

**COUNTY OF KENDALL, ILLINOIS**  
**BUDGET & FINANCE COMMITTEE**  
**Meeting Minutes for Thursday, July 30, 2020**

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**Call to Order** - Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 4:38p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Amy Cesich	Present		
Scott Gryder	Present		
Audra Hendrix	<b>ABSENT</b>		
Matt Kellogg	Yes		
Matthew Prochaska	Here		

**Others Present** – Latreese Caldwell, Scott Koepfel, Sheriff Dwight Baird, Commander Jason Langston, Commander Bobby Richardson

**Approval of Agenda** – Member Prochaska made a motion to approve the agenda, second by Member Gryder. **With four members present voting aye, motion passed by a vote of 4-0.**

**Approval of Forwarding Claims for Final County Board Approval** – Member Prochaska made a motion to forward the claims to the County Board for final approval, second by Member Cesich. **With four members present voting aye, the motion carried by a vote of 4-0.**

**Department Head and Elected Official Reports** – None

**Items from Other Committees**

From Law, Justice and Legislation Committee:

*Discussion and Approval of Body Worn Cameras for Patrol and Corrections* – Commander Langston and Sheriff Baird answered questions regarding body worn cameras for Patrol and Corrections deputies. Sheriff Baird stated that this item has been in the 5-year capital plan for numerous years, and is in the plan for 2021. Sheriff Baird said that with KenCom providing the funds to purchase radios, the \$98,000 delegated for the radio purchase is now available. The Patrol cameras would come out of the Public Safety Capital fund and Corrections cameras out of the Commissary fund.

Sheriff Baird stated that he feels the cameras will be very beneficial, especially in the jail. And deputies that wore test cameras were happy that the Sheriff's Office is moving forward with the purchase.

Discussion on the need for additional personnel to assist with any increased FOIA requests, the amount of time to redact body camera videos, the ability to provide more

supportive evidence for court cases, video storage and the length of time required for video storage, procedures and policies for utilization and wear of body cameras, current laws regarding body cameras, privacy rights for public areas and private residence, funds that will be used for storage of video recordings, potential grants for municipal purchase of body cameras, annual data costs, recurring subscription costs, Sheriff's Office revenues, and the timing of the camera program utilization.

## **Items of Business**

### FY21 Budget Discussion

- *Budget Guidelines and Timeline* – Ms. Caldwell provided a tentative FY21 calendar, and reviewed the timelines for data input, budget binder production, budget hearings, Finance Committee approval, required posting of the budget 30-days in advance of County Board approval, approval of the FY21 Levy, and the last day to certify the levy.

Discussion on parameters, revenues, union salaries, property tax, other tax revenues contributing to the budget, and guidance for Department Heads and Elected Officials.

**There was consensus by the committee to set the parameters of no more than 2.5 percent salary increase for non-union employees, and all other budgets to remain flat.**

- *Capital Projects Timeline* – Ms. Caldwell also reviewed the Capital Plan Request process and timeline for requests, and the scheduling of capital projects with the committee.

**Public Comment** – None

**Questions from the Media** – None

### **Items for the August 4, 2020 County Board Meeting**

- *Forwarding Claims for Final County Board Approval*
- *Approval of Body Worn Cameras for Patrol and Corrections*

**Executive Session** – Not needed

**Adjournment** – Member Gryder made a motion to adjourn the Budget and Finance Committee meeting, Member Prochaska seconded the motion. **The meeting was adjourned at 5:56p.m. by a 4-0 vote.**

Respectfully submitted,

Valarie McClain, Administrative Assistant