

Minutes of the KenCom Operations Board Meeting
Held, Thursday, August 19th, 2020
2:00 p.m.
Oswego Fire Station 1, Training Room

Member	Agency	Present	Absent
Josh Flanders, Chairman	OFD	X	
Liz Palko	MPD	X	
Bobby Richardson	KCSO	X	
Tim Fairfield	BKFD	X	
Jonathan Whowell	PPD	X	
Ray Mikolasek	YPD	X	
Joe Severson	Village of Newark		X
Jeff Mathre	NFD	X	
Dave Jordan	LRFFD		X
Tim Wallace	LSFD		X
Zach Morel	SFD		X
Kevin Norwood	OPD	X	
Tom Meyers	MFD		X
Dave Kunkel	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant; Jaymee Goodspeed, KenCom Supervisor; Pamela Hurtig, KenCom Operations Manager; Larry Nelson (via zoom), KenCom Finance Chairman.

Josh Flanders called the meeting to order and requested a roll call of the membership. Eight of the fourteen members were present which resulted having a quorum for voting purposes.

Flanders called for approval of the agenda. Fairfield made a motion to approve the agenda as submitted, seconded by Mathre. Discussion. All members present voting aye. Motion carried.

Flanders called for Public Comment – None

Flanders called for Correspondence – None

Staff Report – Bergeron gave a Personnel Report as follows: KenCom is currently down two telecommunicators. Beverly Harmes will be retiring from KenCom on August 31, 2020 after 17 years of service with KenCom. KenCom has one employee on FMLA leave and two employees on intermittent FMLA leave. KenCom is in the process of interviewing to fill four vacant telecommunicator positions. Training as follows: KenCom staff is in the process of completing Harassment Prevention for Illinois Employees, Stress Management for Public Safety Telecommunicators, Bullying and Other Disruptive Behavior, and Taped Sexual Harassment Training for Illinois Employees. Information as follows: Lynette Bergeron, Jennifer Stein, Danielle Quirk and Beverly Harmes attended the Respect for Law Banquet on July 24th, 2020. We are proud to announce Danielle Quirk won Telecommunicator of the Year. Both Beverly Harmes and Melissa Lardi were also nominated. KenCom has now converted all staff emails from the county's email system to KenCom's email system. All KenCom employees and distribution group emails will end with @KenCom911.com. Project Updates as follows: The microwave is up and stable between Grundy and KenCom and KenCom's servers have been relocated to Grundy. Staff, IT and member agencies have met with Kim Knutsen and Angi Ostrom to discuss upgrading New World software to 2020.1 HF2. The upgrade is required to allow the new NIBRS module to work properly which police agencies are required to begin using on January 1st, 2021. NICE Recording Software Upgrade is waiting in the queue for a project start date. A Beep is in the process of programming the portable radios. ABeep has completed programming Oswego Police and Yorkville Police Department's existing portable radios. Within the next couple of weeks the portables will be distributed to the rest of the police agencies. The radio users group has met to discuss creating/revising

KenCom policies to include the usage of P5. The Memorandum of Understanding will be sent to all police agencies for signatures in the near future. CAD Wireless 9-1-1 statistics for the month of July 2020 represented 91% of calls received.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. Mikolasek made a motion, seconded by Richardson to approve the consent agenda, which includes approval of the July 2020 Treasurer’s Report and the July 15th, 2020 Operations Board Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:
Strategic Planning Committee – No Meeting

Finance Committee Report:

Operation Bills – Whowell made a motion to approve the August 2020 bills for payment in an amount of \$196,663.39, seconded by Norwood. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Surcharge Bills – Mikolasek made a motion to approve the August 2020 bills for payment in an amount of \$36,003.58, seconded by Whowell. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Anticipated Expenses – None

Flanders called for Old Business –

Backup Center – Bergeron stated she would follow up from an email she sent to Chief Bateman.

License Plate Reader – Bergeron reviewed the demonstration that was given last month by Flock Safety on their license plate reader. Nelson discussed in the future for KenCom possibly being the hub to make sure all agencies are on the same system to allow all the information to flow to all the police agencies. Discussion ensued. Norwood stated the Village of Oswego plans to move forward with continuing discussions with their board. Norwood continued that he firmly believes it is another tool to solve crime and solve crime quicker. After discussion, Nelson noted he will start the discussion at the Finance meeting.

Flanders called for New Business:

Policy and Procedures – Fairfield made a motion to approve the revised Severe Weather Policy, seconded by Mathre. Discussion. All members present voting aye. Motion carried.

Other New Business – None

Closed Session – None

Flanders stated the next Operations Board Meeting is Wednesday, September 16th, 2020 at 2 p.m. at the Oswego Fire Station One Training Room. Richardson made a motion to adjourn the meeting, seconded by Norwood. All members present voting aye. Meeting adjourned at 2:41 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary