

COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE/FACILITIES MGMT COMMITTEE

SPECIAL MEETING MINUTES
Thursday, July 30, 2020

Call to Order – The meeting was called to order by Board Chair Scott R. Gryder at 4:05p.m. with the reciting of the Pledge of Allegiance to the American Flag.

Roll Call

Member	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers	ABSENT		
Scott Gengler	ABSENT		
Matthew Prochaska	Here		
Robyn Vickers	Here		
Scott Gryder	Here		
Matt Kellogg	Yes		
Judy Gilmour	ABSENT		
Tony Giles	ABSENT		
Audra Hendrix	Here		

With six members present, a quorum was established to conduct committee business.

Others present: Sheriff Dwight Baird, Latreese Caldwell, Scott Koeppel, Commander Jason Langston, Undersheriff Bobby Richardson, Jim Smiley, Katy Williams

Approval of Agenda – Motion made by Member Prochaska, second by Member Kellogg to approve the agenda.

Roll Call Vote

Member	Vote
Amy Cesich	Yes
Matthew Prochaska	Yes
Robyn Vickers	Yes
Scott Gryder	Yes
Matt Kellogg	Yes
Audra Hendrix	Yes

With six County Board members in agreement, the motion carried by a vote of 6-0.

Old Business - None

New Business

- *Discussion of COVID-19 Facilities Projects* – Member Kellogg reported that under the CARES Act discussion has included projects necessitated due to COVID-19, the 1.3 million dollars received, and the deadline of December 2020 completion date.

Member Kellogg reviewed the first project of the renovation of the Multi-Purpose room in the County Jail. Sheriff Baird indicated that the Jail wasn't originally designed for extra space and social distancing in learning areas. Sheriff Baird stated there is one area that was set aside with an e-wall, but one of the issues is distraction, therefore resulting in the need to build the walls higher to accommodate some classes there. Making the Multi-Purpose room more accessible to training they are bringing back to inmates, including religion classes, education and training classes in order to reduce recidivism.

Member Kellogg reviewed the cost estimate provided by Dewberry, a proposal for a design for approval, an accelerated bid process, and official County Board approval to proceed with an accelerated construction timeline. Sheriff Baird stated they are anxious to get this construction completed to be able to bring necessary training and classes to inmates.

Scott Koeppel reported the State of Illinois was provided funds from the Federal Government as part of the Cares Act. Administration is looking for opportunities to utilize the funds that the County received to use for items not budgeted originally and directly related to Covid-19. This Jail project was not in the original budget, and will allow more opportunities for social distancing. Mr. Koeppel reviewed the process, the submission of receipts to a third party company hired by the State of Illinois, they process our receipts, and the County is then reimbursed by the State Comptroller.

Mr. Kellogg updated the committee on additional projects including courtroom changes and preparation for social distancing and safety of operation of multiple jury trials at the same time. Mr. Smiley reported he has been researching options and proposals for the HVAC system in the Courthouse and Health and Human Services Building that is in the 5-year capital plan.

- *Discussion of Board Room Renovation Project Bid Results* – Member Kellogg stated that bids were due on Monday, July 27, 2020, and the bid opening occurred on Tuesday, July 28th. The lowest bid of \$443,267.00 came from Lite Construction (Montgomery, Illinois) was at the bid opening and available to answer any questions to Dewberry and County staff satisfaction. John Campbell, from Lite construction said the work will be performed by all local contractors, and they are ready to begin construction as soon as we are able to turn it over.

Mr. Smiley said there is a slight delay because the sound system to the Historic Courthouse 3rd floor courtroom for County Board meetings to be held there during construction. Mr. Smiley anticipates a six-month completion timeframe. Mr. Smiley reviewed the contingency fee in the budget, the building fund that will be utilized for the project, and the air filter system costs that can be applied toward Covid-19 state reimbursement.

Mr. Kellogg reported this project also includes increased security card access to the main hallways and outside, card access to some of the Historic Courthouse doors, and electronic display signage for the County Office Building and Historic Courthouse. Discussion on the electronic display signage for the outside of the buildings, furnishings for the Board room, and Executive Conference room, and the overall design of the project.

Public Comment - None

Executive Session – Not Needed

Action Items for the County Board

- *Approval of COVID-19 Facilities Projects*
- *Approval of Board Room Renovation Project, Electronic Display Signage, and increased security card access to the main hallways and outside, card access to some of the Historic Courthouse doors*

Action Items for the Committee of the Whole – None

Questions from the Media –

Adjournment – Member Prochaska made a motion to adjourn the meeting, second by Member Cesich.

Roll Call Vote

Member	Vote
Amy Cesich	Yes
Matthew Prochaska	Yes
Robyn Vickers	Yes
Scott Gryder	Yes
Matt Kellogg	Yes
Audra Hendrix	Yes

With six members present in agreement, the meeting was adjourned at 4:36p.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant & Recording Clerk