

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
October 20, 2020**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, October 20, 2020 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Scott Gengler, Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska and Robyn Vickers. Members absent: Elizabeth Flowers and Tony Giles.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE AGENDA

Member Hendrix moved to approve the agenda. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting. **Motion carried.**

SPECIAL RECOGNITION

Manufacturing Month

Member Kellogg moved to approve the resolution declaring October as Manufacturing Month. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting. **Motion carried.**

A complete copy of Resolution 20-52 is available in the Office of the County Clerk.

Epilepsy Awareness

Member Hendrix moved to approve the resolution declaring November as National Epilepsy and Sudden Unexpected Death in Epilepsy Awareness Month. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting. **Motion carried.**

A complete copy of Resolution 20-53 is available in the Office of the County Clerk.

PUBLIC COMMENT

Todd Milliron commented on Item 9D. Mr. Milliron stated that other departments are held to a 2.5% increase, he should rollover compensation package for 1 year and be a team player.

CONSENT AGENDA

Member Hendrix moved to approve the consent agenda of **A)** county board minutes from September 15, 2020; **B)** standing committee minutes; **C)** claims in an amount not to exceed \$2,378,607.15; **D)** 2021-2022 Wellness Program; **E)** Authorize Sheriff, on behalf of HIDTA, to purchase 1 surveillance platform for an amount not to exceed \$156,580.22; **F)** Approve Chicago HIDTA Contract with Clear Channel Outdoor for Opioid Awareness Campaign, with Kendall County as the Fiduciary Agent, for digital bulletins for 1 year not to exceed \$174,720.00; **G)** Approve Chicago HIDTA Finance Assistant Service contract with Kendall County as the Fiduciary Agent effective December 2, 2020 through December 1, 2021, in the amount of \$86,190.00; **H)** Approve Chicago HIDTA Finance Assistant Service contract with Kendall County as the Fiduciary Agent effective December 2, 2020 through December 1, 2021, in the amount of \$86,190.00; **I)** Approve Chicago HIDTA Domestic Highway Enforcement Initiative Administrative Assistant Service contract with Kendall County as the fiduciary Agent effective October 15, 2020 through October 14, 2021, in the amount of \$74,471.00; **J)** Approve Petition 20-23 request from Patrick and Michele Morris to vacate four five-foot wide public utility and drainage easements along the south property line of lot 37, the north and south property lines of lot 36 and the north property line of lot 35 in Grove Estates Subdivision (PINs: 06-08-101-021, 06-08-101-022 and 06-08-101-023) in NaAuSay Township; **K)** 2021 Noxious weed work plan; **L)** Release of the October 14, 2020, Planning, Building and zoning Committee Executive session meeting minutes. Member Prochaska seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. **Motion carried.**

C) COMBINED CLAIMS: ADMIN \$1,355.49; ANML CNTRL WRDN \$2,136.88; ASSMNTS \$56,641.83; BEHAV HLTH \$185.23; CAP EXP \$74.61; CIR CLK \$2,030.24; CIR CRT JDG \$7,247.84; COMB CRT SVS \$402.75; COMM ACTN SVS

\$237,055.29; COMM HLTH \$1,817.44; CORONER \$1,991.40; CORR \$11,080.97; CNTY ADMIN \$225,655.60; CNTY BRD \$90,071.04; CNTY CLK \$17,449.22; HIGHWAY \$1,306,509.97; ELCTN \$27,577.92; EMA DIR \$482.26; EMA \$380.74; EMPL BFITS \$4,201.50; ENVIRO HLTH; \$1,558.75; FCLT MGMT \$ 53,376.84; GIS \$28.95; JURY COMM \$3,623.54; MERIT \$913.00; PBZ SNR \$2,661.81; PBZ \$2,398.08; POSTGE \$1,492.98; PRSDG JDGE \$6,059.11; PROB SVS \$12,338.69; PRGM SUPP \$817.97; PUB DEF \$7,952.08; SHF \$60,877.49; STATES ATTY \$5,755.83; TECH \$37,969.41; TRSR \$457.16; UTIL \$8,567.30; VET \$2,410.19; FP \$84,538.89.; SHF \$28,752.59; SHF \$52,583.71; SHF \$9,124.56

J) A complete copy of Ordinance 20-20 is available in the Office of the County Clerk.

EXECUTIVE SESSION

Member Kellogg made a motion to go into Executive Session for (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; (2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

RECONVENE

NEW BUSINESS

Corrections Sergeants

Member Hendrix moved to approve the ratification and approval of Collective Bargaining Agreement between Kendall County, Illinois, the Kendall County Sheriff and the Illinois Fraternal Order of Police Labor Council (Corrections Sergeants and Court Services Sergeants Bargaining Unit) effective December 1, 2019 through November 30, 2024. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

COVID-19 Testing

Member Hendrix moved to approve a resolution approving IDPH COVID-19 Testing Events. Member Vickers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting. **Motion carried.**

A complete copy of Resolution 20-54 is available in the Office of the County Clerk.

County Administrator Job Description

Member Hendrix moved to approve the County Administrator job description. Member Vickers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

Employment Agreement County Administrator

Member Kellogg moved to approve the Employment Agreement between Scott Koeppel and County of Kendall, Illinois effective December 1, 2020 through November 30, 2023 with an optional 1 year automatic renewal with a base salary of \$138,581 (effective December 1, 2020), \$144,124 (effective December 1, 2021), \$149,889 (effective December 1, 2022), and \$154,386 (effective December 1, 2023 if one year renewal option is exercised). Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. Members voting aye include Cesich, Gengler, Gilmour, Gryder, Hendrix, Kellogg and Vickers. Members voting nay include Prochaska. **Motion carried 7-1.**

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Baird stated that they have a couple busy weeks and Sheriff attended the City Council meeting in Lisbon to discuss the event that happened there and is working with the Attorney General and State's Attorney on other cases.

County Clerk

Revenue Report

9/1/20-9/30/20 9/1/19-9/30/19 9/1/18-9/30/18

Line Item	Fund	Revenue	Revenue	Revenue
CLKFEE	County Clerk Fees	\$1,218.50	\$883.00	\$663.00
MARFEE	County Clerk Fees - Marriage License	\$3,090.00	\$1,920.00	\$2,130.00
CIVFEE	County Clerk Fees - Civil Union	\$0.00	\$30.00	\$0.00
ASSUME	County Clerk Fees - Assumed Name	\$70.00		
CRTCOP	County Clerk Fees - Certified Copy	\$2,025.00		
NOTARY	County Clerk Fees - Notary	\$275.00		
MISINC	County Clerk Fees - Misc	\$78.00	\$2,255.00	\$2,138.50
	County Clerk Fees - Misc Total	\$6,756.50	\$5,088.00	\$4,931.50
RECFEE	County Clerk Fees - Recording	\$41,261.00	\$30,459.00	\$22,108.00
	Total County Clerk Fees	\$48,017.50	\$35,547.00	\$27,039.50
CTYREV	County Revenue	\$44,241.00	\$34,389.25	\$35,259.75
DCSTOR	Doc Storage	\$24,222.50	\$17,770.00	\$13,260.00
GISMAP	GIS Mapping	\$76,680.00	\$30,021.00	\$22,393.00
GISRCD	GIS Recording	\$5,112.00	\$3,753.00	\$2,801.00
INTRST	Interest	\$26.67	\$12.64	\$12.22
RECMIS	Recorder's Misc	\$14,880.25	\$4,217.00	\$3,301.25
RHSP	RHSP/Housing Surcharge	\$21,933.00	\$15,894.00	\$11,934.00
TAXCRT	Tax Certificate Fee	\$600.00	\$560.00	\$280.00
TAXFEE	Tax Sale Fees		\$5.00	\$25.00
PSTFEE	Postage Fees		\$0.00	
CK # 19024	To KC Treasurer	\$235,712.92	\$142,168.89	\$116,305.72

County Clerk Debbie Gillette spoke about the Election, early voters and vote by mail with regards to how to fill out the envelope and the drop box.

Treasurer

Office of Jill Ferko
 Kendall County Treasurer & Collector
 111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
 FOR TEN MONTHS ENDED 09/30/2020

<u>REVENUES*</u>	Annual <u>Budget</u>	2020 YTD <u>Actual</u>	2020 YTD <u>%</u>	2019 YTD <u>Actual</u>	2019 YTD <u>%</u>
Personal Property Repl. Tax	\$390,000	\$336,587	86.30%	\$324,701	87.76%
State Income Tax	\$2,300,000	\$2,254,912	98.04%	\$2,207,814	99.38%
Local Use Tax	\$700,000	\$817,987	116.86%	\$676,433	98.75%

State Sales Tax	\$550,000	\$441,382	80.25%	\$440,442	80.08%
County Clerk Fees	\$325,000	\$371,759	114.39%	\$281,010	86.46%
Circuit Clerk Fees	\$1,350,000	\$877,957	65.03%	\$668,553	83.57%
Fines & Foreits/St Atty.	\$300,000	\$223,532	74.51%	\$197,219	60.68%
Building and Zoning	\$68,000	\$94,215	138.55%	\$73,535	108.14%
Interest Income	\$200,000	\$139,196	69.60%	\$279,191	186.13%
Health Insurance - Empl. Ded.	\$1,266,656	\$1,008,640	79.63%	\$998,335	97.73%
1/4 Cent Sales Tax	\$3,105,000	\$2,554,548	82.27%	\$2,577,428	83.01%
County Real Estate Transf Tax	\$425,000	\$411,783	96.89%	\$359,128	84.50%
Federal Inmate Revenue	\$2,044,000	\$1,878,240	91.89%	\$1,945,575	120.19%
Sheriff Fees	\$170,000	\$70,073	41.22%	\$136,351	76.89%
TOTALS	\$13,193,656	\$11,480,810	87.02%	\$11,165,715	92.38%
Public Safety Sales Tax	\$5,324,000	\$4,398,307	82.61%	\$4,480,988	85.84%
Transportation Sales Tax	\$6,000,000	\$4,398,307	73.31%	\$4,480,988	89.62%

*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 10 months the revenue and expense should at 83.33%

State's Attorney

State's Attorney Eric Weis stated that his office is dedicated to helping with the Election with all of the election law changes. Sheriff's office worked a major case on Friday.

Coroner

Description	**	September 2020	Fiscal Year-to-Date	September 2019
Total Deaths		28	332	35/250
Natural Deaths		24	304	30/229
Accidental Deaths		0	14	1/6
Pending		1	2	2/2
Suicidal Deaths		3	11	1/11
Homicidal Deaths		0	1	1/1
Undetermined		0	0	0/1
Toxicology		5	34	5/24
Autopsies		1	22	5/18
Cremation Authorizations		17	208	14/130

Scenes Responded to:	Transported by Coroner's Office:	External Examinations:
5	5	4

**

(S):

- 09/1/2020 – Yorkville – 26yo, Male, Combination Gunshot Wound to the Head and Carbon Monoxide Intoxication
- 09/02/2020 – Yorkville – 24yo, Male, Asphyxia due to Hanging
- 09/12/2020 – Aurora – 22yo, Male, Asphyxia due to Hanging

(P):

- 09/23/2020 – Oswego – 30yo, Female, Probable Overdose

PERSONNEL/OFFICE ACTIVITY:

- Madalyn Pleva began her internship with the office on 09/02/2020. Madalyn attends Yorkville High School where she will be graduating this year and will be attending University of Indiana next fall. She plans on studying medicine with a focus on Forensic Pathology.
- Coroner's Assistant Paty Monarrez was promoted to Deputy Coroner on September 30, 2020. Paty has her degree in Criminal Justice with a Forensic Science Concentration. She has served with the office since October 2017.
- A total of 12 community service hours were served in September.

Health Department

Executive Director RaeAnn VanGundy spoke about a joint public service announcement focusing on COVID activity that is on the rise.

EMA

County Administrator Scott Koepfel stated that they are working on the updated plan and spoke about the field fires in Newark/Lisbon.

STANDING COMMITTEE REPORTS

Administration

BCBSIL Insurance

Member Prochaska moved to approve the renewal with BCBSIL Insurance with five different options and the performance formulary drug plan. Member Cesich seconded the motion.

Members discussed the plans and additional plan option and the drug plan there is always a drug available. The costs of the plans was pointed out in the packet.

Chairman Gryder asked for a roll call vote on the motion. Members voting aye include Cesich, Gengler, Gilmour, Gryder, Kellogg, Prochaska and Vickers. Member voting nay includes Hendrix. Motion carried 7-1.

BCBSIL Insurance

Member Prochaska moved to approve a renewal with BCBSIL for life insurance, EyeMed for vision insurance and MetLife for dental insurance. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Metronet

Member Prochaska moved to a Metronet p2p fiber connection from the Main Campus to the COB and Highway at a cost not to exceed \$18,600.00. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion with the amendment. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-69 is available in the Office of the County Clerk.

GIS Cadastral Analyst Job Description

Member Prochaska moved to approve the GIS Cadastral Analyst job description. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

Highway

Engineering Services Agreement

Member Kellogg moved to approve the Phase 3 Construction Engineering Services Agreement between Kendall County and HR Green for project management of the Eldamain Road – Contract B Construction in an amount not to exceed \$3,559,124. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-65 is available in the Office of the County Clerk.

Facilities

Stafford Auto Parts

Member Kellogg moved to approve the Stafford Auto Parts and Recycling bid for the 2001 Chevy Van in the amount of \$800.00 & for the 2007 Chevy Impala in the amount of \$500.00. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Crispin Auto

Member Kellogg moved to approve the Crispin Auto bid for the 1999 Ford Ranger in the amount of \$40.00, for the 2003 Ford F150 in the amount of \$759.00 & for the 2002 Chevy Silverado 2500 in the amount of \$859.00. Member Prochaska seconded the motion.

Member Kellogg moved to amend the motion to approve the Crispin Auto bid for the 1999 Ford Ranger in the amount of \$40.00 increased to \$401.00, for the 2003 Ford F150 in the amount of \$759.00 & for the 2002 Chevy Silverado 2500 in the amount of \$859.00. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Chairman Gryder asked for a roll call vote on the amended motion. All members present voting aye. **Motion carried.**

Change Order #2

Member Kellogg moved to approve the change order #2 with Lite Construction in the amount of \$27,043.00 to add the Health & Human Services facility to the card access system at the County Office Building. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Planning, Building & Zoning

Plat of Vacation

Member Prochaska spoke about Ordinance 2020-09 the plat of vacation, relocation, and expansion of a construction and drainage easement in Whitetail Ridge Subdivision. The petitioner no longer wishes to go through with the project so the ordinance will not come into effect.

Short-Term Rental Registration

Member Prochaska moved to approve the short-term rental registration form. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Law, Justice & Legislation

The Sheriff App

Member Prochaska moved to enter into a three year agreement for services with “The Sheriff App” with an initial cost of \$23,980 and with annual maintenance costs of \$8,990. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-66 is available in the Office of the County Clerk.

Juvenile Detention Services

Member Prochaska moved to approve an Intergovernmental Agreement between the County of Kendall and the County of Kane for Juvenile Detention Services. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-67 is available in the Office of the County Clerk.

SPECIAL COMMITTEE REPORTS

KenCom Executive Board

Member Prochaska reported that they will get the first reading of their budget and spoke about license plate readers.

County Organizations

Member Prochaska stated that the National Association of Counties will have a Federal Policy Summit.

CMAP

County Administrator Scott Koeppel stated that CRGC is defunct.

Chairman’s Report

Member Kellogg moved to approve the appointment. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Appointment(s)

Dr. John Gleason –Kendall County Board of Health – 3 year term – expires October 2023

PUBLIC COMMENT

Todd Milliron stated that the Sheriff App funding is from the commissary account.

QUESTIONS FROM THE PRESS

Jim Wyman from WPSY asked who Dr. Gleason was replacing.

Luke Robinson from the Kendall County Record asked about the Correction Sergeants labor agreement, the Sheriff App downloads and the monitoring of the app.

ADJOURNMENT

Member Vickers moved to adjourn the County Board Meeting until the next scheduled meeting. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 24th day of October, 2020.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk
Co Board 10/20/2020