

**KENDALL COUNTY BOARD AGENDA  
ADJOURNED SEPTEMBER MEETING**

**Kendall County Historic Courthouse, 109 W Ridge St, Yorkville IL 60560  
Tuesday, January 5, 2021 at 6:00 p.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Agenda
5. Special Recognition
  - A. Approval of Proclamation Acknowledging January 13, 2021 as the 100<sup>th</sup> Anniversary of the Realtor Association of the Fox Valley and declaring January 13, 2021, as “Realtor Association of the Fox Valley” Day, in Kendall County, Illinois
6. Public Comment
7. Consent Agenda
  - A. Approval of County Board Minutes from November 30, 2020 and December 7, 2020
  - B. Standing Committee Minutes Approval
  - C. Approval of Claims in an amount not to exceed \$1,168,845.29
8. Old Business
9. New Business
  - A. Approval of a Letter requesting the release and disbursement of \$157,514.00 from the Land Cash Fund into the Kendall County Forest Preserve District’s Land Cash Fund (Fund 1910)
10. Standing Committee Reports
11. Special Committee Reports
12. Other Business
13. Chairman’s Report

**Appointment(s)**

Mike Nadeau – Little Rock-Fox Fire District – 3 year term – Expires January 2024

Ruben Rodriguez – Kendall County Board – 2 Year term – expires November 2022

Ruben Rodriguez – Health and Environment Committee – 2 Year term – expires November 2022

Ruben Rodriguez – Animal Control Committee – 2 Year term – expires November 2022

Ruben Rodriguez – Labor and Grievance Committee – 2 Year term – expires November 2022

Ruben Rodriguez – Law Justice and Legislation Committee – 2 Year term – expires November 2022

14. Public Comment
15. Questions from the Press
16. Executive Session
17. Adjournment

If special accommodations or arrangements are needed to attend this County meeting,  
please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**THE COUNTY OF KENDALL, ILLINOIS  
PROCLAMATION # \_\_\_\_ - \_\_\_\_**



WHEREAS, the Aurora Real Estate Board was chartered on January 13, 1921; and

WHEREAS, the Elgin Real Estate Board was chartered on January 17, 1924; and

WHEREAS, the Fox Valley Board of REALTORS® was chartered on May 9, 1946; and

WHEREAS, the Tri-County Board of REALTORS® was chartered on November 15, 1960; and

WHEREAS, the Greater Aurora Association of REALTORS® and the Tri-County Board of REALTORS® merged to form the Aurora Tri-County Association of REALTORS® on May 5, 2000; and

WHEREAS, the Elgin Area Association of REALTORS® and the Fox Valley Association of REALTORS® merged to form the REALTOR® Association of the Fox Valley on November 8, 2001; and

WHEREAS, the REALTOR® Association of the Fox Valley and the Aurora Tri-County Association of REALTORS® merged on May 18, 2010, retaining the name the REALTOR® Association of the Fox Valley; and

WHEREAS, the REALTOR® Association of the Fox Valley (and its predecessor entities) has been serving its members and the citizens of Cook, Kane, Kendall, and Dekalb counties in the State of Illinois; and working to enhance professionalism in the real estate industry since its inception; and

WHEREAS, the REALTOR® Association of the Fox Valley has been a longtime, ardent advocate, working with government officials at the local, state and national levels, to promote and protect private property rights; and

WHEREAS, the REALTOR® Association of the Fox Valley cultivates relationships with local businesses and is actively engaged in the economies of all the communities in which it's REALTOR® and Business Partner members operate; and

WHEREAS, the REALTOR® Association of the Fox Valley and its REALTOR® and Business Partner members serve the citizens and stimulate the improvement of the aforementioned communities; and

NOW, THEREFORE, we, the Kendall County Board do hereby acknowledge January 13, 2021, as the **100<sup>TH</sup> ANNIVERSARY OF THE REALTOR® ASSOCIATION OF THE FOX VALLEY**, and declare January 13, 2021, as **“REALTOR® ASSOCIATION OF THE FOX VALLEY” DAY**, in Kendall County, Illinois, dated this 5<sup>th</sup> day of January, 2021.

Approved:

Attest:

\_\_\_\_\_  
Scott R. Gryder, County Board Chair

\_\_\_\_\_  
Debbie Gillette, County Clerk/Recorder

**KENDALL COUNTY BOARD  
SPECIAL MEETING  
November 30, 2020**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Historic Courthouse, 109 W Ridge St in the City of Yorkville on Monday, November 30, 2020 at 6:00 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Elizabeth Flowers (remote call in), Scott Gengler, Tony Giles, Judy Gilmour, Audra Hendrix (remote call in), Matt Kellogg, Matt Prochaska and Robyn Vickers (remote call in).

The Clerk reported to the Chairman that a quorum was present to conduct business.

**THE AGENDA**

Member Cesich moved to approve the agenda. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**SPECIAL RECOGNITION**

Chairman Gryder recognized the passing of John Schneider who worked with the County as a plumbing inspector.

Chairman Gryder recognized outgoing Board Members Tony Giles, Audra Hendrix and Matthew Prochaska.

**STANDING COMMITTEE REPORTS**

**Finance**

**Claims**

Member Kellogg moved to approve claims in an amount not to exceed \$1,173,441.04. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**COMBINED CLAIMS:** ADMIN \$386.58; ANML CNTRL WRDN \$6.74; BEHAV HLTH \$4,109.66; CAP EXP \$3,617.38; CIR CT CLK \$1,043.93; CIR CRT JDG \$4,255.12; COMB CRT SVS \$9,962.96; COMM ACTN SVS \$74,522.26; COMM HLTH SVS \$4,197.10; AUDIT/TAX \$32,988.77; CORONER \$11,909.00; CORR \$13,625.57; CNTY ADMIN \$5,040.00; CNTY BRD \$210,443.55; CNTY CLK \$2,908.26; HIGHWY \$175,733.17; TRSR \$6,357.38; ELECTION \$26,294.14; EMA \$166.50; EMPL BNFTS \$328,541.29; ENVIRO HLTH \$413.02; FCLT MGMT \$43,450.18; GIS \$42.36; JURY \$520.93; PBZ SNR PLAN \$2,881.44; PBZ \$5,018.14; PRSDG JDGE \$3,350.00; PROB SVS \$8,144.94; PRGM SUPP \$708.28; PUB DEF \$789.29; ROE \$11,073.12; SHRF \$28,495.71; ST ATTY \$3,102.98; TECH \$12,717.81; TREASR \$1,493.58; UTIL \$22,044.93; VET \$1,975.00; FP \$15,887.64; PETIT \$2,333.32; SHF \$19,731.81; SHF \$73,157.20

**Administration HR**

**Human Resources Specialist Job Description**

Member Hendrix moved to approve the Human Resources Specialist Job Description. Member Giles seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**Economic Development**

**Revolving Loan Payment – Dearborn Café**

Member Hendrix moved to approve a letter authorizing interest only revolving loan payments from Dearborn Café until May 31, 2021. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**Revolving Loan Payment – The Law Office**

Member Hendrix moved to approve a letter authorizing interest only revolving loan payments from The Law Office until May 31, 2021. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Member Hendrix stated that businesses in Kendall County to date have been approved for \$582,750 in COVID19 relief funding from the State of Illinois. This is a part of the Downstate Stabilization Program.

**SPECIAL COMMITTEE REPORTS**

**Housing Authority**

Member Prochaska stated they are working on HUD payment standards.

### **ADJOURNMENT**

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 7th day of December, 2020.

Respectfully submitted by,  
Debbie Gillette  
Kendall County Clerk

**KENDALL COUNTY BOARD  
REORGANIZATIONAL MEETING  
DECEMBER 7, 2020**

STATE OF ILLINOIS     )  
                                  )SS  
COUNTY OF KENDALL    )

The Kendall County Board Special Meeting was held at the Kendall County Historic Courthouse in the City of Yorkville on Monday, December 7, 2020 at 6:00 p.m.

**INTRODUCTIONS**

County Clerk, Debbie Gillette welcomed everyone. She called upon Mr. Prochaska for an invocation for the evening.

**PLEDGE OF ALLEGIANCE**

**SWEARING IN OF ELECTED OFFICIALS**

Hon. Robert Pilmer swore in the following before they took office on December 1, 2020; State's Attorney Eric Weis, Coroner Jacquie Purcell and Circuit Clerk Matthew Prochaska.

**SWEARING IN OF COUNTY BOARD MEMBERS**

Hon. Robert Pilmer swore in the following County Board members: Mr. Dan Koukol, Mr. Matthew Kellogg, Ms. Elizabeth Flowers, and Mr. Brian DeBolt.

**ROLL CALL**

The County Clerk called the roll. Members present: Amy Cesich, Brian DeBolt, Elizabeth Flowers, Scott Gengler, Judy Gilmour, Scott Gryder, Matt Kellogg, Dan Koukol and Robyn Vickers.

The County Clerk reported that a quorum was present.

**SPECIAL MODERATOR**

The County Clerk will be the Special Moderator for the elections and appointment.

County Clerk Gillette stated that the County Board's Rules of Order do not specify a specific method for nominations for each office. A motion that all the nominations for the offices to be voted upon tonight will be made from the floor would be entertained.

Member Kellogg moved to approve that the nominations for the offices would be made from the floor. Member Gryder seconded the motion. Clerk Gillette asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**ELECTION OF COUNTY BOARD CHAIRMAN**

The Clerk opened the floor for nominations for the office of County Board Chairman.

Member Kellogg nominated Scott Gryder. Member DeBolt seconded the nomination.

Member Kellogg closed the nominations for the office of County Board Chairman. Member Koukol seconded the motion.

The Clerk then called the roll for Scott Gryder for the position of County Board Chairman. **Motion carried 9-0.**

**ELECTION OF COUNTY BOARD VICE-CHAIRMAN**

The Clerk opened the floor for nominations for the office of County Board Vice Chairman.

Member Flowers nominated Amy Cesich. Member Vickers seconded the nomination.

Member Koukol nominated Matthew Kellogg. Member DeBolt seconded the nomination.

The Clerk then called the roll for Amy Cesich for the position of County Board Vice Chairman. Members voting aye include Cesich Flowers, Gilmour and Vickers. Members voting nay include DeBolt, Gengler, Gryder, Kellogg, and Koukol. **Motion failed 4-5.**

The Clerk then called the roll for Matthew Kellogg for the position of County Board Vice Chairman. Members voting aye include DeBolt, Gengler, Gilmour, Gryder, Kellogg, and Koukol. Members voting nay include Cesich Flowers, and Vickers. **Motion carried 6-3.**

#### **ELECTION OF FOREST PRESERVE PRESIDENT**

The Clerk opened the floor for nominations for the office of Forest Preserve President.

Member Flowers nominated Judy Gilmour. Member Cesich seconded the nomination.

The Clerk then called the roll for Judy Gilmour for the position of Forest Preserve President. **Motion carried 9-0.**

#### **ELECTION OF FOREST PRESERVE VICE-PRESIDENT**

The Clerk opened the floor for nominations for the office of Forest Preserve Vice President.

Member Kellogg nominated Scott Gengler. Member Gilmour seconded the nomination.

The Clerk then called the roll for Scott Gengler for the position of Forest Preserve Vice President. **Motion carried 9-0.**

#### **ELECTION OF FOREST PRESERVE SECRETARY**

The Clerk stated that on June 20, 2017 the Forest Preserve Commission approved Resolution 17-06-003 the approval of the rules of order in which the Secretary has become an appointed position. The President as soon as possible after assuming office shall appoint with the advice and consent of the commission by a majority affirmative vote of those present.

#### **APPOINTMENT OF FOREST PRESERVE TREASURER**

Member Gilmour made motion to appoint the County Treasurer as the Forest Preserve Treasurer. Member Vickers seconded the motion.

The Clerk called the roll on the motion. **Motion carried 9-0.**

#### **CHAIRMAN'S COMMENTS**

Chairman Gryder congratulated the newly elected. Mr. Gryder noted that today is Pearl Harbor Day. Kendall County will be celebrating 180 years in 2021. Mr. Gryder asks that members come from the right place and do their best.

#### **ADJOURNMENT**

Member Gilmour moved to adjourn. Member Koukol seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Respectfully submitted by  
Debbie Gillette  
County Clerk



**COUNTY OF KENDALL, ILLINOIS  
COMMITTEE OF THE WHOLE  
MEETING MINUTES  
Thursday, December 10, 2020**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE** - The meeting was called to order at 4:01p.m. by County Board Chair Scott Gryder, who led the Pledge of Allegiance to the American Flag.

**ROLL CALL**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Judy Gilmour	Here		
Scott Gryder	Present		
Dan Koukol	Here		
Matt Kellogg	Present		
Robyn Vickers	Remote		
Amy Cesich	Present		
Elizabeth Flowers	<b>ABSENT</b>		
Brian DeBolt	Here		
Scott Gengler		4:06p.m.	

**Others Present:** Matt Asselmeier, ASA Anne Knight, Scott Koeppel, Jim Smiley

**APPROVAL OF AGENDA** – Member Koukol made a motion to approve the agenda, second by Member Cesich. **With seven members present voting aye to the amendment, the motion carried by a vote of 7-0.**

**ROLL CALL VOTE**

<b>Attendee</b>	<b>Vote</b>
Scott Gryder	Yes
Dan Koukol	Yes
Matt Kellogg	Yes
Robyn Vickers	Yes
Amy Cesich	Yes
Brian DeBolt	Yes
Judy Gilmour	Yes

**With seven members preset voting aye, the motion carried by a vote of 7-0.**

**DEPARTMENT HEADS AND ELECTED OFFICIAL REPORTS** - None

**OLD BUSINESS** - None

**NEW BUSINESS**

- *Approval of the Updated County Administrative Services Organization Chart – Mr. Koepfel reported on the changes made to the Administration Department Organization Chart, including the change in job title for the Administration Department HR Specialist position, the change in job title for the GIS Analyst position, and the addition of the Assistant Director/Project Manager position in Facilities Management.*

Member Cesich made a motion to approve the revised chart, and forward to the County Board for final approval, second by Member Vickers.

**ROLL CALL VOTE**

<b>Attendee</b>	<b>Vote</b>
Judy Gilmour	Yes
Scott Gryder	Yes
Dan Koukol	Yes
Matt Kellogg	Yes
Robyn Vickers	Yes
Amy Cesich	Yes
Brian DeBolt	Yes
Scott Gengler	Yes

**With eight members present voting aye, the motion carried by a vote of 8-0.**

**From the Finance Committee:**

- *Approval to Forward Claims to County Board for Final Approval – Member Kellogg made a motion to forward the claims to the County Board for final approval, second by Member DeBolt.*

**ROLL CALL VOTE**

<b>Attendee</b>	<b>Vote</b>
Scott Gryder	Yes
Dan Koukol	Yes
Matt Kellogg	Yes
Robyn Vickers	Yes
Amy Cesich	Yes
Brian DeBolt	Yes
Scott Gengler	Yes
Judy Gilmour	Yes

**With eight members present voting aye, the motion carried by a vote of 8-0.**



**From the Highway Engineer:**

- *Approval of Resolution for Maintenance under the Illinois Highway Code Appropriating \$150,000 of MFT funds for the Purchase of Road Salt* – Member Kellogg explained that this is a routine item that is done annual for road salt purchase.

Member DeBolt made a motion to forward the item to the County Board for approval, second by Member Kellogg.

**ROLL CALL VOTE**

<b>Attendee</b>	<b>Vote</b>
Dan Koukol	Yes
Matt Kellogg	Yes
Robyn Vickers	Yes
Amy Cesich	Yes
Brian DeBolt	Yes
Scott Gengler	Yes
Judy Gilmour	Yes
Scott Gryder	Yes

**With eight members present voting aye, the motion carried by a vote of 8-0.**

**From Historic Preservation Commission:**

- *Discussion of Petition 20-28-Request from the Kendall County Historic Preservation Commission for Amendments to the Kendall County Historic Preservation Ordinance Pertaining to the Number of Meetings of the Preservation Commission and Application Fee* – Matt Asselmeier reviewed the proposed amendments with the committee.

Member Cesich made a motion to forward the motion to the Board for approval, second by Member Kellogg.

**ROLL CALL VOTE**

<b>Attendee</b>	<b>Vote</b>
Dan Koukol	Yes
Matt Kellogg	Yes
Robyn Vickers	Yes
Amy Cesich	Yes
Brian DeBolt	Yes
Scott Gengler	Yes
Judy Gilmour	Yes
Scott Gryder	Yes

**With eight members preset voting aye, the motion carried by a vote of 8-0.**

- *Discussion of Petition 20-29-Request from the Kendall County Historic Preservation Commission for Approval to Authorize the Kendall County Board Chairman to Sign and Submit an Application for Certified Local Government Status to the Illinois State Historic Preservation Officer with the Amendments to the Kendall County Historic Preservation Ordinance Outlined in Petition 20-28 – Matt Asselmeier explained the need for the amendments and submission to the State Historic Preservation Officer.*

Member Gilmour made a motion to forward to the County Board for approval, second by Member Gengler.

**ROLL CALL VOTE**

➤ <b>Attendee</b>	<b>Vote</b>
Matt Kellogg	Yes
Robyn Vickers	Yes
Amy Cesich	Yes
Brian DeBolt	Yes
Scott Gengler	Yes
Judy Gilmour	Yes
Scott Gryder	Yes
Dan Koukol	Yes

**With eight members preset voting aye, the motion carried by a vote of 8-0.**

**From Facilities Management Committee:**

- *Discussion and Approval of 2020 Transit Connect Cargo Van purchase from Gjovick Ford in the amount of \$27,000.00 – Jim Smiley briefed the committee on the specifics of the vehicle. Motion by Member Kellogg to forward to the County Board for approval, second by Member DeBolt.*

**ROLL CALL VOTE**

<b>Board Member</b>	<b>Vote</b>
Gengler, Scott	Yes
Gilmour, Judy	Yes
Gryder, Scott	Yes
Koukol, Dan	Yes
Kellogg, Matt	Yes
DeBolt, Brian	Yes
Vickers, Robyn	Yes
Cesich, Amy	Yes

**With eight members preset voting aye, the motion carried by a vote of 8-0.**

- *Approval of Emergency Repair of the Public Safety Center Public Elevator – Jim Smiley briefed the committee on the issues with the Public Safety Elevator, the two different company bids and timelines, and the estimated cost.*

Member Kellogg made a motion to forward to the County Board for approval, second by Member Cesich.

**ROLL CALL VOTE**

<b>Board Member</b>	<b>Vote</b>
Vickers, Robyn	Yes
Cesich, Amy	Yes
Gengler, Scott	Yes
Gilmour, Judy	Yes
Gryder, Scott	Yes
Koukol, Dan	Yes
Kellogg, Matt	Yes
DeBolt, Brian	Yes

**With eight members preset voting aye, the motion carried by a vote of 8-0.**

**PUBLIC COMMENT** - None

**QUESTIONS FROM THE MEDIA** – Jim Wyman, WSPY News

**CHAIRMAN’S REPORT** – Chairman Gryder informed the Committee that County Board Member Training/Orientation led by State’s Attorney Eric Weis would take place at the December 15, 2020 County Board meeting.

Member Gryder stated that Committee Assignments will be finalized and provided at the December 15, 2020 County Board meeting.

**REVIEW BOARD ACTION ITEMS** – Chairman Gryder asked the committee to review the draft Board agenda for Tuesday, December 15, 2020.

**ITEMS FOR THE DECEMBER 15, 2020 COUNTY BOARD AGENDA**

- *Approval of the Updated County Administrative Services Organization Chart*
- *Approval to Forward Claims to County Board for Final Approval*
- *Approval of Resolution for Maintenance under the Illinois Highway Code Appropriating \$150,000 of MFT funds for the Purchase of Road Salt*

- *Approval of Petition 20-28-Request from the Kendall County Historic Preservation Commission for Amendments to the Kendall County Historic Preservation Ordinance Pertaining to the Number of Meetings of the Preservation Commission and Application Fee*
- *Approval of Petition 20-29-Request from the Kendall County Historic Preservation Commission for Approval to Authorize the Kendall County Board Chairman to Sign and Submit an Application for Certified Local Government Status to the Illinois State Historic Preservation Officer with the Amendments to the Kendall County Historic Preservation Ordinance Outlined in Petition 20-28*
- *Approval of 2020 Transit Connect Cargo Van purchase from Gjovick Ford in the amount of \$27,000.00*
- *Approval of Emergency Repair of the Public Safety Center Public Elevator*

**EXECUTIVE SESSION** – Not needed

**ADJOURNMENT** - Member made a motion to adjourn the meeting, second by Member

**ROLE CALL VOTE**

<b>Board Member</b>	<b>Vote</b>
Cesich, Amy	Yes
Gengler, Scott	Yes
Gilmour, Judy	Yes
Gryder, Scott	Yes
Koukol, Dan	Yes
Kellogg, Matt	Yes
DeBolt, Brian	Yes
Vickers, Robyn	Yes

**With eight members present voting aye, the meeting adjourned at 4:45p.m.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant and Recording Secretary

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# KENDALL COUNTY FOREST PRESERVE DISTRICT

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HISTORIC KENDALL COUNTY COURTHOUSE

110 WEST MADISON STREET

YORKVILLE, IL 60560

December 14, 2020

Mr. Scott R. Gryder, Chairman  
Mr. Scott Koeppel, Kendall County Administrator  
Kendall County Board  
111 W. Fox Street  
Yorkville, IL 60560

Cc: Ms. Jill Ferko, Kendall County Treasurer and Collector

Dear Chairman Gryder and Administrator Koeppel:

On behalf of the Board of Commissioners of the Kendall County Forest Preserve District, I am requesting the release and disbursement of \$157,514.00 from the Land Cash Fund into the Kendall County Forest Preserve District's Land Cash Fund (Fund 1910).

The District is requesting placement of a motion to approve the disbursement on the January 5, 2021 County Board meeting agenda.

Separately, the District will be putting forward a motion on its January 5, 2020 meeting agenda to schedule a subsequent transfer of the disbursed Land Cash funds to the District's Capital Fund (Fund 1907) to meet FY21 scheduled capital project obligations.

Sincerely,

Judy Gilmour, President

KCFPD Board of Commissioners Approval Date: December 15, 2020

Attachment:

October 22, 2020 Land Cash fund balance letter (as of 09/30/20) to the District from the Office of Jill Ferko, Kendall County Treasurer and Collector