

## Facilities Management Committee Meeting

10/26/2020 at 4:00 PM

\*\*\* 109 W. Ridge St. \*\*\*

\*\*\* Upper Level \*\*\*

### - - - -Agenda Topics - - - -

#### Call to Order

- 1) Roll call
- 2) Determination of a Quorum
- 3) Approval of the September 2020 meeting minutes.
- 4) Approval of Agenda
- 5) Public Comment

#### Old Business/Projects – Updates

- 1) Historic Courthouse 2020 Window Replacements
- 2) 2020 Paving Projects
- 3) Health Department Card Access Replacement
- 4) County Board Room Remodeling Project
- 5) County Office Building Board Room Window Replacements

#### New Business/Projects

- 1) Chair Report
  - a. Solar Project Update
  - b. Assistant Facilities Management Director/Project Manager Position
- 2) Phone System Invitation to Bid Results Discussion
- 3) Public Safety Center Water Line Repair
- 4) Public Safety Center UPS System Preventative Maintenance
- 5) Insurance Company Property Inspections
- 6) COVID 19 Projects
  - a. Courthouse
    - i. Jury Box Reconfigurations for Courtrooms #113 & #115
    - ii. Jury Assembly #2 Buildout
  - b. Public Safety Center
    - i. Door pass through slots
- 7) Cure Funding Entry for Reimbursement
- 8) Coroner Sink Installation
- 9) Approve 2<sup>nd</sup> 1 year extension of the existing lease for the CASA Kendall County office #228 at the Health & Human Services facility.
- 10) Approve 2<sup>nd</sup> 1 year extension of the existing lease for the Kane County Workforce Development Program office #221, 223 & 225 at the Health & Human Services facility.

#### Staffing/Training/Safety

- 1) Reportable labor hours

#### Other Items

- 1) CMMS Charts
  - a. Reported vs. Completed, b. Work orders reported by building current month.
  - b. Work orders by work type current month.

#### Executive Session

#### Other Business

#### Public Comment

#### Questions from the Press

#### Adjournment

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Kendall County

If special accommodations or arrangements are needed to attend this Committee Meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.