

**KENDALL COUNTY FOREST PRESERVE DISTRICT
MEETING AGENDA**

TUESDAY, SEPTEMBER 15, 2020

9:00 A.M.

KENDALL COUNTY HISTORIC COURTHOUSE – 3RD FLOOR COURTROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call
- V. Approval of Agenda
- VI. Public Comments
- VII. Planning and Advisory Committee Chair Report

CONSENT AGENDA

- VIII. Approval of Minutes
 - Kendall County Forest Preserve District Commission Meeting of August 18, 2020
 - Kendall County Forest Preserve District Planning and Advisory Committee Meeting of August 25, 2020
 - Kendall County Forest Preserve District Commission Meeting of September 1, 2020
 - Kendall County Forest Preserve District Operations Committee Meeting of September 2, 2020
- IX. *Approval of Claims in the Amount of \$120,122.88

OLD BUSINESS

- No items posted for consideration

NEW BUSINESS

- X. Millbrook Bridge Removal Project – Field Report on Initial In-Stream Debris Removal and Contracted Sonar Survey
- XI. Executive Session
- XII. Other Items of Business
 - Meeting Date Change – KCFPD Commission Meeting of November 3, 2020 rescheduled to November 4, 2020
 - Cancellation of November 26, 2020 KCFPD Finance Committee Meeting
- XIII. Public Comments
- XIV. Adjournment

() Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section G.2.b.v.a)*

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Kendall County

Legal

Kendall County Historic Courthouse - 3RD Floor Courtroom - 110 W. Madison Street - Yorkville, Illinois 60560

If special accommodations or arrangements are needed to attend this District meeting, please contact the Administration Office at 630-553-4025 a minimum of 24-hours prior to the meeting time.

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
AUGUST 18, 2020**

I. Call to Order

President Gilmour called the meeting to order at 10:33 am in the Kendall County Board Room.

II. Pledge of Allegiance

The Pledge of Allegiance was recited at the start of the Kendall County Board meeting.

III. Invocation

Commissioner Prochaska offered an invocation at the start of the Kendall County Board meeting.

IV. Roll Call

X	Cesich	X	Gryder
	Flowers	X	Hendrix (Remote)
X	Gengler	X	Kellogg
X	Giles (Remote)	X	Prochaska
X	Gilmour	X	Vickers (Remote)

Commissioners Cesich, Gengler, Giles, Gilmour, Gryder, Hendrix, Kellogg, Prochaska, and Vickers were all present.

V. Approval of Agenda

Commissioner Gryder made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Hendrix. Roll call: Commissioners Cesich, Gengler, Giles, Gryder, Hendrix, Kellogg, Prochaska, Vickers, and Gilmour aye. Opposed, none.

Motion: Commissioner Gryder

Second: Commissioner Hendrix

Roll call: Approval of Agenda

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

VI. Public Comment

No public comments were offered from those in attendance.

VII. Executive Session

None.

CONSENT AGENDA

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Finance Committee meeting of July 30, 2020**
- **Kendall County Forest Preserve District Commission meeting of August 4, 2020**

Director Guritz presented minutes for approval from the Kendall County Forest Preserve District Finance Committee meeting of July 30, 2020, and the Kendall County Forest Preserve District Commission meeting of August 4, 2020.

IX. Approval of Claims for an Amount of \$21,546.00

Director Guritz presented the claims list for a total amount of \$21,546.00.

- X. MOTION: Approval of Hazardous Tree Limb Removals Completed by Kramer Tree Service of West Chicago, Illinois (8-hour Day; Three Technicians with Two “Climbers”) for Hazardous Tree Limb Removal along the Harris Forest Preserve Woodland Trail System in the Amount of \$3,750.00**
- XI. MOTION: Approval of FY20-21 Fees and Charges for Ellis House and Equestrian Center Lesson Programs**
- XII. MOTION: Approval of a Three-Month, 50% Reduction in License Fees for Sunrise Center North, LLC from \$1,600.00 per Month to \$800.00 per Month for the use of Ellis Equestrian Center Facilities for the Months of September, October and November, 2020 due to Operational Impacts from COVID-19**

- XIII. MOTION:** Approval of a Horsemanship Instructor Hourly Salary Bonus of \$5.00 for each 1-Hour Semi-Private Group Lesson Delivered at Ellis House and Equestrian Center beginning December 1, 2020
- XIV. MOTION:** Approval of a Proposal from Midwest Environmental Consulting Services, Inc. for Asbestos Abatement Project Management Services for the Scout Residence Buildings at Hoover Forest Preserve for \$5,684.00, Plus an Additional \$700.00 for Required EPA Air Quality Monitoring Reports, for a Total Cost Not-to-Exceed \$6,384.00
- XV. MOTION:** Approval of a Proposal from Kinsale Contracting Group, Inc. of Westmont, Illinois for the Abatement of Asbestos Containing Materials within the Scout Residence Buildings at Hoover Forest Preserve in the Amount of \$12,500.00
- XVI. MOTION:** Approval of Fees and Charges for the Afternoon Adventures (Grades 1-3 and 4-6) Science Enrichment Program of \$360.00 for a 12-week Session

Commissioner Gryder made a motion to approve the consent agenda. Seconded by Commissioner Hendrix.

Roll call: Commissioners Cesich, Gengler, Giles, Gryder, Hendrix, Kellogg, Prochaska, Vickers, and Gilmour, aye. Opposed, none.

Motion: Commissioner Gryder					
Second: Commissioner Hendrix					
Roll call: Consent Agenda					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

No items posted for consideration.

XVII. Other Items of Business

- **Millbrook Bridge Removal: Pre-construction Meeting on August 18, 2020**

Director Guritz reported that the Shuh Shuh Gah canoe launch will be closed August 17, 2020 until removal of the Millbrook Bridge is complete.

Director Guritz discussed closures and hazardous present at preserves due to storm damage.

XVIII. Public Comments

Jim Wyman asked about permitting for the Millbrook Bridge removal.

XIX. Adjournment

Commissioner Gengler made a motion to adjourn. Seconded by Commissioner Gryder. Commissioners Cesich, Gengler, Giles, Gilmour, Gryder, Hendrix, Kellogg, Prochaska, and Vickers were all present.

Roll call: Commissioners Cesich, Gengler, Giles, Gryder, Hendrix, Kellogg, Prochaska, Vickers, and Gilmour, aye. Opposed, none. Meeting adjourned at 10:42 am.

Motion: Commissioner Gengler					
Second: Commissioner Gryder					
Roll call: Adjournment					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
		Flowers	X		Hendrix
X		Gengler	X		Kellogg
X		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
PLANNING AND ADVISORY COMMITTEE**

AUGUST 25, 2020

I. Call to Order

Committee Chair Prochaska called the Planning and Advisory Committee meeting to order at 6:03 pm in the 2nd Floor Conference Room of the Kendall County Historic Courthouse.

II. Roll Call

Committee Members Shanahan, Bannister, Clementi, Gilmour, Gryder, Vick, and Prochaska were all present.

Committee Member Cullick entered the meeting room at 6:12 pm.

Committee Member Krahn entered the meeting room at 6:13 pm.

III. Approval of Agenda

Committee Member Gryder made a motion to approve the agenda as presented. Seconded by Committee Member Clementi. All, aye. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

OLD BUSINESS

V. Review and Discussion of Revised Preliminary Recommendations

- **Land Acquisition and Natural Areas Management**
- **Trail Systems and Habitat Corridors**
- **High-Quality Water Resources and Soil Erosion Control Projects**
- **Environmental Education and Outdoor Recreational Services, Facilities and Amenities**

Director Guritz presented an overview of the revised preliminary recommendations for trail systems, habitat corridors, water resources, soil erosion control projects, and education services.

NEW BUSINESS

VI. Presentations:

1. Overview of Kendall County Forest Preserve District Facilities and Preserve Infrastructure Maintenance Priorities – 5-Year Plan Recommendations

Director Guritz presented an overview of the Kendall County Forest Preserve District facilities and preserve infrastructure maintenance priorities with 5-year plan recommendations. The Committee reviewed and discussed the results of the District’s survey.

VII. Infrastructure and Maintenance Priorities – Discussion of Preliminary Recommendations

The Planning and Advisory Committee discussed preliminary recommendations of infrastructure and maintenance priorities.

VIII. 5-Year Plan Development Assignments

Director Guritz confirmed 5-year plan exhibits that will be developed and attached to the final plan. The Committee will be sent the final draft of the preliminary recommendations for review and comments, with comments and corrections to be submitted to Chairman Prochaska and Director Guritz to incorporate into the final draft.

IX. Other Items of Business

No other items of business.

X. Public Comments

No citizens in attendance offered public comment.

XI. Adjournment

Committee member Clementi made a motion to adjourn the meeting. Seconded by Committee Member Gryder. Aye, all. Opposed, none. Meeting adjourned at 7:32 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
SEPTEMBER 1, 2020**

I. Call to Order

President Gilmour called the meeting to order at 6:00 pm in the Kendall County Board Room.

II. Pledge of Allegiance

The Pledge of Allegiance was recited at the start of the meeting.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cesich	X	Gryder
X	Flowers	X	Hendrix (remote)
X	Gengler	X	Kellogg
	Giles	X	Prochaska
X	Gilmour	X	Vickers (remote)

Roll call: Commissioners Cesich, Flowers, Gengler, Gilmour, Gryder, Hendrix, Kellogg, Prochaska, and Vickers were all present.

V. Approval of Agenda

Commissioner Gryder made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Prochaska. Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Hendrix, Kellogg, Prochaska, Vickers and Gilmour, aye. Opposed, none.

Motion: Commissioner Gryder					
Second: Commissioner Prochaska					
Roll call: Approval of Agenda					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

VI. Public Comment

Todd Milliron, Yorkville IL, offered public comments on the Millbrook Bridge removal.

Lisa Wolancevich, offered public comment on the Millbrook Bridge removal.

VII. Executive Session

None.

CONSTENT AGENDA

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Operations Committee meeting of August 5, 2020**
 - **Kendall County Forest Preserve District Committee of the Whole meeting of August 11, 2020**
- Director Guritz presented minutes for approval from the Kendall County Forest Preserve District Operations Committee meeting of August 5, 2020, and the Kendall County Forest Preserve District Committee of the Whole meeting of August 11, 2020.

IX. Approval of Claims for an Amount of \$74,349.26

Director Guritz presented the claims list for a total amount of \$74,349.26.

- X. MOTION: Approval of a Proposal from Possibility Place Nursery of Monee, Illinois for the Purchase of Tree and Shrub One-Gallon (450 units) and Five-Gallon (72 units) Stock for the Pickerill-Pigott Forest Preserve – Phase I OSLAD Project for a Total Cost Not-to-Exceed \$5,274.00**
- XI. MOTION: Approval of a Proposal from Genesis Nursery of Tampico, Illinois for the Purchase of Pollinator Seed Mix for \$902.00 per acre for 4.5 acres for the Pickerill-Pigott Forest Preserve – Phase I OSLAD Project for a Cost Not-to-Exceed \$4,059.00**
- XII. MOTION: Approval of a Deed of Gift for the Purchase of the Lesson Horse “Dante” from Candice Van Vroost of Kankakee, Illinois for \$2,000.00 for Payment In-Hand following a 30-day Trial Period Beginning On September 2, 2020.**

Commissioner Gryder made a motion to approve the consent agenda. Seconded by Commissioner Prochaska. Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Hendrix, Kellogg, Prochaska, Vickers and Gilmour, aye. Opposed, none.

Motion: Commissioner Gryder					
Second: Commissioner Prochaska					
Roll call: Consent Agenda					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

XIII. Millbrook Bridge Removal Project – Field Report on Superstructure Destabilization and Emergency Tear-Down, Public Safety Measures, and Permitting Authority Responses (D. Construction and HLR Engineering)

President Gilmour provided an overview on the sequence of events to Commission. On August 25, 2020 during scheduled mobilization, D. Construction removed the bridge decking and determined that the bridge had been destabilized requiring emergency removal. On August 18, 2020 there was a preconstruction meeting to discuss the removal plan, with the schedule for removal showing completion within 25 working days.

President Gilmour asked D. Construction whether the barges were to be present during removal of the decking. Andy Moore, Project Manager with D. Construction stated the barges were not scheduled within the plan until phase 2.

President Gilmour indicated that the construction schedule that was submitted indicated 5-days to mobilize to the site during starting the week of August 24, 2020. Andy Moore confirmed that this was correct.

The schedule also showed that removal of the existing superstructure would take 10 days beginning on August 31 2020, with the removal of the decking scheduled for 5-days following superstructure removal, with the next step to remove the remaining structure over the subsequent 25-days. Andy Moore stated he did not have the schedule in front of him.

President Gilmour asked why the plan was not followed?

Andy Moore stated that a small portion of the decking was removed on Monday, with the remaining decking removed on Tuesday, which caused the bridge to destabilize.

President Gilmour asked why was the forest preserve district had not been notified?

Andy Moore stated that the construction schedule is a rough guideline. Conditions in the field can change quickly based on what happens, and could not answer why there was not a call made to notify the District.

Andy Moore was asked about the construction equipment that was being used to remove the decking. Andy Moore stated that a small excavator with a modified grappler was used.

President Gilmour asked why KCFPD was not notified about the bridge collapsing.

Andy Moore has asked the same question, with the site superintendent stating that it was more important for the bridge to come down safely and to keep his staff safe instead of making a phone call.

Commissioner Cesich asked what caused the collapse to occur.

Andy Moore stated that he believes the removal of the decking caused the bridge to destabilize.

Commissioner Gryder asked whether it is unusual for the site superintendent to not notify their supervisors of this type of problem.

Andy Moore stated that it was unusual, and further stated that the time between the movement of the bridge and the decision to move forward with removal was less than a half hour.

Commissioner Hendrix asked if this would impact the District's chances to receive funding or permits for future projects. Director Guritz stated that he did not think so.

Commissioner Gryder asked Director Guritz if the permits in place anticipated debris in the water.

Director Guritz responded that the permit goal was to not to impact the river in order to minimize impact to State listed species.

D Construction was asked whether HLR had a video of the incident. Steve Megginson stated that HLR did not have a video.

Commission asked whether HLR had been notified that the bridge came down. Steve Megginson reported that they first became aware after receiving the email from Director Guritz the following morning, further reporting that HLR field staff was not onsite when the bridge was removed.

Steve Megginson reported that the field engineer, Lynn Lenard reported that the bridge was stable, leaving the area around 2 or 2:30 pm. The bridge came down around 2:30 pm. HLR was not contacted.

Commissioner Hendrix asked whether the engineer should have been there. Steve Megginson said in hindsight HLR staff should have been present.

Commissioner Gengler asked whether there would be a new contract since the project was much shorter than anticipated.

Andy Moore reported that the District would be receiving credits for work not completed. There are a lot of things that did not happen due to the collapse, and the project will cost less than anticipated.

Andy Moores stated that he and HLR did not want this to happen, and that even though communications were not there, he believes that they did the right thing by getting the bridge down.

XIV. MOTION: Approval of a Proposal from Hampton, Lenzini and Renwick, Inc. for the Completion of an Underwater Inspection of the Millbrook Bridge In-Stream Debris Field and Phase II Project Site Mapping for an Estimated Cost Not-to-Exceed \$8,900.00

Commissioner Hendrix made a motion to approve a proposal from Hampton, Lenzini and Renwick, Inc. for the completion of an underwater inspection of the Millbrook Bridge in-stream debris field and phase II project site mapping for an estimated cost not-to-exceed \$8,900.00. Seconded by Commissioner Flowers.

Director Guritz presented information on the proposals received from Hampton, Lenzini and Renwick, Inc. for the completion of an underwater inspection of the Millbrook Bridge in-stream debris field and Phase III project site mapping for an estimated cost not-to-exceed \$8,900.00.

The Board of Commissioners discussed the methods for completing the proposed in-stream surveys.

The Board of Commissioners expressed concerns over the District's payment to complete the surveys.

Andy Moore from D. Construction offered to have D. Construction contract directly with HLR Engineering to complete the surveys at no cost to the District.

Commissioner Prochaska made a motion to postpone the agenda item XIV motion indefinitely. Seconded by Commissioner Hendrix. Roll call: Commissioners Cesich, Gengler, Gryder, Hendrix, Prochaska, and Vickers, aye. Opposed, Commissioners Flowers, Gilmour and Kellogg. Motion carried by a vote of 6:3.

Motion: Commissioner Prochaska					
Second: Commissioner Hendrix					
Roll call: Postpone					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
	X	Flowers	X		Hendrix
X		Gengler		X	Kellogg
		Giles	X		Prochaska
	X	Gilmour	X		Vickers
Motion carried by a vote of 6:3.					

MOTION: Approval of a Proposal from Hampton, Lenzini and Renwick, Inc. for the Completion of a Manual Probe of the Millbrook Bridge In-Stream Debris Field and Phase II Project Site Mapping for an Estimated Cost Not-to-Exceed \$4,500.00

Director Guritz presented a proposal from Hampton, Lenzini and Renwick, Inc. for the completion of a manual probe of the Millbrook Bridge in-stream debris field and phase II project site mapping for an estimated cost not-to-exceed \$4,500.00.

Commissioner Gryder made a motion to approve proposal from Hampton, Lenzini and Renwick, Inc. for the completion of a manual probe of the Millbrook Bridge in-stream debris field and phase II project site mapping for an estimated cost not-to-exceed \$4,500.00.

The motion failed due to lack of a second.

XV. MOTION: Approval of the 20-21 CWD Bowhunt Program Manual, Including an Initial Registration Period Beginning September 2, 2020 for a Prior Year Permit Holders Only, Open Registration Concluding September 25, 2020, a Program Capacity Limit of 80 Full Season Permits with a Kendall County Resident Permit Fee of \$225.00 (\$50.00 for an Invited Resident 2-Weekend Guest Pass) and \$325.00 Non-Resident Permit Fee (\$100.00 for an Invited Non-Resident 2-Weekend Guest Pass)

Director Guritz presented the 20-21 CWD Bowhunt Program Manual, including an initial registration period beginning September 2, 2020 for a prior year permit holders only, open registration concluding September 25, 2020, a program capacity limit of 80 full season permits with a Kendall County Resident permit fee of \$225.00 (\$50.00 for an invited resident 2-weekend guest pass) and \$325.00 non-Resident permit fee (\$100.00 for an invited not-Resident 2-weekend guest pass).

Commissioner Kellogg made a motion to approve the 20-21 CWD Bowhunt Program Manual, including an initial registration period beginning September 2, 2020 for a prior year permit holders only, open registration concluding september 25, 2020, a program capacity limit of 80 full season permit with a Kendall County Resident permit fee of \$225.00 (\$50.00 for an invited resident 2-weekend guest pass) and \$325.00 non-Resident permit fee (\$100.00 for an invited not-Resident 2-weekend guest pass). Seconded by Commissioner Prochaska.

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Hendrix, Kellogg, Prochaska, Vickers and Gilmour, aye. Opposed, none.

Motion: Commissioner Kellogg					
Second: Commissioner Prochaska					
Roll call: 20-21 Bowhunt Manual and Fees					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

XVI. Other Items of Business

None.

XVII. Public Comments

Todd Milliron of Yorkville IL, offered public comments on the Millbrook Bridge removal contract with D. Construction.

Lisa Wolancevich, offered public comment on the Millbrook Bridge removal, with regards to in-stream debris.

Jim Wyman, WSPY, offered public comment on the 20-21 Bowhunt program and permitting on the Millbrook Bridge removal.

Amy Cesich offered public comment on the need for completing in-stream surveys.

XVIII. Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Prochaska.

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Hendrix, Kellogg, Prochaska, Vickers and Gilmour, aye. Opposed, none.

Motion: Commissioner Gryder
Second: Commissioner Prochaska

Roll call: Adjournment

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

Meeting adjourned at 7:49 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

SEPTEMBER 2, 2020

I. Call to Order

Commissioner Flowers called the Operations Committee meeting to order at 6:00 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Gilmour, Hendrix, and Prochaska all were present.

Commissioner Prochaska made a motion to appoint Commissioner Audra Hendrix as pro-term Chairman of the Operations Committee. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

III. Approval of Agenda

Commissioner Prochaska made a motion to approve the agenda as presented. Seconded by Commissioner Gilmour. All, aye. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

OLD BUSINESS

V. Hoover Ballfield License Agreement – Report on Use Agreement Conflicts

Director Guritz presented reports on the Hoover Forest Preserve ballfield license agreement with the Yorkville Athletic Association. Director Guritz reported that the main conflicts for field use have continued, including impacts to preserve closing procedures, trash collection within the ballfield area, and visitor speeding.

VI. Harris Forest Preserve Horse Arena – Review of Correspondence with the KCHSA

Director Guritz presented correspondence with the Kendall County Horse Show Association discussing usage and maintenance of the Harris Forest Preserve Horse Arena and concessions area.

The Operations Committee discussed arena maintenance needs, with direction to contact the Association to help facilitate installation of a concrete pad in the concessions area should they elect to move forward.

VII. Updates on COVID-19 Phase IV Rental Event Capacity and KC-SAO Implementation of Recommendations

The Operations Committee discussed implementation of State's Attorney's Office recommendations for rental event capacity and liability. Phase IV capacity limits have been integrated into rental contracts, with social-distancing requirements posted on location at the rental venues.

NEW BUSINESS

VIII. Review of Preliminary Financial Statements through August 31, 2020

Director Guritz presented highlights from the preliminary financial statements through August 31, 2020.

IX. Review and Approval of Special Use Permit Requests

a) No Special Use Permit Requests

X. KCFPD Insurance Updates

a) Alliant Insurance Special Risk Policy Quote for Ellis Equestrian Center

b) Pickerill-Pigott Estate House Inspection

Director Guritz presented KCFPD insurance updates and reported on an inspection to the Pickerill-Pigott estate house roof for storm damages. Direction was received not to renew the Special Risk Policy for the Ellis Equestrian Center due to policy costs.

XI. Capital Project Updates

a) Pickerill-Pigott Phase I OSLAD Development Project

b) ICECF Completed Grant Applications

c) Millbrook Bridge Removal Project Updates

d) IDNR PARC Grant

e) Little Rock Creek Eagle Projects

Director Guritz presented updates on the District's capital projects. The Phase I OSLAD development project is nearing completion with an opening date of the preserve scheduled for June 1, 2021. The District completed and submitted the three ICECF grant applications.

Director Guritz reported on updates for the Millbrook Bridge Removal Project, including a report on site safety concerns and the publication of a Fox River Water Trail hazard advisory for in-stream debris.

XII. KCFPD Rules of Order – Meetings Held Electronically

Director Guritz presented KCFPD Rules of Order in regards to meeting held electronically.

Commissioner Prochaska made a motion to forward the KCFPD Rules of Order – meetings held electronically to Commission. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

XIII. Executive Session

There was no need for executive session.

XIV. Summary of Action Items

Director Guritz provided a summary of action items.

XV. Citizens to be Heard

No public comments were offered by those in attendance.

XVI. Other Items of Business

There were no other items of business.

XVII. Adjournment

Commissioner Prochaska made a motion to adjourn. Seconded by Commissioner Gilmour. Aye, all. Opposed, none. Meeting adjourned at 7:16 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

Claims Listing

9/9/2020 2:44:43 PM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Ellis Birthday Parties	2807	CANDICE VAN VOORST	Ellis - 9-3-20	Horse Acquisition	19001165 63010	Horse Acquisition & Tack	\$500.00
						Sub-Total	\$500.00
	529	EQUINE VETERINARY PRACTICE LLC	8/20/20	Ellis - Vet Care	19001165 63020	Vet & Farrier	\$746.00
						Sub-Total	\$746.00
						Total	\$1,246.00
Ellis Camps	541	FIRST NATIONAL BANK OF OMAHA	M Vick	Ellis Supplies	19001163 63000	Animal Care & Supplies	\$18.28
						Sub-Total	\$18.28
	2807	CANDICE VAN VOORST	Ellis - 9-3-20	Horse Acquisition	19001163 63010	Horse Acquisition & Tack	\$500.00
						Sub-Total	\$500.00
	529	EQUINE VETERINARY PRACTICE LLC	8/20/20	Ellis - Vet Care	19001163 63020	Vet & Farrier	\$746.00
					Sub-Total	\$746.00	
2795	MARY CONROY	8-24-20-Ellis	Ellis Camp Refund	19001163 63040	Security Deposit Refund	\$130.00	
					Sub-Total	\$130.00	
					Total	\$1,394.28	

Ellis House									
541	FIRST NATIONAL BANK OF OMAHA	M Vick	Ellis Supplies	19001160 62000	Office Supplies	\$10.61			
					Sub-Total	\$10.61			
541	FIRST NATIONAL BANK OF OMAHA	D Guritz-9/20	Misc Invoices	19001160 62270	Utilities	\$179.87			
					Sub-Total	\$179.87			
1323	MENARDS	93072	Ellis Supplies	19001160 68580	Grounds and Maintenance	\$30.63			
					Sub-Total	\$30.63			
				Ellis House	Total	\$221.11			
Ellis Riding Lessons									
541	FIRST NATIONAL BANK OF OMAHA	D Guritz-9/20	Misc Invoices	19001164 63000	Animal Care & Supplies	\$1,004.27			
					Sub-Total	\$1,004.27			
2807	CANDICE VAN VOORST	Ellis - 9-3-20	Horse Acquisition	19001164 63010	Horse Acquisition & Tack	\$1,000.00			
					Sub-Total	\$1,000.00			
529	EQUINE VETERINARY PRACTICE LLC	8/20/20	Ellis - Vet Care	19001164 63020	Vet & Farrier	\$746.00			
					Sub-Total	\$746.00			
				Ellis Riding Lessons	Total	\$2,750.27			

Ellis Weddings	541	FIRST NATIONAL BANK OF OMAHA	D Guritz-9/20	Misc Invoices	19001168 63070	Refuse Pickup	\$141.47
					Ellis Weddings	Sub-Total	\$141.47
						Total	\$141.47
Environ. Educ. Laws of Nature	541	FIRST NATIONAL BANK OF OMAHA	E Dombrowsk - 9/20	Env Educ Supplies	19001180 63030	Program Supplies	\$9.98
						Sub-Total	\$9.98
					Environ. Educ. Laws of Nature	Total	\$9.98
Environ. Educ. Other Pblc Prg	541	FIRST NATIONAL BANK OF OMAHA	E Dombrowsk - 9/20	Env Educ Supplies	19001179 63030	Program Supplies	\$40.89
						Sub-Total	\$40.89
					Environ. Educ. Other Pblc Prg	Total	\$40.89
Environmental Educ. Natrl Beg.	541	FIRST NATIONAL BANK OF OMAHA	S Wiencke - Sep 2020	Natural Beginnings Supplies	19001178 63030	Program Supplies	\$201.93
	1871	JESSICA VOSBURGH	8-27-20 - NB	Natural Beginnings Reimbursement	19001178 63030	Program Supplies	\$104.42
						Sub-Total	\$306.35
					Environmental Educ. Natrl Beg.	Total	\$306.35
Forest Preserve Director	541	FIRST NATIONAL BANK OF OMAHA	D Guritz-9/20	Misc Invoices	190011 62000	Office Supplies	\$409.43

Forest Preserve Director	541	FIRST NATIONAL BANK OF OMAHA	E Dombrowsk - 9/20	Env Educ Supplies	190011 62000	Office Supplies	\$236.51
						Sub-Total	\$645.94
	541	FIRST NATIONAL BANK OF OMAHA	D Guritz-9/20	Misc Invoices	190011 62040	Conferences	\$140.95
						Sub-Total	\$140.95
	2047	COMED	0927007163- 9/20	Richard Young	190011 63510	Electric	\$24.87
	2047	COMED	1123166102- 9/20	Jay Woods	190011 63510	Electric	\$24.80
	2047	COMED	5514710005- 9/20	Harris Arena	190011 63510	Electric	\$25.52
	2047	COMED	5514711002- 9/20	Harris	190011 63510	Electric	\$68.86
						Sub-Total	\$144.05
	401	D CONSTRUCTION INC	20000235	Pickerrill	190511 66500	Miscellaneous Expense	\$104,109.30
						Sub-Total	\$104,109.30
	541	FIRST NATIONAL BANK OF OMAHA	D Guritz-9/20	Misc Invoices	190011 68430	Marketing / Publicity	\$452.20
	1665	SHAW MEDIA	10085118-9/20	Website Posting	190011 68430	Marketing / Publicity	\$59.99
						Sub-Total	\$512.19
	1477	O'MALLEY WELDING & FABRICATING INC	19453	Millbrook Bridge Placque Removal	190011 68500	Project Fund Expenses	\$250.00
	2754	DONEGAN METALWORKS	5002	Hoover Mounting Brackets	190011 68500	Project Fund Expenses	\$520.00

Forest Preserve Director							Sub-Total	\$770.00
	Forest Preserve Director						Total	\$106,322.43
60	AMERICAN TIRE AND AUTOMOTIVE	3665	2018 GMC - Filter, Oils	19001183 62160		Equipment	\$80.50	
60	AMERICAN TIRE AND AUTOMOTIVE	3670	2014 F-150 - Battery	19001183 62160		Equipment	\$161.90	
60	AMERICAN TIRE AND AUTOMOTIVE	3866	2014 F-150 - Oil, Filter	19001183 62160		Equipment	\$67.61	
60	AMERICAN TIRE AND AUTOMOTIVE	4034	2014 F-150 - Headlight Repair	19001183 62160		Equipment	\$96.15	
541	FIRST NATIONAL BANK OF OMAHA	D Gurriz-9/20	Misc Invoices	19001183 62160		Equipment	\$578.99	
1060	JOHN DEERE FINANCIAL	8/27/20-JD	Harris Supplies	19001183 62160		Equipment	\$844.45	
1323	MENARDS	93215	Hoover Supplies	19001183 62160		Equipment	\$88.83	
1954	YORKVILLE NAPA AUTO PARTS	263402-263032	Harris Equip	19001183 62160		Equipment	\$39.67	
						Sub-Total	\$1,958.10	
1153	KENDALL CO HIGHWAY DEPT	August 2020	Gas-Diesel-August 2020	19001183 62180		Gasoline / Fuel / Oil	\$807.48	
						Sub-Total	\$807.48	
541	FIRST NATIONAL BANK OF OMAHA	D Gurriz-9/20	Misc Invoices	19001183 62400		Uniforms / Clothing	\$937.85	
						Sub-Total	\$937.85	
236	CENTRAL LIMESTONE CO INC	22570	Preserve Improvements	19001183 63040		Security Deposit Refund	\$84.01	
						Sub-Total	\$84.01	

Grounds and Natural Resources

541	FIRST NATIONAL BANK OF OMAHA	D Guritz-9/20	Misc Invoices	19001183 63070	Refuse Pickup	\$219.87
					Sub-Total	\$219.87
1060	JOHN DEERE FINANCIAL	8/27/20-JD	Harris Supplies	19001183 63110	Shop Supplies	\$55.84
1323	MENARDS	93359	Harris Supplies	19001183 63110	Shop Supplies	\$39.80
					Sub-Total	\$95.64
1849	VERIZON	9861068628	Cell Phones	19001183 63540	Telephones	\$958.33
					Sub-Total	\$958.33
236	CENTRAL LIMESTONE CO INC	22688	Preserve Improvements - Jay Woods	19001183 68530	Preserve Improvements	\$33.95
678	GRAINCO FS, INC.	78021421, 408826	Preserve Improvements	19001183 68530	Preserve Improvements	\$674.87
					Sub-Total	\$708.82
				Grounds and Natural Resources	Total	\$5,770.10

Hoover

2788	DEBRA KERMEEN	20-00012	Meadowhawk Sec Dep Rtn	19001171 63040	Security Deposit Refund	\$142.50
2794	DAWN BEHRENS	20-00092	Meadowhawk Sec Dep Rtn	19001171 63040	Security Deposit Refund	\$135.00
2799	ED REYES	20-00047	Bunkhouse Sec Dep Rtn	19001171 63040	Security Deposit Refund	\$100.00

2806	NICOLE RENZETTI	20-00100	ML Sec Dep Rtn	19001171 63040	Security Deposit Refund	\$157.50
					Sub-Total	\$535.00
2047	COMED	0756081017-9/20	Hoover Bathroom	19001171 63100	Electric	\$35.62
2047	COMED	1938021081-9/20	Hoover House	19001171 63100	Electric	\$84.48
					Sub-Total	\$120.10
1323	MENARDS	93215	Hoover Supplies	19001171 63120	Building Maintenance	\$61.36
1937	WIRE WIZARD OF ILLINOIS INC	34657-34658	Hoover Alarm Monitoring	19001171 63120	Building Maintenance	\$285.00
1946	XYLEM WATER SOLUTIONS	3556B36485	Hoover - Pump Repair	19001171 63120	Building Maintenance	\$607.00
					Sub-Total	\$953.36
541	FIRST NATIONAL BANK OF OMAHA	D Guritz-9/20	Misc Invoices	19001171 66500	Miscellaneous Expense	\$150.00
					Sub-Total	\$150.00
541	FIRST NATIONAL BANK OF OMAHA	D Guritz-9/20	Misc Invoices	19001171 68580	Grounds and Maintenance	\$25.49
1323	MENARDS	93215	Hoover Supplies	19001171 68580	Grounds and Maintenance	\$49.06
					Sub-Total	\$74.55
				Hoover	Total	\$1,833.01

Pickerill - Pigott								
2047	COMED	5514228011-9/20	Pickerill	19001184 63100	Electric			\$86.99
					<i>Sub-Total</i>			\$86.99
					Pickerill - Pigott	Total		\$86.99
					Grand Total			\$120,122.88



Hampton, Lenzini and Renwick, Inc.

Civil Engineers • Structural Engineers • Land Surveyors • Environmental Specialists
www.hlrengineering.com

To: Dave Guritz
Kendall County Forest Preserve
110 West Madison Street
Yorkville, Illinois 60560

From: Joe Frazee, PE
HLR, Inc.

Subject: Millbrook Bridge Channel Survey
Kendall County Forest Preserve District

Date: September 10, 2020

On September 9th, 2020, HLR, in coordination with D Construction, performed a channel survey of the Millbrook Bridge site to identify and remove debris remaining in the channel from the demolition of the bridge. This survey included HLR personnel walking the channel with waders and probing rods from the east bank to the east pier, and approximately 30' off the west bank. The remaining area from the east pier to 30' off the west bank was surveyed using D Construction's boat, due to high waters and fast current, with HLR personnel using the rods to probe the channel. The survey extended upstream approximately 100' from the bridge piers and downstream to the Whitfield Road bridge. Once an item was found, it was immediately removed from the channel to be taken back to the project staging site on Valley Drive. All debris located during the survey was removed from the channel to an upland area.

See the attached Plan Sheet and Photos for the inspected area, locations, and descriptions of items found.

380 Shepard Drive
Elgin, Illinois 60123-7010
Tel. 847.697.6700
Fax 847.697.6753

6825 Hobson Valley Drive
Unit 302
Woodridge, Illinois 60517
Tel. 847.697.6700
Fax 847.697.6753

3085 Stevenson Drive
Suite 201
Springfield, Illinois 62703
Tel. 217.546.3400
Fax 217.546.8116

323 West 3rd Street
P.O. Box 160
Mt Carmel, Illinois 62863
Tel. 618.262.8651
Fax 618.263.3327



Photo 1



Photo 2



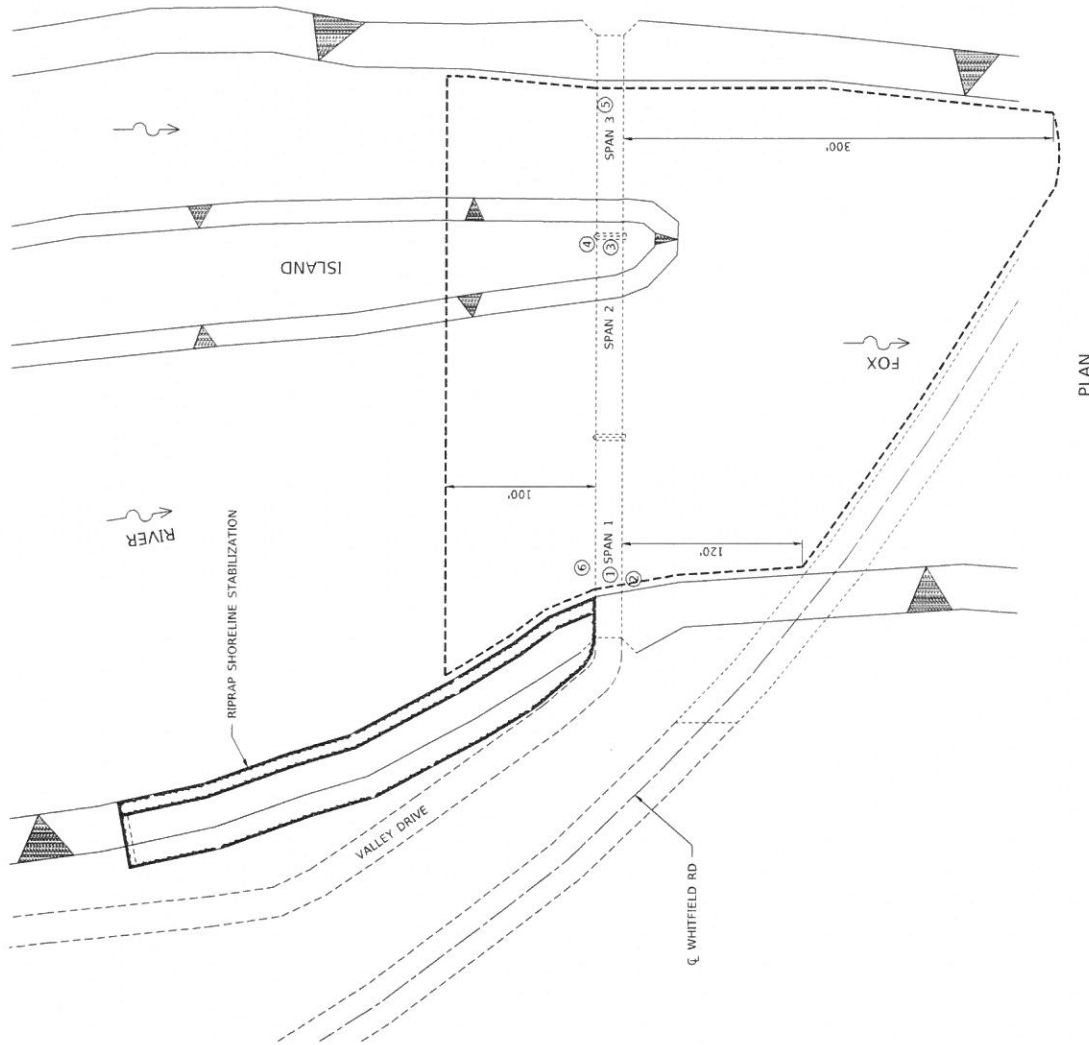
Photo 3



Photo 4

ITEMS FOUND

- ① BEAM PIECE ≈ 10' OFF CL OF W. ABUTMENT
- ② 3 BEAM PIECES AT S. END OF W. ABUTMENT
- ③ ARCH & 3 FLAT PIECES ON W. SIDE OF E. PIER
- ④ ARCH PIECE AT N. END OF E. PIER
- ⑤ BEAM PIECE AT E. ABUTMENT
- ⑥ ANGLE PIECE AT W. ABUTMENT
- SURVEYED AREA



EXISTING STRUCTURE

THREE SPAN STEEL PRATT THROUGH TRUSS BRIDGE WITH
TIMBER DECK ON CONCRETE AND STONE ABUTMENTS AND
PIERS. SPAN LENGTHS 120'-0", 100'-0", 300'-0".
SPAN LENGTHS 133'-9", 133'-10", 133'-9".

DESIGNED - J.A.B.	REVISED -	SECTION	TOTAL SHEET
DRAWN - R.D.H.	REVISED -	VALLEY DRIVE	SHEETS
CHECKED - X.X.X.	REVISED -	TO STA.	NO.
DATE - 08/19/2020	REVISED -	FROM STA.	1
PROJECT NAME - MILLBROOK BRIDGE	SCALE -	CONTRACT NO.	1
PROJECT NO. - 18-16000	SHEET NO. 1 OF 1 SHEETS	PROJECT	
CLIENT NAME - BROWN	KENDALL COUNTY FOREST PRESERVE DISTRICT		
DESIGNER - HAMPTON LENZING AND BERNICK, INC.	CHANNEL SURVEY 9/9/2020		
PROJECT SCALE - 1"=40'	MILLBROOK BRIDGE		
PLOT DATE - 08/19/2020			



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Civil Engineers • Structural Engineers • Land Surveyors • Environmental Specialists
www.hltrengineering.com

September 14, 2020

Mr. Dave Guritz, Director
Kendall County Forest Preserve District
dguritz@co.kendall.il.us

RE: Millbrook Bridge over the Fox River
Structural Evaluation of the Stone Piers

Dear Mr. Guritz:

We have reviewed the current structural condition of the two bridge piers of this structure. There does not seem to be significant deterioration over the last 5 years. There does appear to be noticeable damage from the removal of the truss superstructure.

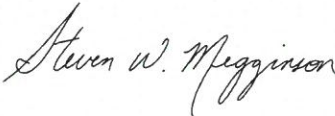
The nose of the west pier (#1) has significant loss of structural integrity in the stone blocks. This loss of grout and stone in the upstream nose is most likely due freeze thaw cycles dislodging the grout and then the blocks over time. Pictures are provided below of the pier in 2017 and 2020. The attached pages are from the HR Green inspection report in 2015. These each show similar displacement and loss of the stone blocks.

The blocks can be expected to continue this decline over the long-term.

This evaluation has been completed using a comparison of these photos, only. A hands-on inspection has not been completed. Please contact if you have questions or wish to discuss this further.

Yours truly,

HAMPTON, LENZINI AND RENWICK, INC.

By: 

Steven Megginson, P.E., S.E.
Vice President

380 Shepard Drive
Elgin, Illinois 60123-7010
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Pier 1 - February 2020

Mr. Dave Guritz, Director
Kendall County Forest Preserve District
September 14, 2020
Page 3 of 3

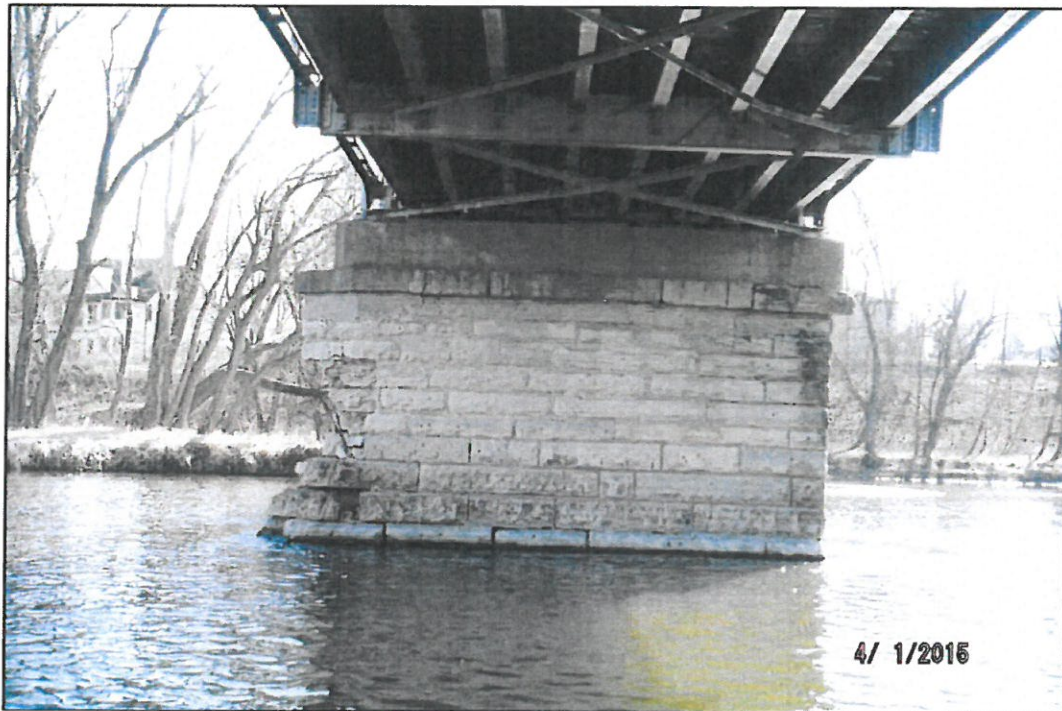


August, 2020

Additional photos attached dated 2015.



Photograph 11: View of Crack at the Downstream Wingwall of the West Abutment, Looking Northwest.



Photograph 12: View of Pier 1, Looking East.



Photograph 19: View of Section Loss at the Upstream Nose of Pier 1, Looking South.



Photograph 20: View of Section Loss at the Upstream Nose of Pier 1, Looking Upward.