

**COUNTY OF KENDALL, ILLINOIS  
BUDGET & FINANCE COMMITTEE  
Meeting Minutes for Thursday, May 28, 2020**

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**Call to Order** - Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 5:00p.m.

**Roll Call**

| <b>Attendee</b>   | <b>Status</b> | <b>Arrived</b> | <b>Left Meeting</b>  |
|-------------------|---------------|----------------|--|
| Amy Cesich        | Present       |                |  |
| Scott Gryder      | <b>ABSENT</b> |                |  |
| Audra Hendrix     | Here          |                |  |
| Matt Kellogg      | Present       |                |  |
| Matthew Prochaska | Here          |                | Excused at 5:27p.m. to attend KenCom Executive Board Meeting |

**Others Present** – Roger Bonuchi, Latreese Caldwell, Scott Koeppel, Judge Robert Pilmer

**Approval of Agenda** – Member Prochaska made a motion to approve the agenda, second by Member Hendrix seconded the motion. **With four members present voting aye, motion passed by a vote of 4-0.**

**Approval of Claims** – Member Cesich made a motion to forward the claims to the County Board for final approval, second to the motion by Member Hendrix. Discussion on classification of Covid-19 expenses, what qualifies for the CARES ACT, review and coordination of appropriate coding by each department or office to ensure potential reimbursement, and the possible need for additional re-enforcement of appropriate coding. **With four members present voting aye, the motion carried.**

**Department Head and Elected Official Reports** – Judge Pilmer thanked Facilities, Technology, Sheriff’s Office, and Court House personnel for their continued assistance in preparing for the re-opening of Courthouse operation next week. Judge Pilmer stated he is also thanked to the Yorkville School District for allowing the Traffic Court to meet at the High School at no charge. He thanked the Sheriff’s Office, Circuit Clerk’s Office and State’s Attorney’s Office for their diligence in ensuring safety and efficiency of operation in the temporary alternate location.

Roger Bonuchi, EMA Director stated that he is awaiting word on continued state funding for PPE materials, and said that the County might need to begin funding the purchase of PPE equipment and supplies if state funding is terminated. He will keep the County Board updated.

**Items from Other Committees** – None

## **Items of Business**

- *Discussion of Federal Economic Development Grant Proposal* – Mr. Koepfel briefed the committee on a Federal Economic Development Grant that is specific to recovery and growth post Covid-19, which also allows for some economic development strategic planning. It is a federal grant, and there is a twenty percent local match portion. Mr. Koepfel has been in discussions with Thomas P. Miller & Associates about how the County can prioritize and promote economic development. Grant funds are distributed on a rolling basis, with a 90-day approval process, with Part 1 taking approximately six – nine months, and Part 2 up to one year concurrently. Funds could be used from the Revolving Loan fund for the total cost of \$175,000. Mr. Koepfel stated that there would be direct work with businesses including surveys, and assistance, guidance and training.

Member Hendrix stated that she was enthused about the possibility of this grant funding and utilizing it for work with local businesses, marketing of resources and funding opportunities available through various federal and state organizations, and also for the work of an Economic Development Corporation for Kendall County. **There was consensus by the Committee to proceed with the pursuit of this grant, and to bring any items to the County Board as appropriate.**

**Public Comment** – None

**Questions from the Media** – Katie Finlon, Shaw Media, asked for an update on the various revenue (Motor Fuel Tax, Sales Tax) sources for the County. Ms. Caldwell explained the delay in getting the actual data due to a three-month lag due to sales tax, and when the County expects to receive that information. Ms. Caldwell stated that after the May ledger closes next week, the Treasurer will post on the County website all of the fund balances for the County.

## **Items for the June 2, 2020 County Board Meeting**

1. *Approval of Forwarding of Claims for Final Approval*

**Executive Session** – Not needed

**Adjournment** – Member Hendrix made a motion to adjourn the Budget and Finance Committee meeting, Member Cesich seconded the motion. **The meeting was adjourned at 5:35p.m. by a 4-0 vote.**

Respectfully submitted,

Valarie McClain  
Administrative Assistant