

**COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
REMOTE MEETING MINUTES
Thursday, August 13, 2020**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order at 4:01p.m. by County Board Chair Scott Gryder, who led the Pledge of Allegiance to the American Flag.

ROLL CALL:

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers	Present		
Scott Gengler	Here		
Tony Giles	Here		
Judy Gilmour	ABSENT		
Scott Gryder	Present		
Audra Hendrix	Here		
Matt Kellogg	Present		
Matthew Prochaska	Here		
Robyn Vickers	Here		

Others Present: Scott Koepfel

APPROVAL OF AGENDA – Member Hendrix made a motion to approve the agenda, second by Member Cesich.

ROLL CALL VOTE

Attendee	Status
Amy Cesich	Yes
Elizabeth Flowers	Aye
Scott Gengler	Yes
Tony Giles	Yes
Judy Gilmour	ABSENT
Scott Gryder	Yes
Audra Hendrix	Yes
Matt Kellogg	Yes
Matthew Prochaska	Yes
Robyn Vickers	Yes

With nine members present voting aye, the motion carried by a vote of 9-0. Member Gilmour was absent for this vote.

OLD BUSINESS – None

NEW BUSINESS

From the Admin-HR Committee:

- *Discussion and Approval of County Board Rules of Order Update for Remote Meeting Attendance During a Disaster* – Scott Koepfel reviewed the proposed Board Rules of Order changes regarding Remote Meeting Attendance during a Disaster. Mr. Koepfel stated that the document was reviewed by the Admin HR Committee at their last meeting, and addresses the need for uniformity of meetings during a disaster, the changes to the Open Meetings Act recently, and the rules that the County Board would impose upon themselves.

Mr. Koepfel reviewed Paragraph III Item F with the committee. There was consensus to remove numbers 3, 5, and 6 from the document.

The committee added the following verbiage to number 8: *“and will be logged on at least 15 minutes prior to the meeting”*.

The committee changed number 12 to read: *“To seek recognition by the chair, a member shall utilize the raise hand feature. If a meeting is hybrid, then the chair shall recognize the speakers based on those raising their hand in the meeting room and the electronic room”*.

Discussion on persons at risk, requiring employees to be present at work, but not requiring Board members to attend meetings in person, the current pandemic and how these rules would apply to each disaster the County might face, and not just specifically to the current pandemic.

ROLL CALL VOTE

Attendee	Status
Amy Cesich	Yes
Elizabeth Flowers	Aye
Scott Gengler	Yes
Tony Giles	NOT PRESENT
Judy Gilmour	ABSENT
Scott Gryder	Yes
Audra Hendrix	Yes
Matt Kellogg	Yes
Matthew Prochaska	Yes
Robyn Vickers	Yes

With eight members present voting aye, the motion carried by a vote of 7-1. Member Giles was not present for the vote.

- *Discussion and Approval of Kendall County Codification Vendor Selection* – Member Flowers reported there were two bids for the Codification project, and that after discussion by the Admin HR Committee, the recommendation was to move forward with MuniCode for the codification project of all regular ordinances. Member Flowers stated that both Oswego and Yorkville have utilized MuniCode.

Mr. Keoppel said if the County Board decides to move forward with MuniCode, there would be an initial term of three years, a one-time database conversion fee (if applicable), the legal review fee, and the first recurring annual Software License fee payment of \$450. It will take approximately 8-12 months to complete the project, and the total budget estimate is \$30,000. After discussion, the committee was in agreement that zoning ordinances should be included in the project as well. Mr. Keoppel will work with MuniCode on an agreement, with the item to be forwarded to the County Board in September for final approval.

PUBLIC COMMENT – None

QUESTIONS FROM THE MEDIA – Jim Wyman, WSPY News asked how long the County would continue with Hybrid meetings. Chairman Gryder replied that he was undecided about that determination.

CHAIRMAN’S REPORT – Chairman Gryder reported that he coordinated the first North Central Covid Region 2 County Board Chairs meeting on Wednesday, August 12th, with approximately 30 County Board chairs and managers in attendance. Dr. Ngozi Ezike was the guest speaker and summarized the Illinois Department of Public Health Emergency Rule regarding Covid-19 filed on August 7, 2020. Dr. Ezike briefly reviewed the four major restrictions/requirements, and the new ruling regarding enforcement by local Boards of Health, Health Authorities and Officers, Law Enforcement personnel and employees of the State or any locality including IDPH and certified local Health Departments. Dr. Ezike explained the process of enforcing rules and regulations, and written notice for non-compliance, an order to Disperse, and possible Class A Misdemeanor charges and a penalty fine between \$75 and \$2,500. County Board chairs were then given an opportunity to ask questions and inform the other counties of actions they have taken in the battle against Covid-19, and the effects that it is having on their workforce, citizens and communities.

REVIEW BOARD ACTION ITEMS – Chairman Gryder asked the committee to review the draft County Board agenda.

EXECUTIVE SESSION – Member Prochaska made a motion to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body (5ILCS 120/2 (c) 1), second by Member Gengler.

ROLL CALL

Attendee	Status
Elizabeth Flowers	Yes
Scott Gengler	Yes
Scott Gryder	Yes
Audra Hendrix	Yes
Matt Kellogg	Yes
Matthew Prochaska	Yes
Robyn Vickers	Yes
Amy Cesich	Yes

With eight members present voting aye, the committee entered into Executive Session at 5:27 p.m. Member Giles and Gilmour were absent.

The committee reconvened into Open Session at 6:16p.m.

ADJOURNMENT – Member Prochaska made a motion to adjourn the meeting, second by Member Cesich. **With eight members voting aye, the meeting was adjourned at 6:17p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary