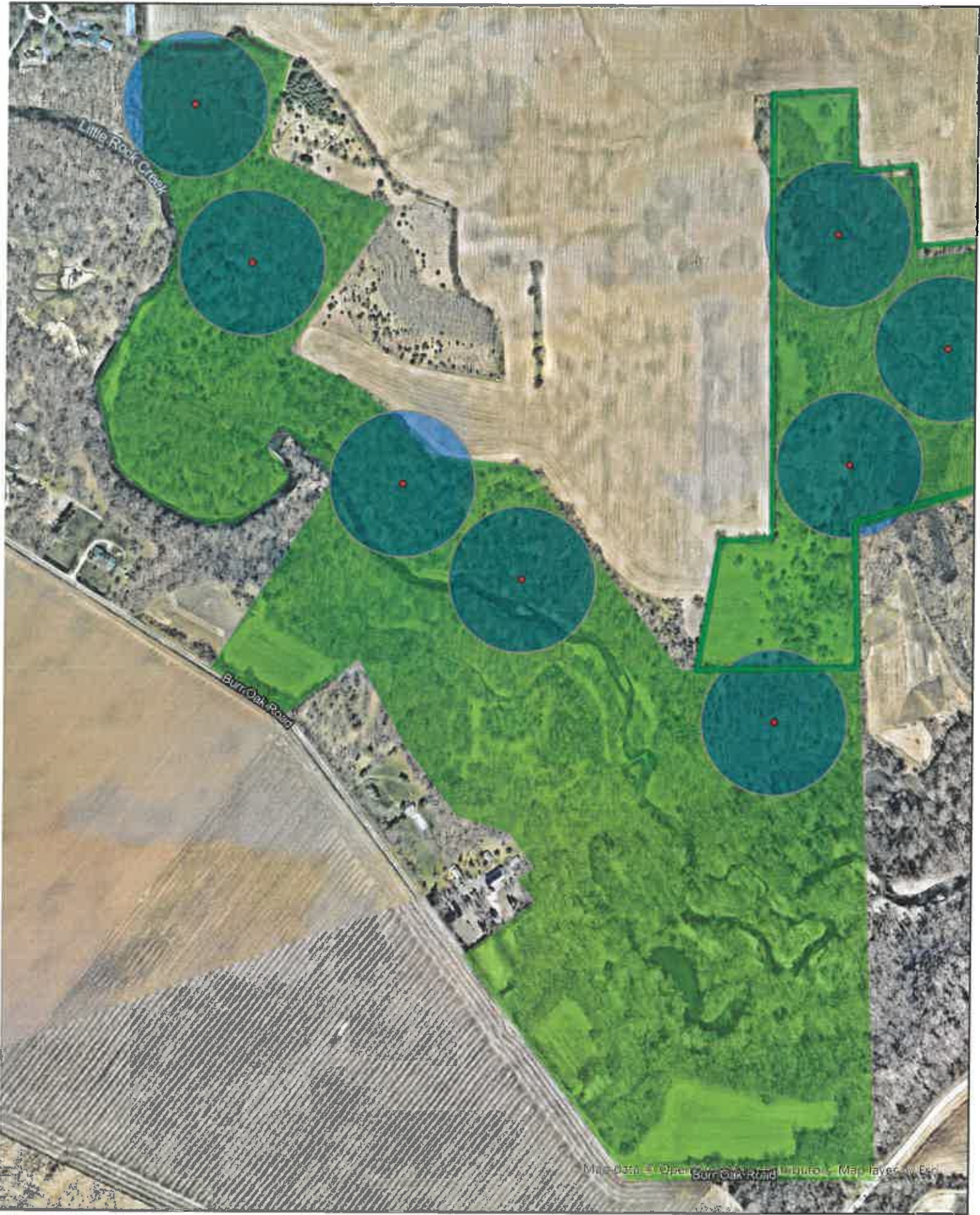
Hollenback Sugarbush F.P. : Proposed Bow Hunting Areas with 100yd buffer (August 2020)



Jay Woods F.P. : Proposed Bow Hunting Areas with 100yd buffer (August 2020)



**Pickerill-Pigott F.P. : Proposed Bow Hunting Areas with 100yd buffer
(August 2020)**



Little Rock Creek F.P. : Proposed Bow Hunting Areas with 100yd buffer (August 2020)



Millbrook North F.P. : Proposed Bow Hunting Areas with 100yd buffer (August 2020)



Millbrook South F.P. : Proposed Bow Hunting Areas with 100yd buffer (August 2020)



Richard Young F.P. : Proposed Bow Hunting Areas with 100yd buffer (August 2020)



River Road F.P. (Tree Mitigation) : Proposed Bow Hunting Areas with 100yd buffer (August 2020)



Subat F.P. : Proposed Bow Hunting Areas with 100yd buffer (August 2020)

To: Kendall County Forest Preserve District - Committee of the Whole
From: Stefanie Wiencke
Natural Beginnings Early Learning Program Manager
RE: Carbon Credit Status Report
Date: August, 11, 2020

31,000 native trees and shrubs were planted as a restoration effort to convert agriculture land into natural cover on approximately 50-acres at the Fox River Bluffs FP in April 2020.

Following this effort Lydia Scott, Director with the Chicago Region Trees Initiative at The Morton Arboretum, reached out to the District explore the possibility of generating carbon credits through City Forests Credits. The District has been working with Mark McPherson, executive director to determine whether the District's project could qualify to receive carbon credits for the planting effort at FRB FP.

City Forest Credits (CFC) is a 501 (c) (3) non-profit organization that works in cities and towns across the US. They developed the city forest carbon protocols and serve as a registry for carbon credit projects. Additionally they established a protocol to document and certify impacts for tree planting projects. The science-based certification process incorporates human health, social equity and environmental impact.

After an initial conversation with Mark McPherson, the District researched the process for site certification. For large reforestation projects, agencies can provide local data on tree growth, or they can use "GTR table" calculations. The USDA Forest Service General Technical Report (GTR) includes the biometric tree growth data for 51 forest ecosystems in regions across the US. Kendall County region is combined together with several different Midwestern states (e.g.; North Dakota) where growth data does not accurately predict local growth rates. GTR projects less growth than what the District would actually expect, underestimating CO2 credit calculations. Local data is preferred.

CFC asked the District to provide information on local stands similar to the one planted to better calculate projected carbon storage for our project. Consultations were completed with Tom Gargrave, IDNR and Grant Domke from the U.S. Forest Service Northern Research Station, and Barbara Bamberger from the Cap and Trade Program at California Air Resources Board with the State of California.

The District received confirmation from Tom Gargrave that Hoover forest preserve contains tree stand planted in the mid 90's, and is around 25 years old. Therefore, the District will be able to produce comparable local data from this area, and provide this growth data to the CFC.

CFC has prepared preliminary Income Statements. The income statement shows gross estimated carbon revenue, less CFC fees (See attachment).

Below is a detailed explanation how CFC issues credits for tree planting projects:

City Forest Credits (referred to as the Registry) issues credits at four times during a 25-year area reforestation project. Assuming compliance with all protocol requirements and third-party verification, the Registry issues credits based on projected CO₂ storage over the 25-year project duration. It issues 10% of projected credits after planting, 40% of projected credits at Year 4, and 30% of projected credits at Year 6 after planting. At the end of the project, in year 25, the Operator will receive credits for all CO₂ stored, minus credits already issued. A 5% buffer pool deduction is applied at each issuance of credits, with these funds going into a program-wide pool to insure against catastrophic loss of trees.

To quantify the CO₂ for these kinds of area reforestation projects, we allow Project Operators to choose one of two methods – local data or a forest ecosystem approach using the USDA Forest Service General Technical Report (GTR), with its biometric data and allometrics for 51 forest ecosystems in regions of the U.S. (Smith et al., 2006). In this GTR method, the forecasted amount of CO₂ stored at 25-years is the product of the amount of TC and the CO₂ Index (CI, t CO₂ per acre).

SOIL CARBON SEQUESTRATION

If a project converts land from tillage, the project may receive credit for increasing soil carbon sequestration. If a project does not convert land from tillage, the project shall not receive credit for soil carbon sequestration. To receive soil carbon credits, the project must document a history of cropping in at least three of the 10 years preceding initiation of the project. Options for documenting tillage include cropping records, crop subsidy payment receipts, and historical aerial photos showing cropping.

Following the United Nations Framework Convention on Climate Change, Intergovernmental Panel on Climate Change (IPCC) afforestation/reforestation methodological tool "Tool for estimation of change in soil organic carbon stocks due to the implementation of AVR CDM project activities, Version 01," projects that are on sites that are productive enough to grow trees and that stop tillage are assumed to gain more than the IPCC's maximum creditable amount of soil carbon of 16 tC/ha, which is 23.7 tCO₂e/acre over the 25 year life of the sequestration project.

When a project converts agricultural land to forest and makes no change in the demand for agricultural products, the project creates pressure to bring other lands into agriculture. Economists call the rate that other resources are increased to serve a supply the "price elasticity of supply." The average price elasticity of supply of agricultural land in the U.S. is calculated by Barr et al. (2010) to be 0.018, which is 1.8%. To account for this expected conversion of some other land to agriculture, and assuming that land brought into agriculture loses the same amount of carbon that soil

taken out of agriculture regains, the Registry deducts 1.8% of the IPCC creditable amount of carbon gain. As a result, projects that convert land from tillage to trees may count 23.3 tCO₂e per acre of soil carbon gain as a result of the project over the 25 year life of the project.

After conversions from Carbon to CO₂, the CO₂ Index (CI) is tons CO₂ per acre of tree canopy (TC) and the forecasted amount of CO₂ stored after 25-years is the CI x TC. This is the value from which the Registry will issue credits.

If a Project operator feels that the GTR table applicable to its project does not reflect accurate CO₂ storage for that project, he or she may apply to the Registry for use of a different GTR table in a more accurate way. Here is a non-exhaustive list of factors the Registry will consider in any requests to deviate from the GTR values:

- *Soils*
- *Precipitation*
- *Climate information for the area*
- *Site productivity*
- *Local measurements of growth*
- *Proximity to the border of another region*

Next Steps and Recommendations:

1. Confirm acreage and tree growth for tree cover @ FRB (third party)
2. Revise Credit Calculations
3. Enter into agreement with City Forest Credits

Carbon+ Planting Project Process



Example Single Tree Planting Project
Summary of Revenue and Expenses

	Launch	After Planting	After Year 3	After Year 5	At Year 25	Total
Revenue						
After Planting (10% of Credits)		\$ 8,580.00				\$ 8,580.00
After Year 3 (40% of Credits)			\$ 34,320.00			\$ 34,320.00
After Year 5 (30% of Credits)				\$ 25,740.00		\$ 25,740.00
Remaining Credits at Year 25					\$ 17,160.00	\$ 17,160.00
Project Gross Revenue	\$ -	\$ 8,580.00	\$ 34,320.00	\$ 25,740.00	\$ 17,160.00	\$ 85,800.00
Expenses						
CFC Application Fee	\$ 1,000.00					\$ 1,000.00
CFC Credit Sales Fee (\$2/credit)		\$ 686.40	\$ 2,745.60	\$ 2,059.20	\$ 1,372.80	\$ 6,864.00
Third-Party Verification Fee		\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 1,000.00
CFC Registry Account Fee		\$ 500.00				\$ 500.00
Total Expenses	\$ 1,000.00	\$ 1,436.40	\$ 2,995.60	\$ 2,809.20	\$ 1,622.80	\$ 9,864.00
Net Income (or loss)	\$ (1,000.00)	\$ 7,143.60	\$ 31,324.40	\$ 23,490.80	\$ 15,537.20	\$ 76,486.00

Total Credits Issued to the Project, tCO2e: **3,432.00**
 Note: (GTR 8-10 non-soil + 23.7 soil) x 40 acres - 5% Buffer Pool

Credit Schedule	
After Planting (10% of Credits)	343.20
After Year 3 (40% of Credits)	1,372.80
After Year 5 (30% of Credits)	1,029.60
Remaining Credits at Year 25	686.40
Credit Sub-total	3,432.00

Price Per Credit: **\$ 25.00**



Co-Benefits Estimates

Per Year, After 25 Years of Growth

Values in Resource Units and Avoided Costs

Example Scenario

Project location: Kendall County, IL

Project type: Planting, area reforestation

Number of acres: 40

Tree Cover: 100% deciduous, oak and hickory

Co-Benefits *per year* after 25 years.

Ecosystem Services	Resource Units Totals	Res Unit/Acre Tree Canopy	Total \$	\$/Acre Tree Canopy
Rain Interception (m3/yr)	10,820.4	270.5	\$77,472.17	\$ 1,936.80
CO2 Avoided (t, \$20/t/yr)	64.8	1.6	\$1,296.13	\$ 32.40
Air Quality (t/yr)				
O3	0.2065	0.0052	\$312.81	\$ 7.82
NOx	0.0345	0.0009	\$52.20	\$ 1.31
PM10	0.1056	0.0026	\$136.10	\$ 3.40
Net VOCs	0.1063	0.0027	\$180.76	\$ 4.52
Air Quality Total	0.4529	0.0113	\$681.87	\$17.05
Energy (kWh/yr & kBtu/yr)				
Cooling - Elec.	85,177	2,129	\$6,464.96	\$ 161.62
Heating - Nat. Gas	1,592,668	39,817	\$15,504.27	\$ 387.61
Energy Total (\$/yr)			\$21,969.23	\$549.23
Grand Total (\$/yr)			\$101,419.41	\$2,535.49

These are estimates only and depend on a number of assumptions.

Impact Certification™



Foundations or companies can contribute to green, healthy, and equitable cities

- Certified by City Forest Credits, a national non-profit organization
- Approved project lead, usually a non-profit organization or local government
- Formalized and standardized project design and reporting structure
- Metric-based impacts that deliver triple bottom line benefits to communities
- Opportunities for employee engagement
- Drive action and track progress towards corporate sustainability or social responsibility goals, such as the United Nations Sustainable Development Goals

SUNRISE CENTER NORTH THERAPEUTIC RIDING PROGRAM

13986 McKanna Rd
Minooka, IL 60410
815/467-9332
sunrisenorth@comcast.net
www.sunrisenorth.org



August 3, 2020

Kendall County Board of Directors,

Sunrise Center North Therapeutic Riding Program's Board of Directors is respectfully asking for a reduction of the Sunrise Licensure Agreement operating license fee from \$1,600 per month to \$800 per month due to the financial impact of the Covid-19 outbreak, which has resulted in a year to date net loss in program revenues of at least \$10,300. This has been primarily due to cancelled lessons during the stay at home order, continued restrictions which have limited fundraising, and although operations started back on June 7, some riders have shown a reluctance to return to the program due to health reasons (such as compromised immune systems), living in a group home (which remains quarantined), or coming through Illinois Valley Industries (which has not reopened their program to transport riders). In all, year to date rider enrollment is about 60% of what it was at this time in 2019, resulting in 75 fewer lesson hours through July 26, 2020.

Included in our lost program revenues was the postponement of our annual spring fundraiser, which usually provides \$5,000 to \$7,000 in revenue; we are not optimistic that we will be able to reschedule this event until next year. We also anticipate having to postpone our October 5K run/walk, which accounts for approx. \$1,000 to \$2,000 in revenue.

It is important for the Kendall County Forest Preserve Board to understand that Sunrise North's intention is to work with the Board to seek ways for both programs succeed. We ask that our continued support for the Ellis program be considered when making your decision. One of the added benefits for the Ellis program is the number of horses that Sunrise North provides for riding lessons, which has accounted for about 40% of the Ellis riding lessons this year. Sunrise North has also provided funds through grants and fundraising to help complete needed projects around the Ellis property. These improvements have included the installation of an additional lime lot East of the barn, a round pen within the West lime lot to facilitate more contained lessons or to isolate individual horses, and Sunrise North has recently received a grant to construct a shelter to protect the horses from the elements on the West side of the barn. Lastly, the Sunrise North trailer is at the complete disposal for the Ellis staff to use whenever needed.

In summary, our goal is for a win-win relationship between both parties to assure both program succeed.

Respectfully submitted,

M. Chris Kirsch
President, Board of Directors
Sunrise Center North Therapeutic Riding Program

To: KCFPD Operations Committee
 RE: Proposed Fee Increases - EHEC Lessons
 Date: August 5, 2020

Ellis Equestrian Center Lessons	Program Fee Schedule (Proposed)	Calculations	Registration Fees (Current)	Fee % Increase	C-NC Fee Premium (%)	EHEC Coordinator Recommendations	C-NC Fee Premium (%)
Kendall County Residents							
Lead Line Lessons (Single Lesson)	\$27.00	\$27.00 X _____ number of lessons	\$22.00	22.7%			
Lead Line Lessons (5-Lesson Package)	\$115.00	\$23.00 _____ number of packages	\$90.00	27.8%			
Beginner Rider Lessons (Single Lesson)	\$48.00	\$48.00 X _____ number of lessons	\$43.00	11.6%			
Beginner Rider Lessons (5-Lesson Package)	\$190.00	\$38.00 X _____ number of packages	\$170.00	11.8%			
Beginner Rider Semi-Private (Single Lesson)	\$38.00	\$38.00 X _____ number of lessons	\$33.00	15.2%			
Beginner Rider Semi-Private (5-Lesson Package)	\$150.00	\$30.00 X _____ number of packages	\$130.00	15.4%			
Out-of-County Residents							
Lead Line Lessons (Single Lesson)	\$31.00	\$31.00 X _____ number of lessons	\$27.00	14.8%	14.8%	\$30.00	11.1%
Lead Line Lessons (5-Lesson Package)	\$132.00	\$26.40 X _____ number of lessons	\$115.00	14.8%	14.8%	\$125.00	8.7%
Beginner Rider Lessons (Single Lesson)	\$55.00	\$55.00 X _____ number of lessons	\$48.00	14.6%	14.6%	\$50.00	4.2%
Beginner Rider Lessons (5-Lesson Package)	\$218.00	\$43.60 X _____ number of lessons	\$190.00	14.7%	14.7%	\$200.00	5.3%
Beginner Rider Semi-Private (Single Lesson)	\$44.00	\$44.00 X _____ number of lessons	\$38.00	15.8%	15.8%	\$40.00	5.3%
Beginner Rider Semi-Private (5-Lesson Package)	\$175.00	\$35.00 X _____ number of lessons	\$150.00	16.7%	16.7%	\$175.00	16.7%

Ellis House Proposals

LESSONS:

Proposed prices have been updated for Operating Committee discussion.

I have reviewed some of the other local barns price structure and propose we raise our rates (market study attached)

Also, our lesson program schedule is full. This fall when school starts we won't be able to accommodate all our private lessons. Doing group lessons will increase the hourly revenue and allow for more scheduling opportunities. However, it is more difficult for our instructors to oversee additional riders. I am either proposing an increase of \$5.00 per additional rider for our instructors (more cost effective) or having 2 instructors schedule for groups (less cost effective). If we increase the instructor's salary \$5.00 for each group lesson, and the instructor is responsible to schedule volunteer support with the lesson, the District maximizes revenue gain. The Ellis Equestrian Center program currently has a good volunteer base, so recruitment should not be an issue.

HORSES:

Below is a breakdown of the percentage of times the horses are being used in the Ellis lesson program. These figures are just for lessons, they do not reflect: camps; birthday parties; family horse adventure, etc. Heidi and Beau are mostly used for these events.

Ellis Horses

Beau 14%

Missy 27%

Willie 14%

Winnie 5%

TOTAL 60%

Sunrise Horses

Boomer 11%

Heidi 18%

Rhinestone 10%

Nemo 1%

TOTAL 40%

Ellis is in need of additional horses if the program's goal is to keep increasing riders. Sunrise will probably be losing a couple of horses this year due to age. The average age of a horse is 27 and Sunrise has a 36 year old and a 33 year old horse. It is my proposal to allow Sunrise to decrease their herd and expand Ellis's herd. If we decide to do more group lessons then it is even more crucial to increase the herd.

Please discuss the price maximum the District is willing to consider for the purchase of new and/or replacement horse(s) so that Ellis Equestrian Center staff can identify potential candidate horses for purchase in the marketplace.

To: Kendall County Board of Commissioners- Committee of the Whole

From: Emily Dombrowski, Environmental Education Programs Manager

RE: Afternoon Adventures- Fees and Charges

Date: August 11, 2020

The Education Department plans to start offering afternoon adventures from 1:30-4:30 pm once a week for children currently in grades 1-3 and grades 4-6. Grades 1-3 will meet on Wednesdays and grades 4-6 will meet on Thursdays.

This program will be an educational science enrichment program for children who enjoy hands-on learning and outdoor adventure.

Currently, we are planning to offer a fall and winter session. Participants will meet weekly 12 times from September-December. Each week will be focused on a different seasonal theme. The proposed fee is \$360 for a 12 week session.

Please see attached page for budget breakdown.

Grades	Minimum # of participants	Maximum # of participants	Cost of Program per participant (fall and winter-12 weeks)	Minimum Revenue	Maximum Revenue	Staff Hours	Staff cost	# of staff	Minimum Net Revenue	Maximum Net Revenue
Grades 1-3	7	12	\$360	\$2,520	\$4,320	48	\$1,536	2	\$984	\$2,784
Grades 4-6	7	12	\$360	\$2,520	\$4,320	48	\$1,536	2	\$984	\$2,784
				\$5,040	\$8,640				\$1,968	\$5,568