

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING MINUTES**

SEPTEMBER 8, 2020

I. Call to Order

President Gilmour called the Committee of the Whole meeting to order at 4:37 pm in the Kendall County Historic Court House - 2nd Floor East Wing Conference room.

II. Roll Call

Commissioners Cesich, Gengler, Gilmour, Gryder, Kellogg, Prochaska, and Vickers all were present.

III. Approval of Agenda

Commissioner Cesich made a motion to approve the agenda as presented. Seconded by Commissioner Gryder. All, aye. Opposed, none.

IV. Public Comments

Barry Lawlers offered public comments on trial closures at Hoover Forest Preserve.

V. Executive Director's Report

Director Guritz provided an overview of District priorities. Items discussed include the OSLAD Pickerill-Pigott – Phase I Project, and updates on the KCFPD 20-21 Bowhunt program.

**VI. Review of Preliminary Financial Statements and Cost Center Reports
for the Period Ending August 31, 2020**

Director Guritz presented financial statements and cost center reports for the period ending August 31, 2020.

VII. Motion to Forward Claims to Commission

Commissioner Cesich made a motion to forward claims in the amount of \$120,122.88 to Commission for approval. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

VIII. Millbrook Bridge Removal Project

a. Fox River In-Stream Debris Survey Update

b. Review of Correspondence with "D." Construction, Inc. and Hampton, Lenzini & Renwick, Inc.

Director Guritz presented updates on the Millbrook Bridge removal project. A timeline for in-stream survey was provided.

The Committee of the Whole discussed the need for a significant contract credit for the Millbrook Bridge removal. The Committee of the Whole also discussed the need for an in-stream pier assessment including documentation of damages to the piers that may have resulted from the tear-down.

IX. FY21 Preliminary Budget Progress Report

Director Guritz presented FY21 budget updates including salary projections.

The Committee of the Whole discussed FY21 budget timeline and updates.

X. Kendall County Forest Preserve District Employee Handbook

Director Guritz presented updates on efforts to complete the Kendall County Forest Preserve District Employee Handbook. Significant revisions are needed to align the handbook to the District's governance structure and operations.

XI. Executive Session

Commissioner Cesich made a motion to enter executive session at 5:41 pm under 2(c)1 of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Seconded by Commissioner Gryder.

Roll call: Commissioners Cesich, Gengler, Gryder, Kellogg, Prochaska, Vickers, and Gilmour, aye. Opposed, none. Executive Session called to order at 5:47 pm.

Commissioner Prochaska left the meeting room at 6:05 pm and returned at 6:06 pm.

Commissioner Kellogg made a motion to adjourn from executive session. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Regular meeting reconvened at 6:15 pm.

XII. Summary of Action Items

Director Guritz provided a summary of action items.

XIII. Other Items of Business

a. Discussion of Pickerill-Pigott Forest Preserve – Phase I OSLAD Project Change Orders #7 & 8 for Electrical Service Line Improvements

Director Guritz reported that the electric service line to the shelter was completed, with a change order for time and material only forthcoming.

XIV. Public Comments

Jim Wyman offered public comment on the Millbrook Bridge removal.

Leann Koch offered public comment requesting clarification on the KCHSA responsibilities for the arena at Harris Forest Preserve.

XV. Adjournment

Commissioner Cesich made a motion to adjourn the meeting at pm. Seconded by Commissioner Prochaska. Aye, all. Opposed, none. Meeting adjourned at 6:20 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District