

**COUNTY OF KENDALL, ILLINOIS**  
**ECONOMIC DEVELOPMENT COMMITTEE**  
**Special Meeting Minutes for Friday, November 20, 2020**

**Call to Order**

The meeting was called to order by Committee Member Amy Cesich at 8:31a.m.

**Roll Call**

| Attendee          | Status  | Arrived  | Left Meeting |
|-------------------|---------|----------|--------------|
| Amy Cesich        | Present |          |              |
| Scott Gryder      | ABSENT  |          |              |
| Audra Hendrix     | Here    |          |              |
| Matthew Prochaska |         | 8:44a.m. |              |
| Robyn Vickers     | Here    |          |              |

**Others Present:** County Administrator Scott Koepfel, Terri Grace, Grace Holistic Center for Education Owner, and Ashley Dickerson, Grace Holistic Center for Education Board Member

**Approval of Agenda** – Member Hendrix made a motion to approve the agenda, second by Member Vickers.

| Attendee      | Vote |
|---------------|------|
| Amy Cesich    | Yes  |
| Audra Hendrix | Yes  |
| Robyn Vickers | Yes  |

**With three members present voting aye, the motion carried by a vote of 3-0.**

**Approval of October 30, 2020 Meeting Minutes** – Member Vickers made a motion to approve the October 30, 2020 meeting minutes, second by Member Hendrix.

| Attendee      | Vote |
|---------------|------|
| Audra Hendrix | Yes  |
| Robyn Vickers | Yes  |
| Amy Cesich    | Yes  |

**With three members present voting aye, the motion carried by a vote of 3-0.**

**Committee Business**

- *Discussion and Approval of Kendall County Fair Association Revolving Loan Application* – Mr. Koepfel updated the committee on the application from the Kendall Fair Association, and said that he has forwarded the application to Thomas P. Miller & Associates for review. **Mr. Koepfel will communicate with the Fair Association regarding the \$500.00 deposit required at the start and then continue with the approval process once that has been received.**

- *Discussion and Approval of Grace Holistic Center for Education Revolving Loan Pre-Application* – Mr. Koepfel reviewed his summary of the pre-application with the committee. The plan is to utilize the loan as a down-payment for the purchase the Club 47 location, to eliminate the high cost of rent they are currently paying. The school has no other loans at this time. If the County is able to proceed with the RLF, the school will have their attorney negotiate with the building owner to extend their current lease until the loan is approved, and they can move forward.

**There was consensus by the committee to move forward with a full application and the approval process once the full application has been submitted.**

**Committee Vice Chair Prochaska joined the meeting, and assumed the chairing of the meeting at 8:44a.m.**

- *Discussion of C-PACE Program* – Mr. Koepfel reviewed the fees and cost proposal. Discussion of the *Ordinance* establishing a property assessed clean energy (“PACE”) Program and a PACE area to Finance and/or Refinance the Acquisition, Construction, Installation, or Modification of Energy Projects; Providing for the Issuance of not to exceed \$500,000,000 Taxable PACE Revenue Notes of the County to Finance Projects Pursuant to the County’s said notes, authorizing the sale of said notes to the Purchaser thereof; and Other Matters Related thereto; and where fund revenue fees would be deposited.

Mr. Koepfel disclosed the areas he had questions on, the Program Administrator section; the bonding piece, and who would review the RFP applications when received.

Mr. Koepfel recommended sending to the State’s Attorney’s Office for legal review once he has modified the documents to the specifications of the County, including processing requirements from the County Clerk and the County Treasurer.

**There was consensus by the Committee to proceed with making the changes to the documents, and then forwarding the documents to the State’s Attorney’s Office for legal review.**

**Updates and Reports** – Mr. Koepfel reported that the Oswego Best Western informed the committee that they would be tabling their loan request due to the potential grant funding through the CARES fund program.

Mr. Koepfel reported the State’s Attorney’s Office has provided a legal opinion that the County can authorize *The Law Office* and *Dearborn Café* to make interest only payments at this time during the pandemic. **There was consensus by the committee to send letters to The Law Office and Dearborn Café regarding interest only payment on current RLF loans; and then forwarding those letters for approval at the November 30, 2020 County Board meeting.**

**Chairs Report** – None

**Items for the November 30, 2020 County Board Meeting** - None

**Items for the December 17, 2020 Committee of the Whole Meeting** - None

**Public Comment** – None

**Executive Committee** – Not needed

**Adjournment** - Member Cesich made a motion to adjourn, second by Member .

| <b>Attendee</b>   | <b>Vote</b> |
|-------------------|-------------|
| Audra Hendrix     | Yes         |
| Matthew Prochaska | Yes         |
| Robyn Vickers     | Yes         |
| Amy Cesich        | Yes         |

**With four members present voting aye, the motion carried by a vote of 4-0.** There being no objection, the Economic Development Committee meeting was adjourned at 9:32a.m.

Respectfully submitted,

Valarie McClain  
Administrative Assistant & Recording Secretary