

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMISSION MEETING MINUTES**

**NOVEMBER 17, 2020**

**I. Call to Order**

President Gilmour called the meeting to order at 10:06 am In the Kendall County Historic Courthouse – 3<sup>rd</sup> Floor Courtroom.

**II. Pledge of Allegiance**

The Pledge of Allegiance was recited at the start of the Kendall County Board meeting.

**III. Invocation**

Commissioner Prochaska offered an invocation at the start of the Kendall County Board meeting.

**IV. Roll Call**

X	Cesich	X	Gryder
X	Flowers	X	Hendrix
X	Gengler	X	Kellogg
	Giles	X	Prochaska
X	Gilmour	X	Vickers

Commissioners Cesich, Flowers, Gengler, Gilmour, Gryder, Hendrix, Kellogg, Prochaska, and Vickers were all present.

**V. Approval of Agenda**

Commissioner Cesich made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

**Motion: Commissioner Cesich**

**Second: Commissioner Flowers**

**Roll call: Approval of Agenda**

<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

**VI. Public Comments**

No public comments were offered from citizens in attendance.

**CONSENT AGENDA**

**VII. Approval of Minutes**

- Kendall County Forest Preserve District Planning and Advisory Committee meeting of October 27, 2020
- Kendall County Forest Preserve District Finance Committee meeting of October 29, 2020  
Director Guritz presented minutes for approval from the Kendall County Forest Preserve District Planning and Advisory Committee meeting of October 27, 2020, and the Kendall County Forest Preserve District Finance Committee meeting of October 29, 2020.

**VIII. Approval of Claims In the Amount of \$18,234.08**

**IX. Approval of a Proposal from Semper Fi Land, Inc. of Yorkville, Illinois for Grant-Funded Restoration Clearing (IDNR Habitat Grant – Fox River Bluffs Forest Preserve) for an Amount Not-to-Exceed \$15,000.00 (1750 per 8-hour day for 8 days plus Calculated Herbicide Costs)**

Commissioner Prochaska made a motion to approve the Consent Agenda. Seconded by Commissioner Flowers.

Motion: Commissioner Prochaska					
Second: Commissioner Flowers					
Roll call: Consent Agenda					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

**OLD BUSINESS**

No items posted for consideration.

**NEW BUSINESS**

**X. MOTION: Approval of the Kendall County Forest Preserve District’s 2020-2025 5-Year Plan**

Director Guritz presented the Kendall County Forest Preserve District’s 2020-2025 5-Year Plan.

Commissioner Prochaska presented an overview of the Planning and Advisory Committee’s work efforts and final plan overview, thanking the Committee members for their service.

President Gilmour thanked participating District staff members.

Commissioner Prochaska made a motion to approve the Kendall County Forest Preserve District’s 2020-2025 5-Year Plan. Seconded by Commissioner Cesich.

Motion: Commissioner Prochaska					
Second: Commissioner Cesich					
Roll call: 5-Year Plan					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers
Motion unanimously approved.					

**XI. FY20 Proposed Budget Amendment – Review and Discussion**

- **Ordinance #11-20-001 Amending the Kendall County Forest Preserve District’s Combined Budget and Appropriations Ordinance #11-19-001: Updated Draft for Review**

Director Guritz presented the FY20 proposed budget amendment.

Commission discussed Ordinance #11-20-001 amending Ordinance #11-19-001.

**XII. FY21 Organizational Chart and Updated Position Descriptions**

Director Guritz presented the proposed FY21 Organizational Chart and updated position descriptions for the Environmental Education and Marketing Manager position, Communications and Natural Resources Projects Coordinator, and the Natural Beginnings and Special Projects Manager position for review.

**XIII. FY21 Updated Preliminary Budget – Review and Discussion**

- **Ordinance #11-20-002 FY21 Combined Appropriations and Budget Ordinance Draft for Review**
- **Ordinance #11-20-003 FY21 Operating Fund Tax Levy Ordinance: Updated Draft for Review**
- **FY21 Recommended Salary Increases Spreadsheet: Draft for Review**

Director Guritz presented the FY21 updated preliminary budget for review and discussion, draft budget ordinances, and recommended salary increases spreadsheet.

Commission reviewed the preliminary budgets, directing staff to examine revenue assumptions for the equestrian center lessons program, facility and venue rentals, and salary schedule, make the necessary adjustments, and present a final budget at a Special Commission meeting to be held on November 30, 2020.

**XIV. MOTION: Approval of the CY2021 Regular Meetings and Holiday Schedule**

Director Guritz presented the CY2021 regular meetings and holiday schedule.

Commissioner Kellogg made a motion to approve the CY2021 regular meeting and holiday schedule. Seconded by Commissioner Prochaska.

Motion: Commissioner Kellogg

Second: Commissioner Prochaska

**Roll call: CY2021 Meetings and Holiday Schedule**

<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

**XV. MOTION: Approval of a Proposal from O'Malley Welding and Fabricating, Inc. of Yorkville, Illinois for the Construction and Installation (Excluding Concrete) of a Customized Entry Gate at Pickerill-Pigott Forest Preserve in the Amount of \$4,300.00**

Director Guritz presented a proposal from O'Malley Welding and Fabricating, Inc. of Yorkville, Illinois for the construction and installation (excluding concrete) of a customized entry gate at Pickerill-Pigott Forest Preserve in the amount of \$4,300.00.

Commissioner Kellogg made a motion to approve the proposal from O'Malley Welding and Fabricating, Inc. of Yorkville, Illinois for the construction and installation (excluding concrete) of a customized entry gate at Pickerill-Pigott Forest Preserve in the amount of \$4,300.00. Seconded by Commissioner Prochaska.

**Motion: Commissioner Kellogg**  
**Second: Commissioner Prochaska**

**Roll call: O'Malley Welding and Fabricating**

<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>
X		Cesich	X		Gryder
X		Flowers	X		Hendrix
X		Gengler	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Vickers

Motion unanimously approved.

**XVI. Other Items of Business**

- **Special Call Commission Meeting: Monday, November 30, 2020 at 6:00 PM to Approve the District's FY20 Appropriations Ordinance Amendment; FY21 Budget: FY21 Operating Fund Levy Ordinance; FY21 Combined Appropriations Ordinance, and Other Business as Needed**
- **Cancellation of the December 1, 2020 Commission Meeting scheduled for 6:00 PM**

**XVII. Public Comments**

No public comments were offered from citizens in attendance.

**XVIII. Executive Session**

None.

**XIX. Adjournment**