

**KENDALL COUNTY BOARD  
ADJOURNED SEPTEMBER MEETING  
December 15, 2020**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Historic Courthouse, 109 W Ridge St, in the City of Yorkville on Tuesday, December 15, 2020 at 9:00 a.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Briand DeBolt, Elizabeth Flowers, Scott Gengler, Judy Gilmour, Matt Kellogg, Dan Koukol and Robyn Vickers. Members absent: None.

The Clerk reported to the Chairman that a quorum was present to conduct business.

**THE AGENDA**

Member Gilmour moved to approve the agenda with the amendment to move 71 to New Business. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

**SPECIAL RECOGNITION**

Amy Cesich and Robyn Vickers were recognized for graduating for the UCCI Leadership academy.

**CONSENT AGENDA**

Member Cesich moved to approve the consent agenda of **A)** county board minutes from November 4, 2020 and November 17, 2020; **B)** standing committee minutes; **C)** claims in an amount not to exceed \$901,850.97; **D)** Approve Resolution for Maintenance Under the Illinois Highway Code appropriating \$150,000 of MFT Funds for the purchase of road salt; **E)** Approval of the State's Attorneys Appellate Prosecutor Resolution for Fiscal Year 2021 (December 1, 2020 to November 30, 2021) and authorization of payment for services in the amount not to exceed \$37,000.00; **F)** Approve Chicago HIDTA Executive Director Service contract amendment with Kendall County as the Fiduciary Agent effective December 1, 2020 through November 30, 2023, in the amount of \$207,203.10; **G)** Approve Chicago HIDTA Strategic Product Coordinator Service contract with Kendall County as the Fiduciary Agent effective January 4, 2021 through January 3, 2022 in the amount of \$121,411.00; **H)** Approve Chicago HIDTA Deputy Director Service contract with Kendall County as the Fiduciary Agent effective January 6, 2021 through January 7, 2024 in the amount of \$165,787.70; **I)** Moved to New Business; **J)** Approval of the 2021 County Board Committee Assignments; **K)** Approval of the Updated County Administrative Services Organization Chart; **L)** Approval of 2020 Transit Connect Cargo Van purchase from Gjovik Ford in the amount of \$27,000.00; **M)** Approval of a Contract with WBK Engineering, LLC for Services Related to the Preparation of Notice of Intent to Renew the General Permit for Discharges from Small Municipal Storm Sewer Systems (MS4's) and Annual NPDES Report at a Cost Not to Exceed \$5,000; Related Invoice(s) to be Paid from the Planning, Building and Zoning Department's Consultants Line Item (11001902-63630). Member Gengler seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. **Motion carried.**

- C) COMBINED CLAIMS:** ADMIN \$384.05; ANML CNTRL WRDN \$2,388.59; ASSMNTS \$3,945.00; BEHAV HLTH \$2,749.79; BOR \$3,400.00; CIR CLK \$5,980.70; CIR CRT JDG \$7,209.42; COMB CRT SVS \$280.80; COMM ACTN SVS \$86,038.83; COMM HLTH \$1,660.00; CORONER \$248.00; CORR \$35,850.48; CNTY BRD \$16,303.80; CNTY CLK \$2,592.93; HIGHWAY \$499,356.28; ELCTN \$2,328.93; EMA DIR \$5,132.82; EMA \$2,276.83; EMPL BFITS \$3,350.00; ENVIRO HLTH; \$428.96; FCLT MGMT \$40,747.25; JURY COMM \$407.07; PBZ \$1,599.58; PRSDG JDGE \$10,106.23; PROB SVS \$14,917.62; PRGM SUPP \$49,899.85; ROE \$6,853.29; SHF \$30,416.83; STATES ATTY \$3,235.14; TECH \$1,406.79; TRSR \$852.33; UTIL \$1,991.88; VET \$559.57; FP \$5,679.55.; SHF \$51,271.78;
- D)** A complete copy of Resolution 20-58 is available in the Office of the County Clerk.
- E)** A complete copy of Resolution 20-59 is available in the Office of the County Clerk.

**NEW BUSINESS**

**Transitional Audit**

Member Kellogg moved to approve an engagement letter form Mack and Associates for a transitional audit of the Circuit Clerk's Office in an amount not to exceed \$7,500. Member Flowers seconded the motion.

Circuit Clerk Matt Prochaska stated that he asked for the audit pursuant to Illinois State Statute passed in 2016.

Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

**Meeting Schedule**

Member Cesich moved to approve the 2021 County Board Meeting Schedule. Member Vickers seconded the motion.

Member Vickers moved to amend the motion to approve the 2021 County Board Meeting Schedule – moving the Health and Environment meeting from 3:00pm to 8:30am still on the second Monday of the month. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

Chairman Gryder asked for a roll call vote on the motion with the amendment. All members present voting. **Motion carried.**

Chairman Gryder announced that State Representative Keith Wheeler has helped to secure a \$675,000 grant for construction of the Eldamain Road Bridget through the DCEO (Department of Commerce and Economic Opportunity).

**ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS**

**Sheriff**

Sheriff Baird thanked for the board for their support with the jail outbreak and thanked his staff for the scheduling changes.

**County Clerk**

Revenue Report		11/1/20-11/30/20	11/1/19-11/30/19	11/1/18-11/30/18
Line Item	Fund	Revenue	Revenue	Revenue
CLKFEE	County Clerk Fees	\$1,120.00	\$822.50	\$634.00
MARFEE	County Clerk Fees - Marriage License	\$1,170.00	\$600.00	\$810.00
CIVFEE	County Clerk Fees - Civil Union	\$30.00	\$0.00	\$30.00
ASSUME	County Clerk Fees - Assumed Name	\$40.00		
CRTCOP	County Clerk Fees - Certified Copy	\$1,844.00		
NOTARY	County Clerk Fees - Notary	\$220.00		
MISINC	County Clerk Fees - Misc	\$65.00	\$2,093.00	\$1,727.00
	County Clerk Fees - Misc Total	\$4,489.00	\$3,515.50	\$3,201.00
RECFEE	County Clerk Fees - Recording	\$37,983.00	\$28,635.00	\$21,284.00
	Total County Clerk Fees	\$42,472.00	\$32,150.50	\$24,485.00
CTYREV	County Revenue	\$24,962.00	\$69,532.50	\$29,438.00
DCSTOR	Doc Storage	\$22,256.00	\$16,647.50	\$12,649.00
GISMAP	GIS Mapping	\$70,442.00	\$28,133.00	\$21,359.00
GISRCD	GIS Recording	\$4,696.00	\$3,517.00	\$2,671.00
INTRST	Interest	\$31.48	\$21.11	\$30.70
RECMIS	Recorder's Misc	\$6,972.25	\$4,723.00	\$638.00
RHSP	RHSP/Housing Surcharge	\$20,160.00	\$14,805.00	\$11,412.00
TAXCRT	Tax Certificate Fee	\$1,440.00	\$2,720.00	\$4,880.00
TAXFEE	Tax Sale Fees	\$2,434.00	\$1,456.50	\$1,772.00
PSTFEE	Postage Fees			
CK # 19069	To KC Treasurer	\$195,865.73	\$173,706.11	\$109,334.70

**Clerk of the Court**

**Kendall County  
Clerk of the Circuit Court**

## 2020 Judicial Statistics

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
AD Adoption	2	2	1	0	1	2	2	1	2	3	0	0	16
CC Contempt of Court	2	0	0	0	0	0	1	3	4	1	4	0	15
CF Criminal Felony	37	36	24	23	21	26	29	35	32	41	35	0	339
CH Chancery	34	34	17	3	3	6	1	3	7	8	4	0	120
CL Civil Law Violation	1	3	3	0	0	2	1	0	0	0	3	0	13
CM Criminal Misdemeanor	50	43	50	37	42	36	50	50	42	46	42	0	488
CV conservation violation	3	0	0	0	0	1	1	0	8	0	2	0	15
D Divorce	35	34	22	27	27	34	49	38	34	33	34	0	367
DT DUI	21	20	18	10	10	17	13	12	11	24	14	0	170
ED Eminent Domain	0	0	0	0	0	0	0	0	1	0	0	0	1
F Family	18	5	7	1	1	5	4	4	8	14	18	0	85
J Juvenile	3	3	0	0	0	0	0	0	0	0	0	0	6
JA Juvenile Abuse/Neglect	1	6	4	3	6	5	3	6	13	9	0	0	56
JD Juvenile Delinquency	10	31	9	14	24	13	8	6	6	5	4	0	130
L Law	10	9	8	13	5	10	8	11	18	13	5	0	110
LM Law Magistrate	61	59	34	19	12	16	20	19	17	7	26	0	290
MH Mental Health	0	0	2	2	0	0	0	2	0	0	0	0	6
MR Misc. Remedy	69	26	15	3	8	12	24	24	16	30	5	0	232
OP Order of Protection	33	35	31	25	28	34	34	30	32	32	36	0	350
OV Ordinance Violation	0	4	0	2	6	5	1	4	1	4	0	0	27
P Probate	28	14	12	4	6	15	17	11	19	17	7	0	150
SC Small Claims	136	135	57	15	34	110	138	107	116	225	141	0	1214
TR Traffic	446	493	377	139	192	262	378	529	468	401	373	0	4058
TX Tax	1	0	0	0	0	0	0	0	0	0	0	0	1
WI Wills	21	22	14	9	16	28	15	22	16	12	16	0	191
X1 Misc.	3	0	0	0	0	3	4	2	1	0	0	0	13
<b>Totals for 2020</b>	<b>1025</b>	<b>1014</b>	<b>705</b>	<b>349</b>	<b>442</b>	<b>642</b>	<b>801</b>	<b>919</b>	<b>872</b>	<b>925</b>	<b>769</b>	<b>0</b>	<b>8463</b>
<b>Totals for 2019</b>	<b>755</b>	<b>770</b>	<b>1094</b>	<b>955</b>	<b>981</b>	<b>951</b>	<b>1257</b>	<b>1075</b>	<b>957</b>	<b>1083</b>	<b>839</b>	<b>958</b>	<b>11675</b>
											<b>Difference</b>		<b>-3212</b>

### State's Attorney

State's Attorney Eric Weis provided the board members with a handbook. Mr. Weis briefly discussed the contents of the handbook.

### Health Department

Executive Director RaeAnn VanGundy stated that we did not see a spike after the Thanksgiving holiday, therefore people are adhering to the warnings and precautions. They are in a rhythm with the contact tracing and case investigation. A vaccine is expected perhaps next week.

### Supervisor of Assessments

Supervisor of Assessments Andy Nicoletti said that they are done with in person hearings. They should have everything balanced and off to the state by the end of the month.

## STANDING COMMITTEE REPORTS

### Facilities

## **Contract Advanced Elevator**

Member Gilmour moved to approve the contract with Advanced Elevator Company in the amount of \$34,530.00 to repair the Public Elevator at the Public Safety Center. Member DeBolt seconded the motion.

Sheriff Baird explained it is an emergency service due to the fact that it is the only public elevator in the building and a lot of the services are upstairs. Due to COVID they try to keep people separated.

Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

A complete copy of IGAM 20-71 is available in the Office of the County Clerk.

## **Contingency Fund**

Member DeBolt moved to approve up to \$20,000.00 in contingency funds for additional Public Elevator repairs at the Public Safety Center. Member Koukol seconded the motion.

Member Kellogg moved to amend the motion to approve up to \$20,000.00 in contingency funds for additional Public Elevator repairs at the Public Safety Center – to be approved by the consensus of the Facilities Director and the Facilities Committee Chair to authorize. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

Chairman Gryder asked for a roll call vote on the amended motion. All members present voting. **Motion carried.**

## **Planning, Building and Zoning**

### **Petition 20-24**

Member Gilmour moved to approve Petition 20-24 Request from Grainco FS, Inc. for an Amendment to the Future Land Use Map in the Kendall County Land Resource Management Plan Changing the Classification of 17854 N Wabena Ave (PIN 09-36-400-002) in Seward Township from Agricultural to Mixed Use Business. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 20-60 is available in the Office of the County Clerk.

### **Petition 20-25**

Member Gilmour moved to approve Petition 20-25 Request from Grainco FS, Inc. for a Map Amendment Rezoning 17854 N Wabena Ave (PIN 09-36-400-002) in Seward Township from A-1 Agricultural with a Special Use Permit to M-1 Limited Manufacturing District. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 20-25 is available in the Office of the County Clerk.

### **Petition 20-28**

Member Cesich moved to approve Petition 20-28 request from the Kendall County Historic Preservation Commission for Amendments to the Kendall County Historic Preservation Ordinance Pertaining to the Number of Meetings of the Preservation Commission and Application Fee. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 20-26 is available in the Office of the County Clerk.

### **Petition 20-29**

Member Gilmour moved to approve Petition 20-29 request from the Kendall County Historic Preservation Commission for Approval to Authorize the Kendall County Board Chairman to Sign and Submit an Application for Certified Local Government Status to the Illinois State Historic Preservation Officer with the Amendments to the Kendall County Historic Preservation Ordinance Outlined in Petition 20-28. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

## **SPECIAL COMMITTEE REPORTS**

### **County Organizations**

Member Prochaska stated that ISACo has their annual meeting on Friday, each county will have one vote at the meeting. The primary purpose is to set forth policy initiatives and legislative agenda.

County Administrator Scott Koeppel announced that the CRGC (Chicago Regional Growth Corporation) is now defunct.

### Chairman's Report

Member Gilmour moved to approve the appointments removing Elizabeth Flowers from the Historic Preservation CMS. Member DeBolt seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting. **Motion carried.**

### Appointments

Scott Gryder – CMAP MPO Policy CMT – 2 year term – expires November 30, 2022  
Matt Kellogg – CMAP MPO Policy CMT – 2 year term – expires November 30, 2022  
Scott Koeppel – CMAP MPO Policy CMT – 2 year term – expires November 30, 2022  
Scott Gryder – CMAP Transportation CMT – 2 year term – expires November 30, 2022  
Fran Klaas – CMAP Transportation CMT – 2 year term – expires November 30, 2022  
Scott Gengler – County Chaplain – 2 year term – expires November 30, 2022  
~~Elizabeth Flowers – Historic Preservation CMS – Liaison – expires November 30, 2022~~  
Scott Gryder – ICRMT Board Trustee – 2 year term – expires November 30, 2022  
Judy Gilmour – Juvenile Justice Council – Liaison – expires November 30, 2022  
Matt Kellogg – Soil & Water District – 2 year term – expires November 30, 2022  
Scott Gryder – Soil & Water District – 2 year term – expires November 30, 2022  
Judy Gilmour – U of I Extension Board – 2 year term – expires November 30, 2022  
Scott Gryder – U of I Extension Board – 2 year term – expires November 30, 2022  
Robyn Vickers – U of I Extension Board – 2 year term – expires November 30, 2022  
Scott Koeppel – Upper River Valley Dev Authority – 2 year term – expires November 30, 2022  
Scott Gryder (alt) – Veterans Assistance CMS – 2 year term – expires November 30, 2022  
Matt Kellogg – Veterans Assistance CMS – 2 year term – expires November 30, 2022  
Amy Cesich – Workforce Development Board – 2 year term – expires November 30, 2022  
Robyn Vickers – Kendall County Board of Health – Liaison – expires November 30, 2022  
Robyn Vickers – 708 Mental Health Board – 2 year term – expires November 30, 2022  
Judy Gilmour – 708 Mental Health Board – Alternate - 2 year term – expires November 30, 2022  
Scott Gryder – Northwest Water Planning Area Alliance Executive Board - 2 year term – expires November 30, 2022  
Scott Koeppel – Northwest Water Planning Area Alliance Executive Board - Alternate - 2 year term – expires November 30, 2022  
Scott Gryder – UCCI - 2 year term – expires November 30, 2022  
Amy Cesich – UCCI - 2 year term – expires November 30, 2022  
Matt Kellogg – UCCI - 2 year term – expires November 30, 2022  
Scott Gryder – Mayors and Managers - 2 year term – expires November 30, 2022  
Matt Kellogg – Mayors and Managers - 2 year term – expires November 30, 2022  
Brian DeBolt – KenCom Representative - 2 year term – expires November 30, 2022  
Judy Gilmour – KenCom Representative- Alternate - 2 year term – expires November 30, 2022

### QUESTIONS FROM THE PRESS

Jim Wyman from WPSY asked for a copy of the committee assignments.

### ADJOURNMENT

Member Koukol moved to adjourn the County Board Meeting until the next scheduled meeting. Member Gengler seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 17th day of December, 2020.

Respectfully submitted by,  
Debbie Gillette  
Kendall County Clerk