

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, October 15, 2020

Call to Order - Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 6:27p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Scott Gryder	Present		
Audra Hendrix	ABSENT		
Matt Kellogg	Yes		
Matthew Prochaska	ABSENT		

Others Present – Dwight Baird, Latreese Caldwell, Scott Koeppel, Katy Williams

Approval of Agenda – Member Cesich made a motion to approve the agenda, second by Member Gryder. **With three members present voting aye, motion passed by a vote of 3-0.**

Approval of Forwarding Claims for Final County Board Approval – Member Gryder made a motion to forward the claims to the County Board for final approval, second by Member Cesich. **With three members present voting aye, the motion carried by a vote of 3-0.**

Department Head and Elected Official Reports – Member Kellogg briefed the committee on the Change Order specifically for the Card Access System upgrade at the Health Department that will be added to the Fox Street Project. The project has gone through Facilities as an emergency request since the Health Department system is failing.

KC Health Department Executive Director VanGundy stated that the Health Department has grant funding totaling \$10,290 from the Public Health Emergency Preparedness Grant that could be used toward the new system installation. She requested a separate invoice of \$10,290 to be submitted with grant documentation. The other funding will come from capital funds.

Mr. Koeppel stated that adding this system would be connected to the main operations at the County Office Building for programming. Mr. Koeppel stated that the Health Department has been having issues for a while, and the system is non-functional in adding and removing access.

Items from Other Committees – None

Items of Business

- *FY20 Budget Revision Discussion and Approval* – Latreese Caldwell reported that she spoke to Treavor DeBach from Mack & Associated, and he stated that expenditures

should never be made without being items being appropriated. Ms. Caldwell reviewed these General Fund Revisions/Amendments:

1. *Moving the Lakewood SSA monies out of the General fund into the Capital fund*
2. *Moving the Raintree SSA monies out of the General fund into other funds*
3. *Possibly Increasing the General fund for CURES expenses in the amount of \$500,000*

Other Fund Revisions/Amendments:

1. *Animal Control Capital fund over by \$15,000 due to a construction over-run – Ms. Caldwell stated we will do a budget revision from the Animal Control fund into the Animal Control Capital fund*
2. *The \$43,000 Census Grant needs to be budgeted and appropriated*
3. *The Health Department revenue increase of \$1,052,000 (\$365,000 is for Covid) needs to be appropriated*
4. *The Health Department revenue increase of \$87,000 to the Caregiver Connections Grant needs to be appropriated*
5. *The Health Department revenue increase of \$456,000 to the Community Action Grant needs to be appropriated*
6. *On the Expenditure side, they have an additional \$1,283,000 for Direct Client Assistance*

Ms. VanGundy reported they budget based on what they know, and then in the middle of the year receive additional monies. She asked Ms. Caldwell if they needed to make Budget Amendments for these monies. Ms. Caldwell stated that she and Ms. VanGundy have agreed to work together to keep track of the grant funds and needed amendments or revisions.

Ms. Caldwell stated she would like to have the budget amendments to the County Board for approval for the November 4, 2020 County Board meeting.

- *FY21 Budget Discussion* – Ms. Caldwell reported there was an additional \$151,000 contribution from the Health Department for Employee Benefits that could help reduce the deficit.

Ms. Caldwell also reported there was a 4.6 percent reduction (\$65,250) of the Liability Insurance from Aliant Mesirow basically due to the \$53,000 credit for being a long-term customers with ICRMT.

Public Comment – None

Questions from the Media – None

Executive Session – Not needed

Items for the October 20, 2020 County Board Meeting

Claims for Final County Board Approval

Adjournment – Member Cesich made a motion to adjourn the Budget and Finance Committee meeting, Member Gryder seconded the motion. The meeting was adjourned at 7:02p.m. by a 3-0 vote.

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary