

**KENDALL COUNTY BOARD  
ADJOURNED JUNE MEETING  
August 18, 2020**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, August 18, 2020 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Scott Gengler, Tony Giles (remote call in) Judy Gilmour, Audra Hendrix (remote call in), Matt Kellogg, Matt Prochaska and Robyn Vickers (remote call in). Members absent: Elizabeth Flowers.

The Clerk reported to the Chairman that a quorum was present to conduct business.

**THE AGENDA**

Chairman Gryder asked to move Item L under consent agenda to under New Business and to remove Items I and J from the agenda.

Member Prochaska moved to approve the amended agenda. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

**CONSENT AGENDA**

Member Prochaska moved to approve the consent agenda of **A)** county board minutes from July 21, 2020; **B)** standing committee minutes; **C)** claims in an amount not to exceed \$1,093,049.45; **D)** Resolution granting the Kendall County Sheriff authority to enter into police service agreement on behalf of Kendall County for 2 years; **E)** COVID-19 Public Assistance Grant; **F)** Contract between Kendall County and the Executive Offices for US Trustees to Provide Meeting Space for the Office of the United States Trustee in Yorkville, IL to Conduct Section 341 Meetings of Debtors and Creditors in a total amount of \$4,200 for the period of October 1, 2020 through September 30, 2021; **G)** Intergovernmental Agreement between the Village of Millbrook and the County of Kendall to Administer the County's Ordinances for Zoning, Building Code, Subdivision Control, Comprehensive Plan and Stormwater Management within the Jurisdiction of the Village of Millbrook for a Term of One (1) Year in the Amount of \$1.00 Plus Associated Costs Paid by the Village of Millbrook to the County of Kendall; **H)** Stormwater Related Citation Letter; **K)** Transfer the use of a 2014 GMC Sierra ½ Ton 2WD Pickup Truck from the Highway Department to the Sheriff's Office; **M)** Local Coronavirus Urgent Remediation Emergency Support Program ("Local CURE Program") Financial Support Conditions and Certification # 20-491044; **N)** Set the County Administrator as the Primary Local Government Contact for the Local CURE Program; **O)** Resolution Granting the Kendall County Administrator Signature Authority for the Local CURE Program on Behalf of Kendall County, Illinois. Member Gengler seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. **Motion carried.**

**C) COMBINED CLAIMS:** ADMIN \$1,018.17; ANML CNTRL WRDN \$3,678.97; ASSMTS \$819.43; BEHAV HLTH \$18,982.98; CAP EXP \$74.95; CIR CLK \$104.51; CIR CRT JDG \$14,350.53; COMB CRT SVS \$1,470.02; COMM ACTN SVS \$54,710.90; COMM HLTH \$2,612.70; AUDIT \$17,725.53; CRNR \$1,177.03; CORR \$23,449.38; CNTY ADMIN \$6,805.46; CNTY BRD \$3,269.44; CNTY CLK \$71,706.23; HIGHWAY \$661,978.23; ELCTN \$19,425.62; EMA \$582.52; EMPL BFITS \$4,826.50; ENVIRO HLTH; \$401.93; FCLT MGMT \$ 36,672.01; GIS \$2,801.63; JURY COMM \$368.95; MERIT \$155.00; PBZ SNR \$485.54; PBZ \$3,056.54; PRSDG JDGE \$3,397.81; PROB SVS \$20,664.08; PRGM SUPP \$389.94; PUB DEF \$100.00; ROE \$6,386.00; SHF \$32,343.20; STATES ATTY \$750.20; TECH \$5,214.54; TRSR \$274.87; UTIL \$87.74; VET \$421.52; FP \$21,546.00.; SHF \$41,558.81; SHF \$7,204.04;

**D)** A complete copy of Resolution 20-43 is available in the Office of the County Clerk.

**G)** A complete copy of IGAM 20-58 is available in the Office of the County Clerk.

**O)** A complete copy of Resolution 20-44 is available in the Office of the County Clerk.

**NEW BUSINESS**

**Census Grant Award**

Member Hendrix moved to approve the Kendall County Census Grant Award Round 2 in the amount of \$18,000. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

**ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS**

**Sheriff**

Sheriff Baird commended his detectives and Coroner's office on their assistance and handling of the incident in Boulder Hill. Sheriff informed the board on the policy for deputies wearing masks during traffic stops.

**County Clerk**

<b>Revenue Report</b>		<b>7/1/20-7/31/20</b>	<b>7/1/19-7/31/19</b>	<b>7/1/18-7/31/18</b>
<b>Line Item</b>	<b>Fund</b>	<b>Revenue</b>	<b>Revenue</b>	<b>Revenue</b>
CLKFEE	County Clerk Fees	\$1,154.50	\$893.50	\$814.00
MARFEE	County Clerk Fees - Marriage License	\$2,370.00	\$1,680.00	\$1,920.00
CIVFEE	County Clerk Fees - Civil Union	\$0.00	\$0.00	\$0.00
ASSUME	County Clerk Fees - Assumed Name	\$75.00		
CRTCOP	County Clerk Fees - Certified Copy	\$2,222.00		
NOTARY	County Clerk Fees - Notary	\$215.00		
MISINC	County Clerk Fees - Misc	\$42.50	\$2,248.50	\$2,301.00
	County Clerk Fees - Misc Total	\$6,079.00	\$4,822.00	\$5,035.00
RECFEE	County Clerk Fees - Recording	\$39,809.00	\$30,366.00	\$27,163.00
	Total County Clerk Fees	\$45,888.00	\$35,188.00	\$32,198.00
CTYREV	County Revenue	\$37,133.75	\$42,211.00	\$43,574.25
DCSTOR	Doc Storage	\$23,348.50	\$17,781.50	\$16,273.00
GISMAP	GIS Mapping	\$73,980.00	\$30,017.00	\$27,482.00
GISRCD	GIS Recording	\$4,932.00	\$3,753.00	\$3,436.00
INTRST	Interest	\$25.87	\$21.74	\$21.77
RECMIS	Recorder's Misc	\$11,208.75	\$919.00	\$875.50
RHSP	RHSP/Housing Surcharge	\$20,781.00	\$16,083.00	\$14,652.00
TAXCRT	Tax Certificate Fee	\$640.00	\$360.00	\$840.00
TAXFEE	Tax Sale Fees	\$60.00	\$0.00	\$40.00
PSTFEE	Postage Fees		\$ -	\$ -
CK #				
18992	To KC Treasurer	\$217,997.87	\$146,334.24	\$139,392.52

County Clerk Debbie Gillette updated the board on voting and elections.

**Treasurer**

**Office of Jill Ferko**

Kendall County Treasurer & Collector  
111 W. Fox Street Yorkville, IL 60560

**Kendall County General Fund**

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
FOR EIGHT MONTHS ENDED 07/31/2020

<u>REVENUES*</u>	Annual <u>Budget</u>	2020 YTD <u>Actual</u>	2020 YTD %	2019 YTD <u>Actual</u>	2019 YTD %
Personal Property Repl. Tax	\$390,000	\$236,005	60.51%	\$317,497	85.81%
State Income Tax	\$2,300,000	\$1,722,263	74.88%	\$1,890,013	85.08%
Local Use Tax	\$700,000	\$630,378	90.05%	\$544,449	79.48%
State Sales Tax	\$550,000	\$362,874	65.98%	\$334,962	60.90%
County Clerk Fees	\$325,000	\$278,897	85.81%	\$209,147	64.35%
Circuit Clerk Fees	\$1,350,000	\$686,401	50.84%	\$441,514	55.19%
Fines & Foreits/St Atty.	\$300,000	\$182,461	60.82%	\$152,490	46.92%
Building and Zoning	\$68,000	\$75,595	111.17%	\$56,922	83.71%
Interest Income	\$200,000	\$130,179	65.09%	\$205,563	137.04%
Health Insurance - Empl. Ded.	\$1,266,656	\$805,563	63.60%	\$798,647	63.11%
1/4 Cent Sales Tax	\$3,105,000	\$1,993,428	64.20%	\$2,005,808	64.60%
County Real Estate Transf Tax	\$425,000	\$330,358	77.73%	\$268,746	63.23%
Federal Inmate Revenue	\$2,044,000	\$1,508,800	73.82%	\$1,516,125	93.66%
Sheriff Fees	\$170,000	\$64,885	38.17%	\$111,345	62.79%
<b>TOTAL S</b>	<b>\$13,193,656</b>	<b>\$9,008,088</b>	<b>68.28%</b>	<b>\$8,853,230</b>	<b>73.25%</b>
<b>Public Safety Sales Tax</b>	<b>\$5,324,000</b>	<b>\$3,433,751</b>	<b>64.50%</b>	<b>\$3,487,000</b>	<b>66.80%</b>
<b>Transportation Sales Tax</b>	<b>\$6,000,000</b>	<b>\$3,433,751</b>	<b>57.23%</b>	<b>\$3,487,000</b>	<b>69.74%</b>

\*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 8 months the revenue and expense should at 63.66%

EXPENDITUR  
ES

All General Fund Offices/Categories

**\$29,562,287**      **\$18,502,906**      **62.59%**      **\$16,953,361**      **59.30%**

**State's Attorney**

No report.

**Coroner**

Description	**	July 2020	Fiscal Year-to-Date	July 2020
Total Deaths		37	270	28/193
<b>Natural Deaths</b>		35	250	25/180
<b>Accidental Deaths</b>		1	11	0/3
<b>Pending</b>		0	0	0/0
<b>Suicidal Deaths</b>		2	8	3/9
<b>Homicidal Deaths</b>		1	1	1/1
<b>Undertermined</b>		0	0	0/0
<b>Toxicology</b>		3	26	3/16
<b>Autopsies</b>		5	18	2/12
<b>Cremation Authorizations</b>		28	172	21/119

Scenes Responded to:	Transported by Coroner's Office:	External Examinations:
6	5	1

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**(S):**

1. 07/07/2020 – Plainfield– 19yo, Male, Gunshot Wound to the Neck
2. 07/22/2020 – Plainfield - 33yo, Male, Gunshot Wound to the Head

**(A):**

1. 07/11/2020 – Yorkville – 41yo, Male, Overdose Death

**(H):**

1. 07/02/2020 – Montgomery – 6yo, Olanzapine Toxicity

**PERSONNEL/OFFICE ACTIVITY:**

1. Intern, Maggie Klemm, finished her time with the office on 07/10/2020. Maggie is studying Forensic Anthropology at Western Carolina University in North Carolina.
2. On July 1, Coroner Purcell facilitated the "Lights of Hope" support group for families and friends who have been impacted by an overdose related death.
3. A total of 35.5 community service hours were served in July.

**Health Department**

Executive Director RaeAnn VanGundy reported the number of COVID cases 1,514, 969 in recovery, and 25 deaths and spoke about the risk metrics in the county and surrounding counties. Ms. VanGundy spoke about mask enforcement, education and properly wearing them.

**Supervisor of Assessment**

Supervisor of Assessment Andy Nicoletti stated that 7 township books are in and balanced. New construction is at \$30.9 million.

**STANDING COMMITTEE REPORTS**

**Facilities**

## Contingency Budget

Member Kellogg moved to approve a contingency budget not to exceed \$50,000.00 for the remodeling of the Kendall County 111 W Fox St Campus. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## Change Order

Member Prochaska moved to approve Change Orders for the Remodeling of the Kendall County 111 W Fox St Campus in an amount not to exceed \$5,000 to be made by a Consensus of Facilities Chairman, County Administrator, Facilities Management Director, and Technology Services Director and for Change Orders in an amount not to exceed \$29,000 made by a majority vote of the Facilities Committee. Member Hendrix seconded the motion.

Member Kellogg explained that this is to keep the project moving, the \$29,000 amount is in there because anything over that will need to go out to bid.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## Administration/HR

### Ordinance Intergovernmental Cooperation Agreement

Member Prochaska moved to approve an Ordinance of the County of Kendall Authorizing the Execution of an Intergovernmental Cooperation Agreement between the County and the Town of Normal, McLean County, Illinois ("Normal"), and Authorizing Normal to Exercise the Powers of the County of Kendall in Connection with an MCC Program and a Loan Finance Program. Member Hendrix seconded the motion.

County Administrator Scott Koeppel explained that this helps home buyers. The county needs to partner with a home rule community to accomplish this.

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### Intergovernmental Cooperation Agreement

Member Prochaska moved to approve an Intergovernmental Cooperation Agreement by and Between Town of Normal, McLean County, Illinois and County of Kendall, Illinois for the Approval of MMC Program and a Loan Finance Program. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## Board Rules of Order

Member Prochaska moved to approve an Ordinance Amending Article III of the Kendall County Board Rules of Order Pertaining to Regular & Special Board Meetings. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. Members voting aye include Cesich, Gengler, Giles, Gilmour, Gryder, Hendrix, Prochaska and Vickers. Member voting nay includes Kellogg. **Motion carried 8-1.**

## Chairman's Report

Member Prochaska moved to approve the appointment. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## Appointment(s)

Stephanie Funkhouser (replacing Gabriella Shanahan) –708 Mental Health Board – expires September 2022

## EXECUTIVE SESSION

Member Cesich made a motion to go into Executive Session for (2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## ADJOURNMENT

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye.  
**Motion carried.**

Approved and submitted this 22nd day of August, 2020.

Respectfully submitted by,  
Debbie Gillette  
Kendall County Clerk