

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMITTEE OF THE WHOLE MEETING MINUTES**

**OCTOBER 13, 2020**

**I. Call to Order**

President Gilmour called the Committee of the Whole meeting to order at 4:47 pm in the Kendall County Historic Courthouse 3rd Floor Courtroom.

**II. Roll Call**

Commissioners Cesich, Gilmour, Gryder, Hendrix, Prochaska, and Vickers all were present.

Commissioner Flowers entered the meeting at 4:52 pm.

**III. Approval of Agenda**

Commissioner Hendrix made a motion to approve the agenda as presented. Seconded by Commissioner Prochaska. All, aye. Opposed, none.

**IV. Public Comments**

No public comments were offered from those in attendance.

**V. Executive Director's Report**

Director Guritz presented the Director's Report for September 2020.

**VI. Review of Preliminary Financial Statements and Cost Center Reports  
for the Period Ending September 30, 2020**

Director Guritz presented financial statements and cost center reports for the period ending September 30, 2020.

**VII. Motion to Forward Claims to Commission**

Director Guritz presented the claims list for review.

Commissioner Hendrix made a motion to amend claims to exclude payment of the HLR claim. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

Commissioner Hendrix made a motion to forward amended claims to Commission. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

**OLD BUSINESS**

**VIII. FY21 Preliminary Budget Progress Report and Approval Timeframe**

Director Guritz provided updates on the District's FY21 preliminary budget.

The Committee of the Whole reviewed the budget approval timeline and progress report.

## **IX. Millbrook Bridge Removal Project Updates**

- **Fox River In-Stream Debris Removal; Pier Repair Approach, and Abutment Fencing**

Director Guritz presented project updates on the Millbrook Bridge removal projects including status of in-stream debris removal, pier repair work, and abutment fencing. The Committee of the Whole discussed anticipation of a reduced payment for the Millbrook Bridge Removal Project contract.

## **NEW BUSINESS**

### **X. Proposed FY21 Organizational Chart and Draft Position Descriptions**

Director Guritz presented a proposed FY21 Organizational Chart and draft position descriptions. The Committee of the Whole reviewed the proposed changes.

### **XI. FY21 Hoover Resident Lease Agreement**

Director Guritz presented the FY21 Hoover Resident Lease Agreement.

The Committee of the Whole reviewed the proposed agreement.

### **XII. FY21 Ellis Caretaker Lease Agreement**

Director Guritz presented FY21 Ellis Caretaker lease agreement.

The Committee of the Whole reviewed the proposed agreement.

### **XIII. Millbrook Trail Rides Proposed License Agreement – Millbrook North Forest Preserve**

Director Guritz presented a report and recommendation on a license agreement concept with Millbrook Trail Rides for use of designated trails at Millbrook North Forest Preserve.

### **XIV. Summary of Action Items**

Director Guritz provided a summary of action items.

### **XV. Other Items of Business**

None.

### **XVI. Public Comments**

No public comments were offered by citizens in attendance.

### **XVII. Executive Session**

Commissioner Prochaska made a motion to enter executive session under 2(c)1 of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the

public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Seconded by Commissioner Flowers. Roll call: Commissioners Cesich, Flowers, Gryder, Hendrix, Prochaska, Vickers, and Gilmour, aye. Opposed, none. Executive session called to order at 5:53 pm

Commissioner Prochaska made a motion to adjourn from executive session. Seconded by Commissioner Hendrix. Aye, all. Opposed, none. Regular meeting reconvened at 6:42 pm

### **XVIII. Adjournment**

Commissioner Prochaska made a motion to adjourn the meeting. Seconded by Commissioner Hendrix. Aye, all. Opposed, none. Meeting adjourned at 6:46 pm.

Respectfully submitted,

David Guritz  
Executive Director, Kendall County Forest Preserve District