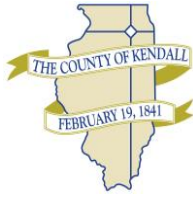


**Kendall County Complete Count Census Commission  
Remote Only Meeting**



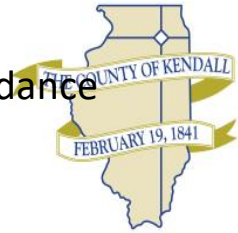
**Wednesday August 12, at 4:00p.m.**

**MEETING AGENDA**

- I. Call to Order
- II. Roll Call
- III. Determination of a Quorum
- IV. Approval of Agenda
- V. Approval of Minutes from March 5, 2020 Meeting
- VI. Comments from the Chair
- VII. Resolution for Continuation of Commission
- VIII. Census Timeline Update
- IX. Updated Budget Discussion and Approval
- X. Outreach Events and Efforts
- XI. Promotional Materials
- XII. Next Meetings to be determined
- XIII. Public Comment
- XIV. Adjournment

# Complete Count Census Commission

## Wednesday, August 12, 2020 Remote Only Meeting Attendance



In accordance with the Governor's Executive Order 2020-07, Kendall County Board Chairman Scott Gryder is encouraging social distancing by allowing remote attendance to the **Complete Count Census Commission** meeting scheduled for **4:00PM on Monday, August 12, 2020**. Instructions for joining the meeting are listed below.

For your safety and others, please attend the meeting by phone or computer. All business that can be postponed until a later date will be postponed.

If anyone from the public would like to make a comment during the meeting there will be an allotted time on the agenda for public comment, and all of the county board rules of order still apply. We will also accept public comment by emailing: [kcadmin@co.kendall.il.us](mailto:kcadmin@co.kendall.il.us). Members of the public may contact Kendall County Administration prior to the meeting for assistance in making public comments at 630-553-4171.

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### Join Microsoft Teams Meeting

+1 309-248-0701 United States, Rock Island (Toll)

Conference ID: 565 218 91#

[Local numbers](#) | [Reset PIN](#) | [Learn more about Teams](#) | [Meeting options](#)

Kendall County

[Legal](#)

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Kendall County Admin HR Meeting Information:

<https://www.co.kendall.il.us/transparency/agendas-packets-and-meetings-schedules/complete-count-census-commission>

For information about how to join a Microsoft Teams meeting, please see the following link.

<https://support.office.com/en-us/article/join-a-meeting-in-teams-1613bb53-f3fa-431e-85a9-d6a91e3468c9>

**COUNTY OF KENDALL, ILLINOIS**  
**Kendall County Complete Count Census Commission**  
**Thursday, March 5, at 4 pm**  
**Meeting Minutes**

**CALL TO ORDER**

The meeting was called to order by Chair Robyn Vickers at 4:00pm.

**ROLL CALL**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Robyn Vickers	Here		
Scott Gengler	<b>ABSENT</b>		
Ed Bugg	Here		
Christina Burns	<b>ABSENT</b>		
Rob DeLong	Here		
Becca Garcia	<b>ABSENT</b>		
Katelyn Gregory	Here		
Scott Gryder	<b>ABSENT</b>		
Lynette Heiden	<b>ABSENT</b>		
Bob Hausler	Here		
Cathy Kavanaugh	<b>ABSENT</b>		
Brent Lightfoot	<b>ABSENT</b>		
Chris Mehochko	<b>ABSENT</b>		

**Others Present:** Mera Johnson, Kendall County Administration

**DETERMINATION OF QUORUM:** There was not a quorum, however Chair Vickers updated the Committee.

**COMMENTS FROM THE CHAIR:** Chair Vickers outlined the events she and Ms. Johnson have been attending. Chair Vickers also indicated that the County received some promotional materials from the US Census Bureau that is available for distribution.

**UPDATE ON GRANT EFFORTS:** Ms. Johnson indicated that she ordered laptops and cell phones to assist with questionnaire response. Ms. Johnson also indicated that the County GIS Department is in contact with Census Bureau regarding new home. The boundaries are being updated frequently with new homes being added every few weeks. If a new home owner does not receive their Census letter they are advised to still complete the Census online with their new address. Ms. Johnson also updated the Committee on a faith based event, she is coordinating an event for the end of March.

**OUTREACH EVENTS AND EFFORTS:** Chair Vickers asked the Committee what other materials could be ordered, with the newly created Kendall Counts Census 2020 logo. The list of needed merchandise includes t-shirts, magnets, anti-bacterial sprays, pencils, straws. Ms. Johnson indicated that she will also receive additional free reusable bags and water bottles from the Census Bureau.

Chair Vickers asked about additional events that can be targeted. Member Gregory outlined a few events around Easter in Yorkville. Member Hausler asked about two locations in Plano that would be strategic in distributing information. Member Bugg explained about election voting sites and that materials can be placed in a different room and people can be directed to that room. Chair Vickers also mentioned a few events on School District 308 in the next week. Chair Vickers also indicated that she would be working with Libraries.

**NEXT MEETINGS TO BE DETERMINED:** Next meeting is scheduled for Thursday, April 2, 2020 at 4pm.

**PUBLIC COMMENT:** None

**ADJOURNMENT – The meeting was adjourned at 4:31pm.**

Respectfully Submitted,

Mera Johnson  
HR Risk & Compliance Coordinator

**County of Kendall**

**Resolution 19 – 20**

**RESOLUTION CREATING A CENSUS 2020 COMPLETE COUNT COMMISSION TO PLAN AND CONDUCT LOCAL EDUCATIONAL INITIATIVES, PUBLICITY AND PROMOTIONAL ACTIVITIES TO INCREASE COMMUNITY AWARENESS AND PARTICIPATION IN THE 2020 CENSUS**

**WHEREAS**, the United States of America has performed a nationwide census every ten years since 1790, with the last census being in 2010; and

**WHEREAS**, an accurate census is essential for the allocation of representatives to serve in the legislative bodies of the U.S. House of Representatives, the Illinois State Legislature, and within Kendall County voting districts; and

**WHEREAS**, a complete and accurate population count is crucial to the well-being of the County. Federal officials rely on population data to allocate billions of dollars in federal funds to local communities; and

**WHEREAS**, accurate census information is critical to planning for future growth, development, and the social needs of Kendall County; and

**WHEREAS**, the more informed that residents become about the 2020 census operations, the better their understanding of the census process becomes, thus increasing their willingness to the 2020 Census; and

**WHEREAS**, the Census Bureau is not permitted to publicly release responses furnished by any individual, or in behalf of an individual, or release information to other governmental agencies, including the Internal Revenue Service, the Immigration and Naturalization Service, law enforcement agencies or welfare agencies. In addition, per the Federal Cybersecurity Enhancement Act of 2015, census data is protected from cybersecurity risks through screening of the systems that transmit this data; and

**WHEREAS**, the purpose of the Complete Count Commission will be to advise and assist Kendall County in obtaining the most accurate and complete population count for Census 2020 by increasing the number of County responses through a focused, timely and comprehensive census outreach plan to educate the population on the importance of the census having a complete and accurate count. Strategic focus will be placed on addressing hard to count underserved communities that the census historically missed in the years prior to census decennial. The Commission will also utilize the local knowledge, expertise and influence of each committee member to design and implement a census awareness campaign targeted to Kendall County communities; and

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE KENDALL COUNTY BOARD,**

- 1. A Census 2020 Complete Count Commission is hereby established to advise and assist Kendall County communities in obtaining the most accurate and complete population count for Census 2020.**
- 2. The Commission shall discuss and formulate strategies and techniques, working with County staff and census bureau officials, to enhance and increase the response rate to Census 2020. The Commission shall be responsible for planning and conducting local educational initiatives, and for preparing and obtaining posters, flyers and handouts for use by the media and others. The Commission will also prepare materials for public service announcements on radio and social media.**

3. The Commission shall be appointed by the Chairman of the Kendall County Board with the consent and approval of the Kendall County Board. The Commission shall consist of thirteen (13) members including: The Chairman of the Kendall County Board, two (2) Kendall County Board Members who shall serve as Chair and Vice-Chair of the Commission appointed by the Chairman of the County Board, six (6) of the Commission members shall be selected and appointed by the Chairman of the County Board which shall be public sector representatives.

One from the Village of Oswego

One from the United City of Yorkville

One from the City of Plano

One from the Village of Millbrook, Village of Plattville, Village of Lisbon, or the Village of Newark

One from the City of Sandwich, City of Aurora, City of Joliet, Village of Plainfield, Village of Montgomery, Village of Millington, or the Village of Minooka

One from unincorporated Kendall County

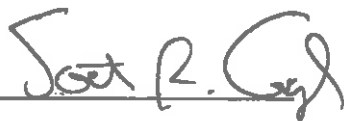
Four (4) members of the Commission shall be appointed by the Chairman of the County Board which may include but not be limited to: civic leaders, business leaders or private sector representatives.

4. The Commission members shall serve from June 2019 through and including September 2020 at which time the Commission, having completed its work, shall dissolve, unless extended by the Kendall County Board. No resolution dissolving or rescinding the Commission is necessary.

5. Meetings. The Commission shall meet at least every three months (quarterly) but may meet more often as needed. The Commission will advise the County Board Chairman and the County Board not less than quarterly on its recommendations. Six months prior to the decennial census the Commission will advise the Chairman and the County Board on a monthly basis. All meetings will be open to the public

**BE IT FURTHER RESOLVED;** that the County Board directs the County Administrator to transmit copies of this Resolution to Illinois Complete Count Commission and local municipalities. The County Board also directs the County Administrator to collaborate with the Illinois Complete Count Commission to form the Commission, staff meetings and provide administrative support by overseeing the implementation of the Commission's census outreach plan.

APPROVED and ADOPTED by the County Board, this 7th Day of May 2019



Scott R. Gryder, Chairman  
County Board

Attest:



Debbie Gillette  
County Clerk

**From:** [Vinita L Voss \(CENSUS/CG FED\)](#)  
**To:** [Mera Johnson](#)  
**Subject:** [External]New End Date for Field Operations - Sept. 30th: Statement from U.S. Census Bureau Director Steven Dillingham: Delivering a Complete and Accurate 2020 Census Count  
**Date:** Tuesday, August 4, 2020 1:53:32 PM

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## United States Census 2020



# Statement from U.S. Census Bureau Director Steven Dillingham: Delivering a Complete and Accurate 2020 Census Count

**August 3, 2020** — The U.S. Census Bureau continues to evaluate its operational plans to collect and process 2020 Census data. Today, we are announcing updates to our plan that will include enumerator awards and the hiring of more employees to accelerate the completion of data collection and apportionment counts by our statutory deadline of December 31, 2020, as required by law and directed by the Secretary of Commerce. The Census Bureau's new plan reflects our continued commitment to conduct a complete count, provide accurate apportionment data, and protect the health and safety of the public and our workforce.

[Learn More](#)

- **Complete Count:** A robust field data collection operation will ensure we receive responses from households that have not yet self-responded to the 2020 Census.
  - We will improve the speed of our count without

sacrificing completeness. As part of our revised plan, we will conduct additional training sessions and provide awards to enumerators in recognition of those who maximize hours worked. We will also keep phone and tablet computer devices for enumeration in use for the maximum time possible.

- We will end field data collection by September 30, 2020. Self-response options will also close on that date to permit the commencement of data processing. Under this plan, the Census Bureau intends to meet a similar level of household responses as collected in prior censuses, including outreach to hard-to-count communities.

- **Accurate Data and Efficient Processing:** Once we have the data from self-response and field data collection in our secure systems, we plan to review it for completeness and accuracy, streamline its processing, and prioritize apportionment counts to meet the statutory deadline. In addition, we plan to increase our staff to ensure operations are running at full capacity.
- **Flexible Design:** Our operation remains adaptable and additional resources will help speed our work. The Census Bureau will continue to analyze data and key metrics from its field work to ensure that our operations are agile and on target for meeting our statutory delivery dates. Of course, we recognize that events can still occur that no one can control, such as additional complications from severe weather or other natural disasters.
- **Health and Safety:** We will continue to prioritize the health and safety of our workforce and the public. Our staff will continue to follow Federal, state, and local guidance, including providing appropriate safety trainings and personal protective equipment to field staff.

The Census Bureau continues its work on meeting the



requirements of [Executive Order 13880](#) issued July 11, 2019 and the [Presidential Memorandum](#) issued July 21, 2020. A team of experts are examining methodologies and options to be employed for this purpose. The collection and use of pertinent administrative data continues.

We are committed to a complete and accurate 2020 Census. To date, 93 million households, nearly 63 percent of all households in the Nation, have responded to the 2020 Census. Building on our successful and innovative internet response option, the dedicated women and men of the Census Bureau, including our temporary workforce deploying in communities across the country in upcoming weeks, will work diligently to achieve an accurate count.

We appreciate the support of our hundreds of thousands of community-based, business, state, local and tribal partners contributing to these efforts across our Nation. The 2020 Census belongs to us all. If you know someone who has not yet responded, please encourage them to do so today online at [2020census.gov](https://2020census.gov), over the phone, or by mail.

###

### **Help us spread the word about the 2020 Census!**

Share this on social media or forward it to a friend.

[Share This](#)

## **Resources for the Media**

We're here to help you get the most out of our tipsheets, press releases, press kits, and media advisories. If you have a question, contact the [Public Information Office](#) at 301-763-3030 or [pio@census.gov](mailto:pio@census.gov).

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This is an official email from the U.S. Census Bureau. If you have any questions or comments, please contact us (<http://www.census.gov/about/contact-us.html>).

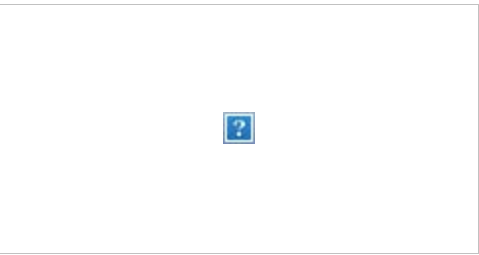
**From:** [Vinita L Voss \(CENSUS/CG FED\)](#)  
**To:** [Mera Johnson](#); [kcarroll@newlenox.net](mailto:kcarroll@newlenox.net); [mesmith@villageofcrete.org](mailto:mesmith@villageofcrete.org); [Beth May](#); [Matthew Eastman](#); [Meta Mueller](#); [Robert Barber](#); [Matthew Walsh](#); [Julie Friebele](#); [Jackson, Kendall B](#); [Bernhard, Jayne](#); [Angela Scaggs](#); [Gwen Ulmer](#); [Verenise Alvarez](#); [Susan Lynchey](#); [Kirk Zoellner](#); [Village of Symerton Village of Symerton](#); [Amanda Pazdan](#); [Kimberly Phillips](#); [Jessica Gal](#); [Amy De Boni](#); [Jonathan Proulx](#); [Dawn Caldwell](#); [Thomas Durkin](#); [jziller@wilmington-il.com](mailto:jziller@wilmington-il.com); [msmith@plainfield-township.com](mailto:msmith@plainfield-township.com); [Chuck Willard](#); [Doneshia Codjoe](#); [hmcguire@cityofcresthill.com](mailto:hmcguire@cityofcresthill.com); [Lindsey Sowa](#); [Nella Piccolin](#); [Tamara Branum](#); [Deb Holscher](#); [supervisor@channahontownship.org](mailto:supervisor@channahontownship.org); [Greg Johnson](#); [Dawn Pirc](#); [Phillip Green](#); [Alyssa Cornelius](#); [Domovessova, Natalia](#); [Joseph Hennerfeind](#); [Michael Sarallo](#); [Dick Kopczick](#); [dsmego@morrisil.org](mailto:dsmego@morrisil.org); [Pat Brennan](#); [Jessica Harvey](#); [Chris Balkema](#); [Pam Noffsinger](#); [Clerk](#); [Heidi Miller](#); [Ken Briley Contact](#); [George Gray](#)  
**Subject:** [External]Census Enumerators  
**Date:** Tuesday, August 4, 2020 1:59:47 PM  
**Importance:** High

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All:

Enumerators are now starting to go out in the field - PRIOR TO AUGUST 11. Please update law enforcement. You may find additional information below:

<https://2020census.gov/en/census-takers.html>



## Census Takers in Your Neighborhood | 2020 Census

What To Expect. Census takers will wear masks and follow local public health guidelines when they visit your home. All census takers complete a virtual COVID-19 training on social distancing and other health and safety protocols before beginning their work in neighborhoods.

[2020census.gov](https://2020census.gov)

Thank you for all that you do.

All the best,  
Vinita

**Vinita Voss**, Partnership Specialist  
Chicago Regional Census Center  
U.S. Census Bureau  
M: 224-282-9880  
Email: [vinita.l.voss@2020census.gov](mailto:vinita.l.voss@2020census.gov)  
[census.gov](https://census.gov) | [@uscsensusbureau](https://twitter.com/uscsensusbureau)

<b>Southeast Central Collar Counties</b>	<b>Kendall County</b>	<b>\$ 18,000.00</b>
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Region

Organization

CATEGORY	AMOUNT
Salary/Fringes	3,000.00
Travel	300.00
Supplies	9,000.00
Contractual	4,000.00
Consultant	
Occupancy	
Telecommunication	
Training	
Direct Admin	1,200.00
Misc	500.00
Indirect Costs	
<b>Total</b>	<b>18,000.00</b>

If requesting indirect costs, please enter  
you indirect cost rate

Indirect cost basis

Please provide the above budget estimates for a Round 2 Census Funding.  
July 1 - December 31. Consider primary activities through October, with  
wrap up in November and December.