

**Facilities Management Committee  
Meeting  
1/4/2021 at 4:00 PM  
\*\*\* 109 W. Ridge St. \*\*\*  
\*\*\* Upper Level \*\*\***

- - - -Agenda Topics - - - -

Call to Order

- 1) Roll call
- 2) Determination of a Quorum
- 3) Approval of the October 2020 meeting minutes.
- 4) Approval of Agenda
- 5) Public Comment

Old Business/Projects – Updates

- 1) Health Department Card Access Replacement – Approve 5 Card Reader Replacement Change Order Request in the amount of \$2,300.00
- 2) County Board Room Remodeling Project
- 3) COVID 19 Projects
  - a. Courthouse
    - i. Jury Box Reconfigurations for Courtrooms #113 & #115
    - ii. Jury Assembly #2 Buildout
  - b. Public Safety Center
    - i. Door pass through slots
- 4) Cure Funding Entry for Reimbursement
- 5) Assistant Facilities Management Director/Project Manager Position Update
- 6) 2020 Vehicle Disposals Final Results

New Business/Projects

- 1) Chair Report
  - a. Solar Project Update
- 2) Phone System Analog Line Switch to Metronet
  - a. KenCom IP Flex Analog line conversion
    - i. KenCom Management Phones Switch Request to Kendall County Phones
- 3) Courthouse Chiller replacement utilizing US Communities Contract # USC15-JLP023 Cooperative Quote Number: 30-10006-20-002
- 4) Public Safety Center MZU5 & AHU6 conversion to a Trane Water Chiller utilizing US Communities Contract # USC15-JLP023 Cooperative Quote Number: 30-10006-20-003
- 5) Upgrade the existing Western Courthouse H.V.A.C. DDC controls with new BACnet DDC controls for AHU#1 & AHU#2, mechanical room PCM & Boiler room utilizing US Communities Contract # USC15-JLP023 Cooperative Quote Number: 30-10006-20-004
- 6) Upgrade the existing 59 VAV boxes in the original Courthouse Western section utilizing US Communities Contract # USC15-JLP023 Cooperative Quote Number: 30-10006-20-004
- 7) Van Disposal
- 8) Landscaping Maintenance Invitation to Bid Approval to Advertise

Staffing/Training/Safety

- 1) Reportable labor hours

Other Items

- 1) CMMS Charts
  - a. Reported vs. Completed, b. Work orders reported by building current month.
  - b. Work orders by work type current month.

Executive Session

Other Business

Public Comment

Questions from the Press

Adjournment

**Microsoft Teams Meeting**

**Join on your computer or mobile app**

[Click here to join the meeting](#)

Kendall County

If special accommodations or arrangements are needed to attend this Committee Meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.