

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

SEPTEMBER 2, 2020

I. Call to Order

Commissioner Flowers called the Operations Committee meeting to order at 6:00 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Gilmour, Hendrix, and Prochaska all were present.

Commissioner Prochaska made a motion to appoint Commissioner Audra Hendrix as pro-term Chairman of the Operations Committee. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

III. Approval of Agenda

Commissioner Prochaska made a motion to approve the agenda as presented. Seconded by Commissioner Gilmour. All, aye. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

OLD BUSINESS

**V. Hoover Ballfield License Agreement – Report on Use Agreement
Conflicts**

Director Guritz presented reports on the Hoover Forest Preserve ballfield license agreement with the Yorkville Athletic Association. Director Guritz reported that the main conflicts for field use have continued, including impacts to preserve closing procedures, trash collection within the ballfield area, and visitor speeding.

**VI. Harris Forest Preserve Horse Arena – Review of Correspondence with
the KCHSA**

Director Guritz presented correspondence with the Kendall County Horse Show Association discussing usage and maintenance of the Harris Forest Preserve Horse Arena and concessions area.

The Operations Committee discussed arena maintenance needs, with direction to contact the Association to help facilitate installation of a concrete pad in the concessions area should they elect to move forward.

VII. Updates on COVID-19 Phase IV Rental Event Capacity and KC-SAO Implementation of Recommendations

The Operations Committee discussed implementation of State's Attorney's Office recommendations for rental event capacity and liability. Phase IV capacity limits have been integrated into rental contracts, with social-distancing requirements posted on location at the rental venues.

NEW BUSINESS

VIII. Review of Preliminary Financial Statements through August 31, 2020

Director Guritz presented highlights from the preliminary financial statements through August 31, 2020.

IX. Review and Approval of Special Use Permit Requests

a) No Special Use Permit Requests

X. KCFPD Insurance Updates

a) Alliant Insurance Special Risk Policy Quote for Ellis Equestrian Center

b) Pickerill-Pigott Estate House Inspection

Director Guritz presented KCFPD insurance updates and reported on an inspection to the Pickerill-Pigott estate house roof for storm damages. Direction was received not to renew the Special Risk Policy for the Ellis Equestrian Center due to policy costs.

XI. Capital Project Updates

a) Pickerill-Pigott Phase I OSLAD Development Project

b) ICECF Completed Grant Applications

c) Millbrook Bridge Removal Project Updates

d) IDNR PARC Grant

e) Little Rock Creek Eagle Projects

Director Guritz presented updates on the District's capital projects. The Phase I OSLAD development project is nearing completion with an opening date of the preserve scheduled for June 1, 2021. The District completed and submitted the three ICECF grant applications.

Director Guritz reported on updates for the Millbrook Bridge Removal Project, including a report on site safety concerns and the publication of a Fox River Water Trail hazard advisory for in-stream debris.

XII. KCFPD Rules of Order – Meetings Held Electronically

Director Guritz presented KCFPD Rules of Order in regards to meeting held electronically.

Commissioner Prochaska made a motion to forward the KCFPD Rules of Order – meetings held electronically to Commission. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

XIII. Executive Session

There was no need for executive session.

XIV. Summary of Action Items

Director Guritz provided a summary of action items.

XV. Citizens to be Heard

No public comments were offered by those in attendance.

XVI. Other Items of Business

There were no other items of business.

XVII. Adjournment

Commissioner Prochaska made a motion to adjourn. Seconded by Commissioner Gilmour. Aye, all. Opposed, none. Meeting adjourned at 7:16 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District