

**COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
MEETING MINUTES
Thursday, October 15, 2020**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order at 4:23p.m. by County Board Chair Scott Gryder, who led the Pledge of Allegiance to the American Flag.

ROLL CALL:

Attendee	Status	Arrived	Left Meeting
Judy Gilmour	Here		
Scott Gryder	Present		
Audra Hendrix	Here		
Matt Kellogg	Present		
Matthew Prochaska	Here		
Robyn Vickers	Here		
Amy Cesich	Present		
Elizabeth Flowers	ABSENT		
Tony Giles	ABSENT		
Scott Gengler	Here		

Others Present: Sheriff Dwight Baird, Latreese Caldwell, Scott Koeppel, Undersheriff Bobby Richardson, RaeAnn Van Gundy, Katy Williams

APPROVAL OF AGENDA – Member Hendrix made a motion to approve the agenda, second by Member Gengler. **With eight members present voting aye to the amendment, the motion carried by a vote of 8-0.**

DEPARTMENT HEADS AND ELECTED OFFICIAL REPORTS

Kendall County Health Department - Ms. VanGundy, Executive Director updated the committee on the 3-day Covid-19 testing conducted by IDPH personnel in the Courthouse Parking Lot on October 7, 8 and 9, 2020. Ms. Van Gundy stated that almost 400 tests were conducted in the drive-up area.

OLD BUSINESS

- *Discussion and Approval of Kendall County Procurement Ordinance* – Scott Koeppel stated that this item was discussed with the Finance Committee and Committee of the Whole in January 2020, but was delayed in going forward due to the Covid pandemic. Mr. Koeppel stated that the ordinance was originally addressed in 2016, and that he was asked by Chair Gryder to research the ordinance and then clarify the issues that need to come before the Board.

Mr. Koepfel stated that the item was brought forward because Chairman Gryder wanted the item to be addressed, and the State's Attorney's Office said that if the Board passed an ordinance that would govern procurement and contract questions, there would be fewer questions regarding those issues, clarify issues, give clarity to staff on decisions they could make, and what needs to go before the Board for approval.

ASA Johnson stated that this item (with any of the proposed changes) has not been reviewed by the States Attorney's Office since 2016.

Mr. Koepfel reviewed each proposed change with the committee, and stated he has discussed the changes with the Sheriff's Office, department heads and elected officials.

There was consensus by the committee to send the document with the proposed changes to the State's Attorney's Office for legal review, and then forward the item to the November 4, 2020 County Board meeting for approval.

NEW BUSINESS

- *Discussion and Approval to Enter into a Three-Year Agreement for Services with "The Sheriff App" with an Initial Cost of \$23,980 and with Annual Maintenance Costs of \$8,990.* – Undersheriff Richardson briefed the committee on the application, the three-year contract, the multiple functions available with the application, and stated the item was presented to the Law, Justice & Legislation Committee. Undersheriff Richardson said that keeping the public informed about current events and maintaining the transparency of the Sheriff's Office operations with the community has been critical in maintaining their strong relationship with the communities that they serve. It's more important now than ever before for The Sheriff's Office to share critical information with the community due to the urgent situations such as the COVID 19 pandemic and instances of civil unrest. The Kendall County Sheriff's Office currently uses a combination of social media, press releases and the Kendall County Website to provide critical information to the community and maintain community ties. The Sheriff's Office would like to provide communities this information in a more user friendly fashion by utilizing the "Sheriff's App". Richardson stated that "The Sheriff's App" is a mobile application that works with smart phones and has the capability to provide information to the public and give the public a method to communicate directly with the Kendall County Sheriff's Office. "The Sheriff's App" is a multifaceted application that can be used to get critical information out quickly in circumstances such as severe weather or threats to public safety. It can also be used to increase community relations by sharing information with the public about the day to day operations of the Sheriff's Department. "The Sheriff's App" also has additional functionality that would allow the public to search for inmates, request information via the Freedom of Information Act software, deposit money into an inmate's account, quickly access the app for video visitation with inmates, access jail procedures and guidelines, get information on the location of registered sex offenders, submit crime tips, file citizen complaints, recognize the outstanding work of a Deputy, and retrieve information about fugitives.

Undersheriff Richardson stated that the initial purchase of the Sheriff's App would be made by reallocating \$60,000 of capital funds budgeted to purchase a retinal scanner and supporting software. The retinal scanner was budgeted based upon information available at the time however, research has revealed that the Sheriff's Office already has existing software in place that supports the retinal scanner. Therefore, the purchase of the retinal scanner hardware required will only cost \$4,709 with no recurring costs, leaving a surplus of \$55,291 to be used for purchase of "The Sheriff's App"; and that a portion of the recurring costs of \$8,990 be funded from the Commissary Fund.

This system would not eliminate or replace the Everbridge System already in place through KenCom. The Undersheriff stated that they would make citizens aware of this app on their webpage, with local press releases, and Facebook and Twitter posts.

- *Discussion and Approval of the Commercial Property Assessed Clean Energy (C-Pace) Program with the Illinois Energy Conservation Authority NFP* – Mr. Koepfel briefed the committee on the program, and other collar counties that are already utilizing the program. Mr. Koepfel said that if an owner can make upgrades to their property to become more energy efficient, they can get funding through the C-PACE program and then the payments to pay it off over the course of the term (typically 25 years) would be made as part of their property tax payment. Mr. Koepfel stated that banks are in favor of this program because if the property is sold, it would move on with the pin to the next owner of the property. Businesses like this program because with very low money down, they can obtain funding to make property improvements with a long-term to pay it off.

Mr. Koepfel met with the County's Assessor, Treasurer and Clerk regarding the program, who voices some concerns. The elected officials requested that when the ordinance or agreement is being developed, the Board can try to address the concerns of the Treasurer and Clerk.

Mr. Koepfel stated that the Economic Development Committee has reviewed and discussed the program at several meetings and requested the item to come forward to Committee of the Whole for further discussion.

When an agreement is finalized there is a one percent project fee paid upfront for the County, and then a \$200 per tax bill fee awarded to the Treasurer when the payments are made. Ms. Hendrix stated that funding for these projects comes from private financial lenders, not from the County or a government entity.

Member Hendrix stated that the program generates revenue for the County, and that we have already received some communications from sizeable businesses of their marked enthusiasm for the project. The idea is that these energy improvements made by the businesses, and the savings that would be realized would assist them when making payments. Member Hendrix stated that the County does have the opportunity to make the ordinance flexible and a custom fit for us, so the Board should bring items to be added or discussed to the EDC Committee.

Member Hendrix made a motion to return the item to the EDC Committee review a draft ordinance at the November meeting, and then reviewed at the Committee of the Whole in November, and then to the County Board for approval in January, second by Member Cesich.

ROLL CALL:

Member Hendrix - yes, Member Gryder - yes, Member Kellogg - yes, Member Prochaska - yes, Member Vickers - yes, Member Cesich - yes, Member Gengler - yes, Member Gilmour – yes

With eight members voting aye, the motion carried by a vote of 8-0.

EXECUTIVE SESSION – Member Cesich made a motion to enter into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body (5 ILCS 120/2C1), second by Member Prochaska.

ROLL CALL VOTE

Board Member	Vote
Gilmour, Judy	Here
Gryder, Scott	Present
Hendrix, Audra	Here
Kellogg, Matt	Present
Prochaska, Matthew	Here
Vickers, Robyn	Here
Cesich, Amy	Present
Flowers, Elizabeth	ABSENT
Gengler, Scott	Here
Giles, Tony	ABSENT

With eight members present voting aye, the committee entered into Executive Session at 5:49p.m.

The Committee reconvened into Open Session at 6:20p.m. Chairman Gryder asked for a Roll Call to determine a quorum present to conduct business.

ROLL CALL

Board Member	Vote
Gengler, Scott	Here
Gryder, Scott	Present
Kellogg, Matt	Yes
Cesich, Amy	Present
Hendrix, Audra	ABSENT

Prochaska, Matthew	ABSENT
Vickers, Robyn	ABSENT
Flowers, Elizabeth	ABSENT
Giles, Tony	ABSENT

With only four members in attendance, the meeting was adjourned for lack of quorum at 6:24p.m.

ITEMS FOR THE OCTOBER 20, 2020 COUNTY BOARD AGENDA

- *Approval to Enter into a Three-Year Agreement for Services with “The Sheriff App” with an Initial Cost of \$23,980 and with Annual Maintenance Costs of \$8,990*

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary