

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, June 27, 2019

Call to Order

Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 5:00p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Scott Gryder		5:11p.m.	
Audra Hendrix	Here		
Matt Kellogg	Yes		
Matthew Prochaska	Here		

Staff Members Present: Latreese Caldwell

Approval of Agenda – Member Hendrix made a motion to approve the agenda, Member Prochaska seconded the motion. **With four members present voting aye, motion passed by a vote of 5-0.**

Approval of Claims – Member Hendrix made a motion and Member Prochaska seconded the motion to forward for approval of claims in an amount not to exceed \$985,603.89 and additional Petit Juror Claims for June 2019 in an amount not to exceed \$3,805.52 to the County Board. **With four members voting aye, the claims were approved to forward to the County Board for final approval by a vote of 4-0.**

Department Head and Elected Official Reports – Latreese Caldwell reported that the Kendall County portion of the Section 5311 audit for 2013 was not performed. Ms. Caldwell stated that she contacted the auditors during that timeframe, Wipfli, who said that all reports they had conducted were sent to County staff for that year. Administrator Koepfel contacted Mack & Associates CPA, and asked if they would be able to complete the required audit, and was told that the cost to do so would be approximately \$2,000. The committee agreed that the audit needed to be completed as quickly as possible.

Items from Other Committees

Law, Justice & Legislation Committee - Member Prochaska relayed information about potential revenue for the County from the recently passed bill authorizing Use of Recreational Marijuana.

Economic Development Committee – Member Hendrix reported that the County is close to having clarification and final answers regarding use of Revolving Loan Funds for creation/operation of an Economic Development Corporation.

Items of Business

- *FY2019 General Fund Year-End Projection* – Latreese Caldwell provided year-end Revenue and Expenditure projections. Regarding projections, Ms. Caldwell stated that the committee will need to review the budget revisions coming, add in additional expenditures to reach a

year-end projection number, which then helps to determine what the next year's parameters should be. Caldwell identified some of the items impacting FY2019 included the \$1.2 million surplus from FY2018, potentially establishing funding for the Mental Health Court, and potentially providing \$100,000 for the Mental Health Court, rebuilding the fund of the \$800,000 that was used to balance the budget last year, anticipating the need to fund anticipated IMRF increases each year, and funding for the 2020 Election.

- *FY2020 Budget Discussion* – Discussion on the status of the Raintree 2 subdivision and Lakewood Springs subdivision developments, and work being done to streamline and communicate the Capital Projects process, including timeline requirements, office/department responsibilities and the creation of new County Board Committee email listings for notifying Committee members and staff involved with each Board committee.

Public Comment - None

Questions from the Media - None

Executive Session – Not needed

Items for the County Board

- *Approval of claims in an amount not to exceed \$985,603.89 and additional Petit Juror Claims for June 2019 in an amount not to exceed \$3,805.52*

Adjournment – Member Hendrix made a motion to adjourn the Budget and Finance Committee meeting, Member Gryder seconded the motion. **The meeting was adjourned at 6:02p.m. by a 5-0 vote.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary