

**KENDALL COUNTY BOARD  
ADJOURNED JUNE MEETING  
July 21, 2020**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, July 21, 2020 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Elizabeth Flowers (remote call in), Scott Gengler, Judy Gilmour, Audra Hendrix (remote call in), Matt Kellogg, Matt Prochaska and Robyn Vickers (remote call in). Members absent: Tony Giles.

The Clerk reported to the Chairman that a quorum was present to conduct business.

**THE AGENDA**

Member Cesich moved to approve the agenda. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

**SPECIAL RECOGNITION**

**Honoring Floyd Dierzen**

Chairman Gryder recognized Floyd Dierzen for his 56 years of leadership and dedication to the citizens of the Village of Newark and the County of Kendall.

**Member Prochaska**

Chairman Gryder honored Member Prochaska for becoming Membership Champion of the Year through NACo

**PUBLIC HEARING**

**Downstate Small Business Stabilization**

Chairman Gryder opened the public hearing for proposed Downstate Small Business Stabilization applications funded by Community Development Block Grant (CDBG) funds. Mr. Gryder explained that this is a program from the Illinois Department of Commerce and Economic Opportunity that is providing funds for 60 days of working capital to small businesses. Non-essential for profit private small businesses with 50 or fewer employees are allowed to apply with some exceptions. The application must be through a unit of local government in order to administer the funds. A participation agreement between the County and the business is to be put in place to define the partnership. Funds will not need to be repaid as long as the business remain open for at least 60 days or reopen and retained or reemploy current jobs next year. Application received from Emerson Creek Events and Brentwood Operations. No comments from the public, Chairman Gryder closed the public hearing.

**CONSENT AGENDA**

Member Prochaska moved to approve the consent agenda of **A)** county board minutes from June 16, 2020; **B)** standing committee minutes; **C)** claims in an amount not to exceed \$2,071,190.65; **D)** Resolution to appoint Judges of Elections; **E)** setting the salary for the Kendall County Public Defender in the amount of \$161,064 effective July 1, 2020; **F)** Chicago HIDTA Security Office and Facility Manager service contract with Kendall County as the fiduciary Agent effective August 5, 2020 through August 4, 2022 in the amount of \$66,000; **G)** Petition 2012-13 request from the Kendall County Planning, Building and Zoning Committee for a resolution designating the Zoning Administrator and his/her designee as the Administrator of the Kendall County Stormwater Management Ordinance; **H)** release the July 13, 2020 Kendall County Planning, Building and Zoning Committee Executive Session meeting minutes; **I)** Resolution approving the low bid of Homer Tree Service in the amount of \$20,475 for tree removal on Eldamain Road; **J)** Intergovernmental Agreement for Kendall County Transportation Alternatives Program ("KC-TAP") funding grant to the village of Oswego for installing pedestrian signals and signs at the intersection of Plainfield Road (County Highway 22) and Woolley Road (2020); **K)** Resolution of Support for Emerson Creek Events Downstate Small Business Stabilization Program Application; **L)** Participation Agreement between Kendall County and Emerson Creek Events; **M)** Resolution of Support for Brentwood Operations Downstate Small Business Stabilization Program Application; **N)** Participation Agreement between Kendall County and Brentwood Operations. Member Cesich seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. **Motion carried.**

**C) COMBINED CLAIMS:** ADMIN \$1,354.81; ANML CNTRL WRDN \$21,973.60; ASSMTS \$46.07; BEHAV HLTH \$9,822.46; CAP EXP \$27,814.27; CIR CLK \$174.23; CIR CRT JDG \$3,461.24; COMB CRT SVS \$535.67; COMM ACTN SVS \$34,503.47; COMM HLTH \$3,139.87; CRNR \$4,112.98; CORR \$27,655.00; CNTY ADMIN \$5,996.09; CNTY BRD \$41,167.34; CNTY CLK \$43,000.34; HIGHWAY \$872,617.94; ELCTN \$1,076.12; EMA \$1,142.09; EMPL BFITS \$7,100.00; ENVIRO HLTH; \$3,246.73; FCLT MGMT \$ 58,803.55; FRMLND \$104.78; FP DIR \$24.99; GIS \$28,045.17; JURY COMM \$368.52; PBZ SNR \$882.91; PBZ \$7,086.26; PSTGE \$1,492.98; PRSDG JDGE \$12,244.01; PROB SVS \$14,389.83; PRGM SUPP \$929.20; PUB DEF \$2,295.15; ROE \$6,386.00; SHF \$70,595.72; STATES ATTY \$16,043.59; TECH \$13,698.10; TRSR \$386.53; UTIL \$16,624.62; VET \$305.21; FP \$217,388.18; SHF \$22,923.86; SHF \$62,500.57; SHF \$407,730.90

**D)** A complete copy of Resolution 20-38 is available in the Office of the County Clerk.

**G)** A complete copy of Resolution 20-39 is available in the Office of the County Clerk.

**I)** A complete copy of Resolution 20-40 is available in the Office of the County Clerk.

**J)** A complete copy of IGAM 20-46 is available in the Office of the County Clerk.

**K)** A complete copy of Resolution 20-41 is available in the Office of the County Clerk.

**L)** A complete copy of IGAM 20-47 is available in the Office of the County Clerk.

**M)** A complete copy of Resolution 20-42 is available in the Office of the County Clerk.

**N)** A complete copy of IGAM 20-48 is available in the Office of the County Clerk.

**NEW BUSINESS**

**Gateway Foundation Inc.**

Member Gilmour moved to approve the agreement between Kendall County and the Gateway Foundation Inc. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

**ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS**

**Sheriff**

Sheriff Baird did not have a report.

**County Clerk**

Revenue Report		6/1/20-6/30/20	6/1/19-6/30/19	6/1/18-6/30/18
Line Item	Fund	Revenue	Revenue	Revenue
CLKFEE	County Clerk Fees	\$1,251.00	\$835.50	\$836.50
MARFEE	County Clerk Fees - Marriage License	\$2,220.00	\$1,890.00	\$2,190.00
CIVFEE	County Clerk Fees - Civil Union	\$0.00	\$0.00	\$0.00
ASSUME	County Clerk Fees - Assumed Name	\$50.00		
CRTCOP	County Clerk Fees - Certified Copy	\$1,776.00		
NOTARY	County Clerk Fees - Notary	\$345.00		
MISINC	County Clerk Fees - Misc	\$65.00	\$2,337.50	\$5,943.12
	County Clerk Fees - Misc Total	\$5,707.00	\$5,063.00	\$8,969.62
RECFEE	County Clerk Fees - Recording	\$41,902.00	\$28,726.00	\$27,540.00
	Total County Clerk Fees	\$47,609.00	\$33,789.00	\$36,509.62
CTYREV	County Revenue	\$41,736.75	\$44,260.00	\$49,940.25
DCSTOR	Doc Storage	\$24,660.00	\$16,633.50	\$16,509.50

GISMAP	GIS Mapping	\$78,030.00	\$28,084.00	\$27,857.00
GISRCD	GIS Recording	\$5,202.00	\$3,512.00	\$3,483.00
INTRST	Interest	\$24.24	\$15.03	\$24.36
RECMIS	Recorder's Misc	\$1,041.00	\$4,167.00	\$3,239.75
RHSP	RHSP/Housing Surcharge	\$22,518.00	\$15,039.00	\$15,057.00
TAXCRT	Tax Certificate Fee	\$1,040.00	\$1,640.00	\$1,560.00
TAXFEE	Tax Sale Fees	\$601.00	\$0.00	\$75.00
PSTFEE	Postage Fees		\$0.00	\$0.00
CK # 18895	To KC Treasurer	\$222,461.99	\$147,139.53	\$154,255.48

County Clerk Debbie Gillette spoke about and answered questions regarding the upcoming changes in the Election Law.

**Treasurer**

Office of Jill Ferko  
Kendall County Treasurer & Collector  
111 W. Fox Street Yorkville, IL 60560

**Kendall County General Fund**

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
FOR SEVEN MONTHS ENDED 06/30/2020

<u>REVENUES*</u>	Annual <u>Budget</u>	2020 YTD <u>Actual</u>	2020 YTD <u>%</u>	2019 YTD <u>Actual</u>	2019 YTD <u>%</u>
Personal Property Repl. Tax	\$390,000	\$236,005	60.51%	\$257,450	69.58%
State Income Tax	\$2,300,000	\$1,473,583	64.07%	\$1,654,826	74.49%
Local Use Tax	\$700,000	\$546,432	78.06%	\$479,281	69.97%
State Sales Tax	\$550,000	\$334,002	60.73%	\$297,019	54.00%
County Clerk Fees	\$325,000	\$231,228	71.15%	\$175,358	53.96%
Circuit Clerk Fees	\$1,350,000	\$609,581	45.15%	\$385,834	48.23%
Fines & Foreits/St Atty.	\$300,000	\$160,372	53.46%	\$132,030	40.62%
Building and Zoning	\$68,000	\$66,500	97.79%	\$47,510	69.87%
Interest Income	\$200,000	\$125,655	62.83%	\$181,427	120.95%
Health Insurance - Empl. Ded.	\$1,266,656	\$714,054	56.37%	\$701,648	55.45%

1/4 Cent Sales Tax	\$3,105,000	\$1,777,219	57.24%	\$1,750,726	56.38%
County Real Estate Transf Tax	\$425,000	\$288,621	67.91%	\$224,486	52.82%
Federal Inmate Revenue	\$2,044,000	\$1,328,880	65.01%	\$1,296,225	80.08%
Sheriff Fees	\$170,000	\$59,884	35.23%	\$95,072	53.61%
<b>TOTALS</b>	<b>\$13,193,656</b>	<b>\$7,952,015</b>	<b>60.27%</b>	<b>\$7,678,892</b>	<b>63.54%</b>
<b>Public Safety Sales Tax</b>	<b>\$5,324,000</b>	<b>\$3,068,322</b>	<b>57.63%</b>	<b>\$3,057,148</b>	<b>58.57%</b>
<b>Transportation Sales Tax</b>	<b>\$6,000,000</b>	<b>\$3,068,322</b>	<b>51.14%</b>	<b>\$3,057,148</b>	<b>61.14%</b>

\*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 7 months the revenue and expense should at 58.33%

Treasurer Jill Ferko stated that Sales Tax is down slightly. 873 COVID waivers were received with penalties waived in the amount of \$93,391.59.

#### State's Attorney

State's Attorney Eric Weis stated that they had their first jury trials since the County opened back up. Mr. Weis gave a 6 month report on the Domestic Violence Response Team – 72 cases staffed, 16 Orders of Protection assisted and 2 put into housing. They are finishing the policy and manual for the Mental Health Court to send to the State to get certification. Hope to be up and running by the end of the year.

#### Coroner

Description	**	June 2020	Fiscal Year-to-Date	June 2020
Total Deaths		29	233	25/165
<b>Natural Deaths</b>		22	215	22/155
<b>Accidental Deaths</b>		3	10	1/3
<b>Pending</b>		2	2	0/0
<b>Suicidal Deaths</b>		2	6	2/6
<b>Homicidal Deaths</b>		0	0	0/0
<b>Toxicology</b>		7	21	3/13
<b>Autopsies</b>		3	15	1/10
<b>Cremation Authorizations</b>		17	144	13/98

Scenes Responded to:	Transported by Coroner's Office:	External Examinations:
8	8	5

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(S):

- 06/10/2020 – Plano – 52yo, Male, Gunshot Wound to the Head
- 06/19/2020 – Yorkville - 22yo, Male, Hanging

(A):

- 06/13/2020 – Yorkville – 23yo, Male, Overdose Death
- 06/30/2020 - Yorkville – 25yo, Male, Passenger, Automobile vs Tree Collision
- 06/30/2020 – Yorkville – 46yo, Male, Driver, Automotive vs Tree Collision

(P):

1. 06/20/2020 – Montgomery – 60yo, Male, Pending
2. 06/23/2020 – Oswego – 44yo, Male, Pending

#### **PERSONNEL/OFFICE ACTIVITY:**

1. Intern, Maggie Klemm, began working in the office 6/1/2020. Maggie is studying Forensic Anthropology at Western Carolina University in North Carolina.
2. Chief Deputy Coroner Gotte provided orientation training for the new KCSO Corrections Officers on June 18.
3. A total of 20.5 community service hours were served in June.

#### **Health Department**

Executive Director RaeAnn VanGundy reported the number of COVID cases 1,184, 823 in recovery, and 23 deaths. Face coverings are recommended. Ms. VanGundy spoke about how they are reaching out to the public and contacting those that have contracted the virus.

#### **Supervisor of Assessment**

Supervisor of Assessment Andy Nicoletti stated that 457 disabled persons forms were sent out, 392 disabled veterans 70% or greater, 82 50-69% and 79 30-49% accounting for \$30,348,902 in EAV shifted someplace else. Members discussed the farmland review and the acceptance of the State's number.

### **STANDING COMMITTEE REPORTS**

#### **Facilities**

##### **Change Order**

Member Kellogg moved to approve the change order #1 – price change for additional design of Mechanical System for the Kendall County Board room in the amount of \$9,650.00. Member Hendrix seconded the motion.

Facilities Director Jim Smiley explained that the conference room was not in the original plan and this includes filters and UV light into the HVAC system.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

#### **Highway**

##### **Professional Services Agreement**

Member Gengler moved to approve the Professional Services Agreement with HR Green for Phase II Engineering of Eldamain Road Extension – supplement #4 in the amount of \$123,551. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-50 is available in the Office of the County Clerk.

#### **Law Justice Legislation**

##### **Memorandum of Agreement**

Member Prochaska moved to approve a Memorandum of Agreement between the Kendall County Emergency Management Agency and the Federal Emergency Management Agency Integrated Public Alert and Warning System (IPAWS) Program Management Office. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-51 is available in the Office of the County Clerk.

#### **Administration/HR**

##### **Vacation Accumulation**

Member Hendrix moved to approve a temporary non-precedential addition to Section 6.1.C – maximum vacation accumulation due to COVID-19. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

#### **OTHER BUSINESS**

##### **Census**

Member Vickers reported that Kendall County is 3<sup>rd</sup> in the State for census response. They will be putting up yard signs and 4x4 highway signs looking for locations. Enumerating will begin in Oswego on July 30, 2020; everywhere else on August 11, 2020.

##### **Chairman's Report**

Member Kellogg moved to approve the appointments. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

##### **Appointment(s)**

Jamal Williams –Merit Commission – 5 year term –expires July 2025  
Ken Holmstrom – Oswego Fire District – 3 year term – expires April 2023  
Rodger Long – Oswego Fire District – 3 year term – expires April 2023

##### **PUBLIC COMMENT**

Todd Milliron commented on the vote by mail applications that will be returned undeliverable, filling out the senior exemption every year and Na Au Say Township census results so far.

##### **ADJOURNMENT**

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 22nd day of July, 2020.

Respectfully submitted by,  
Debbie Gillette  
Kendall County Clerk