

**COUNTY OF KENDALL, ILLINOIS
ANIMAL CONTROL COMMITTEE**

**MEETING MINUTES
Wednesday, September 23, 2020**

Call to Order – The meeting was called to order by Committee Chair Amy Cesich at 8:30a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers	Present		
Scott Gengler	Here		
Matthew Prochaska	Here		
Robyn Vickers	Present		

With five members present, a quorum was established to conduct committee business.

Others present: Brianna Falk, Scott Koeppel, Kelly Prestigaard, Dr. Gary Schlapp

Approval of Agenda – Motion made by Member Flowers, second by Member Prochaska to approve the agenda. **With five members voting aye, the motion carried by a vote of 5-0.**

Approval of Minutes – Motion made by Member Vickers to approve the minutes from July 29, 2020 second by Member Prochaska. **With five committee members in agreement, the minutes were approved by a 5-0 vote.**

Monthly Reports

- **Census Log** – Kelly Prestigaard reviewed the census log with the committee.
Shelter Count as of August 2020
Dogs Available for Adoption: 1
Unavailable Dogs for Adoption: 14
Cats Available for Adoption: 1
Unavailable Cats for Adoption: 3

Upcoming Events

Volunteer Orientation at KCAC on Saturday, September 26 2:30pm-4pm

- **Bite Report** – Ms. Prestigaard reviewed the Bite Report, and said there were several with multiple bites. The report indicated there were 10 dog bites and 2 cat bites for the month of August. There were no multiple bites. Written report provided.
- **Operations Report** – Ms. Prestigaard reported they are now offering employment to two part-time employees.

Mr. Koeppel updated the committee on the progress being done at the facility during the medical leave of the Director. Mr. Keoppel stated the new focus will be training the new employees, and reinstating the volunteer program. Ms. Prestigaard stated that they have concentrated on sending rabies tag reminder letters, cat rabies tags, and daily operation of the facility. She stated that hiring the two new employees will benefit everyone and allow for more productive work as a team. Ms. Prestigaard said the staff has a number of ideas for fundraising and creating a positive connection with the community, including advertising and implementation of the voucher program for low income citizens.

Accounting Report – Mr. Koeppel reviewed the report with the committee stating operations and salary expenses are down, and that revenues are also down. He anticipates an increase in revenue with the addition of the cat rabies tag program. Written report provided.

Old Business – None

New Business - None

Executive Session – Not needed

Action Items for the County Board – None

Action Items for the Committee of the Whole – None

Questions from the Media – None

Public Comment – None

Adjournment – Member Prochaska made a motion to adjourn the meeting, second by Member Gengler. **With five members present in agreement, the meeting was adjourned at 8:58a.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant & Recording Clerk