

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

Kendall County Historic Courthouse, 109 W Ridge St, Yorkville IL 60560

Tuesday, November 17, 2020 at 9:00 a.m.

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Agenda
5. Special Recognition
6. Public Comment
7. Consent Agenda
 - A. Approval of County Board Minutes from October 20, 2020
 - B. Standing Committee Minutes Approval
 - C. Approval of Claims in an amount not to exceed \$3,149,215.46
 - D. Approval of 2020 Noxious Weed Annual Report
 - E. Approve Low bid from Arneson Oil Company to provide 20,000 gallons of diesel fuel at unit price of \$1.864 and 15,000 gallons of unleaded gasoline at unit price of \$1.689 for Fiscal Year 2021
 - F. Approve County Health Fund Levy 2020 payable 2021 in an amount not to exceed \$1,454,000
 - G. Approve Veteran's Assistance Commission Fund Levy 2020 payable 2021 in an amount not to exceed \$350,961
 - H. Approve Tuberculosis Fund Levy 2020 payable 2021 in an amount not to exceed \$15,000
 - I. Approve Liability Insurance Fund Levy 2020 payable 2021 in an amount not to exceed \$1,305,197
 - J. Approve Social Security Fund Levy 2020 payable 2021 in an amount not to exceed \$1,425,000
 - K. Approve Illinois Municipal Retirement Fund Levy 2020 payable 2021 in an amount not to exceed \$2,600,000
 - L. Approve County Bridge Fund Levy 2020 payable 2021 in an amount not to exceed \$500,000
 - M. Approve County Highway Fund Levy 2020 payable 2021 in an amount not to exceed \$1,500,000
 - N. Approve Extension Education Fund Levy 2020 payable 2021 in an amount not to exceed \$187,476
 - O. Approve Senior Citizen Social Services Fund Levy 2020 payable 2021 in an amount not to exceed \$400,000
 - P. Approve 708 Mental Health Fund Levy 2020 payable 2021 in an amount not to exceed \$947,000
 - Q. Approve General Fund Levy 2020 payable 2021 in an amount not to exceed \$11,656,958
8. Old Business
9. New Business
10. Elected Official Reports & Other Department Reports
 - A. Sheriff
 - B. County Clerk and Recorder
 - C. Treasurer
 - D. Clerk of the Court
 - E. State's Attorney
 - F. Coroner
 - G. Health Department
 - H. Supervisor of Assessments
11. Standing Committee Reports
 - A. Administration HR
 1. Approval of Assistant Director of Facilities Management – Project Manager Job Description
 - B. Highway
 1. Approve Resolution renaming parts of W. Highpoint Road and Fox Road to Eldamain Road
 2. Approve Local Public Agency Agreement for Federal Participation between State of Illinois, Department of Transportation, and Kendall County for Eldamain Road – Contract B Construction
 3. Approve Resolution appropriating funds for the improvement of Eldamain Road – Contract B
 4. Approve 2020-2040 Long Range Transportation Plan
 - C. Facilities
 1. Approval of a Five Year Advanced Services Agreement with Metronet for IP Telephone Services in an amount not to exceed \$7,000.00 per month
 - D. Planning, Building & Zoning
 1. Approval of Amended Petition 20-21 Request from the Kendall County Planning, Building and Zoning Committee to Repeal and Replace Kendall County's Recreational Vehicle Park and Campground Zoning Regulations and Repealing the 1983 Recreational Vehicle Park and Campground Regulations
12. Special Committee Reports
 - A. County Organizations

13. Other Business
14. Chairman's Report
15. Public Comment
16. Questions from the Press
17. Executive Session
18. Adjournment

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
October 20, 2020**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, October 20, 2020 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Scott Gengler, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska and Robyn Vickers. Members absent: Elizabeth Flowers and Tony Giles.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Member Hendrix moved to approve the agenda. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting. **Motion carried.**

SPECIAL RECOGNITION

Manufacturing Month

Member Kellogg moved to approve the resolution declaring October as Manufacturing Month. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting. **Motion carried.**

A complete copy of Resolution 20-52 is available in the Office of the County Clerk.

Epilepsy Awareness

Member Hendrix moved to approve the resolution declaring November as National Epilepsy and Sudden Unexpected Death in Epilepsy Awareness Month. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting. **Motion carried.**

A complete copy of Resolution 20-53 is available in the Office of the County Clerk.

PUBLIC COMMENT

Todd Milliron commented on Item 9D. Mr. Milliron stated that other departments are held to a 2.5% increase, he should rollover compensation package for 1 year and be a team player.

CONSENT AGENDA

Member Hendrix moved to approve the consent agenda of **A)** county board minutes from September 15, 2020; **B)** standing committee minutes; **C)** claims in an amount not to exceed \$2,378,607.15; **D)** 2021-2022 Wellness Program; **E)** Authorize Sheriff, on behalf of HIDTA, to purchase 1 surveillance platform for an amount not to exceed \$156,580.22; **F)** Approve Chicago HIDTA Contract with Clear Channel Outdoor for Opioid Awareness Campaign, with Kendall County as the Fiduciary Agent, for digital bulletins for 1 year not to exceed \$174,720.00; **G)** Approve Chicago HIDTA Finance Assistant Service contract with Kendall County as the Fiduciary Agent effective December 2, 2020 through December 1, 2021, in the amount of \$86,190.00; **H)** Approve Chicago HIDTA Finance Assistant Service contract with Kendall County as the Fiduciary Agent effective December 2, 2020 through December 1, 2021, in the amount of \$86,190.00; **I)** Approve Chicago HIDTA Domestic Highway Enforcement Initiative Administrative Assistant Service contract with Kendall County as the fiduciary Agent effective October 15, 2020 through October 14, 2021, in the amount of \$74,471.00; **J)** Approve Petition 20-23 request from Patrick and Michele Morris to vacate four five-foot wide public utility and drainage easements along the south property line of lot 37, the north and south property lines of lot 36 and the north property line of lot 35 in Grove Estates Subdivision (PINs: 06-08-101-021, 06-08-101-022 and 06-08-101-023) in NaAuSay Township; **K)** 2021 Noxious weed work plan; **L)** Release of the October 14, 2020, Planning, Building and zoning Committee Executive session meeting minutes. Member Prochaska seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. **Motion carried.**

C) COMBINED CLAIMS: ADMIN \$1,355.49; ANML CNTRL WRDN \$2,136.88; ASSMNTS \$56,641.83; BEHAV HLTH \$185.23; CAP EXP \$74.61; CIR CLK \$2,030.24; CIR CRT JDG \$7,247.84; COMB CRT SVS \$402.75; COMM ACTN SVS

\$237,055.29; COMM HLTH \$1,817.44; CORONER \$1,991.40; CORR \$11,080.97; CNTY ADMIN \$225,655.60; CNTY BRD \$90,071.04; CNTY CLK \$17,449.22; HIGHWAY \$1,306,509.97; ELCTN \$27,577.92; EMA DIR \$482.26; EMA \$380.74; EMPL BFITS \$4,201.50; ENVIRO HLTH; \$1,558.75; FCLT MGMT \$ 53,376.84; GIS \$28.95; JURY COMM \$3,623.54; MERIT \$913.00; PBZ SNR \$2,661.81; PBZ \$2,398.08; POSTGE \$1,492.98; PRSDG JDGE \$6,059.11; PROB SVS \$12,338.69; PRGM SUPP \$817.97; PUB DEF \$7,952.08; SHF \$60,877.49; STATES ATTY \$5,755.83; TECH \$37,969.41; TRSR \$457.16; UTIL \$8,567.30; VET \$2,410.19; FP \$84,538.89.; SHF \$28,752.59; SHF \$52,583.71; SHF \$9,124.56

J) A complete copy of Ordinance 20-20 is available in the Office of the County Clerk.

EXECUTIVE SESSION

Member Kellogg made a motion to go into Executive Session for (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; (2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

RECONVENE

NEW BUSINESS

Corrections Sergeants

Member Hendrix moved to approve the ratification and approval of Collective Bargaining Agreement between Kendall County, Illinois, the Kendall County Sheriff and the Illinois Fraternal Order of Police Labor Council (Corrections Sergeants and Court Services Sergeants Bargaining Unit) effective December 1, 2019 through November 30, 2024. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

COVID-19 Testing

Member Hendrix moved to approve a resolution approving IDPH COVID-19 Testing Events. Member Vickers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting. **Motion carried.**

A complete copy of Resolution 20-54 is available in the Office of the County Clerk.

County Administrator Job Description

Member Hendrix moved to approve the County Administrator job description. Member Vickers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

Employment Agreement County Administrator

Member Kellogg moved to approve the Employment Agreement between Scott Koeppel and County of Kendall, Illinois effective December 1, 2020 through November 30, 2023 with an optional 1 year automatic renewal with a base salary of \$138,581 (effective December 1, 2020), \$144,124 (effective December 1, 2021), \$149,889 (effective December 1, 2022), and \$154,386 (effective December 1, 2023 if one year renewal option is exercised). Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. Members voting aye include Cesich, Gengler, Gilmour, Gryder, Hendrix, Kellogg and Vickers. Members voting nay include Prochaska. **Motion carried 7-1.**

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Baird stated that they have a couple busy weeks and Sheriff attended the City Council meeting in Lisbon to discuss the event that happened there and is working with the Attorney General and State's Attorney on other cases.

County Clerk

Revenue Report

9/1/20-9/30/20 9/1/19-9/30/19 9/1/18-9/30/18

Line Item	Fund	Revenue	Revenue	Revenue
CLKFEE	County Clerk Fees	\$1,218.50	\$883.00	\$663.00
MARFEE	County Clerk Fees - Marriage License	\$3,090.00	\$1,920.00	\$2,130.00
CIVFEE	County Clerk Fees - Civil Union	\$0.00	\$30.00	\$0.00
ASSUME	County Clerk Fees - Assumed Name	\$70.00		
CRTCOP	County Clerk Fees - Certified Copy	\$2,025.00		
NOTARY	County Clerk Fees - Notary	\$275.00		
MISINC	County Clerk Fees - Misc	\$78.00	\$2,255.00	\$2,138.50
	County Clerk Fees - Misc Total	\$6,756.50	\$5,088.00	\$4,931.50
RECFEE	County Clerk Fees - Recording	\$41,261.00	\$30,459.00	\$22,108.00
	Total County Clerk Fees	\$48,017.50	\$35,547.00	\$27,039.50
CTYREV	County Revenue	\$44,241.00	\$34,389.25	\$35,259.75
DCSTOR	Doc Storage	\$24,222.50	\$17,770.00	\$13,260.00
GISMAP	GIS Mapping	\$76,680.00	\$30,021.00	\$22,393.00
GISRCD	GIS Recording	\$5,112.00	\$3,753.00	\$2,801.00
INTRST	Interest	\$26.67	\$12.64	\$12.22
RECMIS	Recorder's Misc	\$14,880.25	\$4,217.00	\$3,301.25
RHSP	RHSP/Housing Surcharge	\$21,933.00	\$15,894.00	\$11,934.00
TAXCRT	Tax Certificate Fee	\$600.00	\$560.00	\$280.00
TAXFEE	Tax Sale Fees		\$5.00	\$25.00
PSTFEE	Postage Fees		\$0.00	
CK # 19024	To KC Treasurer	\$235,712.92	\$142,168.89	\$116,305.72

County Clerk Debbie Gillette spoke about the Election, early voters and vote by mail with regards to how to fill out the envelope and the drop box.

Treasurer

Office of Jill Ferko
 Kendall County Treasurer & Collector
 111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
 FOR TEN MONTHS ENDED 09/30/2020

<u>REVENUES*</u>	Annual <u>Budget</u>	2020 YTD <u>Actual</u>	2020 YTD <u>%</u>	2019 YTD <u>Actual</u>	2019 YTD <u>%</u>
Personal Property Repl. Tax	\$390,000	\$336,587	86.30%	\$324,701	87.76%
State Income Tax	\$2,300,000	\$2,254,912	98.04%	\$2,207,814	99.38%
Local Use Tax	\$700,000	\$817,987	116.86%	\$676,433	98.75%

State Sales Tax	\$550,000	\$441,382	80.25%	\$440,442	80.08%
County Clerk Fees	\$325,000	\$371,759	114.39%	\$281,010	86.46%
Circuit Clerk Fees	\$1,350,000	\$877,957	65.03%	\$668,553	83.57%
Fines & Foreits/St Atty.	\$300,000	\$223,532	74.51%	\$197,219	60.68%
Building and Zoning	\$68,000	\$94,215	138.55%	\$73,535	108.14%
Interest Income	\$200,000	\$139,196	69.60%	\$279,191	186.13%
Health Insurance - Empl. Ded.	\$1,266,656	\$1,008,640	79.63%	\$998,335	97.73%
1/4 Cent Sales Tax	\$3,105,000	\$2,554,548	82.27%	\$2,577,428	83.01%
County Real Estate Transf Tax	\$425,000	\$411,783	96.89%	\$359,128	84.50%
Federal Inmate Revenue	\$2,044,000	\$1,878,240	91.89%	\$1,945,575	120.19%
Sheriff Fees	\$170,000	\$70,073	41.22%	\$136,351	76.89%
TOTALS	\$13,193,656	\$11,480,810	87.02%	\$11,165,715	92.38%
Public Safety Sales Tax	\$5,324,000	\$4,398,307	82.61%	\$4,480,988	85.84%
Transportation Sales Tax	\$6,000,000	\$4,398,307	73.31%	\$4,480,988	89.62%

*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 10 months the revenue and expense should at 83.33%

State's Attorney

State's Attorney Eric Weis stated that his office is dedicated to helping with the Election with all of the election law changes. Sheriff's office worked a major case on Friday.

Coroner

Description	**	September 2020	Fiscal Year-to-Date	September 2019
Total Deaths		28	332	35/250
Natural Deaths		24	304	30/229
Accidental Deaths		0	14	1/6
Pending		1	2	2/2
Suicidal Deaths		3	11	1/11
Homicidal Deaths		0	1	1/1
Undetermined		0	0	0/1
Toxicology		5	34	5/24
Autopsies		1	22	5/18
Cremation Authorizations		17	208	14/130

Scenes Responded to:	Transported by Coroner's Office:	External Examinations:
5	5	4

**

(S):

- 09/1/2020 – Yorkville – 26yo, Male, Combination Gunshot Wound to the Head and Carbon Monoxide Intoxication
- 09/02/2020 – Yorkville – 24yo, Male, Asphyxia due to Hanging
- 09/12/2020 – Aurora – 22yo, Male, Asphyxia due to Hanging

(P):

- 09/23/2020 – Oswego – 30yo, Female, Probable Overdose

PERSONNEL/OFFICE ACTIVITY:

- Madalyn Pleva began her internship with the office on 09/02/2020. Madalyn attends Yorkville High School where she will be graduating this year and will be attending University of Indiana next fall. She plans on studying medicine with a focus on Forensic Pathology.
- Coroner's Assistant Paty Monarrez was promoted to Deputy Coroner on September 30, 2020. Paty has her degree in Criminal Justice with a Forensic Science Concentration. She has served with the office since October 2017.
- A total of 12 community service hours were served in September.

Health Department

Executive Director RaeAnn VanGundy spoke about a joint public service announcement focusing on COVID activity that is on the rise.

EMA

County Administrator Scott Koepfel stated that they are working on the updated plan and spoke about the field fires in Newark/Lisbon.

STANDING COMMITTEE REPORTS

Administration

BCBSIL Insurance

Member Prochaska moved to approve the renewal with BCBSIL Insurance with five different options and the performance formulary drug plan. Member Cesich seconded the motion.

Members discussed the plans and additional plan option and the drug plan there is always a drug available. The costs of the plans was pointed out in the packet.

Chairman Gryder asked for a roll call vote on the motion. Members voting aye include Cesich, Gengler, Gilmour, Gryder, Kellogg, Prochaska and Vickers. Member voting nay includes Hendrix. Motion carried 7-1.

BCBSIL Insurance

Member Prochaska moved to approve a renewal with BCBSIL for life insurance, EyeMed for vision insurance and MetLife for dental insurance. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Metronet

Member Prochaska moved to a Metronet p2p fiber connection from the Main Campus to the COB and Highway at a cost not to exceed \$18,600.00. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion with the amendment. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-69 is available in the Office of the County Clerk.

GIS Cadastral Analyst Job Description

Member Prochaska moved to approve the GIS Cadastral Analyst job description. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

Highway

Engineering Services Agreement

Member Kellogg moved to approve the Phase 3 Construction Engineering Services Agreement between Kendall County and HR Green for project management of the Eldamain Road – Contract B Construction in an amount not to exceed \$3,559,124. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-65 is available in the Office of the County Clerk.

Facilities

Stafford Auto Parts

Member Kellogg moved to approve the Stafford Auto Parts and Recycling bid for the 2001 Chevy Van in the amount of \$800.00 & for the 2007 Chevy Impala in the amount of \$500.00. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Crispin Auto

Member Kellogg moved to approve the Crispin Auto bid for the 1999 Ford Ranger in the amount of \$40.00, for the 2003 Ford F150 in the amount of \$759.00 & for the 2002 Chevy Silverado 2500 in the amount of \$859.00. Member Prochaska seconded the motion.

Member Kellogg moved to amend the motion to approve the Crispin Auto bid for the 1999 Ford Ranger in the amount of \$40.00 increased to \$401.00, for the 2003 Ford F150 in the amount of \$759.00 & for the 2002 Chevy Silverado 2500 in the amount of \$859.00. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Chairman Gryder asked for a roll call vote on the amended motion. All members present voting aye. **Motion carried.**

Change Order #2

Member Kellogg moved to approve the change order #2 with Lite Construction in the amount of \$27,043.00 to add the Health & Human Services facility to the card access system at the County Office Building. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Planning, Building & Zoning

Plat of Vacation

Member Prochaska spoke about Ordinance 2020-09 the plat of vacation, relocation, and expansion of a construction and drainage easement in Whitetail Ridge Subdivision. The petitioner no longer wishes to go through with the project so the ordinance will not come into effect.

Short-Term Rental Registration

Member Prochaska moved to approve the short-term rental registration form. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Law, Justice & Legislation

The Sheriff App

Member Prochaska moved to enter into a three year agreement for services with “The Sheriff App” with an initial cost of \$23,980 and with annual maintenance costs of \$8,990. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-66 is available in the Office of the County Clerk.

Juvenile Detention Services

Member Prochaska moved to approve an Intergovernmental Agreement between the County of Kendall and the County of Kane for Juvenile Detention Services. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-67 is available in the Office of the County Clerk.

SPECIAL COMMITTEE REPORTS

KenCom Executive Board

Member Prochaska reported that they will get the first reading of their budget and spoke about license plate readers.

County Organizations

Member Prochaska stated that the National Association of Counties will have a Federal Policy Summit.

CMAP

County Administrator Scott Koeppel stated that CRGC is defunct.

Chairman’s Report

Member Kellogg moved to approve the appointment. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Appointment(s)

Dr. John Gleason –Kendall County Board of Health – 3 year term – expires October 2023

PUBLIC COMMENT

Todd Milliron stated that the Sheriff App funding is from the commissary account.

QUESTIONS FROM THE PRESS

Jim Wyman from WPSY asked who Dr. Gleason was replacing.

Luke Robinson from the Kendall County Record asked about the Correction Sergeants labor agreement, the Sheriff App downloads and the monitoring of the app.

ADJOURNMENT

Member Vickers moved to adjourn the County Board Meeting until the next scheduled meeting. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 24th day of October, 2020.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk



**COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
MEETING MINUTES
Thursday, November 12, 2020**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order at 4:00p.m. by County Board Chair Scott Gryder, who led the Pledge of Allegiance to the American Flag.

ROLL CALL:

Attendee	Status	Arrived	Left Meeting
Judy Gilmour	Here		
Scott Gryder	Present		
Audra Hendrix	Remote		
Matt Kellogg	Present		
Matthew Prochaska	Here		
Robyn Vickers	Here		
Amy Cesich	Present		
Elizabeth Flowers			
Tony Giles	Here		
Scott Gengler	Remote		

Others Present: Sheriff Dwight Baird, Latreese Caldwell, Scott Koeppel, Undersheriff Bobby Richardson, RaeAnn Van Gundy, Katy Williams

APPROVAL OF AGENDA – Member Prochaska made a motion to approve the agenda, second by Member Cesich. **With eight members present voting aye to the amendment, the motion carried by a vote of -0.**

Board Member	Vote
Gilmour, Judy	Yes
Gryder, Scott	
Hendrix, Audra	
Kellogg, Matt	
Prochaska, Matthew	
Vickers, Robyn	
Cesich, Amy	
Flowers, Elizabeth	
Gengler, Scott	
Giles, Tony	

DEPARTMENT HEADS AND ELECTED OFFICIAL REPORTS - None
OLD BUSINESS - None

NEW BUSINESS

From PBZ Committee:

- *Discussion of Amended Petition 20–01 Request from the Kendall County Planning, Building and Zoning Committee for Text Amendments to the Kendall County Zoning Ordinance Amending Recreational Vehicle Park and Campground Zoning Regulations and Repealing the 1983 Recreational Vehicle Park and Campground Regulations – Member Prochaska reviewed the documents in the packet beginning in 2019, noting all of the committee approvals, no comments from the townships, and citizen comments.*

Matt Asselmeier reviewed the major changes recommended by the Planning, Building and Zoning Committee on page 7.

Member Prochaska made a motion to forward the item to the County Board for approval, second by Member Kellogg.

ROLL CALL VOTE

Board Member	Vote
Hendrix, Audra	Yes
Kellogg, Matt	Yes
Prochaska, Matthew	Yes
Vickers, Robyn	Yes
Cesich, Amy	Yes
Gilmour, Judy	Yes
Gengler, Scott	Yes
Giles, Tony	Yes
Gryder, Scott	Yes

From the Finance Committee:

- *Forwarding Claims to County Board for Final Approval – Member Kellogg made a motion to forward the claims to the County Board for final approval, second by Member Prochaska.*

ROLL CALL VOTE

Board Member	Vote
Kellogg, Matt	Yes
Prochaska, Matthew	Yes
Vickers, Robyn	Yes
Cesich, Amy	Yes
Flowers, Elizabeth	Yes
Gengler, Scott	Yes

Giles, Tony	ABSENT
Gilmour, Judy	Yes
Gryder, Scott	Yes
Hendrix, Audra	Yes

Member Kellogg made a motion to forward the levies to the County Board for approval, second by Member Prochaska. Discussion on the TB Levy and the amount the Health Department has already been spent for this year in caring for members with TB in Kendall County. Member Prochaska stated that the Health Department had the opportunity to address the extra funds that have been spent this year in treating citizens with TB, but did not do so. Member Prochaska further stated that the budget including the levies was approved at the November 4, 2020 Board meeting, and this vote was simply to forward the levies to the County Board for approval.

- *Approve County Health Fund Levy 2020 payable 2021 in an amount not to exceed \$1,454,000 -*
- *Approve Veteran’s Assistance Commission Fund Levy 2020 payable 2021 in an amount not to exceed \$350,961*
- *Approve Tuberculosis Fund Levy 2020 payable 2021 in an amount not to exceed \$15,000*
- *Approve Liability Insurance Fund Levy 2020 payable 2021 in an amount not to exceed \$1,305,1979*
- *Approve Social Security Fund Levy 2020 payable 2021 in an amount not to exceed \$1,425,000*
- *Approve Illinois Municipal Retirement Fund Levy 2020 payable 2021 in an amount not to exceed \$2,600,000*
- *Approve County Bridge Fund Levy 2020 payable 2021 in an amount not to exceed \$500,000*
- *Approve County Highway Fund Levy 2020 payable 2021 in an amount not to exceed \$1,500,000*
- *Approve Extension Education Fund Levy 2020 payable 2021 in an amount not to exceed \$187,476*
- *Approve Senior Citizen Social Services Fund Levy 2020 payable 2021 in an amount not to exceed \$400,000*
- *Approve 708 Mental Health Fund Levy 2020 payable 2021 in an amount not to exceed \$947,000*
- *Approve General Fund Levy 2020 payable 2021 in an amount not to exceed \$11,656,958*

ROLL CALL VOTE

Board Member	Vote
Vickers, Robyn	Yes
Cesich, Amy	Yes

Gengler, Scott	Yes
Giles, Tony	Yes
Gilmour, Judy	Yes
Gryder, Scott	Yes
Hendrix, Audra	Yes
Kellogg, Matt	Yes
Prochaska, Matthew	Yes

PUBLIC COMMENT - None

QUESTIONS FROM THE MEDIA – Lucas Robinson, KC Record Newspapers

CHAIRMAN’S REPORT – Mr. Koepfel reported that Chairman Gryder has enacted the allowance of Hybrid meetings and an updated press release was sent to all Board members, Elected Officials, Department Heads and the Media.

REVIEW BOARD ACTION ITEMS – Chairman Gryder asked the committee to review the draft Board agenda for Tuesday, November 17, 2020. Chair Gryder requested items F, G, H & I be moved from the Consent agenda to the regular Agenda under Highway. Mr. Koepfel asked that the Claims and Levy Resolutions be added to the Consent agenda, and that Amended Petition 20-01 be added to regular agenda under PBZ.

ITEMS FOR THE NOVEMBER 17, 2020 COUNTY BOARD AGENDA

- *Discussion of Amended Petition 20–01 Request from the Kendall County Planning, Building and Zoning Committee for Text Amendments to the Kendall County Zoning Ordinance Amending Recreational Vehicle Park and Campground Zoning Regulations and Repealing the 1983 Recreational Vehicle Park and Campground Regulations*
- *Forwarding Claims to County Board for Final Approval*
- *Approve County Health Fund Levy 2020 payable 2021 in an amount not to exceed \$1,454,000 -*
- *Approve Veteran’s Assistance Commission Fund Levy 2020 payable 2021 in an amount not to exceed \$350,961*
- *Approve Tuberculosis Fund Levy 2020 payable 2021 in an amount not to exceed \$15,000*
- *Approve Liability Insurance Fund Levy 2020 payable 2021 in an amount not to exceed \$1,305,1979*
- *Approve Social Security Fund Levy 2020 payable 2021 in an amount not to exceed \$1,425,000*
- *Approve Illinois Municipal Retirement Fund Levy 2020 payable 2021 in an amount not to exceed \$2,600,000*
- *Approve County Bridge Fund Levy 2020 payable 2021 in an amount not to exceed \$500,000*

- *Approve County Highway Fund Levy 2020 payable 2021 in an amount not to exceed \$1,500,000*
- *Approve Extension Education Fund Levy 2020 payable 2021 in an amount not to exceed \$187,476*
- *Approve Senior Citizen Social Services Fund Levy 2020 payable 2021 in an amount not to exceed \$400,000*
- *Approve 708 Mental Health Fund Levy 2020 payable 2021 in an amount not to exceed \$947,000*
- *Approve General Fund Levy 2020 payable 2021 in an amount not to exceed \$11,656,958*

EXECUTIVE SESSION – Not needed

ADJOURNMENT - Member Cesich made a motion to adjourn the meeting, second by Member Prochaska.

ROLE CALL VOTE

Board Member	Vote
Prochaska, Matthew	Yes
Vickers, Robyn	Yes
Cesich, Amy	Yes
Gengler, Scott	Yes
Giles, Tony	Yes
Gilmour, Judy	Yes
Gryder, Scott	Yes
Hendrix, Audra	Yes
Kellogg, Matt	Yes

With nine members present voting aye, the meeting adjourned at 4:27p.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

COUNTY OF KENDALL, ILLINOIS
ECONOMIC DEVELOPMENT COMMITTEE
Meeting Minutes for Friday, October 30, 2020

Call to Order

The meeting was called to order by Committee Chair Audra Hendrix at 9:00 a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Scott Gryder	Here		
Audra Hendrix	Here		
Matthew Prochaska	Here		
Robyn Vickers	Here		

Others Present: Scott Koeppe

Approval of Agenda – Member Prochaska made a motion to approve the agenda, second by Member Gryder. **With five members present voting aye, the motion carried by a vote of 5-0.**

Approval of September 25, 2020 Meeting Minutes – Member Prochaska made a motion to approve the September 25, 2020 meeting minutes, second by Member Gryder. **With five members present voting aye, the motion carried by a vote of 5-0.**

Committee Business

- *Discussion of Kendall County Fair Association Revolving Loan Application* – Lea Ann Koch Board President of the Fair Association updated the committee on the proposed Fairground projects, and explained the growth of events and activities at the Fairgrounds. Ms. Koch reviewed the revised list of improvement projects they desire to complete this year. The Fair Association has also opened the facility to the girl scouts and local 4H club, and in turn those entities have assisted in upgrading the fairgrounds by painting, cleaning, reorganizing, etc.

Discussion of the Revolving Loan Fund Goals and Objectives, and if the applicant meets qualification requirements.

There was consensus by the committee to encourage the Fair Association continue with the full application process.

- *Discussion and Approval of Oswego Best Western RLF Pre-Application* – Mr. Koeppe updated the committee on his correspondence with the applicant, and read her letter of response. Discussion on the applicant’s full understanding of the amount available through the RLF.

Member Gryder made a motion to encourage the applicant continue with the full application process, second by Member Vickers. **With five members present voting aye, the motion carried by a vote of 5-0.**

- *Discussion on C-PACE Program with The Illinois Energy Conservation Authority NFP* – Mr. Koepfel reported that he had requested a draft ordinance from CPACE for the committee to utilize in developing an ordinance for Kendall County. Unfortunately, neither of the contacts from CPACE responded to the request.

Although there are several businesses in Kendall County interested in the CPACE Program, There was consensus by the committee to not take action on this item until they comply with our request for information regarding other county ordinances.

Updates and Reports – Mr. Koepfel reviewed the letter from Boyd Ingemunson of *The Law Offices*, regarding his request to continue abating his RLF payments.

There was consensus by the Committee to request that Mr. Ingemunson agree to pay interest only on the account. Mr. Koepfel will discuss with Mr. Ingemunson and report at the next meeting.

Mr. Koepfel also reported that he received an RLF pre-application from the Grace Holistic Center for Education in Yorkville, who stated they would use the requested funds to purchase the Club 47 building on Route 47 in Yorkville to accommodate an increase in enrollment.

Member Gryder made a motion, and Member Prochaska seconded a motion to encourage the applicant to continue with the full application process. **With five members present voting aye, the motion carried by a vote of 5-0.**

Chairs Report – None

Items for the November 4, 2020 County Board Meeting - None

Items for the November 12, 2020 Committee of the Whole Meeting - None

Public Comment – None

Executive Committee – Not needed

Adjournment - Member Prochaska made a motion to adjourn, second by Member Cesich. **With five members present voting aye, the motion carried by a vote of 5-0.** There being no objection, the Economic Development Committee meeting was adjourned at 9:59a.m.

Respectfully submitted,

Valarie McClain
Administrative Assistant & Recording Secretary

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, October 29, 2020

Call to Order - Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 5:20p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Scott Gryder	Present		
Audra Hendrix	Here		
Matt Kellogg	Yes		
Matthew Prochaska	Here		

Others Present –Latreese Caldwell, Scott Koeppel, Katy Williams

Approval of Agenda – Member Prochaska made a motion to approve the agenda, second by Member Hendrix. **With five members present voting aye, motion passed by a vote of 5-0.**

Approval of Forwarding Claims for Final County Board Approval – Member made a motion to forward the claims to the County Board for final approval, second by Member . **With members present voting aye, the motion carried by a vote of -0.**

Department Head and Elected Official Reports – None

Items from Other Committees – None

Items of Business

- *Approval of a Credit Card with a limit of \$5,000 for EMA Director Roger Bonuchi* – Mr. Koeppel briefed the committee on the need for the EMA Department. Motion by Hendrix, second by Member Prochaska **With five members present voting aye, the motion carried by a 5-0 vote.**
- *FY21 Capital Request Discussion* – Latreese Caldwell briefed the committee on the total amount of capital requests, on the ordinance for the FY20-21 Budget and Appropriations, and on the ordinance for the FY19-20 amendment.
- *Discussion and Approval of an Ordinance Approving the Kendall County Fiscal Year 2020-21 Budget and Appropriations* - Motion by Member Gryder to forward for Approval an Ordinance Approving the Kendall County Fiscal Year 2020-21 Budget and Appropriations, second by Member Prochaska. **With five members present voting aye, the motion passed by a vote of 5-0.**

- *Discussion and Approval of an Ordinance Approving a Budget Amendment for the Kendall County Fiscal Year 2019-20 Annual Budget – Motion by Member Hendrix to forward for Approval an Ordinance Approving a Budget Amendment for the Kendall County Fiscal Year 2019-20 Annual Budget, second by Member Prochaska. **With five members voting aye, the motion passed by a vote of 5-0.***

Public Comment – None

Questions from the Media – None

Executive Session – Not needed

Items for the November 4, 2020 County Board Meeting

Approval of Claims for Final County Board Approval

Approval of an Ordinance Approving the Kendall County Fiscal Year 2020-21 Budget and Appropriations

Approval of an Ordinance Approving a Budget Amendment for the Kendall County Fiscal Year 2019-20 Annual Budget

Adjournment – Member Hendrix made a motion to adjourn the Budget and Finance Committee meeting, Member Gryder seconded the motion. The meeting was adjourned at 6:25p.m. by a vote of 5-0.

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

COUNTY OF KENDALL, ILLINOIS
Law, Justice and Legislation Committee
Monday, November 9, 2020
Remote Meeting Minutes

Call to Order and Pledge Allegiance – Chair Tony Giles called the meeting to order at 3:16p.m. and led the Pledge of Allegiance.

Roll Call:

Committee Member	Status	Arrived	Left Meeting
Tony Giles	Here		
Judy Gilmour	Here		
Audra Hendrix	ABSENT		
Matthew Prochaska	Here		
Robyn Vickers	Here		

Others Present: EMA Sheriff’s Office Chief Deputy Mike Peters, Chief Coroner Jacquie Purcell, Sheriff’s Office Undersheriff Bobby Richardson

Approval of Agenda: Member Prochaska made a motion to approve the agenda, second by Member Gilmour. **With four members present voting aye, the agenda was approved.**

Approval of Minutes – Member Gilmour made a motion to approve the October 14, 2020 meeting minutes, second by Member Prochaska. **With four members present voting aye, the motion carried by a 4-0 vote.**

Public Comment - None

Status Reports

Coroner – Written report provided. Coroner Purcell reported a total of 353 deaths in the County through the end of October, including 25 total deaths, one accidental death and 1 accidental death due to combined drug toxicity.

There were a total of 13.5 Community service hours served in September.

EMA – Written report provided. Director Bonuchi stated the Public Assistance Grant request for PPE expenses was approved, no funding provided yet. Director Bonuchi updated the committee on continued Covid-19 safety efforts as follows:

- Additional PPE shipped to us from IEMA, put in storage - 60+ day supply stored at the EOC and the Courthouse.
- Met with KC Health Department for vaccination event planning. Met with Health Dept. Director RaeAnn VanGundy, staff and members of the Yorkville Police and KC Sheriff’s

Office to discuss plans for a COVID mass vaccination event in November at the Yorkville High School – no date determined yet.

- Visited Yorkville HS with the mass vaccination team for continued planning of the event. date to be determined, but it could be as early as March.

Director Bonuchi reported that the Dresden quarterly communications drill testing was conducted recently using the EONS Alert system.

Kendall County Rescue participated to two different events in October:

- October 10 – Multi agency Search and Rescue training was held at the historic Courthouse. The subject was Autistic. The portion on Alzheimer’s was cancelled due to the instructor’s organization moving to online teaching. Sixteen Search and Rescue professionals from five agencies attended. Six Kendall County EMA Search and Rescue personnel participated.
- October 20 – Multi Agency Search and Rescue Zoom training. The subject was SarTopo mobile app and desktop features. The entire area is starting to use the program and this training was meant to get more people up to speed. Thirty-five professionals from eight agencies attended, including a couple from Red Rock Search and Rescue in Las Vegas. Six Kendall County EMA Search and Rescue personnel participated in the training.

The WSPY EAS transmitter is still out of service. Required weekly and monthly testing of IPAWS, NARS Starcom continues.

Public Defender – Written report provided. Public Defender Vicki Chuffo reported that they had 176 new cases in October, and currently have 1,697 open cases to date. The office has been appointed to 15 individuals for bond call only appointments from October 7 to November 3, 2020.

Circuit Clerk -

Court Services – Written report provided. Director Elliott reported that the 2-year Intergovernmental Agreement with Kane County has been sent to Kane County and is awaiting signatures. Once complete, they will file the original with the County Clerk’s Office.

Court Service – Probation and the Sheriff’s Office have been working to transition the GPS Monitor Program and anticipate a January 1, 2021 transfer date for the GPS Program to the Sheriff’s Office. The on-call responsibilities for the Probation Office will cease in February 2021.

Director Elliott reported that the Kendall County Court Services has been sought out to participate in several advisory panels for defining data elements through the Administrative Office of Illinois Courts. This is significant in that Kendall County Probation is recognized as a department that continually strives to be at the forefront of best practices as well as works to ensure we have good data to guide our decision making. It allows us to ensure the needs of Kendall County residents are given a voice when making data driven decisions on a statewide basis.

Sheriff's Report

- a. Operations Division – Written report provided.
- b. Corrections Division – Written report provided.
- c. Records Division – Written report provided.

Old Business – None

New Business - None

Chairman's Report/Comments – Chair Giles thanked the committee and elected officials and department heads for their work with him and this committee for the past four years that he's served.

Items for the November 17, 2020 Kendall County Board Meeting - None

Items for the November 12, 2020 Committee of the Whole Meeting - None

Public Comment - None

Legislative Update – None

Executive Session – Not needed

Adjournment – Member Prochaska made a motion to adjourn the meeting, second by Member Gilmour. **With four members in agreement, the meeting adjourned at 3:32p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

KENDALL COUNTY PLANNING, BUILDING & ZONING COMMITTEE
Kendall County Historic Courthouse
Third Floor Courtroom
109 W. Ridge Street, Yorkville, Illinois
6:30 p.m.

Meeting Minutes of November 9, 2020 – Unofficial until approved

CALL TO ORDER

The meeting was called to order by Chairman Prochaska at 6:30 p.m.

ROLL CALL

Committee Members Present: Elizabeth Flowers, Judy Gilmour, Matt Kellogg (Vice-Chairman), and Matthew Prochaska (Chairman)

Committee Members Absent: Scott Gengler (Attended Remotely)

Also Present: Matt Asselmeier (Senior Planner), Gregg Ingemunson, Greg Dady, Paul Martin, Dan Kramer, Peter Pasteris, Lance Beatch, Pam Wynne, and Brad Blocker

APPROVAL OF AGENDA

Member Gilmour made a motion, seconded by Member Flowers, to approve the agenda. Member Kellogg made a motion, seconded by Member Flowers to move Petition 20-26 and the item of New Business pertaining to the housing allocation near the southeast corner of Ashley Road and Caton Farm Road to before the other Petitions. With a voice vote of four (4) ayes, the motion carried. With a voice vote of four (4) ayes, the motion carried to approve the agenda as amended carried.

APPROVAL OF MINUTES

Member Flowers made a motion, seconded by Member Kellogg, to approve the minutes of the October 14, 2020, meeting. Member Gilmour made a motion, seconded by Member Kellogg, to change “Chairman Gilmour” to “Member Gilmour” regarding the motion to enter Executive Session in the minutes. With a voice vote of four (4) ayes, the motion carried. With a voice vote of four (4) ayes, the motion carried to approve the minutes as corrected.

PUBLIC COMMENT

None

At this time, Chairman Prochaska acknowledged that Member Gengler was participating remotely and asked unanimous consent to suspend the rules to allow Member Gengler to ask questions during the meeting. Without objection, the rules were suspended.

EXPENDITURE REPORT

The Committee reviewed the expenditure report.

Member Gilmour made a motion, seconded by Member Kellogg, to forward the expenditures to the Finance Committee. With a voice vote of four (4) ayes, the motion carried.

PETITIONS

Petition 20-26 Peter and Laurie Pasteris on Behalf of the Peter J. Pasteris Jr. Revocable Trust

Dan Kramer, Attorney for the Petitioners, explained that the Petitioners received a request to book a prom for the final week of April 2021 and a rescheduled wedding. The Petitioners are requesting a minor amendment to allow them to erect the tent and hold events starting April 8th and ending November 30th of each year.

Member Kellogg requested clarification on the times requested. Mr. Kramer noted that the request at the start of the season was more for preparing the venue purposes. It was noted that, presently, the tent erection date and the event start dates are different. Mr. Kramer noted that events probably will not occur until after April 15th, if the amendment was approved.

Member Kellogg asked if one (1) or two (2) exceptions were possible. Mr. Asselmeier noted that the Petitioners originally asked for the extensions to be for one (1) year. Mr. Asselmeier had asked the Petitioners if they thought this type of request would occur annually. The Petitioners were agreeable to submitting the minor amendment as presented. Mr. Asselmeier said that it would be possible for the Committee to grant a one (1) or two (2) year exception. Member Kellogg acknowledged the situation caused the pandemic, but he was not in favor of a permanent exception because of concerns from the neighbors.

Mr. Kramer offered to allow the new dates for 2021 and require that the Petitioners come back in November 2021 to ask for an extension of the new dates.

Member Flowers made a motion, seconded by Member Kellogg, to approve an amendment to the requested minor amendment to the special use permit by allowing the Petitioner to erect the tent and have events starting April 8th and ending November 30th in 2021 only and allowing the Petitioner to have an option to renew in successive years, if approved by the Committee. With a voice vote of four (4) ayes, the motion carried. With a voice vote of four (4) ayes, the motion carried to approve the minor amendment as amended.

NEW BUSINESS

Request for Clarification Regarding an Agricultural Housing Allocation Near the Southeast Corner of Ashley Road and Caton Farm Road (PINs: 05-35-100-010 and 05-35-100-014) in Kendall Township; Committee Could Grant One or More Housing Allocations on the Subject Properties

Mr. Asselmeier summarized the issue.

In July 2020, Dan Kramer, on behalf of Donna and John McKay, submitted a request for an agricultural housing allocation on the parcel identified by PIN 05-35-100-014.

In summary, based on discussions that the McKays had with the previous owner of the property and former Senior Planner John Sterrett, the McKays believe that they are eligible for one (1) single-family home allocation permit on the subject property. Unfortunately, no written record exists memorializing this allocation.

Because of the property size and age of property, the property would not qualify for an agricultural housing allocation under current regulations.

After conducting research on this property, as outlined in the provided letters, Staff came to the conclusion that one (1) housing allocation permit may exist, but the McKays and the owners of PIN 05-35-100-010, presently owned by the Stanley K. and Margaret J. Gengler Trust, had equal rights to the allocation.

The application materials, correspondence related this matter, and an aerial picture of the area were provided.

Staff is of the opinion that, if the McKays are granted an allocation, the Gengler Trust should also be granted an allocation upon request, unless definitive proof can be provided that one (1) or the other party has unclouded ownership of the allocation.

Mr. Kramer explained Ms. McKay's discussions with Mr. Sterrett and the Genglers. Mr. Kramer was agreeable to Mr. Asselmeier's recommendation.

Member Kellogg asked if Mr. Sterrett's affidavit had legal standing. Mr. Asselmeier read Mr. Sterrett's affidavit.

Member Kellogg asked when was the last time the properties changed title. The answer was 2018. The McKays have probably owned the property for fifteen (15) years.

Chairman Prochaska asked when was the last time the Committee awarded two (2) allocations. Mr. Asselmeier responded that he could not think of a time when the Committee awarded allocations. However, the Committee has previously been asked to clarify regulations and policies. The decision could create a precedent.

Member Gilmour made a motion, seconded by Member Flowers, to award two (2) allocations. The votes were as follows:

Yeas (3): Flowers, Gilmour, and Prochaska
Nays (1): Kellogg
Absent (1): Gengler

The motion carried.

PETITIONS

Amended Petition 20-02 Greg Dady on Behalf of DTG Investments

Chairman Prochaska requested unanimous consent to enter Pam Wynne's letter into the record. Without objection, the letter was entered into the record.

Gregg Ingemunson, Attorney for the Petitioner, provided a history of the project. He noted Na-Au-Say Township's request to set a maximum acre size at ten (10) acres and restricting the use to major State highways. The Petitioner was agreeable to these requests. The Petitioner counted the amount of traffic in and out of the property. The site was used to work on trucks.

Mr. Asselmeier summarized the request.

DTG Investments, LLC owns the property at 3485 Route 126 (PIN 06-09-400-005) in Na-Au-Say Township. This property is presently zoned A-1 Agricultural District, but the Petitioner would like to operate a trucking company, specifically for offices related to the trucking company, minor repair facilities for company trucks, and company truck parking.

In February 2020, the Petitioner submitted a request for a map amendment rezoning the subject property to M-1 and this request was reviewed by ZPAC in March 2020. However, Na-Au-Say Township expressed concerns about rezoning the property to M-1 and the Petitioner decided to pursue a text amendment to the A-1 District and a special use permit under A-1 for the proposed uses.

According to Section 3:02 of the Zoning Ordinance, a truck parking area or yard is defined as follows:

“TRUCK PARKING AREA OR YARD. Any land used or intended to be used for the storage or parking of trucks, trailers, tractors, and including commercial vehicle, while not loading or unloading, and which exceeds one and one-half tons in capacity.”

Versions of this memo that were sent to the Kendall County Regional Planning Commission and Kendall County Zoning Board of Appeals stated that this use was not listed as a permitted or special use in any zoning district. That information was incorrect; pursuant to Sections 10:01.B.21.sss and 10:02.B.1 of the Zoning Ordinance, truck parking area or yards are permitted uses in the M-1 and M-2 District.

Staff believes that truck parking area or yard use most closely matches the Petitioners proposed use and offers the following text amendment to Section 7:01.D of the Kendall County Zoning Ordinance:

“Truck Parking Area or Yard Including Offices and Maintenance Facilities Provided that the Use has Direct Access to a Road Designated as a Major Collector or Higher in the County Land Resource Management Plan.”

The list of special uses in the A-1 District should be renumbered to reflect the addition of this use to the list of special uses.

This proposal was sent to the townships on September 1, 2020. Only Na-Au-Say Township submitted comments. Na-Au-Say Township felt that the proposed use was not consistent with agricultural operations, that similar uses could occur along roads in the Township, that the proposed use could occur on other roads within the County, and that the Township had concerns regarding the County’s ability to enforce the regulations in special use permits. The October 26, 2020, email from Na-Au-Say Township Supervisor Brad Blocker was. The Na-Au-Say Township Planning Commission met on November 4, 2020, and had discussion regarding requiring this type of use be restricted to State highways and that properties used for this type of use be restricted to a maximum of ten (10) acres. Several members of the Na-Au-Say Township Planning Commission indicated that they will be in attendance at the November Planning, Building and Zoning Committee meeting.

ZPAC reviewed this proposal at their meeting on September 1, 2020. Fran Klaas requested that proposed use be restricted to roads classified as Minor Arterials or higher as designated by the Illinois Department of Transportation’s Five (5) Year Functional Classification Map. Mr. Klaas had no objection to the proposed use going in at 3485 Route 126. ZPAC recommended approval of the proposed text amendment with Mr. Klaas’ proposed amendment by a vote of six (6) in favor and zero (0) in opposition. Four (4) members were absent. The minutes of this meeting were provided.

The Kendall County Regional Planning Commission reviewed this proposal at their meeting on September 23, 2020. Commissioners expressed concerns about placing this type of use on A-1 zoned property. Several Commissioners felt this use would be more appropriate on property zoned for manufacturing. Commissioners were also concerned about the lack of restrictions within the proposed text amendment. Commissioners were also unhappy that the Petitioner moved a tenant onto property zoned A-1 without obtaining the necessary zoning permits. The Commission recommended denial of the request by vote of zero (0) in favor of the request and eight (8) in opposition. One (1) member of the Commission was absent. Member Nelson voted no because the proposal was too broad, the use could go anywhere, and the use was undesirable at other locations with inadequate protection for the agricultural community and people living in agricultural areas. Member Hamman voted no because he favored more restrictions in the text amendment and requests for this use could come before the Commission monthly. Chairman Ashton voted no because the proposal had inadequate restrictions and he was upset that the Petitioner did not secure the necessary zoning before leasing the property. He suggested that the Petitioner attempt to rewrite the proposal. Member Wilson concurred with Member Nelson and Chairman Ashton and she had concerns regarding the lack of a limit on the number of trucks and trips. The minutes of this meeting were provided.

The Kendall County Zoning Board of Appeals held a public hearing on this proposal on September 28, 2020. Discussion occurred regarding rezoning properties to a manufacturing classification instead of issuing special use permits and possible spot zoning. The Kendall County Zoning Board of Appeals recommended approval of the requested text amendment by a vote of four (4) in favor and two (2) in opposition. One (1) Board Member was absent. Chairman Mohr voted no because he felt this proposal was a type of spot zoning. He also noted that he received several phone calls, but no one was in attendance to express concerns in-person. The minutes of the meeting were provided.

The Agricultural Zoning Map with road classifications was provided. The Illinois Department of Transportation's Five (5) Year Functional Classification Map for Kendall County was also provided. A copy of the draft ordinance was provided.

Member Kellogg asked if it was standard practice to write text amendments without a special use permit pending. Mr. Asselmeier stated that County has reviewed text amendments and special use permits at the same time.

Member Kellogg asked if the text amendment addressed setbacks, lines of sight, amount of traffic, and related items. Mr. Asselmeier responded that the text amendment was broad, but the special use permit addressed more specific information. The text amendment could be amended to address specific concerns, like maximum lot size and proximity to State highways.

Pam Wynne, Chairwoman of the Na-Au-Say Township Planning Commission, noted the Commission's concerns about the proposal. She expressed concerns regarding future requests at the property and the Commission felt the proposed use was a big jump from agricultural related uses.

Brad Blocker, Na-Au-Say Township Supervisor, said that the Township discussed the amendment. He noted his previous comments on the proposal. The Township Board, generally speaking, did not feel that the proposed use was agricultural related or consistent with

agricultural related uses. He expressed concerns that someone could buy land in the agricultural area just to park trucks. He also expressed concerns related to enforcement.

Member Kellogg echoed Mr. Blocker's concerns and expressed a need to approve sound regulations.

Chairman Prochaska favored the use be restricted to a State or Federal Highway. Member Kellogg favored establishing setback from homes and addressing lighting concerns.

Member Kellogg noted that the GIS showed seventy-two (72) vehicles on the property. Attendees reviewed the GIS aerials. Greg Dady, Petitioner, explained the vehicles on the property. He noted that employees were still working at 6:00 p.m. The proposed special use permit would require the business to close at 5:00 p.m.

Without objection, this Petition was laid over to address parking and the other concerns previously expressed.

Amended Petition 20-05 Greg Dady on Behalf of DTG Investments

This Petition was laid over for the same reasons as Amended Petition 20-02.

Petition 20-24 Grainco, FS, Inc.

Paul Martin, Attorney for the Petitioner, explained the nature of the request and Pipe Strong, LLC's activities at the property. He noted that the area around the property was already zoned for industrial uses.

Grainco FS, Inc. would like an amendment to the Future Land Use Map contained in the Land Resource Management Plan for approximately three point two more or less (3.2 +/-) acres located at 17854 N. Wabena Avenue. If approved, the Petitioner would like to rezone the property to allow the operation of a company that performs construction and maintenance work for gas utilities. This use is not allowed on property zoned A-1 Agricultural. This use and the previous uses at the property (i.e. fertilizer plant) are either permitted or special uses on M-1 Limited Manufacturing zoned property.

The application materials and aerial were provided.

The existing land use is classified as Commercial. The future land use is classified as Agricultural.

Wabena Avenue is a Township maintained local road. There are no trails planned in the area.

There are no floodplains or wetlands on the property.

The adjacent land uses are railroad/public utility and agricultural. The adjacent zoning districts are A-1 in the County and M-1 in the Village of Minooka. The Land Resource Management Plan calls for the area to be Mixed Use Business in the County and Light Industrial in the Village of Minooka. Zoning districts within a half mile in the County include A-1 and B-3 and M-1 and R-2 inside the Village of Minooka.

Pictures of the property were provided.

The existing special use permit was granted in 1966 for the mixing, blending, and manufacturing of fertilizers. A copy of the special use permit was provided. This special use permit is the second oldest active special use permit in unincorporated Kendall County.

Petition information was sent to Seward Township on September 23, 2020. To date, no response has been received.

Petition information was sent to the Village of Minooka on September 23, 2020. To date, no response has been received.

Petition information was sent to the Minooka Fire Protection on September 23, 2020. To date, no response has been received.

ZPAC reviewed this proposal at their meeting on October 6, 2020. Mr. Klaas asked why the property was not proposed for annexation into Minooka. Mr. Asselmeier responded that the Village of Minooka had not provided any comments on the proposal and the proposed change in the Future Land Use Map and map amendment would make the property compliant with County zoning. Mr. Klaas noted that jurisdiction of N. Wabena Avenue changes frequently in that area. Ms. Belville noted that the septic system would need to be evaluated if the uses change. Ms. Olson noted the limitations on development at the site caused by the soils. Mr. Asselmeier asked about the location of utilities from the Village of Minooka. The attorney for the Petitioner responded that Minooka had not offered to extend municipal services to the property. ZPAC recommended approval of the request by a vote of seven (7) in favor and zero (0) in opposition. Three (3) members were absent. The minutes of this meeting were provided.

The Kendall County Regional Planning Commission held a public hearing on this proposal on October 28, 2020. Discussion occurred regarding the differences between this Petition and the requests related to 3485 Route 126. Several Commissioners expressed their dismay that the Petitioner allowed the company to start operations at the property before securing necessary zoning approvals. Several Commissioners also noted that the proposed use would fit the surrounding neighborhood. Other than the Petitioner, nobody else from the public attended the hearing. The Kendall County Regional Planning Commission recommended approval of the request by a vote of five (5) in favor and zero (0) in opposition. Four (4) Commissioners were absent. The minutes of this hearing were provided.

The Kendall County Zoning Board of Appeals reviewed this proposal at their meeting on November 2, 2020. Discussion focused on the Village of Minooka annexing the property in the future. The reclassification and rezoning of the property would make the property compatible with the Village of Minooka's plans. As of the date of the Kendall County Zoning Board of Appeals meeting, the Village of Minooka had not submitted comments on the proposal. The Kendall County Zoning Board of Appeals recommended approval of the request by a vote of five (5) in favor and zero (0) in opposition. Two (2) Members were absent. The minutes of the meeting were provided.

The Village of Minooka's Future Land Use Map calls for this property to be Light Industrial.

The subject property has been used as a fertilizer plant since at least 1966. The proposed use and previous uses at the property since 1966 would be allowed by either permitted or special use on M-1 zoned property.

The Future Land Use Maps of both Kendall County and the Village of Minooka call for industrial related uses in the vicinity of the subject property.

A railroad is also located adjacent to the subject property.

Staff has no objections to the proposed amendment.

A copy of the draft ordinance was provided.

Member Kellogg made a motion, seconded by Member Flowers, to recommend approval of the requested amendment to the Future Land Use Map. With a voice vote of four (4) ayes, the motion carried.

The proposal goes to the Kendall County Board on December 15, 2020, on the regular agenda.

Petition 20-25 Grainco, FS, Inc.

Member Kellogg made a motion, seconded by Member Flowers, to recommend approval of the requested map. With a voice vote of four (4) ayes, the motion carried.

The proposal goes to the Kendall County Board on December 15, 2020, on the regular agenda.

Amended Petition 20-01 Kendall County Planning, Building and Zoning Committee

Chairman Prochaska invited Lance Beatch to the podium to discuss his concerns regarding the proposal. Mr. Beatch provided his background.

Discussion occurred regarding the clearing of forests and preservation of open space. Mr. Beatch explained how other government entities addressed tree preservation and maintenance. Mr. Beatch discussed typical tree surveys. Chairman Prochaska made a motion, seconded by Member Kellogg, to add an option for a tree survey and tree mitigation plan approved by the Planning, Building and Zoning Committee and that the tree survey and tree mitigation plan would not apply to general maintenance to Section k of the proposal. With a voice vote of four (4) ayes, the motion carried.

Discussion occurred regarding the recreational space requirement in Section w of the proposal. Discussion occurred regarding the intention of that provision. The consensus of the Committee was not to change this requirement.

Discussion occurred regarding the two point two-five (2.25) off street parking requirement in Section ff of the proposal. Discussion occurred regarding adequate visitor parking. If this requirement was deleted, parking would be determined as part of a special use permit. Member Kellogg made a motion, seconded by Member Flowers to delete the off street parking requirement. With a voice vote of four (4) ayes, the motion carried.

Discussion occurred regarding producing the registry. Mr. Beatch noted the difficulties that could exist in providing the register in the timeframe and manner currently proposed based on available technology. Discussion occurred about issuing a card, transponder, or keypad for entry. Chairman Prochaska made a motion, seconded by Member Flowers, to add the word "registered" between the words "visitors" and "in the" in Section kk.3 of the proposal. With a voice vote of four (4) ayes, the motion carried.

Chairman Prochaska asked Mr. Beatch if he had any concerns regarding the requirement to provide a map to KenCom contained in Section oo of the proposal. Mr. Beatch said that he had no concerns with this requirement.

Member Flowers made a motion, seconded by Member Kellogg, to recommend approval of the requested text amendment as amended and that the proposal be forwarded to the Committee of the Whole. With a voice vote of four (4) ayes, the motion carried.

The proposal goes to the Kendall County Committee of the Whole on November 12, 2020.

NEW BUSINESS

Recommendation on 2020 Noxious Weed Annual Report

Mr. Asselmeier presented the Report.

Member Flowers made a motion, seconded by Member Kellogg, to forward the Report to the County Board. With a voice vote of four (4) ayes, the motion carried.

The proposal will go to the County Board on November 17, 2020, on the consent agenda.

Discussion of Ordinance 75-8; Committee Could Refer the Matter to Another Committee of the County Board

Chairman Prochaska summarized the issue. He noted that the Ordinance applied to streets in Boulder Hill. The Ordinance could be expanded and fines added. He also noted that some of the street names do not match street signs.

The township will be asked for the road names and the County will determine the fines.

The consensus of the Committee was to establish a fine schedule and correct the road names. The proposal will be held over until these two (2) items are addressed.

Chairman Prochaska wanted greater enforcement of landscaping companies and other entities dumping debris in the road, particularly in residential areas.

Discussion of Voluntary Compliance Policy for Zoning Violations

Mr. Asselmeier noted the current policy of giving violators a thirty (30) day warning letter. The Department was not required to issue a warning letter, but does so in an effort to obtain voluntary compliance. Several residents of Boulder Hill expressed a desire for the Department to skip sending the warning notice and give citations directly. Chairman Prochaska expressed a desire that inspectors use their judgement. The consensus of the Committee was to maintain the voluntary compliance policy and let the Inspectors use their best judgment.

OLD BUSINESS

Zoning Ordinance Project Update

Mr. Asselmeier reported that Teska has provided the PDF copy of the unified ordinance and that document has been placed on the County's website. The document is searchable. Staff is waiting on the Word version of the document.

Discussion of the Three Foot Rule in the Kendall County Stormwater Management Ordinance and GIS Topographic Information

Mr. Asselmeier presented information from Greg Chismark and announced that topographic information from 2018 had been added to the GIS. The 2010 topographic was also on the GIS. Discussion occurred regarding reducing the disturbance area from one (1) acre to five thousand (5,000) square feet. The consensus of the Committee was to obtain as-builts on new homes to obtain the proper elevations before occupancy permits are granted.

REVIEW VIOLATION REPORT

The Committee reviewed the violation report. Mr. Asselmeier stated that some of the cases got delayed at court due to the pandemic.

REVIEW PRE-VIOLATION REPORT

The Committee reviewed the pre-violation report.

UPDATE FOR HISTORIC PRESERVATION COMMISSION

Review and Recommendation of the Historic Preservation Commission's Proposed Response to the Illinois Historic Preservation Agency Pertaining to Kendall County Certified Local Government Application

The Committee reviewed the draft email to the Illinois Historic Preservation Agency. The Committee did not offer any changes.

REVIEW PERMIT REPORT

The Committee reviewed the permit report.

REVIEW REVENUE REPORT

The Committee reviewed the revenue report.

CORRESPONDENCE

None

COMMENTS FROM THE PRESS

None

EXECUTIVE SESSION

None

Chairman Prochaska said that it has been a pleasure serving as Chairman of the Committee and that he will miss the Committee.

ADJOURNMENT

Member Kellogg made a motion, seconded by Member Gilmour, to adjourn. With a voice vote of four (4) ayes, the motion carried.

Chairman Prochaska adjourned the meeting at 8:21 p.m.

Minutes prepared by Matthew H. Asselmeier, AICP, CFM Senior Planner

Encs.

HIGHWAY COMMITTEE MINUTES

DATE: November 10, 2020
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Scott Gryder, Amy Cesich, Judy Gilmour, and Matt Prochaska
MEMBERS ABSENT: Matt Kellogg
STAFF PRESENT: Ginger Gates and John Burscheid

The committee meeting convened at 3:30 P.M. with roll call of committee members. Quorum established.

Motion Matt Prochaska; second Judy Gilmour, to approve the agenda as presented. Motion approved unanimously.

Motion Matt Prochaska; second Judy Gilmour, to approve the Highway Committee meeting minutes from October 13, 2020. Motion approved unanimously.

Motion Amy Cesich; second Matt Prochaska, to recommend approval of the low bid from Arneson Oil Company to provide 20,000 gallons of diesel fuel at unit price of \$1.864 and 15,000 gallons of unleaded gasoline at unit price of \$1.689 for Fiscal Year 2021. Motion approved unanimously.

Motion Matt Prochaska; second Amy Cesich, to recommend forwarding the approval of a resolution renaming parts of W. Highpoint Road and Fox Road to Eldamain Road to the next County Board meeting. As of today's date this item is still under review from the States Attorney's office. Chairman Gryder thought it might be resolved by the time of the County Board meeting. Motion approved unanimously.

Motion Amy Cesich; second Matt Prochaska, to recommend approval of a Local Public Agency Agreement for Federal Participation between State of Illinois, Department of Transportation, and Kendall County for Eldamain Road – Contract B construction. Motion approved unanimously.

Motion Matt Prochaska; second Judy Gilmour, to recommend approval of a resolution appropriating funds for the improvement of Eldamain Road – Contract B. Motion approved unanimously.

Motion Matt Prochaska; second Judy Gilmour, to recommend approval of the 2020-2040 Long Range Transportation Plan. Motion approved unanimously.

Motion Matt Prochaska; second Amy Cesich, to forward Highway Department bills for the month of November in the amount of \$804,682.79 to the Finance Committee for approval. By roll call vote, motion approved unanimously.

Motion Cesich; second Prochaska, to adjourn the meeting at 3:45 P.M. Motion carried unanimously.

Respectfully submitted,



Francis C. Klaas, P.E.
Kendall County Engineer

Action Items

1. Low bid from Arneson Oil Company to provide 20,000 gallons of diesel fuel at unit price of \$1.864 and 15,000 gallons of unleaded gasoline at unit price of \$1.689 for Fiscal Year 2021
2. Resolution renaming parts of W. Highpoint Road and Fox Road to Eldamain Road
3. Local Public Agency Agreement for Federal Participation between State of Illinois, Department of Transportation, and Kendall County for Eldamain Road – Contract B construction
4. Resolution appropriating funds for the improvement of Eldamain Road – Contract B
5. 2020-2040 Long Range Transportation Plan

**COUNTY OF KENDALL, ILLINOIS
FACILITIES MANAGEMENT COMMITTEE
MEETING MINUTES
MONDAY, OCTOBER 26, 2020**

Committee Chair Matt Kellogg called the meeting to order at 4:00 p.m.

Roll Call: Members Present: Judy Gilmour, Matt Kellogg, Amy Cesich, Audra Hendrix
Members Absent: Tony Giles

With enough members present, a quorum was formed to conduct business.

Others Present: Facilities Management Director Jim Smiley, Technology Director Matt Kinsey and County Administrator Scott Koeppe.

Approve the September 2, 2020 Facilities Committee Meeting Minutes – There were no changes to the September 2, 2020 minutes; Member Hendrix made a motion to approve the minutes, second by Member Cesich. **With enough present members voting aye, the minutes were approved.**

Approval of Agenda – Member Hendrix made a motion to approve the agenda. Member Gilmour second the motion. **All Aye. Motion approved.**

Public Comment – None

Old Business/Projects

1. *Historic Courthouse 2020 Window Replacements* – Director Smiley informed the Committee the window installation is complete. The shutter and pane painting work still needs to be completed which will occur once the temporary board room is moved back to the County Office Building. **Project Complete.**
2. *2020 Paving Projects* – Director Smiley stated the paving and stripping was completed on September 12, 2020 and the sidewalk replacements were completed on the week of September 21, 2020. **Projects Complete.**
3. *Health Department Card Access Replacement* – Director Smiley informed the Committee the change order was approved. Mr. Smiley received a schedule with a start date of this week. Lite Construction is projecting a completion date of December 28, 2020.
4. *County Board Room Remodeling Project* – Director Smiley updated the Committee on the progress of the project. The basic space is done and the initial painting is done. The ceiling grid is completed, new lighting has been wired. Floor data wiring and electric has been installed. Mr. Smiley also stated the card access wiring has been installed and the new furniture is ordered. Lite Construction is projecting a completion date of December 31, 2020.
5. *County Office Building Board Room Window Replacements* – Director Smiley received an update from the vendor; the windows have a ship date of November 2, 2020 with a possible installation date in the next two weeks, depending on weather conditions.

New Business/Projects

1. *Chair's Report*
 - a. *Solar Project Update* – Director Smiley updated the Committee on the project status. All inside solar field connections are complete. A new transformer pad for the solar field has been poured for the second transformer at the courthouse. ComEd still has work on their end to be done. The ComEd transformer change out is scheduled for Saturday October 31, 2020. Director Smiley stated the solar field is projected to be online the first week of December.
 - b. *Assistant Facilities Management Director/Project Manager Position* – The position has been through the Admin/HR committee. The description has been sent to State's Attorney's Office for review.
2. *Phone System Invitation to Bid Results Discussion* – Matt Kinsey, Technology Director informed the Committee of the Bid results. The top three lowest bids meeting ITB requirements are as follows: 1. MetroNet 2. Infinity Technologies, Inc. 3. Comcast. This system will replace and antiquated system with new updated technology. Analog lines will stay in place and MetroNet will cover them, all the other bid submissions did outsource the analog lines. County Administrator Koepfel recommends going with a 5 year contract for the biggest savings. Motion by Member Hendrix to send the MetroNet contract to the state's attorney's office for review. Second by Member Gilmour. **All members present voting aye, Motion Carried.**
3. *Public Safety Center Water Line Repair* – Director Smiley informed the Committee one of the main lines in the jail starting leaking. Mr. Smiley contracted to have the pipe section replaced. **Project Complete.**
4. *Public Safety Center UPS System Preventative Maintenance* – Director Smiley stated the second annual preventative maintenance service was completed with no issues. Jim stated next year the batteries will need to be replaced, this cost has been accounted for in the 2021 budget. **Project Complete.**
5. *Insurance Company Property Inspections* – IMPG has completed all facilities inspections with minor issues. These issues were noted and will be addressed by KCFM staff. **Project Complete.**
6. *COVID 19 Projects* – Director Smiley updated the committee on the current status of the COVID 19 projects. Courtroom 113 and 115 added platforms to expand the jury boxes has been completed. Carpet repairs were needed for these expansions and courtroom 113 was completed with attic stock. Replacement furniture has been ordered. Director Smiley received approval to build a jury assembly room in the shell space behind the Circuit Clerk's office for social distance and COVID 19 requirements. Lighting, ceiling fans and basic finishes will be installed in this area. The Public Safety Center will be modifying seven (7) jail doors to add pass through slots for the cells quarantine time used for new inmates. Director Smiley is working with a local welding company to make these modifications once the materials are received. Both these projects are on track to be completed by the end of the year.
7. *Cure Funding Entry for Reimbursement* – Director Kinsey explained the process for reimbursement of monies spent on COVID 19 spending. Facilities submitted \$67,000.00 to date which is in review stage with the Illinois Department of Commerce CURE program reporting.
8. *Coroner Sink Installation* – Director Smiley informed the Committee the Coroner requested a new sink and faucet be installed in the Morgue to replace a little used fixture. The supplies were paid by the Coroner's office and KFCM provided the labor for installation. **Project Complete.**
9. *Approve 2nd 1 year extension of the existing lease for the CASA Kendall County office #228 at the Health & Human Services facility* – Motion by Member Hendrix to approve the 2nd 1 year extension of the existing lease for the CASA Kendall County office #228 at the Health and Human Services facility. Second by Member Gilmour. **All members present voting aye, Motion Carried.**

10. Approve 2nd 1 year extension of the existing lease for the Kane County Workforce Development Program office # 221, 223 & 225 at the Health & Human Service facility – Motion by Member Hendrix to approve the 2nd 1 year extension of the existing lease for the Workforce Development Program office #221, 223 & 225 at the Health and Human Service facility. Second by Member Cesich. **All members present voting aye, Motion Carried.**

Staffing/Training/Safety

- *Reportable Labor Hours* – Reports were included in the packet.

Other Items of Business

- *CMMS Charts* – Reports were included in the packet for:
- Reported versus Completed Work Orders, Reported by Building Current Month
 - Work Orders by Work Type Current month

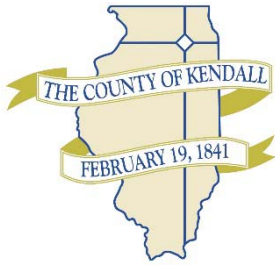
Questions from the Media – None

Executive Session – None

Adjournment – Chair Kellogg asked if there was a motion to adjourn. Member Hendrix made a motion to adjourn the meeting, second by Member Cesich. Roll Call: Member Gilmour: yes, Member Hendrix: yes, Member Kellogg: yes, Member Cesich: yes. **With all members present voting aye, the meeting adjourned at 4:46 p.m.**

Respectfully submitted,

Christina Wald
Administrative Assistant



Kendall County Agenda Briefing

Committee: Planning, Building and Zoning

Meeting Date: November 9, 2020

Amount: N/A

Budget: N/A

Issue: Approval of 2020 Noxious Weed Annual Report

Background and Discussion:

Kendall County is required by Illinois law to submit a Noxious Weed Annual Report to the State by December 1st of each year. Attached please find the proposed 2020 Noxious Weed Annual Report.

During 2020, the Kendall County, Planning, Building and Zoning Department received zero (0) complaints of noxious weeds. In 2019, the Department also received zero (0) complaints.

The Village of Oswego provided a list of their noxious weed investigations which was included in the report.

Committee Action:

PBZ Committee-Approval (4-0-1)

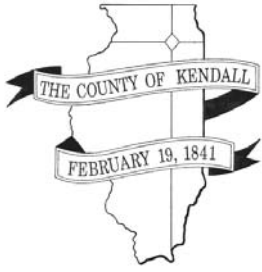
Staff Recommendation:

Approval

Prepared by: Matthew H. Asselmeier, AICP, CFM

Department: Planning, Building and Zoning Department

Date: November 10, 2020



**KENDALL COUNTY
NOXIOUS WEED ANNUAL REPORT
2020**

As required by the Illinois Noxious Weed Law (505 ILCS 100), the County of Kendall submits the following Annual Report from November 1, 2019 to October 31, 2020.

During the reporting period:

1. Kendall County sent letters to each township and municipality located within Kendall County asking that they report noxious weed cases and investigations to the Kendall County Planning, Building and Zoning Department. A copy of the letter is attached.
2. The Village of Oswego provided a report of their noxious weed investigations. A copy of this report is attached.
3. Kendall County received zero (0) complaints of noxious weeds within the County.
4. Kendall County received (0) requests for assistance in the investigation of noxious weed infestations.
5. Kendall County eradicated zero (0) acres of noxious weeds.
6. Kendall County quarantined zero (0) acres of property.
7. Kendall County received zero (0) requests for advice from persons responsible for controlling and eradicating noxious weeds.
8. Kendall County published zero (0) notice to individuals regarding noxious weeds.
9. Kendall County published the General Notice in the Kendall County Record on February 27, 2020. A copy of the Certificate of Publication is attached.
10. Kendall County prepared and adopted a Comprehensive Work Plan for 2021.
11. Kendall County cooperated, when requested, with Federal, State and local authorities in carrying out the provisions of the Illinois Noxious Weed Law.

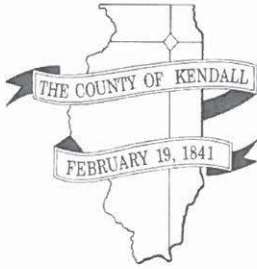
This Noxious Weed Annual Report was approved by the Kendall County Board on November 17, 2020.

Respectively Submitted,

Scott R. Gryder
Kendall County Board Chairman

Date

Encs: September 2, 2020 Letter to Municipalities and Townships
Oswego Investigation Report
General Notice Certificate of Publication



DEPARTMENT OF PLANNING, BUILDING & ZONING
111 West Fox Street • Room 204
Yorkville, IL • 60560
(630) 553-4141 Fax (630) 553-4179

September 2, 2020

RE: Illinois Noxious Weed Law

Dear Township Supervisors and Mayors:

Kendall County is preparing to work on its annual report and comprehensive work plan as required by the Illinois Noxious Weed Law (505 ILCS 100). In order to comply with State law, we request that you inform us of any noxious weed cases that you received over the last twelve months, the location of the complaint and if the complaint was resolved. Please send this information to Matthew Asselmeier, Kendall County Senior Planner, 111 W. Fox Street, Yorkville, IL 60560 or masselmeier@co.kendall.il.us by **October 2, 2020**.

We do not request that you undertake any additional work related to the enforcement of the Illinois Noxious Weed Law or that you alter your procedures for processing noxious weed complaints except that you inform us of noxious weed complaints.

Kendall County hopes to partner with each township and municipality in order to comply with this law. A list of State of Illinois recognized noxious weeds is included with this letter.

If you have any questions, please contact Mr. Asselmeier at 630-553-4139.

Sincerely,

Scott R. Gryder, Chairman
Kendall County Board

Enc: List of Noxious Weeds

Section 220.60 Noxious Weeds

The following plants within the sovereign territory of the State of Illinois are designated and declared noxious weeds:

- a) Marihuana (*Cannabis sativa* L.);
- b) Giant Ragweed (*Ambrosia trifida* L.) within the corporate limits of cities, villages, and incorporated towns;
- c) Common Ragweed (*Ambrosia artemisiifolia* L.) within the corporate limits of cities, villages, and incorporated towns;
- d) Canada Thistle (*Cirsium arvense*);
- e) Perennial Sowthistle (*Sonchus arvensis*);
- f) Musk Thistle (*Carduus nutans*);
- g) Perennial members of the sorghum genus, including johnsongrass (*Sorghum halepense*), sorghum alnum, and other johnsongrass X sorghum crosses with rhizomes; and
- h) Kudzu (*Pueraria lobata*).

(Source: Amended at 26 Ill. Reg. 14644, effective September 23, 2002)



Matthew Asselmeier
111 W. Fox Street
Yorkville, IL 60560

Regarding Illinois Noxious Weed Law (505 ILCS 100).

Pin 03-17-278-008 / resolved
101 Seton Creek Dr. / resolved
108 Chicago Rd. / resolved
110 S. Fox Chase Dr. resolved
117 seton Creek Dr. resolved
150 Wilson Pl. / resolved
152 N. Adams St. / resolved
18 Crofton Rd. / resolved
1925 Wiesbrook Dr. / resolved
1945 Wiesbrook Dr. / resolved
223 Paradise Pkwy. / resolved
311 White Pines Ln. / resolved
313 White Pines Ln. / resolved
315 White Pines Ln. / resolved
317 White Pines Ln. / resolved
321 Millstream Ln. / resolved
331 Prairieview Dr. / resolved
337 Persimmon Ln. / Not resolved
401 Sunshine Ct. / resolved
415 Richmond Ct. / resolved
418 Ogden Falls Blvd./ resolved
5050 Half Round Rd. / resolved
507 N. Avon Ct. / resolved
5280 Goldenrod Dr. resolved
536 Parkview Ct. / resolved
608 Plymouth Ct. / resolved
629 Charlotte Ln. / resolved
709 Mansfield Ct. / resolved
714 Blossom Ct. / resolved
904 Bison Ct. / Not resolved
916 Bison Ct. / Not resolved
920 Bison Ct. Not resolved
922 Bison Ct / resolved
924 Bison Ct. / Not resolved
926 Bison Ct. / resolved
Pin 03-21-302-001
056,055,054,053,046,045,044,043,042,041,040,039,038,037,036,035,032,031,030,029,028,02

7,021,020,019,018,017,016,015,014,013,012,011,010,009,008,007,067,068,069,070,071,072,
073,074,075,076,077,078,079,080,081,082,083,084,085,086,087,088,089,090,091,092,093,09
4,095,096,097,098,099,100,102,103,104,105,106,107,108,109,110,111,112,113,114 resolved.

Pin 03-21-328-001
002,003,004 resolved.

Pin 03-21-301-052
051,052,049,048,047,046,045,044,043,042,041 resolved.

Pin 03-21-301-015
016,017,018,019,020,021,022,023,024,025,026,027 resolved.

Pin 03-21-303-011
012,013,014,015,016,017,018,019,020,021,022,023 resolved.

Pin 03-21-304-001
002,003,004,005,006,007,008,009,010,011,012 resolved

Pin 03-21-329-002
003,004,005,006,007,008,009,010,011,012,013,014,015,016,017,018,019 resolved

1630 Rt 34 resolved
1700 rt 34 resolved

Please let me know if you should have any questions

Hector Justiz

hjustiz@oswegoil.org
Code Compliance Officer
Building Inspector

SHAW MEDIA
PO BOX 250
CRYSTAL LAKE IL 60039-0250
(815) 459-4040

ORDER CONFIRMATION (CONTINUED)

Salesperson: BARBARA BEHRENS

Printed at 02/20/20 16:38 by bbehr-sm

Acct #: 10101009

Ad #: 1754194

Status: New

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN PURSUANT TO THE "ILLINOIS NOXIOUS WEED LAW" to the owners, occupants, agents and public officials in charge or control of any land in Kendall County that they are required to control or eradicate all NOXIOUS WEEDS growing upon land under their control prior to the blooming, maturing of seed or other propagating of such weeds.

NOXIOUS WEEDS:

- a) Marijuana (*Cannabis sativa* L.);
- b) Giant Ragweed (*Ambrosia trifida* L.) within the corporate limits of cities, villages, and incorporated towns;
- c) Common Ragweed (*Ambrosia artemisiifolia* L.) within the corporate limits of cities, villages, and incorporated towns;
- d) Canada Thistle (*Cirsium arvense*);
- e) Perennial Sowthistle (*Sonchus arvensis*);
- f) Musk Thistle (*Carduus nutans*);
- g) Perennial members of the sorghum genus, including johnsongrass (*Sorghum halepense*), sorghum alnum, and other johnsongrass X sorghum crosses with rhizomes; and
- h) Kudzu (*Pueraria lobata*).

NOTICE IS FURTHER GIVEN that if the persons responsible for the control of any lands in Kendall County fail to comply with the provisions of the Illinois Noxious Weed Law the Control Authority of Kendall County or the Department of Agriculture of the State of Illinois will take any necessary action to control or eradicate such weeds and the cost thereof will be assessed against the owner of the land involved. If unpaid for 6 months or longer, such assessment shall become a lien upon the property.

Date at Yorkville, Kendall County, Illinois, this 18th day of February 2020

Signed: Scott R. Gryder
Kendall County Weed Control Authority

(Published in Kendall County Record February 27, 2020)
1754194

Kendall County Clerk				
Revenue Report		10/1/20-10/31/20	10/1/19-10/31/19	10/1/18-10/31/18
Line Item	Fund	Revenue	Revenue	Revenue
CLKFEE	County Clerk Fees	\$1,358.50	\$ 984.00	\$ 739.00
MARFEE	County Clerk Fees - Marriage License	\$2,160.00	\$ 1,560.00	\$ 1,560.00
CIVFEE	County Clerk Fees - Civil Union	\$0.00	\$ -	\$ -
ASSUME	County Clerk Fees - Assumed Name	\$70.00		
CRTCOP	County Clerk Fees - Certified Copy	\$2,060.00		
NOTARY	County Clerk Fees - Notary	\$440.00		
MISINC	County Clerk Fees - Misc	\$3,384.20	\$ 3,075.00	\$ 2,580.50
	County Clerk Fees - Misc Total	\$9,472.70	\$5,619.00	\$4,879.50
RECREE	County Clerk Fees - Recording	\$45,861.00	\$ 33,694.00	\$ 25,060.00
	Total County Clerk Fees	\$55,333.70	\$39,313.00	\$29,939.50
CTYREV	County Revenue	\$50,535.75	\$ 33,311.50	\$ 55,299.25
DCSTOR	Doc Storage	\$26,882.50	\$ 19,596.00	\$ 14,740.00
GISMAP	GIS Mapping	\$85,080.00	\$ 33,085.00	\$ 24,890.00
GISRCD	GIS Recording	\$5,672.00	\$ 4,139.00	\$ 3,400.00
INTRST	Interest	\$31.60	\$ 21.12	\$ 21.15
RECMIS	Recorder's Misc	\$587.00	\$ 3,742.25	\$ 2,596.00
RHSP	RHSP/Housing Surcharge	\$24,453.00	\$ 17,712.00	\$ 13,302.00
TAXCRT	Tax Certificate Fee	\$720.00	\$ 1,000.00	\$ 920.00
TAXFEE	Tax Sale Fees	\$45.00	\$ 15.00	\$ 100.00
PSTFEE	Postage Fees		\$ -	
CK # 19042	To KC Treasurer	\$249,340.55	\$151,934.87	\$145,207.90
Death Certificate Surcharge sent from Clerk's office \$1144.00 ck # 19040				
Dom Viol Fund sent from Clerk's office \$360.00 ck 19041				

Office of Jill Ferko

Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES FOR ELEVEN MONTHS ENDED 10/31/2020

<u>REVENUES*</u>	Annual <u>Budget</u>	2020 YTD <u>Actual</u>	2020 YTD <u>%</u>	2019 YTD <u>Actual</u>	2019 YTD <u>%</u>
Personal Property Repl. Tax	\$390,000	\$390,794	100.20%	\$429,208	116.00%
State Income Tax	\$2,300,000	\$2,533,834	110.17%	\$2,647,781	119.19%
Local Use Tax	\$700,000	\$913,294	130.47%	\$810,367	118.30%
State Sales Tax	\$550,000	\$482,690	87.76%	\$562,858	102.34%
County Clerk Fees	\$325,000	\$419,776	129.16%	\$355,870	109.50%
Circuit Clerk Fees	\$1,350,000	\$976,001	72.30%	\$881,789	110.22%
Fines & Foreits/St Atty.	\$300,000	\$250,646	83.55%	\$239,459	73.68%
Building and Zoning	\$68,000	\$104,097	153.08%	\$89,418	131.50%
Interest Income	\$200,000	\$142,165	71.08%	\$366,881	244.59%
Health Insurance - Empl. Ded.	\$1,266,656	\$1,142,375	90.19%	\$1,243,346	98.26%
1/4 Cent Sales Tax	\$3,105,000	\$2,835,262	91.31%	\$3,134,676	100.96%
County Real Estate Transf Tax	\$425,000	\$456,024	107.30%	\$426,829	100.43%
Federal Inmate Revenue	\$2,044,000	\$2,050,720	100.33%	\$2,376,535	146.81%
Sheriff Fees	\$170,000	\$72,405	42.59%	\$163,226	92.04%
TOTALS	\$13,193,656	\$12,770,081	96.79%	\$13,728,244	92.38%
Public Safety Sales Tax	\$5,324,000	\$4,879,159	91.64%	\$5,430,909	104.04%
Transportation Sales Tax	\$6,000,000	\$4,879,159	81.32%	\$5,430,909	108.62%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 11 months the revenue and expense should at 91.66%.

EXPENDITURES

All General Fund Offices/Categories	\$29,562,287	\$25,119,503	84.97%	\$28,907,912	96.67%
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KENDALL COUNTY CORONER
— JACQUIE PURCELL —

Description	**	October 2020	Fiscal Year-to-Date	October 2019
Total Deaths		25	353	31/281
Natural Deaths		23	324	27/257
Accidental Deaths	*	1	16	1/9
Pending		0	0	0/0
Suicidal Deaths	*	1	12	2/13
Homicidal Deaths		0	1	1/2
Undetermined		0	0	0/1
Toxicology		2	35	2/26
Autopsies		2	23	2/20
Cremation Authorizations		15	222	12/169
Scenes Responded to:		Transported by Coroner's Office:		External Examinations:
6/51		3/41		4/28

**

(A):

1. 10/13/2020 – Montgomery – 35yo, Male, Combined Drug Toxicity

(S):

1. 10/28/2020 – Montgomery – 48yo, Male, Gunshot Wound to the Head

PERSONNEL/OFFICE ACTIVITY:

1. A total of 13.5 community service hours were served in September.

CARORUM AD CURAM

Kendall County Job Description

TITLE:	Assistant Director of Facilities Management/Project Manager
DEPARTMENT:	Facilities Management
SUPERVISED BY:	Facilities Management Director
FLSA STATUS:	Exempt
APPROVED:	In Process

Position Summary

The Assistant Director of Facilities Management/Project Manager (“Project Manager”) reports to the Facilities Management Director and serves in place of the Facilities Management Director in the Facilities Management Director’s absence. The Project Manager is responsible for assisting the Facilities Management Director with organizing, developing, administering and coordinating Kendall County’s facilities and information technology capital projects and planning through the request for qualifications (RFQ) and invitation to bid (ITB) processes from the initiation stage through planning, design, construction/installation. The Project Manager shall serve as the direct supervisor for Maintenance I and Maintenance II Technicians working in Kendall County’s Facilities Management Department. The Assistant Director of Facilities Management/Project Manager is responsible for overseeing services provided to Kendall County by outside contractors and vendors to ensure that such third parties safely and adequately perform their contracted services and stay within the budgeted parameters provided by the Kendall County Board. In this position, the Project Manager shall be responsible for developing and maintaining professional relationships with Kendall County department heads, elected officials, and other key Kendall County representatives to support Kendall County’s capital planning goals and objectives.

Essential Duties and Responsibilities

1. Customarily and regularly supervises and directs the work of at least two or more full-time employees in the Kendall County Facilities Management Department.
2. Customarily and regularly performs management duties including, but not limited to, the following:
 - a. Serves as the direct supervisor for all Maintenance I and Maintenance II Technicians and performs supervisory responsibilities including, but not limited to the following:
 - i. Conducts interviews for Maintenance I and Maintenance II Technician positions.
 - ii. Makes recommendations to the Facilities Maintenance Director with regard to discipline, hiring and firing for all Maintenance I and Maintenance II Technicians, which recommendations are given particular weight by the Facilities Maintenance Director.
 - iii. Oversees training of all Maintenance I and Maintenance II Technicians.
 - iv. Assists the Facilities Management Director with conducting regular performance evaluations for Maintenance I and Maintenance II Technicians.

- v. Plans, assigns, and directs work of Maintenance I and Maintenance II Technicians.
 - vi. Appraises employees' productivity and efficiency for the purpose of recommending promotions or other changes in status, which recommendations are given particular weight by the final decision-makers.
 - vii. Ensures that Kendall County Facilities Management Department staff adhere to and follow all applicable policies, procedures and union contract requirements.
- b. Makes recommendations to the Facilities Maintenance Director with regard to policies and procedures applicable to the Facilities Maintenance Department, which recommendations are given particular weight by the Facilities Maintenance Director.
 - c. Carries out all other supervisory responsibilities in accordance with all applicable laws, regulations, polies and procedures.
3. Primary duties include the performance of office or non-manual work directly related to the management or general business operations of Kendall County and the Kendall County Facilities Management Department, which duties include, but are not limited to the following:
- a. Develops conceptual plans and budgets for facilities and other capital projects to support fiscal decision-making. Coordinates with Department Heads and Committees to facilitate rational planning, budgeting, and scheduling. Develops planning documents for initiation of projects to gain approval of the County Board.
 - b. Manages and coordinates the activities of a designated project with a specific timeframe and funding amount to ensure that goals or objectives of the project are accomplished within specified timeframe and funding parameters.
 - c. Prepares, post and solicits Invitation to Bid (ITB) and Request for Qualifications (RFQ) documents. Conducts all necessary meetings and answers questions, reviews bids and recommends award of contract to facilitate the successful completion of the ITB and RFQ processes.
 - d. Ensures that Kendall County's Facilities Management Department adheres to Kendall County's procurement-related procedures and ordinances.
 - e. Works with all applicable Kendall County departments, elected offices, and Kendall County Board committees to create, review and execute facilities-related contracts and other legal documents necessary for projects.
 - f. Prepares and/or participates in the preparation of abstracts, research reports, funding proposals, operations and procedure manuals and other written material and documentation as required.
 - g. Performs research, data and financial analysis during the ITB or RFQ process and provides reports and recommendation to specific Kendall County Board committees and Kendall County department heads and elected officials.

- h. Read and interpret construction documents such as blueprints, plans, project specifications and manufacturer “cut sheets” for equipment and devices.
- i. Monitors and reports on all phases of planning and construction to ensure that implementation and prescribed activities are carried out in accordance with specified objectives.
- j. Coordinates all parties involved in the planning, design, and construction process by assigning tasks and providing guidance for specific functions.
- k. Develops and maintains each project budgets.
- l. Prepares, reviews and processes any change orders for Kendall County Board committee and Kendall County Board approval.
- m. Prepares project reports and controls expenditures in accordance with budget allocations.
- n. Receives and reviews pay requests from professional consultants and contractors and processes payments approved in the project budget.
- o. Monitors and facilitates resolution of construction contract disputes and claims.
- p. Coordinates with facility occupants, communicating any construction or repair schedule and organizing contractors and vendor access.
- q. Minimizes the County’s liability regarding by ensuring compliance with local, state, and federal regulations by enforcing policies, laws, and regulations governing environmental protection, hazardous waste disposal, and the use of chemical substances and materials.
- r. Develops, maintains and enforces safety plans for all Kendall County buildings and property.
- s. Ensures effective, timely written and oral communication with consultants and internal customers during all phases of design and construction.
- t. Implements and maintains new and existing standards of practice for Kendall County project management.
- u. As directed by the Facilities Management Director, serves as Kendall County’s point of contact for capital improvement projects.
- v. Attends workshops, seminars and training on Project Management and other related topics on Capital Improvement Planning and Budgeting.

- w. Establishes current and long range goals, plans, and policies and procedures within the scope of Capital Project Management.
- 4. Attends County Board meetings, County Board committee meetings, and any other meetings as assigned by the Facilities Management Director.
- 5. Complies with all applicable federal, state and local laws, regulations and ordinances regarding or relating to assigned job duties.
- 6. Maintains regular attendance and punctuality.
- 7. Travels to and from meetings, training, conferences, and other County office locations to perform assigned job duties.
- 8. Serves as the acting Facilities Management Director during the Facilities Management Director's short-term absences and/or as otherwise directed by the Kendall County Facilities Management Director and/or Kendall County Administrator.
- 9. This position will have access to confidential files pertaining to the operation and management of the Facilities Management department. This includes:
 - a. Facilities Management personnel records.
 - b. Information obtained from Department Heads & Elected Officials in meetings or presentations.
 - c. Union Negotiations.
- 10. Ability to read, interpret and utilize the Union contract in the management of Level 1 & 2 Facilities Management Technicians.
- 11. Assist the Facilities Director in answering FOIAs.
- 12. Performs other duties, as required or assigned.

Qualifications

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required for the position.

- 1. Language Skills:
 - a. Ability to research, read, and interpret documents and simple instructions.
 - b. Ability to prepare documents, reports, plans, minutes, agendas, and correspondence.
 - c. Ability to listen, understand information and ideas, and speak effectively with the public, employees, outside entities, vendors, and the County's department heads and elected officials in both a one-on-one and group settings.
 - d. Requires proficiency in the English language, spelling, and grammar.
 - e. Ability to express oneself clearly and concisely both orally and in writing.
 - f. Strong oral and written presentation skills.

2. Mathematical Skills:
 - a. Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.
 - b. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
 - c. Knowledge of basic accounting principles and practices and office management procedures.
 - d. Ability to prepare, revise and interest financial and budgeting spreadsheets and documents.
3. Reasoning Ability:
 - a. Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
 - b. Ability to deal with problems involving several concrete variables in standardized situations.
 - c. Ability to analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations.
 - d. Ability to quickly evaluate situations and draw reasonable conclusions.
 - e. Ability to read and interpret construction-related plans and specifications.
4. Other Skills, Knowledge and Abilities:
 - a. Strong organization skills and attention to detail.
 - b. Excellent prioritization skills and the ability to meet deadlines.
 - c. Ability to display a positive, cooperative, professional, and team oriented attitude.
 - d. Ability to follow guidance and work independently until project completion.
 - e. Knowledge of office practices, principles of modern record keeping, and setting and maintaining filing systems.
 - f. Ability to maintain flexible work hours, including, but not limited to evenings and weekends, as needed.
 - g. Ability to prepare, revise, work with, and maintain confidential information and trade secrets.
 - h. Drive to seminars or attend via Webinar or other electronic means.
 - i. Proficient knowledge of all of the following:
 - i. Facilities planning and construction management processes, procedures, laws, regulations and ordinances;
 - ii. Applicable zoning, building and life safety codes and regulations;
 - iii. Building systems including, but not limited to mechanical and electrical systems;
 - iv. Current costs of new construction, escalation factors, and market trends;
 - v. Operating a personal computer, telephone, facsimile machine, and copiers; and
 - vi. Using the Internet and specialized department software to extract and record data; and
 - vii. MS Word, Excel, Outlook, PowerPoint, Visio & Project and other Project management and accounting software.

5. Education and Experience:
 - a. A minimum of a Bachelor's Degree from an accredited college or university is required, with major course work in Technical or Project Management desired.
 - b. A minimum of five years' prior professional experience in Construction Management, Project Management, Facilities Management or Procurement is required.
 - c. A minimum of two years prior supervisory experience with trades people or technicians is required.

6. Certificates, Licenses, and Registrations:
 - a. Valid and current Illinois Driver's License;
 - b. Ability to pass criminal background screen including fingerprint analysis as required by the Kendall County Sheriff's Office or Judicial departments mandate as this position requires access to secured facilities such as the Kendall County Corrections Center and Judicial Departments for which such criminal background screening is required.

Physical Demands

While performing the duties of this job, the employee must be able to:

1. Frequently sit for hours at a desk, in meetings, office and/or in a vehicle;
2. Occasionally lift and/or move up to 50 pounds and frequently lift and/or move up to 10 pounds.
3. Stand and walk on uneven ground and at development sites;
4. Use hands to finger, handle, type, write and/or feel;
5. Reach, push and pull with one and/or both hands and arms;
6. Bend over at the waist and reach with one and/or both hands and arms;
7. Climb and balance at various sites;
8. Stoop, kneel, crouch, and/or crawl;
9. Talk and hear in person and via use of telephone;
10. Operate County vehicles and safety equipment;
11. Specific vision abilities include close and distance vision, depth perception, and ability to view computer monitors and screens; and
12. Travel independently to various sites, public hearings and other meetings and other locations both within and outside Kendall County, Illinois.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee is subject to the following working conditions:

1. Both inside and outside environmental conditions, which includes during extreme weather.
2. May be exposed to blood borne pathogens or other infections or contagious diseases.
3. May be exposed to dust, fumes, odors, smoke, gases and chemicals.
4. The noise level in the work environment varies from quiet to noisy.
5. The employee must be able to perform all assigned job duties during normal business hours and outside of normal business hours.

6. Employee may be exposed to stressful situations while working with elected officials, law enforcement, first responders, medical professionals, and the general public.
7. Employee may be required to provide own transportation to travel to and from meetings, training, conferences, etc.

By signing my name below, I hereby affirm that I received a copy of this job description.

Employee Receipt Acknowledgement & Signature

Date

Signature of Supervisor

Date

cc: personnel file, employee



Kendall County Agenda Briefing

Committee: Planning, Building and Zoning Committee

Meeting Date: November 9, 2020

Amount: N/A

Budget: N/A

Issue: Amended Petition 20-21 Request from the Planning, Building and Zoning Committee to Repeal and Replace Kendall County's Recreational Vehicle Park and Campground Zoning Regulations Repealing the 1983 Recreational Vehicle Park and Campground Regulations

Background and Discussion:

The summary of changes are attached.

Record for Petition - <https://www.co.kendall.il.us/home/showdocument?id=17842>

The draft ordinance is attached.

Committee Action:

ZPAC-Approval (6-0-4); KCRPC-Approval (8-0-1); ZBA-Approval (6-0-1); Townships-No Comments; PBZ Committee-Approval (4-0-1) COW-Forward (8-0-2)

Staff Recommendation:

Approval

Prepared by: Matthew H. Asselmeier, AICP, CFM

Department: Planning, Building and Zoning Department

Date: November 12, 2020



DEPARTMENT OF PLANNING, BUILDING & ZONING

111 West Fox Street • Room 203

Yorkville, IL • 60560

(630) 553-4141

Fax (630) 553-4179

MEMORANDUM

To: Kendall County Board

From: Matthew H. Asselmeier, AICP, CFM Senior Planner

Date: 11/12/2020

Subject: Petition 20-01 Amendment to the Kendall County Recreational Vehicle Park and Campground Regulations

At the end of 2019, the Kendall County Planning, Building and Zoning Committee started reviewing the existing 1983 Recreational Vehicle Park and Campground Regulations.

After review by the Committee and the State's Attorney's Office, the suggestion was made to incorporate the amended regulations into the Zoning Ordinance.

Recreational Vehicle Parks and Campgrounds are special uses in the A-1, B-4, M-1 and M-2 Zoning Districts.

On August 26, 2020, the Kendall County Comprehensive Land Plan and Ordinance Committee reviewed the proposal and offered their suggested changes.

On August 31, 2020, the Kendall County Planning, Building and Zoning Committee initiated the text amendment to the Zoning Ordinance.

ZPAC reviewed this proposal at their meeting on September 1, 2020, and recommended approval by a vote of six (6) in favor and zero (0) in opposition. Four (4) members were absent.

The Kendall County Regional Planning Commission reviewed this proposal at their meeting on September 23, 2020. Discussion occurred regarding the importance of maps of the campgrounds and recreational vehicle parks. Discussion also occurred regarding the need for picnickers to be included on the register. The Kendall County Regional Planning Commission recommended approval by a vote of eight (8) in favor and zero (0) in opposition. One (1) Commissioner was absent.

The Kendall County Zoning Board of Appeals held a public hearing on this proposal on September 28, 2020. Discussion occurred regarding grandfathering of existing recreational vehicle parks and campgrounds, insurance liability for trail maintenance, and enforcement of the permanent resident regulations. Michael Ballas, from the Jellystone Park Campground in Millbrook, requested information regarding grandfathering and the procedures for amending a special use permit. The Kendall County Zoning Board of Appeals recommended approval of the text amendment by a vote of six (6) in favor and zero (0) in opposition. One (1) Board Member was absent.

The original version of the redlined proposal was sent to the townships on September 1, 2020. To date, no township has provided comments.

The record for the hearing can be found at:

<https://www.co.kendall.il.us/home/showdocument?id=17842>.

The Kendall County Planning, Building and Zoning Committee reviewed this proposal at their meeting on November 9, 2020. The Committee recommended that the option of a tree survey with a tree mitigation plan be added to Article V.k pertaining to the clearance of forests. The tree survey and tree mitigation plan would require approval by the Planning, Building and Zoning Committee and the tree survey and tree mitigation plan would not apply to general maintenance. The Committee recommended the removal of requirement pertaining to off street parking; off street parking would be determined as part of individual special use permits. The Committee recommended that the registration provision contained in Article V.jj.3 be for all campers, picnickers, and visitors registered in the park or campground; the word “registered” between “visitors” and “in” was added. The Committee also discussed the sixty percent (60%) recreational space requirement (Article V.w) and the requirement that a map be submitted to KenCom (Article V.nn), but did not recommend any changes to these two (2) requirements. The Committee voted to issue a positive recommendation and to forward the proposal as amended to the Committee of the Whole by a vote of four (4) in favor and zero in opposition. One (1) Member was absent.

In summary, the proposed changes are as follows:

1. Repeals the 1983 Recreational Vehicle Park and Campground regulations in their entirety.
2. The purpose section from 1983 regulations was not incorporated into the Zoning Ordinance because a purpose section already exists in the Zoning Ordinance.
3. The definitions of Camper, Sanitary Station, Service Buildings, and Tent were added to the Zoning Ordinance from the 1983 regulations.
4. The definition of Collector Streets or Collector Roads was added to the Zoning Ordinance.
5. The definition of Minor Streets was added to the Zoning Ordinance.
6. The definition of Picnicker was added to the Zoning Ordinance.
7. The definition of Recreational Vehicle Park or Campground was added from the 1983 regulations and additional language was added regarding permanent place of abode.
8. The definition of Register was added to the Zoning Ordinance.
9. The definition of Accessory Building or Use was amended.
10. The definition of Lot was amended.
11. The definition of Recreational Areas was amended.
12. The definition of Recreational Vehicles was amended by incorporating the language from the 1983 regulations combined with the existing definition found in the Zoning Ordinance. Also, the reference to pickup campers was deleted. Finally, the reference to jet skis, boats,

snowmobiles, and other similar vehicles was clarified to apply to the parking regulations only.

13. Section 2 from the 1983 regulations was placed inside the Zoning Ordinance with an amendment that the reference to the Kendall County ACSC office was changed to the Soil and Water Conservation District (Article V.a.xv).
14. Throughout the regulation, reference to the Zoning Department was changed to the PBZ Department.
15. Throughout the regulation, numbers are spelled out completely.
16. Section 3 from the 1983 regulation was placed inside the Zoning Ordinance.
17. The minimum lot size of twenty (20) acres was changed to minimum parcel size of twenty (20) acres (Article V.e).
18. The twenty percent (20%) maximum forest clearance was changed to exempt the clearing of invasive species. The definition of invasive species would be set by the Illinois Department of Natural Resources. An option was added allowing the submission of a tree survey with a tree mitigation plan approved by the PBZ Committee. This section would not apply to general maintenance (Article V.k).
19. The reference to the Kendall County Soil and Erosion Ordinance was changed to Stormwater Management Ordinance (Article V.n).
20. Lots in a park or campground would need to be clearly marked on the ground with landmarks on the lot corners and lot signage would be approved by the local fire protection district (Article V.dd).
21. The two point two-five (2.25) off street parking requirement was deleted (formerly Article V.ff).
22. The requirement that campgrounds and parks not cause demands that increase additional public funds to be expended for fire or police services was deleted because this requirement was difficult to quantify. The subsequent sections of would be re-lettered to reflect this deletion.
23. The requirement that no permanent resident is allowed to live at a campground or recreational vehicle park was added and a recreational vehicle or tent would not be considered a location within a recreational vehicle park or campground. A camp caretaker would be exempt from the permanent resident requirement (Article V.hh).
24. The penalties section from the 1983 regulations was removed because a penalties section already exists in the Zoning Ordinance.
25. The requirement that recreational vehicle parks and campgrounds provide their registers to the PBZ Zoning Department, Health Department, law enforcement agencies with jurisdiction, and the local fire protection district upon request was added. The register

would be required to be updated daily at minimum. The register shall include campers, picnickers, and other visitors registered in the park or campground (Article V.ii.3).

26. A reasonable notice requirement for inspections was added (Article V.ii.4).
27. The Health Department standards were clarified to apply to all Health Department standards (Article V.jj).
28. Applicants must seek approval from fire and police departments at the time of application submittal for the special use permit (Article V.kk).
29. A street sign requirement was added and all trails shall be marked at their beginnings and ends (Article V.ll).
30. Submitting a map to KenCom and a timeline for changing the map was added (Article V.mm).
31. The maximum continuous stay requirement that is currently in Zoning Ordinance was deleted.

If you have any questions, please let me know.

Thanks,

MHA

ORDINANCE NUMBER 2020-_____

TEXT AMENDMENTS TO THE KENDALL COUNTY ZONING ORDINANCE PERTAINING TO RECREATIONAL VEHICLE PARK AND CAMPGROUND ZONING REGULATIONS

WHEREAS, Section 13:07 of the Kendall County Zoning Ordinance permits the Kendall County Board to approve text amendments and provides the procedure through which text amendments are granted; and

WHEREAS, on or about August 31, 2020, the Kendall County Planning, Building and Zoning Committee, hereinafter be referred to as “Petitioner”, submitted text amendments to the Kendall County Zoning Ordinance by repealing the Kendall County Recreational Vehicle Park and Campground Regulations dated June 14, 1983, amending Section 3:02 of the Kendall County Zoning Ordinance by adding or amending certain terms and definitions associated with recreational vehicle parks and campgrounds, amending Section 7:01.D of the Kendall County Zoning Ordinance by amending the conditions of recreational vehicle parks and campgrounds as special uses on A-1 Agricultural District, B-4 Commercial Recreation District, M-1 Limited Manufacturing District, and M-2 Heavy Industrial District zoned property; and

WHEREAS, following due and proper notice by publication in the Kendall County Record on September 3, 2020, the Kendall County Zoning Board of Appeals conducted a public hearing on September 28, 2020, at 7:00 p.m., in the Third Floor Courtroom, at the Kendall County Historic Courthouse, located 109 W. Ridge Street in Yorkville, at which the Petitioner’s representative presented evidence, testimony, and exhibits in support of the requested text amendment and zero members of the public testified in favor of the request or in opposition to the request, and one member of the public provided general comments and questions on the request; and

WHEREAS, based on the evidence, testimony, and exhibits, the Kendall County Zoning Board of Appeals has recommended approval of the text amendment on September 28, 2020; and

WHEREAS, the Kendall County Planning, Building and Zoning Committee of the Kendall County Board has reviewed the testimony presented at the aforementioned public hearing, and has forwarded to the Kendall County Board a recommendation of approval of the requested text amendment; and

WHEREAS, the Kendall County Board has considered the recommendations of the Planning, Building and Zoning Committee and the Kendall County Zoning Board of Appeals, and has determined that said petition is in conformance with the provisions and intent of the Kendall County Zoning Ordinance; and

NOW, THEREFORE, BE IT ORDAINED, BY THE COUNTY BOARD OF KENDALL COUNTY, ILLINOIS, that the Kendall County Zoning Ordinance be amended as follows:

- I. Recitals: The recitals set forth above are incorporated as if fully set forth herein.
- II. The Kendall Recreational Vehicle and Campground Regulations, adopted by the Kendall County Board on June 14, 1983, are hereby deleted in its entirety.

III. Amended Text: Section 3:02 is amended by adding the following terms in the appropriate places alphabetically to the list of Definitions:

“CAMPER. Any person or persons occupying a recreational vehicle and/or tent for recreational purposes.

CAMPGROUND AND RECREATIONAL VEHICLE PARK COLLECTOR STREETS OR COLLECTOR ROADS. Any park street which extends from a park entrance street and intersects with three or more other streets or any street which intersects with five or more streets or any street which extends for more than one thousand two hundred feet (1200') feet.

CAMPGROUND AND RECREATIONAL VEHICLE PARK MINOR STREETS. Any park street which is not a collector street.

CAMPGROUND AND RECREATIONAL VEHICLE PARK SANITARY STATION. Facility used for removing and disposing of wastes from RV holding tanks.

CAMPGROUND AND RECREATION VEHICLE PARK SERVICE BUILDINGS. Those required in all parks or campground, including those which house sanitary facilities, shelters.

PICNICKER. Any person or persons that visits the recreational vehicle park or campground, but does not stay overnight and is not employed by the recreational vehicle park or campground.

RECREATIONAL VEHICLE PARK OR CAMPGROUND. A contiguous parcel of land which has been developed for the non-permanent placement of recreational vehicles and/or tents. Recreational Vehicle Parks may not be operated in whole or in part for the lease or rent of such vehicles by the park owner(s) or operator(s), nor can any such vehicle be inhabited as a permanent place of abode as defined in Section 7:01.D.

REGISTER. In cases of recreational vehicle parks and campgrounds, a listing of the names, make of car, and license plate number of all campers and picnickers. Said list shall identify each person as a camper or a picnicker, the date the person arrived on the property, and the date that the person left the property. In the case of campers, the register shall also list which lot(s) the person camped.

TENT. Collapsible shelter of canvas or other material stretched and sustained by poles fixed in the ground and used for a temporary outdoor camping shelter.”

IV. Amended Text: Section 3:02 is amended by deleting the definitions of Accessory Buildings or Use, Lot, Recreational Areas, and Recreational Vehicle (RV) and replacing them with the following:

“ACCESSORY BUILDINGS OR USE. An "accessory building or use" is one which:

1. Is subordinate to the principal building or principal use served in terms of area and function; and

2. Contributes to the comfort, convenience, or necessity of occupants of the principal use served.

In cases of recreational vehicle parks and campgrounds, accessory buildings or accessory structures are those buildings which house facilities or services relating to recreational uses at the park or campground.

LOT. A parcel of land legally described as a distinct portion or piece of land of record. In cases of recreational vehicle parks and campgrounds, a lot is a parcel of land designated on the official plot plan for the placement of a single recreational vehicle or tent and for the exclusive use of its occupants.

RECREATIONAL AREAS. Parks and open space devoted primarily to the pursuit of outdoor recreational activities such as golf courses, fishing lakes, playgrounds, trails and nature preserves; does not include outdoor commercial sporting activities. In cases of recreational vehicle parks and campgrounds, areas which are set aside for non-camping use. Recreational areas may include space for service buildings and/or accessory buildings as well as natural open space, children's playgrounds and other recreational facilities.

RECREATIONAL VEHICLE (RV). A vehicular portable structure designed as a temporary dwelling for travel, recreational or vacation uses, and to be used without a permanent foundation or a vehicle that is built on a single chassis, designed to be self-propelled or permanently towable by a light duty vehicle, and designed primarily for recreation, camping, travel or seasonal use. For purposes of regulation in this code, jet skis, boats, snowmobiles, or similar vehicles shall also be considered to be recreational vehicles for the purposes of parking regulations.”

- V. Amended Text: Section 7:01.D is amended by deleting the regulations and conditions pertaining to recreational vehicle parks and campgrounds and adding the following language to the appropriate place alphabetically to the list of special uses in the A-1 Agricultural Zoning District:

“Recreational camps and recreational vehicle parks subject to the following conditions:

- a. All applications for a permit to operate a recreational vehicle park or campground shall contain the following:
 1. Name, address and telephone number of applicant.
 2. Percentage of interest of the applicant and/or owners in the proposed campground.
 3. Name and address of all persons holding an interest or having an interest in the proposed campground.
 4. Location, address and legal description of the entire proposed campground.
 5. Existing zoning of subject property and all adjacent properties.
 6. Complete engineering plans and specifications of the proposed campground showing:
 - i. The area and dimensions of the entire tract of land;
 - ii. The number, location and size of all lots intended for use by recreational vehicles or tents;

- iii. The number, location and size of all unimproved, partially improved and fully improved lots;
 - iv. The location, right-of-way and surfaced roadway width and surfacing materials of roadways and walkways;
 - v. The location of proposed interior vehicular and pedestrian circulation patterns;
 - vi. The location of service buildings, sanitary stations and any other existing or proposed structures;
 - vii. The location of water and sewer lines;
 - viii. Plans and specifications of all buildings constructed or to be constructed within the campground;
 - ix. Plans and specifications of the water supply, refuse and sewage disposal facilities, pet exercise and sanitation areas;
 - x. The location and details of lighting and electrical systems;
 - xi. The location of fire hydrants, if provided;
 - xii. Location of all drainage easements to comply with County drainage plans.
 - xiii. Quantity and point or area of departure of storm water runoff prior to and subsequent to construction of the proposed RV park.
 - xiv. Erosion control and landscaping plans;
 - xv. Kendall County Soil and Water Conservation District soils report;
 - xvi. The calendar months of the year during which the applicant will operate the proposed campground.
- b. Where a campground development is proposed for construction in a series of stages, a master plan for the development of the entire tract of land shall be submitted along with the detailed plans and specifications for the initial stage, as well as any subsequent stages.
- c. Every application for the construction, operation, maintenance and occupancy for a campground shall be accompanied with plans and specifications, fully setting out the trailer spaces, the position of each RV, motor vehicle parking spaces, the driveway giving access thereto and a plan of landscaping. Before any permit is issued for a campground and the use thereof, the plans and specifications shall first be approved by the PBZ Department and the Kendall County Health Department, taking into account all the provisions as set out herein, as well as such special conditions as may be imposed by the Kendall County Board or its specified subcommittee, and provided further that said plans and specifications are in accordance with State regulations governing campgrounds.
- d. After completing the necessary zoning requirements and when upon review of the application, the PBZ Department has determined that the proposed plan meets all requirements of this Ordinance, a permit shall be issued.
- e. The minimum parcel size must be twenty (20) acres.
- f. The park or campground must be screened from nearby agricultural and other land uses by a vegetative buffer other than multiflora rose or Honeysuckle. The width of the buffer should vary in proportion to the maximum campground or park population up to a maximum of three hundred feet (300').

- g. The periphery of the park or campground, except at designated access roads, must be completely enclosed and maintained by a fence which will not permit people or farm animals to pass through it;
- h. The park or campground must maintain litter control and refuse collection so as to prevent litter or refuse from blowing onto or otherwise being deposited on nearby lands.
- i. Traffic from the park or campground must not seriously impair the movement of or cause hazard to agricultural and vehicular traffic.
- j. All lands classified as floodplains shall remain in permanent open space.
- k. No more than twenty percent (20%) of any forest shall be cleared or developed and the remaining eighty percent (80%) shall be retained in permanent open space or a tree study with a tree mitigation plan approved by the PBZ Committee may be submitted. General maintenance shall be exempt from the requirements of this section and this provision does not apply to the clearing of invasive species. Invasive species shall be defined by the Illinois Department of Natural Resources.
- l. All ponds, wetlands, and watercourses shall be left in permanent open space and no dredging, filling, or diversion of water shall be permitted.
- m. Storm water runoff shall be limited to the rate which would occur under natural conditions.
- n. All ponds, wetlands, and watercourses are to be protected from erosion and sedimentation in accordance with the Kendall County Stormwater Management Ordinance.
- o. Areas with slopes greater than fifteen percent (15%) are to be retained in permanent open space.
- p. Scenic views from public highways or adjoining lands must be maintained.
- q. The park or campground should provide separate circulation systems for vehicles and pedestrians.
- r. Access to the park must be safe and convenient.
- s. To insure adequate open space and protection of resource areas, lots within the park or campground should be clustered.
- t. Internal roads, except one main collector road, should be one way and no wider than eighteen feet (18').
- u. Collector roads should be no wider than twenty-four feet (24').
- v. Recreation facilities within the park should be in proportion to the maximum park population.

- w. Recreational space within the park should be in proportion to the maximum park population and may include up to sixty percent (60%) of the park or campground.
 - x. Water supply and waste disposal facilities shall be designed, constructed and maintained in accordance with Health Department regulations.
 - y. The storage, collection and disposal of refuse shall be performed as to minimize accidents, fire hazards, air pollution, odors, insects, rodents or other nuisance conditions.
 - z. No parking is permitted on interior roads.
 - aa. All outdoor cooking facilities shall be located, constructed, and maintained to minimize fire hazard and smoke nuisance.
 - bb. All accessory uses should be limited to park residents.
 - cc. There shall be no indication of retail accessory uses visible from any public road or street.
 - dd. Lots in the park or campground must be at least one thousand five hundred (1500) square feet and clearly marked on the ground with landmarks on the lot corners and lot signage approved by the local fire protection district.
 - ee. Trailers and accessory structures must be separated from one another by at least ten feet (10') in all directions.
 - ff. Traffic generated by the maximum park or campground population must not exceed capacities of the local traffic network or cause public funds to be used for traffic safety or control improvements.
 - gg. Demands for public water or sanitary waste disposal must not overburden current facilities.
 - hh. No recreational vehicle tent, or location within a recreational vehicle park or campground shall be used as a permanent place of abode. If the address of the recreational vehicle park or campground is listed as a person's address on any government issued document, including, but not limited to, any government roll or registry (such as a voter roll or registry), or any application or enrollment information for a public, private, or parochial educational institution, the recreational vehicle park or campground shall be considered that person's permanent place of abode, regardless of the length of that person's occupancy. This provision shall not apply to campground caretakers.
- ii. Inspections
- 1. The PBZ Department and the Health Department are hereby authorized and directed to make such inspections as are necessary to determine satisfactory compliance with this Ordinance, but in no case shall such inspection take place less than once per year.
 - 2. The PBZ Department and the Health Department shall have the power to enter at reasonable times and upon reasonable notice upon any private property for the

purpose of inspecting and investigating conditions relating to the enforcement of this Ordinance.

3. The owner of the recreational vehicle park or campground, or his agent or employee, shall be required to maintain a register containing a record of all campers, picnickers, and visitors registered in the park or campground. The PBZ Department, Health Department, law enforcement agency with jurisdiction, and the local fire protection district shall have the power to inspect the register upon request. The register shall be updated daily at minimum.
 4. It shall be the duty of the park management to give the PBZ Department and the Health Department free access to all lots and other areas at reasonable times and upon reasonable notice for the purpose of inspection.
 5. It shall be the duty of every camper or picnicker in the park to give the owner thereof or his agent or employee access to any part of such recreational vehicle park at reasonable times for the purpose of making such repairs or alterations as are necessary to effect compliance with this Ordinance and to facilitate inspections.
- jj. All standards of the Health Department shall be met.
- kk. Must seek approval from the fire and police departments at the time of application submittal for the special use permit.
- ll. Adequate directional signage must be throughout the property, including street signs. All trails shall be marked at their beginnings and ends.
- mm. A map of the recreational vehicle park or campground shall be supplied to KenCom. At minimum, the map shall show the location and names or numbers of all lots and trails in the recreational vehicle park or campground and the location and names of all streets and trails. Changes to the map or any identification information on the map shall be reported to KenCom within thirty (30) days of the change.”

VI. If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

IN WITNESS OF, this ordinance has been enacted by a majority vote of the Kendall County Board and is effective this 17th day of November, 2020.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
Scott R. Gryder