

**COUNTY OF KENDALL, ILLINOIS  
BUDGET & FINANCE COMMITTEE  
Meeting Minutes for Thursday, May 14, 2020**

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**Call to Order**

Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 5:10 p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Amy Cesich	Present		
Scott Gryder	Here		
Audra Hendrix	Aye		
Matt Kellogg	Yes		
Matthew Prochaska	Here		

**Others Present** - Latreese Caldwell, Scott Koeppel

**Approval of Agenda** – Member Hendrix made a motion to approve the agenda, striking # 4 approval of claims, from the agenda since it was already approved at the Committee of the Whole meeting, second by Member Prochaska seconded the motion. **With five members present voting aye, motion passed by a vote of 5-0.**

**Department Head and Elected Official Reports** - None

**Items from Other Committees** – Mr. Koeppel stated that Governor JB Pritzker announced DCEO Grant Program to Counties and local municipalities for \$25 Million. Mr. Koeppel stated that staff from Facilities along with other County Offices and Departments have been working together to identify and submit projects for grant funding to the state as soon as possible.

**Items of Business**

- *Discussion of Promissory Note for Municipalities and Downstate Small Business Grant Stabilization Program* - Scott Koeppel reviewed the documentation that is required for the resolution discussed at the Committee of the Whole meeting regarding the grant stabilization program. Promissory Notes will be with The City of Yorkville, The City of Plano, The Village of Montgomery, and The Village of Oswego now. As other municipalities are interested in participating in the program, promissory notes will be created with them. The promissory notes are to provide backup for municipalities in reimbursing the state should a grant recipient fail to comply with the requirements for utilization. Discussion suspending the Recapture Strategy in regard to these loans, the County’s liability in ensuring compliance, the provisions of the Recapture Strategy, the State’s Attorney’s Office concern about using Revolving Loan funds for this type of funding, and the proposed changes by The City of Yorkville. **There was consensus to**

**remove the suggested highlighted areas from the promissory note, and that this item to be forwarded to the May 19, 2020 County Board meeting.**

- *Discussion Illinois State Association of Counties (ISACo) COVID-19 Related Questions* – Latreese Caldwell reported that ISACo has asked for data supporting the following:

1. *Total Dollar amount loss through April 30, 2020*
2. *Total Dollar amount loss through May 31, 2020*

Ms. Caldwell, and stated that she can estimate data for the County. Ms. Caldwell explained estimating that is being done by other Counties, and the models they are using for those estimates. Ms. Caldwell said she’s had difficulty in gathering data and creating estimates by the deadline of May 15, 2020, and that she can provide an estimate, but asked for direction from the Committee before proceeding. **There was consensus by the committee to estimate the reduction of most revenues at twenty-five percent, exclude the Sheriff’s Inmate Revenue revenue, estimate five percent loss on Property Tax, and estimate fifty percent on the Motor Fuel Tax.**

- *COVID19 Expenditure Report* – Latreese Caldwell reviewed the running total for Covid-19 unexpected expenditures from mid-March through April 30, 2020, of \$50,152.37. Discussion on including voting expense of postage, postal supplies, and equipment.

**Public Comment** – None

**Questions from the Media** – None

**Items for the May 19, 2020 County Board Meeting**

1. Approval of Promissory Note for Municipalities and Downstate Small Business Stabilization Program
2. Discussion of Covid-19 related costs

**Executive Session** – Not needed

**Adjournment** – Member Hendrix made a motion to adjourn the Budget and Finance Committee meeting, Member Cesich seconded the motion. **The meeting was adjourned at 5:54p.m. by a 5-0 vote.**

Respectfully submitted,

Valarie McClain  
Administrative Assistant