

**KENDALL COUNTY BOARD AGENDA
ADJOURNED JUNE MEETING**

**Kendall County Office Building, Rooms 209 & 210
Tuesday, September 1, 2020 at 6:00 p.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Agenda
5. Special Recognition
6. Public Comment
7. Consent Agenda
 - A. Approval of County Board Minutes from August 4, 2020
 - B. Standing Committee Minutes Approval
 - C. Approval of Claims in an amount not to exceed \$ 1,229,744.38
 - D. Resolution approving low bid from Denler, Inc. in the amount of \$23,950 for crack filling on Orchard Road
8. Old Business
9. New Business
10. Executive Session
11. Elected Official Reports & Other Department Reports
12. Standing Committee Reports
 - A. Highway
 1. Approve Preliminary engineering services agreement with WBK Engineering, LLC in the amount of \$49,550.75 for drainage improvements along Plattville Road; said funds to be taken from the Transportation Sales Tax Fund
 2. Approve Intergovernmental agreement for Kendall County Transportation Alternatives Program ("KC-TAP") funding grant to the Village of Montgomery for constructing a multi-use path connecting sidewalks along U.S. Route 30 and the Virgil Gilman Trail (2020)
 3. Agreement between Kendall County and Illinois Railway, LLC for the reconstruction of the Fox-Eldamain Railroad Crossing
 - B. Law, Justice & Legislation
 1. Approval of an Intergovernmental Agreement Between the County of Kendall and the Illinois Emergency Management Agency for Grant Funding in an Amount not to exceed \$24,140
13. Special Committee Reports
 - A. County Organizations
 - B. Juvenile Justice Council
14. Other Business
15. Chairman's Report
16. Public Comment
17. Questions from the Press
18. Executive Session
19. Adjournment

If special accommodations or arrangements are needed to attend this County meeting,
please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**KENDALL COUNTY BOARD
ADJOURNED JUNE MEETING
August 4, 2020**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday August 4, 2020 at 6:55 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Elizabeth Flowers, Scott Gengler, Tony Giles (remote), Judy Gilmour, Audra Hendrix (remote), Matt Kellogg, Matt Prochaska and Robyn Vickers (remote). Members absent: None.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Member Prochaska moved to approve the agenda. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

SPECIAL RECOGNITION

Chairman Gryder presented the 2020 Kendall County Historic Preservation Commission Award to the LaSalle Manor Retreat Center.

Juvenile Justice Scholarship winners Trey Ambrose and Kayla Deubel were recognized.

PUBLIC COMMENT

Todd Milliron talked about considering the old jail for recognition, census concern with shortened and accelerated time frame, body camera purchase, citizen oversight function, the Federal cliff coming up and the funding of the food pantry, renovation of the room, and checkbook online.

CONSENT AGENDA

Member Cesich moved to approve the consent agenda of **A)** county board minutes from July 7, 2020; **B)** standing committee minutes; **C)** claims in an amount not to exceed \$1,483,252.55; **D)** Second amendment to the 2016 Intergovernmental Agreement with Kane County for housing detainees expiring June 25, 2021; **E)** Second amendment to the 2016 Intergovernmental Agreement with Cook County for housing detainees and increasing from \$60.00 per day to \$70.00 per day expiring September 12, 2022; **F)** 2021 Kendall County Holiday Calendar. Member Prochaska seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. Motion carried.

C) COMBINED CLAIMS: ADMIN \$163.07; ANML CNTRL WRDN \$743.63; BEHAV HLTH \$1,191.96; CIR CT CLK \$875.66; CIR CRT JDG \$6,712.30; COMB CRT SVS \$10,490.45; COMM ACTN SVS \$116,033.67; COMM HLTH SVS \$12,241.21; AUDIT/PROP TX \$15,725.53; CORONER \$3,868.10; CORR \$18,325.26; CNTY ADMIN \$4,870.00; CNTY BRD \$112,452.17; CNTY CLK \$10,340.95; HIGHWAY \$432,622.30; TRSR \$3,510.37; EMA \$134.81; EMPL BNFTS \$391,985.98; ENVIRO HLTH \$208.05; FCLT MGMT \$10,509.32; JURY \$1,735.76; PBZ \$940.76; PRSDG JDGE \$326.60; PROB SVS \$889.26, PRGM SUPP \$708.75; PUB DEF \$965.15; SHF \$17,161.87; ST ATTY \$5,876.97; TECH \$19,072.65; UTIL \$64,702.65; VET \$2,767.99; SHF \$60,456.01; FP \$46,578.35

D) A complete copy of IGAM 20-53 is available in the Office of the County Clerk.

E) A complete copy of IGAM 20-52 is available in the Office of the County Clerk.

NEW BUSINESS

Historic Preservation Month

Member Flowers moved to approve the proclamation declaring August Historic Preservation Month in Kendall County. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 20-54 is available in the Office of the County Clerk.

Temporary Waiver

Member Cesich moved to approve the temporary waiver of the requirement to video record all County Board Meetings (for the duration of the County Board Room renovation project) according to the Kendall County Website Transparency Policy as adopted by Resolution 2014-14. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ELECTED OFFICIAL REPORTS & OTHER DEPARTMENT REPORTS

County Clerk

County Clerk Debbie Gillette spoke about vote by mail applications and changes being made to comply with the new election law.

STANDING COMMITTEE REPORTS

Admin/HR

Dental Rebate

Member Prochaska moved to approve the dental rebate issued by MetLife because of COVID-19. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Law, Justice & Legislation

Body Worn Cameras

Member Prochaska moved to approve a 5 year contract with Brite Computers for the purchase of patrol and corrections body worn cameras with an initial cost of \$87,434 and a maintenance and storage cost of \$25,872 per year for years 2-5. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Facilities

Jail Multi-Purpose Room

Member Kellogg moved to approve a contract with Dewberry Engineers Inc. in the amount of \$48,500.00 to provide architectural & engineering services for the south jail multi-purpose room to allow for social distancing for inmate programs. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-55 is available in the Office of the County Clerk.

111 W Fox St Campus

Member Kellogg moved to approve a contract with Lite Construction Inc. in the amount of \$443,267.00 to remodel the Kendall County 111 W Fox St Campus per plans and specification in the Dewberry Engineers Inc. project #50124390. Member Hendrix seconded the motion.

There was discussion on new electronic systems, security, and HVAC upgrades.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-56 is available in the Office of the County Clerk.

Contingency

Member Kellogg moved to approve a contingency budget not to exceed \$50,000.00 for the remodeling of the Kendall County 111 W Fox St Campus. Member Cesich seconded the motion.

Member Kellogg moved to amend the motion to approve a contingency budget not to exceed \$50,000.00 for the remodeling of the Kendall County 111 W Fox St Campus. The motion is to authorize the approval of change orders to the county office building renovation project in an amount not to exceed \$5,000 to be made by consensus of Facility Chairman, Technology Service Director, Facility Director and County Administrator and change orders not to exceed \$29,000 to be approved by majority vote of the Facilities Committee. Member Prochaska seconded the motion.

Member Kellogg withdrew the amendment motion. Member Prochaska withdrew the second.

Member Prochaska moved to postpone the item. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE REPORTS

ISACo, UCCI, NACO, and other County Organizations

Member Prochaska spoke about the HEALS Act funds.

Juvenile Justice Council

Member Gilmour stated that the 5K race is September 26, 2020, they are making changes to accommodate for safety.

Chairman's Report

Member Cesich moved to approve the appointment. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye except Flowers who voted present. **Motion carried.**

Appointment(s)

Angie Hibben – Workforce Development Board – 2 year term – expires August 2022

Chairman Gryder read a letter received from Jeffrey Skull recognizing Enoch Skull for his service. There will be a parade on August 8, 2020 in Plano.

PUBLIC COMMENT

Todd Milliron commented on the CASA Jeep fundraiser and the increased need for their services.

QUESTIONS FROM THE PRESS

Jim Wyman from WSPY asked what the parade date is.

EXECUTIVE SESSION

Member Prochaska made a motion to go into Executive Session for (1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ADJOURNMENT

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 10th day of August, 2020.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

**COUNTY OF KENDALL, ILLINOIS
ADMIN HR REMOTE MEETING**

Monday, August 3, 2020

CALL TO ORDER – Member Flowers called the meeting to order at 5:32pm.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers	Present		
Scott Gengler	Here		
Judy Gilmour	Here		
Matthew Prochaska	Here		
Robyn Vickers	Here		

Others in Attendance: Mera Johnson, Scott Koeppel, Tracy Page

APPROVAL OF AGENDA – Motion made by Member Vickers second by Member Gilmour to approve the agenda. **Roll Call: Chair Flowers - Aye, Member Gengler – Yes, Member Gilmour – Yes, Member Prochaska – Yes, Member Vickers – Yes, the agenda was approved by a 5-0 vote.**

APPROVAL OF MINUTES – Motion made by Member Gilmour, second by Member Prochaska to approve the July 15, 2020 minutes. **Roll Call: Chair Flowers - Aye, Member Gengler – Yes, Member Gilmour – Yes, Member Prochaska – Yes, Member Vickers – Yes, the agenda was approved by a 5-0 vote.**

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

PUBLIC COMMENT - None

COMMITTEE BUSINESS

- *Discussion and Approval of Dental Rebate by Met Life Due to COVID-19-* Mr. Koeppel explained that Bob Jones and Horton have been working on this project. It’s similar to the MLR Rebates the County has received in the past. This rebate is a result of Dental offices being closed due the pandemic. The amount \$12,517.36 would see employees with family coverage have no premium taken out for their first payment in September. **Roll Call: Chair Flowers - Aye, Member Gengler – Yes, Member Gilmour – Yes, Member Prochaska – Yes, Member Vickers – Yes, the agenda was approved by a 5-0 vote to send the Dental Rebate by Met Life Due to Covid-19 to the August 4 Board Meeting for approval.**

- *Discussion and Approval of Employee Recognition Pizza Party* – Ms. Johnson explained that because of the Pandemic staff is seeking direction on what to do in place of a Pizza

Party this year. Ms. Johnson suggested Food trucks or box lunch delivery to each Department. Member Gilmour asked about the Budget for this item. Mr. Koeppel said he would check and get back to the Committee regarding the budget. Member Vickers suggested staff contact Azadores Burgers in Oswego as they have really good deals on box lunches. Ms. Johnson asked if Azadores had other options like salads? Ms. Page noted that Food Trucks would not work for 3rd shift employees. **Chair Flowers asked Ms. Johnson to have Ms. McClain research more and report back to the Committee.**

- *Discussion and Approval of Census Committee Renewal* – Ms. Johnson explained that because of the COVID-19 Pandemic Census efforts have been extended to October 31st. The Commission has also received additional monies. Currently the resolution states that the Commission is active through the end of September. Member Vickers indicated that the Commission should meet and discuss continuing as they have not met since March 5th. Member Prochaska suggested that the resolution also be updated to reform in 2030. **Once the Commission meets Member Vickers will report back as to next steps.**
- *Discussion of Codification Proposal* – After reviewing both proposals and seeing the presentations from each Company Mr. Koeppel indicated that while similar he believes that American Legal would provide a slightly better product because of their strong legal background. Member Prochaska noted that he too preferred American Legal. Member Gengler asked Mr. Koeppel if staff has reached out to the City of Yorkville, who has American Legal. Mr. Koppel responded that he hadn't but that is the next step in the process. Chair Flowers indicated that she preferred Muni Code because of the self-loading capabilities. Member Vickers indicated that Muni Code seemed more user friendly. **There was consensus from the Committee to continue discussing this item at the next meeting or at the Committee of the Whole Meeting.**
- *Discussion and Approval of the Employee Handbook Update – County Administrator Direct Oversight of Department Heads* – Ms. Johnson indicated that as staff continues to update the HR Handbook with new policies and reviewing older policies one item that was found was that there are many references to Committee Chairs running Departments as opposed to current practice which falls to the County Administrator. Ms. Johnson went through each of the 12 references getting consensus and feedback from the Committee on changes. **Ms. Johnson will make changes and bring the updated document back to the Committee for approval and forward to the County Board for final approval.**
- *Discussion and Approval of Kendall County Board Meetings and Committee Meetings Remote Policy* – Mr. Koeppel reviewed the proposed changes to the Board Rules of Order due to the COVID 19 pandemic meeting have gone remote. These proposed rules address those changes with the hope of working out any procedural and or logistical issues that have come up. **After some discussion there was consensus from the Committee to forward to the entire Board to discuss at the next Committee of the Whole Meeting.**

EXECUTIVE SESSION - None

ITEMS FOR COMMITTEE OF THE WHOLE –

- *Approval of Kendall County Board Meetings and Committee Meetings Remote Policy*
- *Discussion of Codification Proposals*

ACTION ITEMS FOR COUNTY

- *Approval of Dental Rebate by Met Life Due to COVID-19 in the Amount of \$12,517.36 – August 18th, County Board Meeting*

ADJOURNMENT – Member Gilmour made a motion to adjourn the meeting, second by Member Gengler **Chair Flowers called for a roll call vote, with all members present voting yes the meeting adjourned at 7:35 p.m.**

Respectfully Submitted,

Mera Johnson
Risk Management and Compliance Coordinator

**COUNTY OF KENDALL, ILLINOIS
ADMIN HR REMOTE MEETING**

Wednesday August 19, 2020

CALL TO ORDER – Member Flowers called the meeting to order at 5:32pm.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers	Present		
Scott Gengler	Here		
Judy Gilmour		5:37pm	
Matthew Prochaska	Here		
Robyn Vickers	Here		

Others in Attendance: Mera Johnson, Scott Koeppel, Matt Kinsey, Meagan Briganti, Tracy Page

APPROVAL OF AGENDA – Motion made by Member Prochaska second by Member Gengler to approve the agenda. **Roll Call: Chair Flowers - Aye, Member Gengler – Yes, Member Gilmour – Absent, Member Prochaska – Yes, Member Vickers – Yes, the agenda was approved by a 4-0 vote.**

APPROVAL OF MINUTES – Motion made by Member Vickers, second by Member Prochaska to approve the August 3, 2020 minutes. **Roll Call: Chair Flowers - Aye, Member Gengler – Yes, Member Gilmour – Absent, Member Prochaska – Yes, Member Vickers – Yes, the agenda was approved by a 4-0 vote.**

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

- *GIS* – Ms. Briganti provided an update on the GIS Committee. GIS has given up their space so the Clerk can have the space to use in the upcoming election. GIS is available by email, phone and can meet in person as needed. They continue to work with Assessments, they also processed 65 annexation documents working with Clerk’s Office and Fox Metro. They have done numerous database updates. Other projects and updates are in the packet.

PUBLIC COMMENT - None

COMMITTEE BUSINESS

- *Horton Mid-Year Review* – Mike Wojcik and Beth Ismael from the Horton Group presented an updated to the Committee. While individuals have not been using insurance as much costs remain high for the County because of certain cases. Because of this it is estimated that insurance rates will rise between 10%-15% next

fiscal year. Horton presented ways in which the County could minimize this cost. One way would be to move from a two tier to a four tier system. Mr. Koepfel noted that this would have to be researched to ensure that collective bargaining agreements remain intact.

- *Discussion of Kendall County Wellness Program and COVID-19*– Mr. Koepfel explained that with the pandemic many have not felt comfortable or been able to see their doctor. With the requirement for annual physical for the Health Insurance discount coming up in November the Committee needs to decide if they'd like to postpone the requirement for a year or start reminding people early. Member Gilmour noted that she has done a telehealth visit. Member Vickers reported that she has done an in person visit that went fine. **There was consensus from the Committee to still require the employee physical, however to start reminding employees early.**
- *Discussion and Approval of Employee Appreciation Pizza Party* – Ms. Johnson reported that there is a Memo in the packet from Ms. McClain which outlines the cost for last year's lunch at \$4500 which is the same amount budgeted for this fiscal year. Asodores in Oswego has various options and will deliver to each office. Member Gilmour inquired about the Forest Preserve and ROE and Ken Com and other organizations not under the County Board. Chair Flowers noted that she'd like to see the same offices and employees invited as in the past which would include those organizations not under the County Board. **There was consensus from the Committee to move forward with Asodores to provide lunches to employees with all Offices that have included in the past invited.**
- *Approval of Nutanix Hyperconverged System not to exceed \$135,819.02* – Mr. Kinsey presented the bid results for the implementation of a new information technology storage system. Pesidio was the lowest bidder. This is a budgeted item and part of the information technology capital plan. **Motion made by Member Vickers, second by Member Prochaska to forward this item to the County Board for approval after being reviewed by the SAO. Roll Call: Chair Flowers - Aye, Member Gengler – Yes, Member Gilmour – Yes, Member Prochaska – Yes, Member Vickers. Motion passes 5-0**
- *Discussion and Approval of Employee Handbook Update – County Administrator Direct Oversight of Department Heads* – Ms. Johnson reviewed the changes the Committee discussed at the last Committee Meeting. Member Gilmour asked about the termination of Department Heads and if the language could be updated to County Board Chairman, County Administrator and State's Attorney unanimously agree in cases of urgency. **There was consensus to update the changes and forward to the Committee of the Whole for review.**
- *Approval of a Resolution Requiring Employees and Visitors to Wear Masks While in Common Area of any Kendall County Building* – Mr. Koepfel reviewed the Resolution requiring anyone who enters Kendall County Buildings to wear a mask. Member Gilmour questioned the County's ability to require masks. Member Gengler

asked that the language state that masks are to be worn when not able to socially distance. Member Vickers noted how important this is as cases are rising. **There was consensus to forward this item to the Committee of the Whole for review.**

EXECUTIVE SESSION – None

ITEMS FOR COMMITTEE OF THE WHOLE –

- *Discussion and Approval of Employee Handbook Update – County Administrator Direct Oversight of Department Heads*
- *Approval of a Resolution Requiring Employees and Visitors to Wear Masks While in Common Area of any Kendall County Building*

ACTION ITEMS FOR COUNTY BOARD –

- *Approval of Nutanix Hyperconverged System not to exceed \$135,819.02*

ADJOURNMENT – Member Vickers made a motion to adjourn the meeting, second by Member Prochaska **Roll Call: Chair Flowers - Aye, Member Gengler – Yes, Member Gilmour – Yes, Member Prochaska – Yes, Member Vickers – Yes, the meeting adjourned at 7:24 p.m.**

Respectfully Submitted,

Mera Johnson
Risk Management and Compliance Coordinator

**COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
MEETING MINUTES
Thursday, August 13, 2020**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order at 4:01p.m. by County Board Chair Scott Gryder, who led the Pledge of Allegiance to the American Flag.

ROLL CALL:

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers	Present		
Scott Gengler	Here		
Tony Giles	Here		
Judy Gilmour	ABSENT		
Scott Gryder	Present		
Audra Hendrix	Here		
Matt Kellogg	Present		
Matthew Prochaska	Here		
Robyn Vickers	Here		

Others Present: Scott Koeppel

APPROVAL OF AGENDA – Member Hendrix made a motion to approve the agenda, second by Member Cesich.

ROLL CALL VOTE

Attendee	Status
Amy Cesich	Yes
Elizabeth Flowers	Aye
Scott Gengler	Yes
Tony Giles	Yes
Judy Gilmour	ABSENT
Scott Gryder	Yes
Audra Hendrix	Yes
Matt Kellogg	Yes
Matthew Prochaska	Yes
Robyn Vickers	Yes

With nine members present voting aye, the motion carried by a vote of 9-0. Member Gilmour was absent for this vote.

OLD BUSINESS – None

NEW BUSINESS

From the Admin-HR Committee:

- *Discussion and Approval of County Board Rules of Order Update for Remote Meeting Attendance During a Disaster* – Scott Koepfel reviewed the proposed Board Rules of Order changes regarding Remote Meeting Attendance during a Disaster. Mr. Koepfel stated that the document was reviewed by the Admin HR Committee at their last meeting, and addresses the need for uniformity of meetings during a disaster, the changes to the Open Meetings Act recently, and the rules that the County Board would impose upon themselves.

Mr. Koepfel reviewed Paragraph III Item F with the committee. There was consensus to remove numbers 3, 5, and 6 from the document.

The committee added the following verbiage to number 8: *“and will be logged on at least 15 minutes prior to the meeting”*.

The committee changed number 12 to read: *“To seek recognition by the chair, a member shall utilize the raise hand feature. If a meeting is hybrid, then the chair shall recognize the speakers based on those raising their hand in the meeting room and the electronic room”*.

Discussion on persons at risk, requiring employees to be present at work, but not requiring Board members to attend meetings in person, the current pandemic and how these rules would apply to each disaster the County might face, and not just specifically to the current pandemic.

ROLL CALL VOTE

Attendee	Status
Amy Cesich	Yes
Elizabeth Flowers	Aye
Scott Gengler	Yes
Tony Giles	NOT PRESENT
Judy Gilmour	ABSENT
Scott Gryder	Yes
Audra Hendrix	Yes
Matt Kellogg	Yes
Matthew Prochaska	Yes
Robyn Vickers	Yes

With eight members present voting aye, the motion carried by a vote of 7-1. Member Giles was not present for the vote.

- *Discussion and Approval of Kendall County Codification Vendor Selection* – Member Flowers reported there were two bids for the Codification project, and that after discussion by the Admin HR Committee, the recommendation was to move forward with MuniCode for the codification project of all regular ordinances. Member Flowers stated that both Oswego and Yorkville have utilized MuniCode.

Mr. Keoppel said if the County Board decides to move forward with MuniCode, there would be an initial term of three years, a one-time database conversion fee (if applicable), the legal review fee, and the first recurring annual Software License fee payment of \$450. It will take approximately 8-12 months to complete the project, and the total budget estimate is \$30,000. After discussion, the committee was in agreement that zoning ordinances should be included in the project as well. Mr. Keoppel will work with MuniCode on an agreement, with the item to be forwarded to the County Board in September for final approval.

PUBLIC COMMENT – None

QUESTIONS FROM THE MEDIA – Jim Wyman, WSPY News asked how long the County would continue with Hybrid meetings. Chairman Gryder replied that he was undecided about that determination.

CHAIRMAN’S REPORT – Chairman Gryder reported that he coordinated the first North Central Covid Region 2 County Board Chairs meeting on Wednesday, August 12th, with approximately 30 County Board chairs and managers in attendance. Dr. Ngozi Ezike was the guest speaker and summarized the Illinois Department of Public Health Emergency Rule regarding Covid-19 filed on August 7, 2020. Dr. Ezike briefly reviewed the four major restrictions/requirements, and the new ruling regarding enforcement by local Boards of Health, Health Authorities and Officers, Law Enforcement personnel and employees of the State or any locality including IDPH and certified local Health Departments. Dr. Ezike explained the process of enforcing rules and regulations, and written notice for non-compliance, an order to Disperse, and possible Class A Misdemeanor charges and a penalty fine between \$75 and \$2,500. County Board chairs were then given an opportunity to ask questions and inform the other counties of actions they have taken in the battle against Covid-19, and the effects that it is having on their workforce, citizens and communities.

REVIEW BOARD ACTION ITEMS – Chairman Gryder asked the committee to review the draft County Board agenda.

EXECUTIVE SESSION – Member Prochaska made a motion to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body (5ILCS 120/2 (c) 1), second by Member Gengler.

ROLL CALL

Attendee	Status
Elizabeth Flowers	Yes
Scott Gengler	Yes
Scott Gryder	Yes
Audra Hendrix	Yes
Matt Kellogg	Yes
Matthew Prochaska	Yes
Robyn Vickers	Yes
Amy Cesich	Yes

With eight members present voting aye, the committee entered into Executive Session at 5:27 p.m. Member Giles and Gilmour were absent.

The committee reconvened into Open Session at 6:16p.m.

ADJOURNMENT – Member Prochaska made a motion to adjourn the meeting, second by Member Cesich. **With eight members voting aye, the meeting was adjourned at 6:17p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

Remote Meeting Minutes Friday, July 31, 2020

Call to Order

The meeting was called to order by Committee Chair Audra Hendrix at 9:00 a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Scott Gryder	Here		
Audra Hendrix	Here		
Matthew Prochaska	Here		
Robyn Vickers	Here		

Others Present: Scott Koepfel, Lindsay Bloos, Anna Maria Kowalik

Approval of Agenda – Member Cesich made a motion to approve the agenda, second by Member Gryder.

Roll Call: Member Cesich – yes, Member Gryder – yes, Member Hendrix – yes, Member Prochaska – yes, Member Vickers – yes. **With five members present voting aye, the motion carried by a vote of 5-0.**

Approval of June 26, 2020 Meeting Minutes – Member Gryder made a motion to approve the June 26, 2020 meeting minutes, second by Member Cesich.

Roll Call: Member Gryder – yes, Member Hendrix – yes, Member Prochaska – yes, Member Vickers – yes, Member Cesich – yes. **With five members present voting aye, the motion carried by a vote of 5-0.**

Committee Business

- *Presentation on C-PACE in Illinois* – Anna Maria Kowalik, The Illinois Energy Conservation Authority NFP, explained that The Illinois Energy Conservation Authority has been at the forefront of developing Commercial Property Accessed Clean Energy (C-PACE) programs in Illinois. C-PACE is a financing option for commercial property owners to fund energy efficient measures for their properties, offering 100% funding through local and state governments. C-PACE began with the Department of Energy’s desire to partner with the private sector to improve the nation’s aging infrastructure. Acceptable types of commercial property include Retail, Industrial Facilities, Multi-family, Hospitality, Office Affordable Housing and other types on a case-by-case basis.

Some of the main barriers to Energy Efficient upgrades are capital, difficulty finding financing resources, and loans secured by mortgages due on sale of property. Ms. Kowalik stated that with C-PACE, upfront capital is not needed, it allows access to energy efficient technology that might have been unavailable otherwise, energy savings can increase property value and cash flow, lien runs property not with property owner, and up to 25 year term fully amortization.

From the Contractor/Architect perspective C-PACE provides a value-added client service, easier client approval on projects, helps meet schedules for industry-mandated and code-required upgrades, and enables coordination of building systems, likely not possible otherwise, due to financial constraint.

From the Municipal perspective, there is zero cost to “Issuer”/Government Body, and there is economic development and job creation with the approved area, C-PACE is available to all constituents with qualifying properties, and there is increased property value due to modernization.

Discussion on other Counties enrolled in the program, pros and cons of the program and whether this is a program similar to an SSA, public funds being used for public improvements, private equity investment, risks for both types of funding, additional fees and the tax maneuvers for the County.

Member Hendrix suggested forwarding the item to the next Committee of the Whole meeting for discuss by the full Board. Member Cesich voiced that she was against the program, Member Prochaska suggested revisiting the item at the next EDC meeting. Ms. Kowalik will provide additional information and documentation to Mr. Koeppel to share with the committee to assist with future discussions. Mr. Koeppel asked to contact DuPage and McHenry Counties and to review their ordinances and report back to the committee in September. **There was consensus to revisit this item at the August 28th EDC meeting.**

Member Gryder left the meeting at 10:11a.m.

- *Introduction of Lindsay Bloos, Thomas P. Miller & Associates* – Scott Koeppel introduced Lindsay Bloos, our representative from Thomas P. Miller & Associates, who is working with local businesses in the application process of the Downstate Small Business Grant Program for the County.
- Ms. Bloos introduced herself by saying she just began with TPMA in July, her previous experience was as a local Chamber of Commerce Director in Indiana. She reported she has been digging into the grant applications, and researching and understanding the program.
- *Update on CURES Act funding* – Mr. Koeppel reported on federal updates and stated that the state has engaged with a consulting company called CROW, to operate the program for the CURES Act program. Mr. Koeppel stated that the County will be submitting the costs for the Thomas P. Miller and Associates consulting fees, and the renovation of the County Jail Multi-Purpose room, both as a result of Covid-19 effects on local businesses, citizens and the necessity to social distance.

- *Discussion of possible Consulting Firm Expense Reimbursement through CURE* – Mr. Koeppel reported that the consulting services provided by Thomas P Miller & Associates will most likely be reimbursed through CURES funds. Our agreement with TPMA is a direct result of the lack of County staff available to process local business Downstate Small Business Grant Program applications.

Updates and Reports – None

Chairs Report – Member Hendrix again asked the Committee to wear masks and adhere to the other hygiene measures outlined by the Governor’s Office.

Items for the County Board - None

Items for the Committee of the Whole Meeting - None

Public Comment – None

Executive Committee – Not needed

Adjournment - Member Cesich made a motion to adjourn, second by Member Vickers.

Roll Call: Member Prochaska – yes, Member Vickers – yes, Member Cesich – yes, Member Hendrix – yes. **With four members present voting aye, the motion carried by a vote of 4-0.** There being no objection, the Economic Development Committee meeting was adjourned at 10:19a.m.

Respectfully submitted,

Valarie McClain
Administrative Assistant & Recording Secretary

**Remote Meeting Minutes
Friday, July 31, 2020**

Call to Order

The meeting was called to order by Committee Chair Audra Hendrix at 9:00 a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Scott Gryder	Here		
Audra Hendrix	Here		
Matthew Prochaska	Here		
Robyn Vickers	Here		

Others Present: Scott Koepfel

Approval of Agenda – Member Vickers made a motion to approve the agenda, second by Member Prochaska.

Roll Call: Member Cesich – yes, Member Gryder – yes, Member Hendrix – yes, Member Prochaska – yes, Member Vickers – yes. **With five members present voting aye, the motion carried by a vote of 5-0.**

Approval of July 31, 2020 Meeting Minutes – Member Hendrix made a motion to approve the July 31, 2020 meeting minutes, second by Member Gryder .

Roll Call: Member Gryder – yes, Member Hendrix – yes, Member Prochaska – yes, Member Vickers – yes, Member Cesich – yes. **With five members present voting aye, the motion carried by a vote of 5-0.**

Committee Business

- *Discussion of Kendall County Fair Association Loan Pre-Application* – Mr. Koepfel explained review the application from the Kendall County Fair Association and what they are planning to do with the requested project funds. Koepfel reviewed the RLF Recapture strategy with the committee, and explained which of the goals and objectives would apply to this applicant. Mr. Koepfel also compared the application with the Municipal RLF Loan goals and objectives.

Mr. Prochaska reported on his discussion with LeAnn Koch about the loan application with the County, and how the County might be able to assist the Fair Association with refinancing. Mr. Prochaska felt that the applicant is a substantial vendor in the County, and

that they would also increase revenue within the County, and the potential for the creation of event jobs.

Member Cesich stated that this application doesn't fit the criteria for the RLF, and that the County is not a bank and in the business of refinancing or structuring debt for local businesses in the County.

Mr. Koepfel reviewed the Private Business RLF Loan criteria, and said that this might be a better fit for the Fair Association.

Member Gryder expressed his support of the Fair Association in improving the fairgrounds as Economic Growth and Development in the County.

There was consensus by the committee to have Mr. Koepfel approach the Fair Association about the County's agreement to lend funds for the repairs and renovation work, and informing them that the County will absolutely not refinance their current bank loan. The committee also wanted to suggest that the Fair Association approach their local bank for refinancing options at a lower percentage rate.

- *Discussion on C-PACE Program* – Member Hendrix said she feels more comfortable with the C-Pace program since it is not an SSA Program.

Ms. Vickers did research on the program and stated that the County would be protected, and especially since we have someone that wants to get renovations done on a commercial building, and we need the increased tax revenue for the County.

Discussion on vacant buildings in the county, loss of tax revenue, existing businesses that are eager to participate in the program, improving development in the County, the green initiatives that some businesses have been saddled with, the increased costs, and the County's involvement in the program to advance Economic Development.

There was consensus by the Committee to invite C-Pace personnel to the next or even to a Special meeting for a detailed data driven discussion about property sales, the entire process, and other issues that the Committee is struggling to understand. Mr. Koepfel will also invite the County Treasurer and the Assessor to the next meeting for their input and thoughts of participation in such a program.

Updates and Reports – None

Chairs Report – No report

Items for the County Board - None

Items for the Committee of the Whole Meeting - None

Public Comment – None

Executive Committee – Not needed

Adjournment - Member Prochaska made a motion to adjourn, second by Member Vickers. .

Roll Call: Member Prochaska – yes, Member Vickers – yes, Member Cesich – yes, Member Hendrix – yes, Member Gryder - yes. **With five members present voting aye, the motion carried by a vote of 5-0.** There being no objection, the Economic Development Committee meeting was adjourned at 9:50a.m.

Respectfully submitted,

Valarie McClain
Administrative Assistant & Recording Secretary

**COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, August 27, 2020**

Call to Order - Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 5:00p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Here		
Scott Gryder		5:02p.m.	
Audra Hendrix	Here		
Matt Kellogg	Here		
Matthew Prochaska	Here		

Others Present – Latreese Caldwell

Approval of Agenda – Member Prochaska made a motion to approve the agenda, second by Member Cesich. **With four members present voting aye, motion passed by a vote of 4-0.**

Roll Call

Member Cesich – yes; Member Hendrix – yes; Member Prochaska – yes; Member Kellogg – yes

With four members present voting aye, motion passed by a vote of 4-0.

Approval of Forwarding Claims for Final County Board Approval – Member Cesich made a motion to forward the claims to the County Board for final approval, second by Member Prochaska.

Roll Call

Member Gryder – yes; Member Kellogg – yes; Member Cesich – yes; Member Hendrix – yes; Member Prochaska – yes. **With five members present voting aye, the motion carried by a vote of 5-0.**

Department Head and Elected Official Reports – None

Items from Other Committees – None

Items of Business

- *FY21 Budget Discussion* – Latreese Caldwell stated that the submission of budget deadline is Monday, August 31st. Ms. Caldwell reported on the CPI of 2.3 percent equaling \$500,000 if the County chose to take it, new construction and new dollars of approximately \$300,000 from new construction.

Ms. Caldwell also reviewed the August 2020 preliminary revenue summary (May collections) and stated that sales tax is down two percent from budget and down four percent from last year, franchise tax two percent this year, and 5 percent from last year ¼ cent sales tax down two percent this year and down 1.2 percent from last year.

Ms. Caldwell also reviewed the fees for services stating that Real Estate taxes are up, Clerk’s fees are up; Circuit Clerk fees are down 17 percent, Corrections Board and Care down 7 percent, Federal Inmate Revenue fees are down approximately 11 percent, Sheriff’s fees down about 41 percent, Fines and Fees down 10 percent. Ms. Caldwell will do research, look at economic trends, and what other Counties are doing.

Ms. Caldwell also reported that the Public Safety Sales tax is down two percent from last year, and said the Public Safety Sales tax sends \$ 1.8 million to the General Fund, funds the Public Safety Capital for \$325, 000 and also pays the debt service. Ms. Caldwell stated that the Transportation Sales Tax is also down. Ms. Caldwell reported that the Public Safety Sales Tax is used for operational expenses that happen in a period of a year. The Transportation Sales Tax is used for more capital purposes and is used by the Highway Engineer for projects for an extended period.

Mr. Koepfel reported that the Horton Group informed the Admin HR Committee that they anticipate an increase in Health Insurance renewal of 22 percent, but Horton reported they are confident they will be able to get a lower rate for the County. Mr. Koepfel will continue to update the Finance Committee as additional information is received from Horton.

Koepfel reported that Property, Liability and Comprehension Insurance should only increase by 5 percent.

Public Comment – None

Questions from the Media – None

Items for the September 1, 2020 County Board Meeting

- *Forwarding Claims for Final County Board Approval*

Executive Session – Not needed

Adjournment – Member Gryder made a motion to adjourn the Budget and Finance Committee meeting, Member Prochaska seconded the motion.

Roll Call

Member Prochaska – yes, Member Kellogg – yes; Member Hendrix – yes; Member Gryder – yes; Member Cesich – yes. **With five members present voting aye, the meeting was adjourned at 5:33p.m. by a 5-0 vote.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

COUNTY OF KENDALL, ILLINOIS
Health & Environment Committee
Monday, August 17, 2020
Meeting Minutes

CALL TO ORDER

The meeting was called to order by Chair Judy Gilmour at 8:33a.m.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Judy Gilmour	Here		
Robyn Vickers	Here		
Elizabeth Flowers	EXCUSED		
Scott Gengler	Here		
Tony Giles	ABSENT		

OTHERS PRESENT: Steve Curatti, Kendall County Health Department Assistant Executive Director/Public Health Administrator, and RaeAnn Van Gundy, Kendall County Health Department Executive Director/Public Health Administrator

APPROVAL OF AGENDA – Member Gengler made a motion to approve the agenda, second by Member Vickers. **With three members present in agreement, the motion carried.**

STATUS REPORTS

- **Board of Health** – Director Van Gundy reviewed the new Emergency Rule ordered by the Governor last week, giving the Health Department authorization to continue educating local businesses, day care centers, preschools, and schools on the new guidelines and compliance requirements, occupancy requirements, face mask requirements, Health Department authorization to issue warning notice, written disbursement notice, and further action with the State’s Attorney’s Office when compliance has not been done.

Steve Curatti stated that the Health Department is to provide education, resources, and the tools necessary to ensure compliance by the business/organization and the patrons with the new Emergency Rule laws.

Mr. Curatti stated that patrons that fail to comply become aggressive or confrontational toward the owner, employees, law enforcement, or health department personnel could face legal ramifications.

Mr. Curatti stated that IDPH is going to provide tools and templates to Health Departments for compliance letters, notification warnings, disbursement warnings, etc.

- **Health Department** – Steve Curatti distributed Case Investigation workflow and Contact Tracking workflow information and explained the process from positive test result or Covid-

19 case report, case triaged for assignment, daily follow-up, medical assistance if symptoms worsen, self-isolation, identifying and notifying close contacts, and available support services.

- **Kendall County Soil and Water District** – No report
- **Water Related Groups** – Member Gilmour read information sent by Senior Planner Matt Asselmeier regarding the Illinois State Water Survey continues examining the groundwater models related to municipalities such as Joliet and Oswego transferring to Lake Michigan water. Also, several municipal and sanitary sewer districts are working on methods for tracking COVID in their water systems.
- **708 Mental Health Board** – No report

OLD BUSINESS – None

NEW BUSINESS - None

CHAIRMAN’S REPORT – Chair Gilmour reminded those in attendance that all County meetings after September 3, 2020 will be held in the Historic Courthouse. Room to be determined soon, and Admin to notify H & E meeting attendees prior to September 21st meeting. Member Gilmour also said meeting will return to the regular meeting time of 3:00p.m.

PUBLIC COMMENT – None

ITEMS FOR COMMITTEE OF THE WHOLE – None

COUNTY BOARD ACTION ITEMS – None

EXECUTIVE SESSION – Not Needed

ADJOURNMENT – Member Vickers made a motion to adjourn the meeting, second by Member Gengler. **With three members present voting aye, the meeting was adjourned at 9:35a.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Clerk

KENDALL COUNTY

Resolution No. _____

WHEREAS, bids were received at the County Highway Office on August 7, 2020 on the following listed project:

Crack Filling 2020-2, Orchard Road, approve the low bid of Denler, Inc. in the amount of \$23,312.50.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Kendall County award the above listed projects to the low bidder as listed above.

This resolution approved by the County Board of Kendall County, State of Illinois.

Scott Gryder - Kendall County Board Chairman

I, Debbie Gillette, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Kendall County Board, at its regularly scheduled meeting in Yorkville, Illinois, on the 1st day of September 2020.

Debbie Gillette - County Clerk

(SEAL)