

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

AUGUST 11, 2020

I. Call to Order

President Gilmour called the Committee of the Whole meeting to order at 4:38 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cesich, Gengler, Gilmour, Gryder, Hendrix, Prochaska, and Vickers all were present.

III. Approval of Agenda

Commissioner Prochaska made a motion to approve the agenda as presented. Seconded by Commissioner Cesich. All, aye. Opposed, none.

IV. Public Comments

No citizens in attendance offered public comment.

V. Executive Director's Report

Director Guritz gave a review of the District report.

**VI. Review of Preliminary Financial Statements and Cost Center Reports
for the Period Ending July 31, 2020**

Director Guritz presented a review of the financial statements and cost center reports for the period ending July 31, 2020.

VII. Motion to Forward Claims to Commission

Director Guritz presented the claims list for review.

Commissioner Cesich made a motion to forward claims of \$21,546 to Commission. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

VIII. Midwest Environmental Consulting – Hoover Scout Residences Asbestos Abatement Proposals

Director Guritz presented the summary of quotes received for asbestos abatement of the two Hoover Forest Preserve scout residences.

Commissioner Prochaska made a motion to forward the asbestos abatement proposal from Kinsale for \$12,500 and a proposal from Midwest Environmental Consulting for \$6,384 for abatement project management services to Commission. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

IX. FY21 Budget Guidelines

Director Guritz presented the proposed FY21 budget guidelines.

X. Pickerill-Pigott OSLAD Phase I Project – Change Order #7 – Electrical Service Lines

Item postponed.

XI. 20-21 Bowhunt Program Recommendations – Registration Packet Draft and CWD Report

Director Guritz presented recommendations for the 20-21 bow hunt program. The Committee of the Whole discussed permit fees for the season, with a recommendation to forward season rates of \$225 for residents, \$325 for non-residents.

XII. Carbon Credits Progress Report: Draft Protocol Calculations and City Forest Credits Proposal

Stefanie Wiencke presented a draft protocol and carbon credit calculations received from City Forest Credits, including a breakdown of anticipated revenues from the sale of credits.

XIII. Ellis House and Equestrian Center Discussion and Recommendations

- a. Sunrise Center North COVID-19 Impacts to Operations and Request for Reduced License Fee**
- b. FY21 Fees and Charges Recommendations (Lessons)**
- c. Differentiated Pay for Horsemanship Instructor Semi-Private Group Lessons**

Commissioner Gengler left the meeting and was not present for roll call.

Director Guritz presented a request from Sunrise Center North for a reduced license fee due to COVID-19 impacts.

Commissioner Prochaska made a motion to forward a proposed temporary 3-month license fee reduction from \$1,600 a month to \$800 a month, proposed FY21 Ellis Equestrian Center lesson fees and charges, and proposal for differentiated pay structure for District Horsemanship Instructors to Commission. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

XIV. "Afternoon Adventures" Fees and Charges

Director Guritz presented the fees and charges for Afternoon Adventures.

Commissioner Prochaska made a motion to forward "Afternoon Adventures" fees and charges to Commission. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

XV. Executive Session

No need for executive session.

XVI. Summary of Action Items

Director Guritz provided a summary of action items.

XVII. Other Items of Business

- a. **August 27, 2020 Finance Committee Start Time Change to 4:00 pm**

XVIII. Public Comments

No public comments were offered from citizens in attendance..

XIX. Adjournment

Commissioner Prochaska made a motion to adjourn the meeting at 6:50 pm. Seconded by Commissioner Cesich. Aye, all. Opposes, none.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District