

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

DECEMBER 15, 2020

I. Call to Order

President Gilmour called the meeting to order at 9:52 am in the Kendall County Historic Court Room.

II. Pledge of Allegiance

The Pledge of Allegiance was recited at the start of the Kendall County Board meeting.

III. Invocation

An invocation was offered at the start of the Kendall County Board meeting.

IV. Roll Call

X	DeBolt	X	Gilmour
X	Cesich	X	Gryder
X	Flowers	X	Kellogg
X	Gengler	X	Koukol
		X	Vickers

Commissioners DeBolt, Cesich, Flowers, Gengler, Gilmour, Gryder, Kellogg, Koukol, and Vickers were all present.

V. Approval of Agenda

Commissioner Vickers made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

Motion: Commissioner Vickers
Second: Commissioner Gengler

Roll call: Approval of Agenda

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler	X		Koukol
			X		Vickers

Motion unanimously approved.

VI. Public Comment

Jim Wyman, WSPY asked about the status of payment of bills for the Millbrook Bridge removal project. Director Guritz reported that HLR extended a credit for their last billing statement.

OLD BUSINESS

VII. ORDINANCE #12-20-001: Amending the Combined Annual Budget and Appropriations Ordinance #11-20-002 Setting Forth the Annual Budget of the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2020 and Ending November 30, 2021 for an Amount Not-to-Exceed \$7,632,432.00

Commissioner Koukol made a motion to approve Ordinance #12-20-001 to amend the Combined Annual Budget and Appropriations Ordinance #11-20-002. Seconded by Commissioner Cesich.

Motion: Commissioner Koukol					
Second: Commissioner Cesich					
Roll call: Amending Ordinance #12-20-001					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler	X		Koukol
			X		Vickers
Motion unanimously approved.					

CONSENT AGENDA

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Commission meeting minutes of November 30, 2020**
Director Guritz presented minutes for approval from the Kendall County Forest Preserve District Commission meeting of November 30, 2020.

IX. Approval of Claims for an Amount of \$5,679.55

X. MOTION: Approval of an Audit Engagement Letter and Proposal from Mack & Associates, P.C. for Completion of the Kendall County Forest Preserve District’s FY20 Audit for an Amount not-to-exceed \$8,000.00

XI. Approval of a Proposal from Genesis Nursery for the Illinois Clean Energy Community Foundation Grant-Funded Purchase of 3-acres of Dry Mesic Savanna Open Woods Seed Mix at \$792 per Acres, Plus the Purchase of Pollinator Seed Mix at \$902 per acre, for a Total Cost not-to-exceed \$8,870.40

- XII. **MOTION: Confirming the President’s Appointment of Elizabeth Flowers as Secretary of the Kendall County Forest Preserve District**
- XIII. **MOTION: Confirming the President’s Appointment of Scott Gengler as Chair of the Kendall County Forest Preserve District’s Finance Committee, including Appointments of Commissioners Judy Gilmour, Amy Cesich, Matt Kellogg, and Robyn Vickers to the Finance Committee**
- XIV. **MOTION: Confirming the President’s Appointment of Elizabeth Flowers as the Chair of the Kendall County Forest Preserve District’s Operation Committee, including Appointments of Commissioners Judy Gilmour, Brian DeBolt, Scott Gryder, and Dan Koukol to the Operations Committee**

Commissioner Cesich made a motion to approve the Consent Agenda. Seconded by Commissioner Flowers.

Motion: Commissioner Cesich					
Second: Commissioner Flowers					
Roll call: Consent Agenda					
Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler	X		Koukol
			X		Vickers
Motion unanimously approved.					

NEW BUSINESS

- XV. **MOTION: Approval of a Transfer from the 2007 Bond Proceeds Capital Fund (Fund 1901) to the Fox River Bluffs Cropland Conversion Fund (Fund 1909) in the Amount of \$54,313.00 to be Completed on or before December 31, 2020**

Commissioner Gryder made a motion to approve a transfer from the 2007 Bond Proceeds Capital Fund to Fox River Bluffs Cropland Conversion Fund. Seconded by Commissioner Cesich.

Motion: Commissioner Gryder

Second: Commissioner Cesich

Roll call: Transfer from Fund 1901 to Fund 1909

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler	X		Koukol
			X		Vickers

Motion unanimously approved.

- XVI. MOTION: Approval of a Transfer from the 2007 Bond Proceeds Capital Fund (Fund 1901) to the Pickerill-Pigott Phase I OSLAD Project Fund (Fund 1905) in the Amount of \$158,250.00 to be completed on or before December 31, 2020**

Commissioner Kellogg made a motion to approve a transfer from the 2007 Bond Proceeds Capital Fund 1901 to the Pickerill-Pigott Phase I OSLAD Project Fund 1905. Seconded by Commissioner Gengler.

Motion: Commissioner Kellogg

Second: Commissioner Gengler

Roll call: Transfer from Fund 1901 to Fund 1905

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler	X		Koukol
			X		Vickers

Motion unanimously approved.

- XVII. MOTION: Approval of a Transfer from the 2007 Bond Proceeds Capital Fund (Fund 1901) to the Capital Projects Fund (Fund 1907) in the Amount of \$393,698.00 to be Completed on or before December 31, 2020**

Commissioner Gryder made a motion to approve a transfer from the 2007 Bond Proceeds Capital Fund 1901 to the Capital Projects Fund 1907. Seconded by Commissioner Gengler.

Motion: Commissioner Gryder

Second: Commissioner Gengler

Roll call: Transfer from Fund 1901 to Fund 1907

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler	X		Koukol
			X		Vickers

Motion unanimously approved.

XVIII. MOTION: Approval of a Transfer from the Forest Preserve Reserve Fund (Fund 1906) to the Capital Projects Fund (Fund 1907) in the Amount of \$164,116.00 to be Completed on or before December 31, 2020

Commissioner Gryder made a motion to approve a transfer from the Forest Preserve Reserve Fund 1906 to the Capital Projects Fund 1907. Seconded by Commissioner Gengler.

Motion: Commissioner Gryder

Second: Commissioner Gengler

Roll call: Transfer from Fund 1906 to Fund 1907

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler	X		Koukol
			X		Vickers

Motion unanimously approved.

XIX. MOTION: Approval of a Letter of Request to the Kendall County Board to Authorize the Treasurer's Office to Disburse County-Held Land-Cash Funds to the Kendall County Forest Preserve District Land-Cash Fund (Fund 1910) in the Amount of \$157,514.00 following the Kendall County Board Approval on January 5, 2020

Commissioner Kellogg made a motion to approve a letter of request to the Kendall County Board to authorize the Treasurer's Office to disburse County-held Land-Cash funds to the Kendall County Forest Preserve District Land-Cash Fund 1910 in the amount of \$157,514.00 following the Kendall County Board Approval. Seconded by Commissioner Gengler.

Motion: Commissioner Kellogg

Second: Commissioner Gengler

Roll call: Letter of Authorization

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler	X		Koukol
			X		Vickers

Motion unanimously approved.

XX. Other Items of Business

- Notice of State Award for Illinois Department of Natural Resources 2018 Regional Trails Program Grant – Fox River Bluffs “Horse and Hike”

XXI. Public Comments

None.

XXII. Executive Session

Commissioner Cesich made a motion to enter into Executive Session under 2(c)11 of the Open Meetings Act for the purpose of discussion of litigation when an action against, affecting, or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Seconded by Commissioner Vickers.

Motion: Commissioner Cesich

Second: Commissioner Vickers

Roll call: Executive Session

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler	X		Koukol
			X		Vickers

Motion unanimously approved.

Executive Session called to order at 10:37 am.

Commissioner Gryder made a motion to adjourn from Executive Session. Seconded by Commissioner Kellogg.

Motion: Commissioner Gryder
Second: Commissioner Kellogg

Roll call: Executive Session Adjournment

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler	X		Koukol
			X		Vickers

Motion unanimously approved.

Regular meeting resumed at 10:51 am.

XXIII. Adjournment

Commissioner Kellogg made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

Motion: Commissioner Kellogg
Second: Commissioner Gryder

Roll call: Adjournment

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		DeBolt	X		Gilmour
X		Cesich	X		Gryder
X		Flowers	X		Kellogg
X		Gengler	X		Koukol
			X		Vickers

Motion unanimously approved.

Meeting adjourned at 10:53 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District