

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

**Kendall County Office Building, Rooms 209 & 210
Tuesday, January 15, 2019 at 9:00 a.m.**

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of County Board Minutes from December 3, 2018, December 4, 2018 and December 18, 2018
5. Approval of Agenda
6. Special Recognition
 - A. Sandra I. Davis, County Director, University of Illinois Extension of DuPage, Kane and Kendall Counties
7. Citizens to Be Heard
8. Executive Session
9. Old Business
 - A. Discussion of State of Illinois Governmental Relations Consultants
10. New Business
 - A. Approve Bid Award to Tek84 for the purchase of a body scanner, training and a 3 year warranty in the amount of \$149,000.00
11. Elected Officials Report and Other Department Reports
 - A. Sheriff
 - B. County Clerk
 - C. Treasurer
 - D. Clerk of the Court
 - E. State's Attorney
 - F. Coroner
 - G. Health Department
 - H. Supervisor of Assessments
12. Standing Committee Reports
 - A. Planning, Building & Zoning
 1. Approval of Inoperable Vehicle Ordinance Violation Letter
 - B. Highway
 1. Approve Resolution withdrawing the centerline for the WIKADUKE Trail, which the County Board proposed and recorded in 2000
 2. Approve Ordinance authorizing the Kendall County Highway Committee to establish parking restriction on County Highways
 3. Approve Intergovernmental Agreement between Kendall County, Village of Montgomery, and Village of Oswego pertaining to the installation of a traffic signal at the intersection of Galena Road and Concord Drive
 4. Release Executive Session minutes from the Highway Committee dated July 11, 2017
 - C. Facilities
 1. Approve 1-year contract with Call One for the Centrex Phone Circuits in the amount of \$9.00 per month base price plus usage.
 2. Approve 1-year Customer Service Agreement contract with Call One for the County Analog Phone Circuits in the amount of \$6,006.53 per month base price plus usage.
 3. Approve One Year PM 1 & PM 2 Generator Service contract with Steiner Power Systems in the amount of \$9,075.53.
 4. Approval of Public Safety Center A/C systems replacement by the Trane Co. utilizing US Communities Contract #15-JLP-023 Cooperative Quote Number: 30-10006-17-001 amount not to exceed \$769,019 (amount includes 10% contingency)
 - D. Finance
 1. Approve Supplemental Claims in an amount not to exceed \$1,024,950.51 and Claims in an amount not to exceed \$1,365,674.82
 2. Approve Coroner Claims in an amount not to exceed \$1,090.31
 - E. Economic Development
 1. Approval of \$225.00 per month loan modification agreement with Michael Manfre, James Manfre, and Priscilla Liberatore, borrowers under a revolving loan fund note executed on May 23, 2017

- F. Standing Committee Minutes Approval
- 13. Special Committee Reports
 - A. VAC
 - B. Kencom
 - C. UCCI
 - D. Historic Preservation
 - E. Board of Health
- 14. Other Business
- 15. Chairman's Report

Appointments

Janice Bruce Hightower (replacing Amy Cesich) – Merit Commission – 2 year term – Expires September 2020

John Robert DeLong (replacing Richard Gaffney) – Merit Commission – 2 year term – Expires March 2021

Jack Westphal – Merit Commission – 2 year term – Expires March 2021

Don Marrone (replacing John A. Shaw) – Merit Commission – Expires August 2022

Bill Davis – Plan Commission – 3 years – Expires January 2022

Announcement

Appointment of 2 community members at large to 2019 Solid Waste Ad Hoc Committee

- 16. Citizens to be Heard
- 17. Questions from the Press
- 18. Executive Session
- 19. Adjournment

If special accommodations or arrangements are needed to attend this County meeting,
please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**KENDALL COUNTY BOARD
REORGANIZATIONAL MEETING
DECEMBER 3, 2018**

STATE OF ILLINOIS)
)SS
COUNTY OF KENDALL)

The Kendall County Board Special Meeting was held at the Kendall County Historic Courthouse in the City of Yorkville on Monday, December 3, 2018 at 6:00 p.m.

INTRODUCTIONS

County Clerk, Debbie Gillette welcomed everyone. She called upon Mr. Prochaska for an invocation for the evening.

PLEDGE OF ALLEGIANCE

SWEARING IN OF ELECTED OFFICIALS

Hon. Robert Pilmer swore in the following; County Clerk Debbie Gillette, Treasurer Jill Ferko and Sheriff Dwight Baird.

SWEARING IN OF COUNTY BOARD MEMBERS

Hon. Robert Pilmer swore in the following County Board members: Ms. Amy L Cesich, Ms. Judy Gilmour, Mr. Matthew G Prochaska, Mr. Scott R Gryder, and Ms. Robyn Vickers.

ROLL CALL

The County Clerk called the roll. Members present: Amy Cesich, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Audra Hendrix, Matt Kellogg, Matthew Prochaska, John Purcell and Robyn Vickers. Member absent: Tony Giles.

The County Clerk reported that a quorum was present.

SPECIAL MODERATOR

The County Clerk will be the Special Moderator for the elections and appointment.

County Clerk Gillette stated that the County Board's Rules of Order do not specify a specific method for nominations for each office. A motion that all the nominations for the offices to be voted upon tonight will be made from the floor would be entertained.

Member Purcell moved to approve that the nominations for the offices would be made from the floor. Member Hendrix seconded the motion. Clerk Gillette asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

ELECTION OF COUNTY BOARD CHAIRMAN

The Clerk opened the floor for nominations for the office of County Board Chairman.

Member Purcell nominated Scott Gryder. Member Hendrix seconded the nomination.

Member Purcell closed the nominations for the office of County Board Chairman. Member Hendrix seconded the motion.

The Clerk then called the roll for Scott Gryder for the position of County Board Chairman. **Motion carried 9-0.**

ELECTION OF COUNTY BOARD VICE-CHAIRMAN

The Clerk opened the floor for nominations for the office of County Board Vice Chairman.

Member Purcell nominated Amy Cesich. Member Vickers seconded the nomination.

Member Purcell closed the nominations for the office of County Board Vice Chairman. Member Flowers seconded the motion. Clerk Gillette asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

The Clerk then called the roll for Amy Cesich for the position of County Board Vice Chairman. Members voting aye include Cesich Flowers, Hendrix, Purcell and Vickers. Members voting nay include Gilmour, Gryder, Kellogg, and Prochaska. **Motion carried 5-4.**

ELECTION OF FOREST PRESERVE PRESIDENT

The Clerk opened the floor for nominations for the office of Forest Preserve President.

Member Hendrix nominated Judy Gilmour. Member Purcell seconded the nomination.

Member Purcell closed the nominations for the office of Forest Preserve President. Member Flowers seconded the motion. Clerk Gillette asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

The Clerk then called the roll for Judy Gilmour for the position of Forest Preserve President. **Motion carried 9-0.**

ELECTION OF FOREST PRESERVE VICE-PRESIDENT

The Clerk opened the floor for nominations for the office of Forest Preserve Vice President.

Member Kellogg nominated Matt Prochaska. Member Gilmour seconded the nomination.

Member Hendrix nominated Elizabeth Flowers. Member Vickers seconded the nomination.

Member Flowers closed the nominations for the office of Forest Preserve Vice President. Member Purcell seconded the motion. Clerk Gillette asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

The Clerk then called the roll for Matt Prochaska for the position of Forest Preserve Vice President. Members voting aye include Gilmour, Gryder, Hendrix, Kellogg and Prochaska. Members voting nay include Cesich, Flowers, Purcell and Vickers. **Motion carried 5-4.**

ELECTION OF FOREST PRESERVE SECRETARY

The Clerk stated that on June 20, 2018 the Forest Preserve Commission approved Resolution 17-06-003 the approval of the rules of order in which the Secretary has become an appointed position. The President as soon as possible after assuming office shall appoint with the advice and consent of the commission by a majority affirmative vote of those present.

President Gilmour appointed Matt Kellogg as Forest Preserve Secretary. Member Purcell seconded the appointment.

The Clerk then called the roll for Matt Kellogg for the position of Forest Preserve Secretary. **Motion carried 10-0.**

APPOINTMENT OF FOREST PRESERVE TREASURER

Member Purcell made motion to appoint the County Treasurer as the Forest Preserve Treasurer. Member Gilmour seconded the motion.

Member Purcell closed the nominations for the office of Forest Preserve President. Member Gryder seconded the motion. Clerk Gillette asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

The Clerk called the roll on the motion. **Motion carried 10-0.**

CHAIRMAN'S COMMENTS

Chairman Gryder thanked everyone for coming and congratulated the newly elected and appointed. 200 years ago today is when the State of Illinois came into effect. There are going to be differences of opinion on the board, Mr. Gryder asks that members come from the right place and do their best. Members may share common parties but come from very different backgrounds as people and in life and bring a lot of unique talents to the table, he looks forward to the debates to come. Mr. Gryder thanked everyone for the opportunity to serve as the chairman. Chairman Gryder thanked all of the family members.

ADJOURNMENT

Member Flowers moved to adjourn. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Respectfully submitted by
Debbie Gillette
County Clerk

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
December 4, 2018**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, December 4, 2018 at 630 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Elizabeth Flowers, Tony Giles (excused 6:40pm), Judy Gilmour, Audra Hendrix, Matt Kellogg, Matt Prochaska, John Purcell and Robyn Vickers.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Hendrix moved to approve the submitted minutes from the Adjourned County Board Meeting of 11/7/18. Member Prochaska seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Hendrix moved to approve the agenda. Member Kellogg seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL RECOGNITION

Chairman Gryder recognized the new board members and thanked them for their service.

NEW BUSINESS

County Board Committee Assignments

Member Hendrix moved to approve the Committee Assignments. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

**KENDALL COUNTY BOARD
COMMITTEE ASSIGNMENTS AND SPECIAL APPOINTMENTS
DECEMBER 2018 - NOVEMBER 2020**

ADMINISTRATION/HR

Judy Gilmour, Chair
Elizabeth Flowers
Tony Giles
John Purcell
Robyn Vickers

ANIMAL CONTROL

Amy Cesich, Chair
Robyn Vickers
Elizabeth Flowers
Matthew Prochaska
John Purcell

ECON DEVELOPMENT

Audra Hendrix, Chair
Amy Cesich
Scott Gryder
Matthew Prochaska
Robyn Vickers

HEALTH & ENVIRONMENT

Elizabeth Flowers, Chair
Judy Gilmour
Scott Gryder
Matt Prochaska
Robyn Vickers

HIGHWAY

Scott Gryder, Chair
Amy Cesich, Vice Chair
Judy Gilmour
Matt Kellogg
Matthew Prochaska

LABOR & GRIEVANCE

Robyn Vickers, Chair
Tony Giles
Elizabeth Flowers
Audra Hendrix
John Purcell

FACILITIES MANAGEMENT

Matt Kellogg, Chair

*Amy Cesich
Tony Giles
Judy Gilmour
Audra Hendrix*

Law, Justice & Legislation

Tony Giles, Chair

*Judy Gilmour
Audra Hendrix
Matthew Prochaska
Robyn Vickers*

FINANCE

John Purcell, Chair

Matt Kellogg, Vice Chair

*Amy Cesich
Audra Hendrix
Matthew Prochaska*

PBZ

Matthew Prochaska, Chair

*Elizabeth Flowers
Judy Gilmour
Matt Kellogg
John Purcell*

OTHER APPOINTMENTS

708 MENTAL HEALTH BOARD – Robyn Vickers, Judy Gilmour (Alt)

CMAP MPO POLICY COMMITTEE – Scott Gryder, Matthew Prochaska, County Administrator

CMAP TRANSPORTATION COMMITTEE – Scott Gryder, Fran Klaas

COUNTY BOARD CHAPLAIN – Matt Prochaska

HEALTH DEPARTMENT LIAISON – Tony Giles

HOUSING AUTHORITY – Matt Prochaska

ILLINOIS COUNTIES RISK MANAGEMENT TRUST (ICRMT) BOARD TRUSTEE – John Purcell

JUVENILE JUSTICE COUNCIL– Judy Gilmour

KC HISTORIC PRESERVATION COMMITTEE – Elizabeth Flowers, Board Representative

KENCOM REPRESENTATIVE – Matthew Prochaska; Judy Gilmour (Alt)

MAYORS/MANAGERS – Scott Gryder, Matthew Prochaska, County Administrator

METRO COUNTIES – Scott Gryder, Matthew Prochaska (Alt)

NW WATER PLANNING AREA ALLIANCE EXECUTIVE BOARD – Audra Hendrix, Scott Gryder (Alt)

OSWEGO VISITORS BUREAU – Tony Giles, Scott Gryder (Alt)

COMPREHENSIVE LAND PLAN AND ORDINANCE– Scott Gryder, Matt Prochaska

RESOURCE CONSERVATION & DEVELOPMENT COUNCIL REP (IL HEADWATERS) – David Guritz

RIVER VALLEY WORKFORCE DEVELOPMENT BOARD – Audra Hendrix

SOIL & WATER CONSERVATION DISTRICT LIAISON – Matt Kellogg, Scott Gryder

UCCI –Scott Gryder, Matthew Prochaska, Amy Cesich

UNIVERSITY OF ILLINOIS EXTENSION BOARD –Judy Gilmour, Scott Gryder, Robyn Vickers

VAC LIAISON – Scott Gryder, Matt Kellogg (Alt)

FOREST PRESERVE COMMISSION AND COMMITTEE OF THE WHOLE

Judy Gilmour, President

*Amy Cesich
Elizabeth Flowers
Tony Giles
Scott Gryder*

Matthew Prochaska, Vice President

*Audra Hendrix
Matt Kellogg
John Purcell
Robyn Vickers*

FOREST PRESERVE FINANCE COMMITTEE

Matt Kellogg, Chair

*Amy Cesich
Judy Gilmour
Scott Gryder
Audra Hendrix*

FOREST PRESERVE OPERATIONS COMMITTEE

Elizabeth Flowers, Chair

*Judy Gilmour
Matthew Prochaska
John Purcell
Robyn Vickers*

Predictable Recording Fee Schedule

Member Hendrix moved to approve the Ordinance to Adopt and Implement the Predictable Recording Fee Schedule. Member Gilmour seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 18-24 is available in the Office of the County Clerk.

State’s Attorney Appellate Prosecutor

Member Hendrix moved to approve the State’s Attorney Appellate Prosecutor Resolution for Fiscal Year 2019 (December 1, 2018 to November 30, 2019). Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 18-24 is available in the Office of the County Clerk.

Public Defender Salary

Member Hendrix moved to set FY 2018-2019 salary for Kendall County Public Defender in the amount of \$153,154.06. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Supervisor of Assessments Salary

Member Purcell moved to set FY 2018-2019 salary for Kendall County Supervisor of Assessments in the amount of \$87,618.00. Member Flowers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

STANDING COMMITTEE REPORTS

Administration/HR

IMRF Participation

Member Flowers moved to approve the resolution establishing requirements for continued IMRF participation by current county board members pursuant to Public Act 099-0900. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Finance

Finance

Levies

HEALTH FUND LEVY

Member Hendrix moved to adopt the Health Fund levy 2018 payable 2019 in an amount not to exceed **\$757,000.** Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

VETERAN’S ASSISTANCE COMMISSION FUND LEVY

Member Hendrix moved to adopt the Veteran’s Assistance Commission Fund levy 2018 payable 2019 in an amount not to exceed **370,800.** Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

TUBERCULOSIS FUND LEVY

Member Hendrix moved to adopt the Tuberculosis Fund levy 2018 payable 2019 in an amount not to exceed **\$15,000.** Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

LIABILITY INSURANCE FUND LEVY

Member Hendrix moved to adopt the Liability Insurance Fund levy 2018 payable 2019 in an amount not to exceed **\$1,242,780.** Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

SOCIAL SECURITY FUND LEVY

Member Hendrix moved to adopt the Social Security Fund levy 2018 payable 2019 in an amount not to exceed \$1,407,000. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

ILLINOIS MUNICIPAL RETIREMENT FUND LEVY

Member Hendrix moved to adopt the Illinois Municipal Retirement Fund levy 2018 payable 2019 in an amount not to exceed \$2,950,000. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried

COUNTY BRIDGE FUND LEVY

Member Hendrix moved to adopt the Bridge Fund levy 2018 payable 2019 in an amount not to exceed \$ 500,000. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

COUNTY HIGHWAY FUND LEVY

Member Hendrix moved to adopt the Highway Fund levy 2018 payable 2019 in an amount not to exceed \$1,500,000. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

EXTENSION EDUCATION FUND LEVY

Member Hendrix moved to adopt the Extension Education Fund levy 2018 payable 2019 in an amount not to exceed \$183,800. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

SOCIAL SERVICES FOR SENIOR CITIZENS FUND LEVY

Member Hendrix moved to adopt the Social Services for Senior Citizens Fund levy 2018 payable 2019 in an amount not to exceed \$350,000. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

COMMUNITY 708 MENTAL HEALTH FUND LEVY

Member Hendrix moved to adopt the 708 Mental Health Fund levy 2018 payable 2019 in an amount not to exceed \$932,000. Member Purcell seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

GENERAL FUND LEVY

Member Hendrix moved to adopt the General Fund Levy 2018 payable 2019 in an amount not to exceed \$11,502,524. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. Motion carried.

STANDING COMMITTEE MINUTES APPROVAL

Member Prochaska moved to approve all of the Standing Committee Minutes and Reports. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL COMMITTEE REPORTS

Kencom Executive Board

Member Gilmour stated that the new CAD program will go live on December 11, 2018.

Historic Preservation

Member Flowers stated that they are planning the February meeting and working on awards.

UCCI

Member Prochaska informed the board of the 3 upcoming seminars.

Co Board 12/4/18

- 4 -

CHAIRMAN'S REPORT

Member Hendrix moved to approve the appointments. Member Prochaska seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Appointments

John A. Shaw - Regional Plan Commission - 3-yr term - Expires January 2022
Larry Nelson - Regional Plan Commission - 3-yr term - Expires January 2022
Ruben Rodriguez - Regional Plan Commission - 3-yr term - Expires January 2022

Chairman Gryder informed the board of the annual Joint Review Board meeting with the Village of Montgomery on December 11, 2018.

Chairman Gryder stated that Sandy Davis from the Kendall County Extension office will be retiring in January.

Chairman Gryder said that he has spoken with County Administrator Scott Koeppel about adjusting the board rules of order to have the committee assignments moved to coincide with the committee meeting requirement which is the 2nd meeting.

OTHER BUSINESS

State's Attorney Eric Weis spoke about new member orientation and the binder provided to each member. Mr. Weis also spoke about anti-harassment training.

ADJOURNMENT

Member Vickers moved to adjourn the County Board Meeting until the next scheduled meeting. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 7th day of December, 2018.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
December 18, 2018**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, December 18, 2018 at 9:00 am. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Judy Gilmour, Audra Hendrix, Matt Kellogg, John Purcell and Robyn Vickers. Members absent: Elizabeth Flowers, Tony Giles and Matt Prochaska.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Gilmour moved to approve the submitted minutes from the Adjourned County Board Meetings of 11/20/18 and 11/27/18. Member Kellogg seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Gilmour moved to approve the agenda. Member Cesich seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL RECOGNITION

Honoring Undersheriff Harold O. Martin, III

Member Purcell moved to approve the resolution honoring Harold O. Martin, III. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

A complete copy of Resolution 18-54 is available in the Office of the County Clerk.

Honoring Terry F. Peshia

Members of the Peshia family were presented with a copy of the resolution.

RECESS

NEW BUSINESS

Meeting Schedule

Member Cesich moved to approve the 2019 county board meeting schedule. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

MONDAY		
Administration HR	1 st Monday of the month	5:30pm
Facilities Management	1 st Monday of the month	4:00pm
Law, Justice and Legislation <i>JAR</i>	<i>Location:</i> 2 nd Monday of the month	3:15pm
Health & Environment	3 rd Monday of the month	3:00pm
Historic Preservation	3 rd Monday of the month	6:30pm
Planning, Building & Zoning	Monday of the week before 2 nd Board Meeting	6:30pm
Zoning Board of Appeals	1 st Monday following Plan Commission Meeting	7:00pm
TUESDAY		
County Board (1 st Mtg)	1 st Tuesday of the month	6:00pm
Forest Preserve Commission (1 st Mtg)	1 st Tuesday of the month	6:00pm
ZPAC	1 st Tuesday of the month	9:00am
Forest Preserve Committee of the Whole	Tuesday of the week after 1 st Forest Preserve Commission	4:30pm
Highway Department <i>HWY</i>	<i>Location:</i> 2 nd Tuesday of the month	3:30pm
County Board (2 nd Mtg)	3 rd Tuesday of the month	9:00am
Forest Preserve Commission (2 nd Mtg)	3 rd Tuesday of the month	9:00am
Tax Board of Review <i>BOR</i>	<i>Location:</i> 2 nd & 4 th Tuesdays of the month	1:00pm
WEDNESDAY		
Administration HR	3 rd Wednesday of the month	5:30pm
Animal Control	4 th Wednesday of the month	8:30am
Forest Preserve Operations	1 st Wednesday of the month	6:00pm
Regional Planning Commission	4 th Wednesday of the month	7:00pm
Comprehensive Land Plan & Ordinance CMT	4 th Wednesday of the month	5:00pm
THURSDAY		
Committee of the Whole	Thursday of the week before the 2 nd County Board Meeting	4:00pm
Finance (1 st Mtg)	Thursday of the week before the 2 nd County Board Meeting	5:00pm
Finance (2 nd Mtg)	Thursday of the week after the 2 nd County Board Meeting	5:00pm
Forest Preserve Finance	Thursday of the week after 2 nd County Board Meeting	6:00pm
Labor & Grievance	Thursday of the week of the 2 nd County Board Meeting	5:30pm
FRIDAY		
Economic Development	Last Friday of every month	9:00am
Merit Commission <i>PSC</i>	<i>Location:</i> January 11, April 12, July 12, & October 11	3:30pm

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Baird updated the board on the installation of the tablets, annual report, Kencom Go live with the new CAD, and the Patrol division going paperless.

County Clerk

Revenue Report

11/1/18-11/30/18 11/1/17-11/30/17 11/1/16-11/30/16

Line Item	Fund	Revenue	Revenue	Revenue
	County Clerk Fees	\$634.00	\$719.00	\$860.00
	County Clerk Fees - Marriage License	\$810.00	\$720.00	\$630.00

	County Clerk Fees - Civil Union	\$30.00	\$0.00	\$0.00
	County Clerk Fees - Misc	\$1,727.00	\$2,203.50	\$2,054.00
	County Clerk Fees - Recording	\$21,284.00	\$24,814.00	\$30,312.00
01010061205	Total County Clerk Fees	\$24,485.00	\$28,456.50	\$33,856.00
01010001185	County Revenue	\$29,438.00	\$29,717.75	\$29,337.00
38010001320	Doc Storage	\$12,649.00	\$14,575.00	\$17,374.00
51010001320	GIS Mapping	\$21,359.00	\$24,546.00	\$29,256.00
37010001320	GIS Recording	\$2,671.00	\$3,064.00	\$3,652.00
01010001135	Interest	\$30.70	\$25.94	\$50.92
01010061210	Recorder's Misc	\$638.00	\$3,781.75	\$1,107.50
81010001320	RHSP/Housing Surcharge	\$11,412.00	\$12,942.00	\$15,480.00
37210001575	Tax Certificate Fee	\$4,880.00	\$3,240.00	
37210001576	Tax Sale Fees	\$1,772.00	\$1,460.00	
37210001577	Postage Fees			
CK # 18555	To KC Treasurer	\$109,334.70	\$121,808.94	\$130,113.42

County Clerk, Debbie Gillette stated that bond documentation has been filed with the Circuit Court and sent to the Office of the Secretary of State for County Clerk & Records, County Sheriff and County Treasurer/Collector.

Treasurer

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR TWELVE MONTHS ENDED 11/30/2018

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2018 YTD Actual</u>	<u>2018 YTD %</u>	<u>2017 YTD Actual</u>	<u>2017 YTD %</u>
Personal Property Repl. Tax	\$400,000	\$348,693	87.17%	\$390,305	105.49%
State Income Tax	\$2,470,000	\$2,389,491	96.74%	\$2,672,458	111.35%
Local Use Tax	\$630,000	\$692,968	109.99%	\$626,562	100.25%
State Sales Tax	\$550,000	\$555,931	101.08%	\$557,243	116.09%
County Clerk Fees	\$400,000	\$351,296	87.82%	\$395,594	119.88%
Circuit Clerk Fees	\$850,000	\$795,800	93.62%	\$780,818	82.19%
Fines & Foreits/St Atty.	\$380,000	\$322,137	84.77%	\$341,067	79.32%
Building and Zoning	\$65,000	\$80,942	124.53%	\$93,241	150.39%
Interest Income	\$86,500	\$259,791	300.34%	\$128,780	343.41%

Health Insurance - Empl. Ded.	\$1,299,440	\$1,187,738	91.40%	\$1,190,343	94.02%
1/4 Cent Sales Tax	\$2,950,000	\$3,096,299	104.96%	\$2,917,549	99.92%
County Real Estate Transf Tax	\$440,000	\$459,166	104.36%	\$432,228	109.03%
Correction Dept. Board & Care	\$832,200	\$1,021,732	122.77%	\$1,081,057	123.55%
Sheriff Fees	\$245,000	\$191,845	78.30%	\$206,761	81.08%
TOTALS	\$11,598,140	\$11,753,830	101.34%	\$11,814,006	103.66%
Public Safety Sales Tax	\$5,068,000	\$5,310,378	104.78%	\$5,070,966	100.06%
Transportation Sales Tax	\$4,750,000	\$5,310,378	111.80%	\$5,070,966	106.76%

*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 12 months the revenue and expense should at 100.00%

Treasurer, Jill Ferko presented the annual report to the County Clerk for filing; there is around a \$1.7 million surplus. Everything is in line for switching over to BlueCross BlueShield.

Clerk of the Court

Circuit Clerk, Robyn Ingemunson stated that they will have the report next month, union meeting will be on Tuesday, working on the AI Smart bench to get courtroom automated and paperless.

State's Attorney

No report.

Coroner

Description	**	Month: November 2018	Fiscal Year-to-Date	November 2017
Total Deaths		24	309	17/302
Natural Deaths		23	284	16/268
Accidental Deaths	*	1	16	1/24
Pending		0	0	0
Suicidal Deaths		0	6	0/9
Homicidal Deaths		0	1	0/1
Undetermined		0	2	0
Toxicology		1	32	0/32
Autopsies		0	28	0/28
Cremation Authorizations		16	176	7/173

Scenes Responded to:	Transported by Coroner's Office:	External Examinations:
2	0	1

**

Accidental Death(s):

1. 11/15/2018 – Montgomery – 36-year-old, Male, Accidental Asphyxia due to Hanging

PERSONNEL/OFFICE ACTIVITY:

1. On November 2, Coroner Purcell attended the Drug Court Graduation ceremony.
2. On November 7, Coroner Purcell facilitated the first 'Lights of Hope' grief support group.
3. On November 15, Coroner Purcell attended the Elder Abuse Task Force meeting at the Kane County Sheriff's Office.

4. On November 18, Coroner Purcell attended the Executive Board meeting for the Illinois Coroners & Medical Examiner's Association in Chicago, Illinois.
5. On November 28, Coroner Purcell provided a presentation for Operation Impact at Oswego High School.

Coroner, Jacquie Purcell reviewed the annual report.

Supervisor of Assessments

Supervisor of Assessments, Andy Nicoletti stated that the Board of Review is done with in person hearings and will be working on reviewing the files that did not request a hearing..

STANDING COMMITTEE REPORTS

Administration/HR

Consultant Services for GIS Department

Member Hendrix moved to approve the contract for consultant services with Bruce Harris & Associates for the GIS Department in an amount not to exceed \$3,000. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 18-36 is available in the Office of the County Clerk.

Finance

CLAIMS

Member Kellogg moved to approve the claims in an amount not to exceed \$5,679,436.07. Member Cesich seconded the motion.

COMBINED CLAIMS: FCLT MGMT \$32,094.74, B&Z \$1,488.47, CO CLK & RCDR \$62.00, ELECTION \$5,090.92, ED SRV REG \$9,964.21, SHRFF \$34,435.56, CRRCTNS \$30,786.27, MERIT \$420.00, EMA \$1,242.47, CRCT CT CLK \$473.01, JURY COMM \$511.24, CRCT CT JDG \$5,461.37, CRNR \$1,133.99, PUB DFNDR \$92.50, ST ATTY \$34,125.99, BRD OF RVW \$3,212.50, SPRV OF ASSMNT \$3,783.50, TRSR \$3,075.83, EMPLY HLTH INS \$513,084.00, OFF OF ADM SRV \$433.33, INS & BNDG \$2,216.00, CO BRD \$1,511.25, TECH SRV \$9,059.13, KENCOM \$188,493.59, FAC MGT UTLTS \$620.62, LIABIL INSUR EXPS \$6,132.00, CO HWY \$62,314.73, CO BRDG \$34,978.42, TRANSPRT SALES TX \$307,739.18, HLTH & HMN SRV \$394,194.71, FRST PRSRV \$571.87, ELLIS HS \$299.98, ELLIS GRNDS \$139.70, ELLIS RDNG LSSNS \$467.10, ELLIS WDDNGS \$110.00, HOOVER \$1,825.13, ENV ED NTRL BGNNGS \$132.68, ENV ED LWS OF NTR \$13.96, GRNDS & NTRL RSRCS \$2,372.32, PCKRLL PGTT FP \$424.57, FP DBT SRV \$373,950.00, ANML CNTRL EXPND \$310.49, ANML CNTRL EXPS \$10.69, CNTY CLK AUTOMA EXPS \$134.00, CO RCDR DOC STRG \$5,687.85, HIDTA \$217,320.38, SHRFF RNG FND \$125.00, CO CMSRY FND \$1,336.60, COOK CO REIMB FND \$179.43, CRT SEC FND \$1,035.80, LAW LBRY FND \$4,570.00, JVNL JSTC CNCL \$2,650.00, KC DRG CT FND \$606.90, KAT \$135,095.23, ADMIN DBT SRV \$475.00, ENG/CNSLTG ESCRW \$2,136.18, SHRFF FTA FND \$5,800.95, VAC \$2,430.48, CRNR SPCL FND \$462.00, FP BND PRCDs '07 \$119.00, FP DBT SRV '07 \$3,229,411.25

Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Coroner Claims

Chairman Gryder recused member Purcell from the vote; he shall be treated as if not here.

Member Kellogg moved to Approve Coroner Claims in an amount not to exceed \$1,595.99. Member Hendrix seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

STANDING COMMITTEE MINUTES APPROVAL

Member Hendrix moved to approve all of the Standing Committee Minutes and Reports. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE REPORTS

No reports.

Chairman's Report

Member Hendrix moved to approve the appointments. Member Purcell seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Appointments

Judith Burks – Ethics Commission - 2-yr term - Expires March 2021

Ruben Rodriguez – Ethics Commission - 2-yr term - Expires March 2021
Sarah Walsh – Ethics Commission – 2-yr term – Expires March 2021
Tom Casey – Regional Plan Commission - 3-yr term - Expires January 2022
Benjamin A Schroeder – Regional Plan Commission - 3-yr term - Expires January 2022
Angela Zubko – Regional Plan Commission - 3-yr term - Expires December 2021

County Engineer Fran Klaas informed the board that Eldamain Road will be open to traffic on December 19, 2018.

The board meeting scheduled for January 2, 2019 has been cancelled.

ADJOURNMENT

Member Hendrix moved to adjourn the County Board Meeting until the next scheduled meeting. Member Purcell seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 28th day of December, 2018.

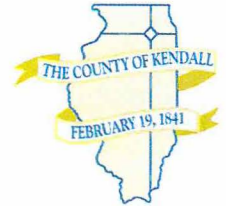
Respectfully submitted by,
Debbie Gillette
Kendall County Clerk



Kendall County

Office of the Sheriff

Dwight A. Baird, Sheriff
1102 Cornell Lane Yorkville Illinois 60560
Phone: 630-553-7500 Fax: 630-553-1972
www.co.kendall.il.us/sheriff



TO: Sheriff Dwight Baird
FROM: D. C. Gillespie
SUBJECT: Tek84 Intercept body scanner
DATE: 1/07/19

Sheriff Baird,

The Kendall County Sheriff's Office solicited sealed bids for a Body Scanner. A few of the required specifications are listed below.

- The subject does not move during the scanning process.
- Footprint of scanning system must not exceed 34" x 72".
- The scanning system must be transportable.
- The scanning time for a complete head to toe image of a subject cannot exceed 4 seconds.
- The final image of the subject cannot reflect any magnification or distortion.
- The scanning system must be able to detect internal and external contraband.

We received one (1) Bid from Tek84 their bid came in at \$149,000 and met all bidding guidelines and bid specifications, with a three (3) year warranty. The implementation timeline from Tek84 would be sixty (60) day after Tek84 receives the order. Set up and training will be completed, within seven (7) day of delivery.

Using a body scanner in our daily operations will greatly reduce the need for strip searches; resulting in saved time for deputies and it will be less invasive for inmates. It will also cut down on the hours staff spends monitoring self-help and religious class. Total work hours saved with the Scanner will be 1071 per year. We dropped the FTE by one (1) FY 19 with the anticipation of receiving the body scanner.

In addition the Scanner can also scan inmate's property and mattresses, saving more time and making the jail a safer place for inmates and staff. Even a thorough strip search can allow contraband in to the jail, as we cannot see inside the inmate; the technology of this scanner will keep this from happening. Also the body scanner is moveable if needed for a unique situation at the court house. (this would only take a few hours)

The Tek84 Intercept body scanner will meet the needs of the Kendall County Sheriff's Office. The scanner met all of our specifications. The body scanner will save staff hours and will make the jail safer; therefore I recommend we move forward with the purchase.



Deputy Commander J. Gillespie





13230 Evening Creek Drive
 San Diego, CA 92128
 www.Tek84.com

Sabrina D. Jennings
 Commander
 Kendall County Sheriff's Office
 1102 Cornell Lane
 Yorkville, IL 60560

19 Dec 2018

Expiration Date: March 28, 2019

Quote#: 2018-009-004-A

Qty	Part Number	Description	MSRP	Net Price
1	SSD-017-1000	Tek84 Intercept Whole Body Security Scanning System High Strength Aluminum Unibody Frame 160Kv Monoblock Oil Cooled Generator Ultra-compact 34" x 72" foot print 4 Second Scan Time Variable Scanning Dosage from .25uSv to 3.0uSv Adheres to ANSI/HPS N43-17-2009 Regulations Tethered Ethernet Connected Mobile Work Station 27" Mounted Touch Screen Monitor Windows Operating System One Million Image Storage Capacity. Transportable on Built In Heavy Duty Caster System 16 Million Gray Scale Levels 110V/60Hz 1Kva	\$195,000	\$149,000
1	INT- INSTALL	Installation and Calibration	INC	INC
1	INT- TRAINING	3 Days on Site Initial Operator Training	INC	INC
1	INT-RE-FRESHER	2 Days on Site Operator Refresher Training Years 1-3.	INC	INC
1	INT-WARRANTY-3	Three Year Parts and Labor on Entire System from time of Delivery	INC	INC

SPECIAL EARLY ADOPTOR PRICING	TOTAL: \$149,000
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NOTE: 60 Day, 100% Money Back Guarantee if the Intercept System does not meet Customer's Satisfaction and all published specifications. Customer is responsible for any and all equipment damages that might transpire during this time period.

By execution of this Agreement by an authorized signature, the Customer agrees to purchase the Products specified subject to the terms and conditions set forth in the Agreement and subject to Tek84 Terms and Conditions available at www.Tek84.com

FOB: San Diego, CA (Freight to be billed separately)
 Terms: Net 30 Days from Delivery
 Taxes: All sales are subject to applicable sales tax. Please provide a Tax Exempt Certificate if applicable.

Accepted By:

Tek84:

Printed Name and Title: _____ Steve Smith-President

Authorized Signature: _____ Signature: _____

Date: _____ Date: _____

13230 Evening Creek Drive South Ste 202 San Diego, CA 92128 858-676-5382 Tek84.com



December 19, 2018

Deputy Commander Joseph Gillespie
Kendall County Sheriff's Office
1102 Cornell Lane
Yorkville, IL 60560

Dear Deputy Commander Gillespie,

This cover letter is in response to Kendall County Sheriff's Office (KSCO), Bid #120418, "Body Scanner for High Security Screening".

Tek84 very much appreciates the opportunity to work with the Kendall County Sheriff's Office and the upcoming whole body security project.

The attached bid response is complete as submitted.

All pricing, terms and conditions contained within Tek84's bid response are valid for 90 days from the bid closing date.

Dennis C. Wolfe
Tek84
Dennis.wolfe@tek84.com
770-545-9897



TEKBENG-01

KWELIOLA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/13/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Teague Insurance Agency, Inc. 4700 Spring St., #400 La Mesa, CA 91542-9275	CONTACT INFO Phone (619) 464-6851 Fax (619) 698-4715 E-mail: info@teaguains.com	
	INSURER(S) AFFORDING COVERAGE INSURER A: West American NAIC # 44383 INSURER B: Ohio Security 24082 INSURER C: INSURER D: INSURER E: INSURER F:	
INSURED Tek24 Engineering Group LLC Kay Black 13200 Evening Creek Dr #202 & San Diego, CA 92128		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL COVERED	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-SECT <input checked="" type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	8KWS6196749	10/29/2016	10/29/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 500,000 MED EXP (Any one person) \$ 16,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS SOLE-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/>		BASS6196749	10/29/2016	10/29/2019	COMBINED SINGLE LIMIT (Per occurrence) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LMB <input type="checkbox"/> OCCUR EXCESS LMB <input type="checkbox"/> CLAIMS-MADE DED. RETENTIONS					EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE OTHER
	WORKERS COMPENSATION AND EMPLOYERS LIABILITY ANY PROMOTOR/PARTNER/EXECUTIVE OFFICEMEMBER EXCLUDED? (Indicate in box) If not, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y/N N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Security Schedule, may be attached if more space is required)
H.G. Fenton Property Company, and H.G. Fenton Company are named as additional insured/landlord with primary and non contributory wording and waiver of subrogation with respects to general liability per the attached form.

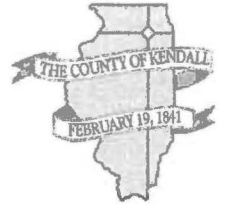
CERTIFICATE HOLDER H.G. Fenton Property Company and H.G. Fenton Company 7677 Mission Valley Rd., Ste 282 San Diego, CA 92168	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Kendall County

Office of the Sheriff

Dwight A. Baird, Sheriff
 1102 Cornell Lane Yorkville Illinois 60560
 Phone: 630-553-7500 Fax: 630-553-1972
 www.co.kendall.il.us/sheriff



December 01, 2017 – November 30, 2018 Year End Report

Records Division

Papers Filed 2,063
 Civil Process Fees \$72,954.59
 Record Fees \$2,983.55
 Sheriff's Sales \$108,864.50
 Bond Fees \$11,119.05

Operations Division

Calls for Service 8,378
 Police Reports 4,081
 Total Arrests 1,321
 Traffic Contacts 9,749
 Traffic Citations Issued 2,761
 DUI Arrests 75
 Cannabis Civil Law Citations 99
 Ordinance Citations Issued 8
 CAD Report 29,519

Court Security

Courthouse Entries 167,908
 Arrests made at Courthouse 288

Corrections Division

Average Daily Population 139
 Kendall County Average Daily Population 64
 New Intake Bookings 2,696
 Meals Served 135,659
 Average price per meal \$1.27
 Inmates Housed from Other Agencies 1,069
 Total Inmate Transports 2,623
 Out of County Housing Billed Out \$1,605,840
 Total Vehicle Mileage 733,473

STATE OF ILLINOIS
 COUNTY OF KENDALL
 - FILED -
 DEC 31 2018

Debbie Hillebrand COUNTY CLERK
 KENDALL COUNTY

12- Month Budget Results

Sheriff's Budget	\$5,911,448	Corrections Budget	\$4,597,901
Year to Date	\$6,324,065	Year to Date	\$4,677,032
Balance	-\$412,617	Balance	-\$79,131
Percent	106.98%	Percent	101.72%

Submitted by _____

Sheriff Dwight A. Baird

Kendall County Clerk				
Revenue Report		12/1/18-12/31/18	12/1/17-12/31/17	12/1/16-12/31/16
Line Item	Fund			
	County Clerk Fees	\$ 583.50	\$ 765.50	\$ 1,053.00
	County Clerk Fees - Marriage License	\$ 660.00	\$ 780.00	\$ 1,200.00
	County Clerk Fees - Civil Union	\$ 30.00	\$ -	\$ 30.00
	County Clerk Fees - Misc	\$ 1,690.00	\$ 1,095.50	\$ 2,194.85
	County Clerk Fees - Recording	\$ 19,319.00	\$ 25,228.00	\$ 38,504.00
01010061205	Total County Clerk Fees	\$ 22,282.50	\$ 27,869.00	\$ 42,981.85
01010001185	County Revenue	\$ 32,627.50	\$ 36,026.50	\$ 46,956.50
38010001320	Doc Storage	\$ 11,708.50	\$ 15,327.50	\$ 21,715.00
51010001320	GIS Mapping	\$ 19,772.00	\$ 25,842.00	\$ 36,574.00
37010001320	GIS Recording	\$ 2,472.00	\$ 3,228.00	\$ 4,564.00
01010001135	Interest	\$ 34.02	\$ 46.99	\$ 50.32
01010061210	Recorder's Misc	\$ 3,101.75	\$ 3,135.75	\$ 9,275.50
81010001320	RHSP/Housing Surcharge	\$ 10,503.00	\$ 13,779.00	\$ 18,954.00
37210001575	Tax Certificate Fee	\$ 3,000.00	\$ 1,880.00	
37210001576	Tax Sale Fees	\$ 883.50	\$ 156.75	
37210001577	Postage Fees	\$ 328.30	\$ 92.26	
CK #	To KC Treasurer	\$ 106,713.07	\$ 127,383.75	\$ 181,071.17
Death Certificate Surcharge sent from Clerk's office \$324.00 ck #				
Dom Viol Fund sent from Clerk's office \$130.00 ck #				

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR ONE MONTH ENDED 12/31/2018

<u>REVENUES*</u>	<u>Annual Budget</u>	2019 YTD <u>Actual</u>	2019 YTD %	2018 YTD <u>Actual</u>	2018 YTD %
Personal Property Repl. Tax	\$370,000	\$12,717	3.44%	\$11,710	2.93%
State Income Tax	\$2,221,490	\$142,794	6.43%	\$130,759	5.29%
Local Use Tax	\$685,000	\$63,992	9.34%	\$55,154	8.75%
State Sales Tax	\$550,000	\$64,048	11.65%	\$55,834	10.15%
County Clerk Fees	\$325,000	\$24,485	7.53%	\$28,457	7.11%
Circuit Clerk Fees	\$800,000	\$8,507	1.06%	\$0	0.00%
Fines & Foreits/St Atty.	\$325,000	\$2,753	0.85%	\$0	0.00%
Building and Zoning	\$68,000	\$4,836	7.11%	\$2,288	3.52%
Interest Income	\$150,000	\$225	0.15%	\$871	1.01%
Health Insurance - Empl. Ded.	\$1,265,420	\$84,291	6.66%	\$90,560	6.97%
1/4 Cent Sales Tax	\$3,105,000	\$264,956	8.53%	\$249,790	8.47%
County Real Estate Transf Tax	\$425,000	\$29,438	6.93%	\$29,718	6.75%
Federal Inmate Revenue	\$1,618,750	\$0	0.00%	\$117,600	14.13%
Sheriff Fees	\$177,340	\$6,249	3.52%	\$10,992	4.49%
TOTALS	\$12,086,000	\$709,292	5.87%	\$783,733	6.76%
 Public Safety Sales Tax	 \$5,220,000	 \$462,318	 8.86%	 \$424,997	 8.39%
Transportation Sales Tax	\$5,000,000	\$462,318	9.25%	\$424,997	8.95%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 1 month the revenue and expense should at 8.33%

EXPENDITURES

All General Fund Offices/Categories

	\$28,587,023	\$2,561,799	8.96%	\$2,152,575	7.73%
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**CLERK OF THE CIRCUIT COURT
FY 2018 FINANCIAL REPORT**

LINE ITEM	DESCRIPTION	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER
0101-014-1205	10% BOND	\$8,327.18	\$4,601.70	\$6,035.83	\$5,115.50	\$6,474.90	\$7,031.88	\$7,800.98	\$7,309.19	\$4,552.46	\$9,393.15	\$6,623.49	\$7,225.38
0101-014-1205	CLERK FEES	\$39,343.21	\$36,371.60	\$31,482.33	\$39,094.12	\$26,182.55	\$36,943.14	\$38,561.48	\$33,630.78	\$39,855.78	\$30,425.79	\$33,413.86	\$23,766.39
0101-014-1205	CLERK FEES NOTICES	\$36.00	\$24.00	\$36.00	\$42.00	\$24.00	\$12.00	\$24.00	\$42.00	\$24.00	\$12.00	\$12.00	\$12.00
0101-020-1205	STATES ATTORNEY	\$4,058.19	\$3,509.17	\$3,207.30	\$4,642.00	\$3,681.22	\$3,578.14	\$3,865.95	\$3,351.07	\$3,881.00	\$3,304.00	\$3,807.78	\$2,683.97
0101-020-1205	STATES ATTORNEY TRIAL FEE				\$75.00	\$38.00	\$25.00					\$25.00	
4421-000-1320	ST ATTY RECORDS AUTOMATION	\$448.00	\$322.00	\$415.00	\$501.00	\$414.00	\$418.00	\$440.00	\$414.00	\$438.00	\$390.00	\$432.00	\$333.00
0101-019-1205	PUBLIC DEFENDER FEES	\$1,683.50	\$1,323.60	\$629.00	\$1,202.50	\$1,315.00	\$915.00	\$782.32	\$793.08	\$966.39	\$411.00	\$3,342.50	\$897.50
0101-020-1205	SEX OFFENDER FINE				\$500.00								
4501-000-1320	COURT AUTOMATION	\$18,603.12	\$16,161.82	\$15,397.93	\$19,641.59	\$14,286.85	\$17,832.18	\$20,236.85	\$16,601.54	\$20,473.85	\$17,106.92	\$15,901.76	\$11,030.00
4201-000-1320	COURT SECURITY	\$16,660.07	\$14,495.00	\$13,604.99	\$17,629.00	\$12,338.00	\$14,967.71	\$17,087.71	\$14,181.32	\$17,487.00	\$14,896.00	\$13,610.00	\$9,646.92
0101-014-1205	MONTHLY SURCHARGE												
0101-014-1210	COURT SYSTEM FEES	\$3,925.00	\$3,425.00	\$2,545.00	\$4,435.00	\$2,865.00	\$2,884.00	\$3,528.59	\$3,185.00	\$4,188.08	\$3,558.85	\$3,447.00	\$2,393.00
4401-000-1320	DOCUMENT STORAGE	\$11,962.31	\$10,368.47	\$9,951.53	\$12,680.00	\$9,294.71	\$11,448.09	\$13,091.41	\$10,688.85	\$12,856.93	\$10,877.32	\$12,132.66	\$8,575.77
0101-014-1205	CLERKS/CRIME/DUI- LAB FEES	\$45.00	\$50.00	\$60.00	\$46.00	\$73.70	\$24.00	\$22.50	\$49.00	\$71.40	\$36.30	\$102.70	\$65.50
4801-000-1521	DRUG TEST FEE												
4801-000-1521	ELECT. MONITOR	\$3,473.00	\$1,723.00	\$1,162.41	\$3,979.25	\$2,029.00	\$1,297.01	\$838.00	\$696.00	\$2,439.00	\$1,363.00	\$2,974.00	\$1,182.00
0101-020-1205	BOND FORFEITURECM-CF-CC	\$15,314.50	\$14,538.00	\$12,627.84	\$17,881.60	\$11,072.18	\$11,430.67	\$11,895.98	\$10,927.85	\$12,703.25	\$11,777.35	\$12,084.73	\$7,011.28
0101-020-1205	FINES IL COMMERCE COM POLICE												
0101-020-1205	SHERIFF TICKETS-FINE AGENCY	\$7,178.61	\$5,718.24	\$8,513.79	\$10,484.21	\$8,597.63	\$7,935.20	\$11,262.55	\$7,844.55	\$7,968.73	\$5,582.23	\$6,033.77	\$3,994.97
0101-020-1205	ISP DIST 5	\$3,241.44	\$2,107.87	\$1,509.68	\$559.52	\$1,083.57	\$1,062.61	\$5,096.24	\$3,230.02	\$3,971.84	\$7,626.52	\$4,533.70	\$2,494.50
0101-020-1205	CM /CF/STATE'S ATTORNEY	\$62.74		\$256.28	\$94.32	\$60.52	\$70.74	\$172.70	\$23.58	\$148.16		\$44.94	\$73.43
0101-020-1205	FINES SEC OF STATE												
4001-000-1320	S/A ADDL FINE DRUG												
4001-000-1320	CO DRUG FINES	\$1,214.99	\$456.12	\$2,053.12	\$2,469.03	\$892.01	\$1,248.76	\$218.00	\$1,322.51	\$1,261.52	\$1,230.01	\$1,173.01	\$1,278.39
4801-000-1320	PROBATION FEES/Conditional dis	\$11,457.70	\$7,945.28	\$9,754.27	\$10,071.43	\$10,142.51	\$5,038.13	\$7,349.25	\$7,779.60	\$6,514.69	\$6,334.80	\$13,060.17	\$7,245.27
0101-014-1205	MONTHLY PERCENTAGE FEE	\$23,152.26	\$18,726.24	\$23,420.47	\$24,161.91	\$21,477.10	\$22,896.82	\$27,556.60	\$21,680.48	\$23,189.01	\$20,968.77	\$19,960.80	\$15,437.64
5001-000-1320	DRUG MONEY FORFEITURE SAO			\$90.90									
4801-000-1527	DOM VIOL SURVEIL FEE												
4301-000-1320	LAW LIBRARY	\$5,109.00	\$4,589.00	\$3,926.00	\$4,992.00	\$3,003.00	\$4,446.00	\$5,252.00	\$4,173.00	\$5,668.00	\$4,654.00	\$5,901.00	\$4,263.00
0101-014-1225	PERIODIC IMPRISONMENT FEE	\$4,293.00	\$267.00	\$1,481.61	\$1,842.00	\$4,835.00			\$621.00	\$2,579.00	\$2,739.00	\$1,872.00	\$2,362.00
0101-018-1205	PLACEMENT FEES												
4801-000-1520	DOMESTIC VIOLENCE-PROBATION	\$1,798.00	\$942.00	\$3,856.62	\$1,738.00	\$2,992.00	\$1,258.48	\$1,237.12	\$3,663.32	\$4,222.93	\$1,758.00	\$3,668.86	\$2,760.00
4801-000-1525	OP RISK ASSESSMENT												
4801-000-1528	EVALUATION REIMBURSEMENT												
9001-000-1320	CIR CLERK OPERATION/ADMIN FU	\$1,327.97	\$1,012.19	\$1,261.66	\$1,560.94	\$1,171.20	\$1,192.42	\$1,294.51	\$1,143.05	\$1,230.09	\$1,051.26	\$1,240.59	\$796.81
0101-014-1205	CLERK FEES COPIES	\$2,290.25	\$2,743.25	\$2,125.25	\$2,891.25	\$2,526.30	\$2,877.00	\$2,521.50	\$2,259.75	\$2,625.25	\$2,417.50	\$3,278.00	\$2,184.50
4411-000-1320	HIGHWAY HIRE-BACK FUND						\$125.00						

**CLERK OF THE CIRCUIT COURT
FY 2018 FINANCIAL REPORT**

4801-000-1320	PROBATION FEES/Out of County	\$226.00	\$788.00	\$1,061.00	\$1,565.00	\$380.00	\$456.00	\$788.00	\$364.00	\$1,392.00	\$580.00	\$879.00	\$278.00
0101-014-1205	MAILING FEE												
0101-014-1205	NON-COMPLIANCE PARENTING CLS												
0101-014-1205	CLERK FEES EXPUNGMENT	\$210.00	\$180.00	\$210.00	\$520.00	\$450.00	\$310.00	\$380.00	\$482.31	\$520.00	\$240.00	\$200.00	\$370.00
0101-014-1205	CLERK OP & ADMIN SER GEORGE E	\$170.00	\$125.00	\$175.00	\$135.00	\$140.00	\$150.00	\$105.00	\$100.00	\$125.00	\$60.00	\$110.00	\$65.00
0101-014-1369	INTERSTATE COMPACT FEE												
0101-000-1135	INTEREST	\$34.91			\$34.52			\$35.29			\$35.28		
0101-014-1205	CLERK PRTN ADTNL FINE DB	\$2.00	\$4.00	\$3.00	\$3.00	\$7.00	\$2.00	\$5.00	\$3.00	\$6.00	\$3.00	\$4.00	\$3.00
0101-014-1205	TR SCHOOL	\$112.00	\$62.00	\$84.00	\$90.00	\$110.00	\$58.00	\$88.00	\$90.00	\$74.00	\$66.00	\$52.00	\$28.00
0101-014-1205	TR SCHOOL		\$18.00	\$4.00	\$4.00	\$2.00	\$10.00	\$56.00	\$56.00	\$56.00	\$68.00	\$48.00	\$26.00
0101-014-1205	CLERK FEES SPINAL CORD INJ					\$1.88							
4801-000-1520	DOM / VIOL BATTERY FINE												
0101-014-1205	SEXUAL ASSAULT SERVICE					\$20.00							
0101-014-1205	CLERK FEES TRAUMA FUND												
0101-014-1205	ST OFFENDER DNA	\$142.25	\$80.87	\$226.60	\$171.65	\$165.68	\$119.20	\$82.05	\$127.70	\$78.05	\$169.48	\$234.51	\$84.52
9001-000-1320	FORECLOSURE PRVNT ADMIN	\$41.00	\$34.00	\$46.00	\$39.00	\$26.00	\$25.00	\$28.00	\$25.00	\$26.00	\$17.00	\$30.00	\$17.00
9001-000-1320	ABANDONED RES. PROP ADMIN												
9001-000-1320	FTA CLERK OP / ADMIN	\$240.00	\$165.00	\$155.00	\$200.00	\$160.00	\$65.00	\$215.00	\$150.00	\$165.00	\$185.00	\$165.00	\$140.00
8301-000-1320	ELECTRONIC CITATION FUND	\$615.00	\$423.00	\$540.00	\$667.92	\$558.00	\$549.00	\$610.20	\$564.00	\$612.00	\$526.80	\$572.74	\$400.46
4801-000-1522	YOUTH EDUCATION CLASS	\$100.00	\$200.00		\$70.00	\$50.00	\$110.48	\$100.00	\$200.00	\$100.00	\$100.00	\$210.00	
0101-020-1205	CIVIL CONTEMPT OF COURT												
0101-014-1220	CIR CLERK GPS SERVICE FEE	\$560.00	\$464.00	\$310.25	\$1,325.75	\$448.00	\$396.00	\$266.00	\$288.00	\$538.00	\$395.00	\$997.00	\$372.00
0101-014-1205	JD FEES(CLERK)	\$293.92	\$255.00	\$325.00	\$454.84	\$371.00	\$225.00	\$325.00	\$350.00	\$180.00	\$106.98	\$343.02	\$150.00
4211-000-1320	CO DRUG ADDICTION SERVICES	\$225.00	\$180.00	\$135.00	\$150.00	\$135.00	\$105.00	\$115.80	\$178.85	\$150.00	\$90.00	\$120.00	\$105.00
0101-020-1225	SA COLLECTION FEE		\$115.52	\$174.73	\$0.63	\$24.00	\$1,390.26	\$1,007.33	\$635.53	\$70.28	\$73.00	\$116.23	\$32.05
4801-000-1531	JUVENILE PARENTING CLASS	\$0.00				\$100.00				\$100.00			
4801-000-1532	PROTECTIVE ORDER VIOLATION FEE			\$400.00	\$248.00			\$200.00	\$200.00		\$200.00	\$200.00	\$200.00

TOTAL DUE COUNTY TREASURER> \$187,977.12 \$154,514.94 \$159,254.39 \$194,008.48 \$150,018.51 \$160,928.92 \$184,542.91 \$159,424.93 \$183,508.69 \$160,829.31 \$172,957.82 \$119,984.25

**KENDALL COUNTY CIRCUIT CLERK
FY 2019 FINANCIAL REPORT**

FUNDS SENT TO THE KENDALL COUNTY TREASURER

LINE ITEM	FUND DESCRIPTION	DEC
0101-014-1205	10% BOND	\$ 1,145.50
0101-014-1205	CLERK FEES	\$ 3,905.21
0101-014-1205	CLERK FEES NOTICES	
0101-020-1205	STATES ATTORNEY	\$ 395.00
0101-020-1205	STATES ATTORNEY TRIAL FEE	
4421-000-1320	ST ATTY RECORDS AUTOMATION	\$ 56.00
0101-019-1205	PUBLIC DEFENDER FEES	
0101-020-1205	SEX OFFENDER FINE	
4501-000-1320	COURT AUTOMATION	\$ 2,001.00
4201-000-1320	COURT SECURITY	\$ 1,715.00
0101-014-1205	MONTHLY SURCHARGE	
0101-014-1210	COURT SYSTEM FEES	\$ 425.00
4401-000-1320	DOCUMENT STORAGE	\$ 1,595.00
0101-014-1205	CLERKS/CRIME/DUI- LAB FEES	
4801-000-1521	DRUG TEST FEE	
4801-000-1521	ELECT. MONITOR	\$ 380.00
0101-020-1205	BOND FORFEITURECM-CF-CC	\$ 471.05
0101-020-1205	FINES IL COMMERCE COM POLICE	
0101-020-1205	SHERIFF TICKETS-FINE AGENCY	\$ 1,010.56
0101-020-1205	ISP DIST 5	\$ 855.27
0101-020-1205	CM /CF/STATE'S ATTORNEY	\$ 21.36
0101-020-1205	FINES SEC OF STATE	
4001-000-1320	S/A ADDL FINE DRUG	
4001-000-1320	CO DRUG FINES	
4801-000-1320	PROBATION FEES/Conditional dis	\$ 1,074.56
0101-014-1205	MONTHLY PERCENTAGE FEE	\$ 3,023.14
5001-000-1320	DRUG MONEY FORFEITURE SAO	
4801-000-1527	DOM VIOL SURVEIL FEE	
4301-000-1320	LAW LIBRARY	\$ 840.00
0101-014-1225	PERIODIC IMPRISONMENT FEE	\$ 20.00
0101-018-1205	PLACEMENT FEES	
4801-000-1520	DOMESTIC VIOLENCE-PROBATION(MARS)	\$ 241.93
4801-000-1525	OP RISK ASSESSMENT	
4801-000-1528	EVALUATION REIMBURSEMENT	
9001-000-1320	CIR CLERK OPERATION/ADMIN FUND	\$ 95.14
0101-014-1205	CLERK FEES COPIES	\$ 252.50
4411-000-1320	HIGHWAY HIRE-BACK FUND	
4801-000-1320	PROBATION FEES/Out of County	\$ 50.00

**KENDALL COUNTY CIRCUIT CLERK
FY 2019 FINANCIAL REPORT**

LINE ITEM	FUND DESCRIPTION	DEC
0101-014-1205	MAILING FEE	
0101-014-1205	NON-COMPLIANCE PARENTING CLS	
0101-014-1205	CLERK FEES EXPUNGMENT	\$ 60.00
0101-014-1205	CLERK OP & ADMIN SER GEORGE BAILEY	\$ 5.00
0101-014-1369	INTERSTATE COMPACT FEE	
0101-000-1135	INTEREST	
0101-014-1205	CLERK PRTN ADTNL FINE DB	
0101-014-1205	TR SCHOOL	\$ 8.00
0101-014-1205	TR SCHOOL	\$ 8.00
0101-014-1205	CLERK FEES SPINAL CORD INJ	
4801-000-1520	DOM / VIOL BATTERY FINE	
0101-014-1205	SEXUAL ASSAULT SERVICE	
0101-014-1205	CLERK FEES TRAUMA FUND	
0101-014-1205	ST OFFENDER DNA	\$ 25.00
9001-000-1320	FORECLOSURE PRVNT ADMIN	\$ 2.00
9001-000-1320	ABANDONED RES. PROP ADMIN	
9001-000-1320	FTA CLERK OP / ADMIN	\$ 10.00
8301-000-1320	ELECTRONIC CITATION FUND	\$ 69.00
4801-000-1522	YOUTH EDUCATION CLASS	
0101-020-1205	CIVIL CONTEMPT OF COURT	
0101-014-1220	CIR CLERK GPS SERVICE FEE	\$ 120.00
0101-014-1205	JD FEES(CLERK)	\$ 75.00
4211-000-1320	CO DRUG ADDICTION SERVICES	
0101-020-1225	SA COLLECTION FEE	\$ 103.43
4801-000-1531	JUVENILE PARENTING CLASS	
4801-000-1532	PROTECTIVE ORDER VIOLATION FEE	

TOTAL DUE COUNTY TREASURER>>>>	\$	20,058.65
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**CLERK OF THE CIRCUIT COURT
FY 2019 FINANCIAL REPORT**

FUNDS SENT TO THE STATE TREASURER	DEC
Drivers Education Fund	\$ 1,305.54
Violent Crime Victims Assistance Fund	\$ 1,745.00
Drug Treatment (or Drug Assessment) Fund	\$ 8,775.10
Domestic Violence Shelter and Service Fund	\$ 1,798.00
Domestic Violence Shelt & Serv Fund for Domestic Battery	
Domestic Violence Abuser Services Fund	
Trauma Center Fund	\$ 1,989.00
Child Abuse Prevention Fund (Fines in excess of \$10,000)	
General Revenue Fund (DUI Fines)	\$ 6,255.00
Mandatory Arbitration Fund	
Sexual Assault Services Fund	
LEADS Maintenance Fund	
Law Enforcement Camera Grant Fund	
Spinal Cord Injury Paralysis Cure Research Trust Fund	\$ 112.12
Traffic & Criminal Conviction Surcharge Fund	
T&CCSF (\$4 penalty)	
Co-Mingled Funds (Fines < \$55) 12% to State Treasurer	
Co-Mingled Funds (Fines > \$55) 16.825% to State Treasurer	\$ 7,695.57
Illinois Animal Abuse Fund	
Fire Prevention Fund	\$ 245.89
Sex Offender Management Board Fund	
Methamphetamine Law Enforcement Fund	
Lump Sum Surcharge check	\$ 7,551.57
Prisoner Review Board Vhcl & Equip Fund	\$ 53.50
Fire Truck Revolving Loan Fund	\$ 220.00
Sex Offender Investigation Fund	
Roadside Memorial Fund	\$ 665.00
Performance-enhancing Substance Testing Fund	
State Police Services Fund	\$ 150.00
State Police Operations Assistance Fund	\$ 4,332.00
Foreclosure Prevention Program Fund	\$ 5,834.92
Abandoned Residential Property Municipality Relief Fund	
IL Dept of Corrections Parole Div Offender Supervision Fund	
Prescription Pill & Drug Disposal Fund	
Conservation Police Operations Assistance Fund	
Guardianship and Advocacy Fund	\$ 475.00
State Police Merit Board Public Safety Fund	\$ 2,670.52
Foreclosure Prevention Program Graduated Fund	\$ 1,946.00
Criminal Justice Information Projects Fund	
Access to Justice Fund	\$ 488.00
George Bailey Memorial Fund	
Supreme Court Special Purposes Fund	\$ 2,187.00
TOTAL DUE STATE TREASURER>>>>	\$ 56,494.73



KENDALL COUNTY CORONER
— JACQUIE PURCELL —

Description	**	Month: December 2018 (FY 2019)	Fiscal Year-to- Date	December 2017/FY18
Total Deaths		27	27	21
Natural Deaths		26	26	17
Accidental Deaths		0	0	1
Pending	*	1	1	2
Suicidal Deaths		0	0	1
Homicidal Deaths		0	0	0
Toxicology		1	1	3
Autopsies		1	1	3
Cremation Authorizations		17	17	16
Scenes Responded to:		Transported by Coroner's Office:		External Examinations:
4		3		1

**

Pending Death(s):

1. 12/17/2018 – Yorkville – 60yo, male, Pending Investigation

PERSONNEL/OFFICE ACTIVITY:

1. On December 5, Coroner Purcell participated in a teleconference for IL Coroners with the SUDORS (State Unintentional Drug Overdose Reporting System) personnel.
2. On December 5, Coroner Purcell facilitated the 'Lights of Hope' support group for families and friends who have been impacted by an overdose related death.
3. On December 12, Coroner Purcell provided an open-to-the-public morgue tour.
4. On December 13-14, Chief Deputy Gotte and Deputy Knowles attended training in Dallas, TX, "Opioids, Toxicology and the Law: Medicolegal Aspects of the Opioid Epidemic".
5. Throughout December, a total of 15.5 hours of community service hours were completed at the Kendall County Coroner's Office.

FINANCIAL ACTIVITY:

1. EXPENSES
 1. General Budget Total Expenses: \$2044.50
 2. Special Fees Expenditures: \$641.80
2. REVENUE
 1. Special Fees Revenue: \$900.00

CARORUM AD CURAM

KENDALL COUNTY PLANNING, BUILDING & ZONING COMMITTEE

Kendall County Office Building

Rooms 209 & 210

111 W. Fox Street, Yorkville, Illinois

6:30 p.m.

Meeting Minutes of January 7, 2019 – Unofficial until approved

CALL TO ORDER

The meeting was called to order by Chairman Prochaska at 6:52 p.m. Chairman Prochaska led the attendees in the Pledge of Allegiance.

ROLL CALL

Committee Members Present: Elizabeth Flowers, Judy Gilmour, Matt Kellogg (Vice-Chairman), John Purcell, and Matthew Prochaska (Chairman)

Committee Members Absent: None

Also Present: Matt Asselmeier (Senior Planner), Ruth Ann Sikes (Part Time Administrative Assistant), Todd Vandermyde, David Lombardo, Zach Barnwell, Don Draper, Nate Howell, Richard Holman, Mark Perle, and Priscilla Gruber

APPROVAL OF AGENDA

Motion made by Member Gilmour, seconded by Member Kellogg, to approve the agenda as presented. With a voice vote of five (5) ayes, the motion carried unanimously.

APPROVAL OF MINUTES

Motion by Member Gilmour, seconded by Member Flowers, to approve the minutes of the December 10, 2018, meeting with a correction to the spelling of Todd Vandermyde's last name. With a voice vote of five (5) ayes, the motion carried unanimously.

EXPENDITURE REPORT

The Committee reviewed the expenditure report.

PUBLIC COMMENT

Priscilla Gruber provided written comments regarding the proposed gun range zoning regulations. Her comments are attached to the minutes.

Mark Perle stated that he was surprised at the NRA responses. He went through the comments point by point and believed that common ground could be found on the issue. He stated that it was hard for the residents to comment until the committee provides direction on where the proposal is going.

PETITIONS

Amended Petition 18-04 -Request from the Kendall County Regional Planning Commission

Member Purcell made a motion, second by Member Flowers, to move to the next agenda item. With a voice vote of five (5) ayes, the motion carried unanimously.

NEW BUSINESS

Approval of Annual Renewal of Mobile Home Permit-10825 B Corneils Road

Mr. Asselmeier summarized the request and stated that all necessary paperwork was on file.

Member Kellogg made a motion, seconded by Member Purcell, to approve the renewal.

Yeas (5): Gilmour, Kellogg, Flowers, Purcell, and Prochaska
Nays (0): None
Abstain (0): None

The motion carried unanimously.

Approval of Annual Renewal of Mobile Home Permit-13443 Fennel Road

Mr. Asselmeier summarized the request and stated that all necessary paperwork was on file.

Member Flowers made a motion, seconded by Member Gilmoour, to approve the renewal.

Yeas (5): Gilmour, Kellogg, Flowers, Purcell, and Prochaska
Nays (0): None
Abstain (0): None

The motion carried unanimously.

Inoperable Vehicle Ordinance Update

Mr. Asselmeier presented the citation letter on the subject. Mr. Asselmeier said there would be a standard date at the courthouse. We are trying to cite the person who has the ability to move the car. Member Purcell requested that the term "violation" be replaced with the term "citation" at various spots in the letter. The suggestion was also made that the language requiring a letter from the Planning, Building and Zoning Department be sent to the vehicle owner prior to the closing of the citation be removed from the letter. The Planning, Building and Zoning Department has not implemented the new ordinance because the letter has not been finalized. The consensus of the Committee was to forward the revised letter to the Committee of the Whole for comment.

Yorkville Intergovernmental Agreement Update

Mr. Asselmeier read Mr. Holdiman's memo on the subject. Chairman Prochaska said he would like to get the process started and get it renewed before it expires. There were no objections to this suggestion.

Review of 2019 Planning, Building and Zoning Department Application Deadlines and Meeting Dates

The Committee reviewed the 2019 Planning, Building and Zoning Department Application Deadlines and Meeting Calendar.

OLD BUSINESS

Discussion of Amended Petition 17.28 Pertaining to Test Amendments to Sections 7.01.D.32 (Specials Uses in A-1 Agricultural District), 7.01.D.33 (Special Uses in A-1 Agricultural District) and 10.03.B.4 (Special Uses in M-3 Aggregate Material Extraction, Processing and Site Reclamation District) of the Kendall County Zoning Ordinance Pertaining to Regulations of Outdoor Target Practice or Shooting Ranges (Not including Private Shooting in Your Own Yard)
Chairman Prochaska invited Priscilla Gruber and Mark Perle to the podium to give additional comments on the proposal and to allow the Committee to ask questions of them. Mr. Perle stated that he provide written comments to the Committee.

Chairman Prochaska invited Todd Vandermyde to the podium to explain his position. Mr. Vandermyde stated that the County should avoid litigation, if possible.

Chairman Prochaska thanked Members Gilmour and Kellogg for updating new members on the proposal. Chairman Prochaska and Member Gilmour thanked the public for all their opinions and comments.

Member Kellogg left at this time (8:03 p.m.).

Chairman Prochaska stated that he would like the Committee to go through the proposal line-by-line at future meetings. If the Committee makes significant changes to the proposal, he would like to see the proposal be re-heard at the Zoning Board of Appeals. Hopefully, the proposed changes would cause Na-Au-Say Township to withdraw their formal objection and that a majority of the County Board would approve the proposal.

Discussion of Section 11.05A of the Kendall County Zoning Ordinance Pertaining to the Parking and Storage of Unoccupied Recreational Vehicles, Trailers and Mobile Homes

Mr. Asselmeier read his memo on the subject and stated that the Department favors abolishing the seventy-two (72) hour rule because the regulation is difficult to enforce with current staffing levels and because the rule is unfair to new residents of the County and to residents that have neighborhood disputes.

Member Purcell asked about the number of registered trailers. Mr. Asselmeier would research this number (there are five (5) registered trailers).

Discussion occurred regarding initiating a text amendment to the Zoning Ordinance based on Staff's recommendation. Member Purcell suggested the matter be referred to the Committee of the Whole. The consensus of the Committee was to place the initiation of the text amendment on the February Planning, Building and Zoning Committee agenda. Member Purcell requested that Mr. Asselmeier forward the information on this topic to County Administrator Scott Koeppel for placement on an upcoming Finance Committee agenda.

Discussion of Having a Second Planning, Building and Zoning Committee Meeting Each Month

Chairman Prochaska said the second meeting for the month of February would be on February 26th at 8:00 a.m.

Zoning Ordinance Project Update

Mr. Asselmeier read Mike Hoffman's email. Mr. Hoffman hopes to have a draft to the County Staff by January 25th. Staff and the Committee would review the draft before initiating text amendments to the Zoning Ordinance.

REVIEW VIOLATION REPORT

The Committee reviewed the violation report.

Update on Zoning Violation at 790 Eldamain Road

Mr. Asselmeier provided updated information on this case. The required fence has not been completed. The consensus of the Committee was to forward this item to the Committee of the Whole for consideration of starting the judicial enforcement process. Mr. Asselmeier will contact the attorney for the property owner and notify them of the Committee of the Whole meeting.

REVIEW NON-VIOLATION REPORT

The Committee reviewed the non-violation report.

UPDATE FOR HISTORIC PRESERVATION COMMISSION

Mr. Asselmeier stated the Historic Preservation Commission was accepting nominations for historic preservation awards and the Commission would hold a meeting with other historic preservation groups on February 13th at LaSalle Manor.

REVIEW PERMIT REPORT

The Committee reviewed the permit report.

REVIEW REVENUE REPORT

The Committee reviewed the revenue report.

CORRESPONDENCE

None

PUBLIC COMMENT

Zach Barnwald suggested that the blue sky requirement be dropped for gun ranges.

Richard Holman was in attendance to listen. He was a long-time shooter and he discussed decibel readings.

COMMENTS FROM THE PRESS

None

EXECUTIVE SESSION

None

ADJOURNMENT

Motion by Member Flowers, seconded by Member Gilmour, to adjourn. With a voice vote of Four (4) ayes, the motion carried unanimously. Chairman Prochaska adjourned the meeting at 8:55 p.m.

Minutes prepared by Ruth Ann Sikes, Part Time Administrative Assistant (Zoning)

Encs.

HIGHWAY COMMITTEE MINUTES

DATE: January 8, 2019
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Scott Gryder, Matt Kellogg, Judy Gilmour, Matt Prochaska, and Amy Cesich
STAFF PRESENT: Ginger Gates, Fran Klaas, and John Burscheid
ALSO PRESENT: Kelly Farley and Neil Jones

The committee meeting convened at 3:30 P.M. with roll call of committee members. All present. Quorum established.

Motion Prochaska; second Gilmour to approve the agenda as presented. Motion approved unanimously.

Motion Prochaska; second Gilmour to approve the Highway Committee meeting minutes from November 13, 2018. Motion approved unanimously.

Motion Gilmour; second Kellogg to forward a resolution to the County Board withdrawing the centerline for the WIKADUKE Trail, which the County Board proposed and recorded in 2000. Klaas provided a brief history of the project, including the original SRA study, financed by Illinois Department of Transportation, additional land use and access studies performed by Teska & Associates, and finally the most recent alignment study performed by Cemcon in 2018. Kellogg discussed the meeting between Kendall County and Village of Oswego representatives, in which the Village was strongly opposed to using the County's alternative alignment through Arranmore Farm. The Village supports the original Stewart Road alignment, which continues north through property that will develop in the Village of Oswego. The Village will control much of the corridor north of Rance Road. There are also significant environmental constraints on the alternative alignment. Gryder stated the Cemcon study highlighted the difficulties of pursuing the alternative alignment through Arranmore Farm, and the Village's opposition to that alignment. After further discussion, motion approved unanimously.

Motion Kellogg; second Gilmour to recommend approval of an ordinance authorizing the Kendall County Highway Committee to establish parking restrictions on County Highways. Klaas indicated that this effort began when discussing parking restrictions for Ben Street in the City of Plano. Upon investigating, the Highway Department and State's Attorney Office couldn't find any local ordinances granting authority to implement parking restrictions. Said authority could be given to the County Engineer, the Highway Committee, or the County Board. Highway Committee felt that these decisions would be best made at the Committee level, so no one person would determine parking restrictions. Motion approved unanimously.

Motion Gilmour; second Kellogg to recommend approval of an intergovernmental agreement between Kendall County, Village of Montgomery, and Village of Oswego pertaining to the installation of a traffic signal at the intersection of Galena Road and Concord Drive. Klaas reported that this intersection is currently operating at Level-of-Service "F" during the peak hours, so a traffic signal improvement is warranted. The agreement calls for Montgomery to be

the lead agency for engineering and construction of the improvement. Kendall County will pay for 50% of the cost of construction and will be the lead agency for maintenance of the traffic signal. Montgomery has agreed to pay for all electricity for the traffic signal and associated street lighting in perpetuity. Prochaska asked if there was any way to make improvements to the intersection without installing another traffic signal. Klaas indicated that the study performed by Engineering Enterprises considered all possible improvements and recommended the installation of a traffic signal. Motion approved unanimously.

Klaas made a power point presentation regarding County Highway corridors and proposed projects in the multi-year and long range plans. He discussed the need for developing north-south routes through the county, because of the lack of State Highways that move people in the north-south direction. Gryder pointed out the importance of the Ridge Road corridor and the Grove Road corridor which would serve the population centers in the County. The Committee discussed aspects of many planned projects.

The Committee discussed the idea of hiring a lobbyist to promote Kendall County highway and bridge projects. Gryder discussed the idea of a lobbyist and how it can be helpful to get the attention of State elected officials, since they have so many issues they are dealing with. He also wanted to be at the table if there is a capital bill coming this year. Eldamain would likely be a priority, but it might be helpful for other projects as well. Prochaska pointed out that representatives will make over 3000 votes, and these projects are sometimes just another vote; so it can be helpful to have someone to make the push for Kendall County. No action was taken.

Gryder reported that he was invited to Yorkville meeting to discuss Cannonball Trail accident issues. Almost all of Cannonball Trail between Route 34 and Route 47 is under the jurisdiction of City of Yorkville. Kendall County has no jurisdiction of this section. Committee was supportive of municipal safety efforts, but recognized that County has no jurisdiction and wasn't currently willing to provide financial assistance. Gryder was also looking for additional information on the status of the Millington Road Bridge. Klaas stated that he will try to get an update to County Board yet this week.

In other business, Gryder introduced Neil Jones, representing a project that would install a high voltage direct current (HVDC) transmission line through parts of Kendall County, and ultimately reaching the Plano sub-station near Eldamain and Corneils Road. Mr. Jones, of Direct Connect Development Company, is currently working with multiple agencies to try to secure a 340-mile corridor for placement of such a line. The County will continue to discuss this project with Highway and Planning Departments.

Motion Cesich; second Prochaska to forward Highway Department bills for the month of January in the amount of \$1,043,987.13 to the Finance Committee for approval. Motion approved unanimously.

Motion Prochaska; second Cesich to convene to Executive Session for the discussion of minutes of meetings lawfully closed under the Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. By roll call vote, motion approved unanimously at 4:22 PM.

Meeting reconvened at 4:24 PM.

Motion Prochaska; second Kellogg to adjourn the meeting at 4:25 P.M. Motion carried unanimously.

Respectfully submitted,



Francis C. Klaas, P.E.
Kendall County Engineer

Action Items

1. Resolution withdrawing the centerline for the WIKADUKE Trail, which the County Board proposed and recorded in 2000.
2. Ordinance authorizing the Kendall County Highway Committee to establish parking restrictions on County Highways.
3. Intergovernmental Agreement between Kendall County, Village of Montgomery, and Village of Oswego pertaining to the installation of a traffic signal at the intersection of Galena Road and Concord Drive.
4. Release Executive Session minutes from the Highway Committee dated July 11, 2017.

KENDALL COUNTY
Resolution No. _____

*A Resolution to withdraw the centerline for the WIKADUKE Trail which the County Board
proposed and recorded in 2000.*

WHEREAS, the WIKADUKE Trail is a proposed road system that would be located within DuPage, Will, and Kendall Counties; and

WHEREAS, the WIKADUKE Trail was proposed in the 1990s but has yet to proceed past the planning stages in the area around U.S. Route 30 in Kendall County; and

WHEREAS, on March 21, 2000, the Kendall County Board directed the County Engineer to record a document showing the centerline the Board proposed for the WIKADUKE Trail; and

WHEREAS, a document entitled “WIKADUKE TRAIL PROPOSED CENTERLINE” was recorded with the Kendall County Recorder on March 27, 2000 as document number 0003353 (See Exhibit A attached to this Resolution) and with the Will County Recorder on April 12, 2000 as document number R2000037246 (See Exhibit B attached to this Resolution); and

WHEREAS, the “WIKADUKE TRAIL PROPOSED CENTERLINE” showed a centerline for the WIKADUKE Trail through a portion of Kendall County proposed by the Kendall County Board; and

WHEREAS, the document recorded on March 27, 2000 did not include the dedication of any right-of-way for the WIKADUKE Trail and no land has been acquired for the WIKADUKE Trail in Kendall County; and

WHEREAS, the documents recorded on March 27, 2000 and April 12, 2000 were not plats of a newly laid out road under Section 9 of the Plat Act (765 ILCS 205/9) and imposed no corridor protections, but were rather intended only to put the public on notice of the Kendall County Board’s proposed centerline; and

WHEREAS, the Kendall County Board no longer supports or proposes the centerline it proposed in 2000; and

WHEREAS, the Kendall County Board wants to put the public on notice that it no longer supports or proposes the centerline it proposed in 2000; and

WHEREAS, the Kendall County Board acknowledges this Resolution reflects only the Kendall County Board’s position on the proposed centerline and shall have no effect on the Will County Board’s position on the proposed centerline.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF THE COUNTY OF KENDALL, STATE OF ILLINOIS, AS FOLLOWS:

1. The foregoing recitals shall hereby be incorporated into and made a part of this Resolution as if fully set forth in this Paragraph 1.

2. The Kendall County Board withdraws its proposal for the centerline for the WIKADUKE Trail shown in the documents recorded with the Kendall County Recorder on March 27, 2000 as document number 0003353 (Attached to this Resolution as Exhibit A) and with the Will County Recorder on April 12, 2000 as document number R2000037246 (Attached to this Resolution as Exhibit B).

3. The Kendall County Engineer is directed to record this Resolution in order to put the public on notice that the Kendall County Board no longer supports or proposes the WIKADUKE Trail centerline shown in the documents recorded with the Kendall County Recorder on March 27, 2000 as document number 0003353 and with the Will County Recorder on April 12, 2000 as document number R2000037246.

This Resolution approved by the County Board of Kendall County, State of Illinois, this _____ day of _____, 2019.

Scott Gryder - Kendall County Board Chair

Attest: _____
Debbie Gillette – County Clerk

COUNTY OF KENDALL, ILLINOIS
ORDINANCE # 2018-_____

PARKING RESTRICTIONS ON COUNTY HIGHWAYS

WHEREAS, pursuant to Section 5-101.1 of the Illinois Highway Code (605 ILCS 5/5-101.1), a county board has general supervision of all county highways within that county; and

WHEREAS, pursuant to Section 11-208(a)(1) of the Illinois Vehicle Code (625 ILCS 5/11-208(a)(1)), a local authority shall have the power to regulate the standing or parking of vehicles on streets and highways under its jurisdiction; and

WHEREAS, Section 1-140 of the Illinois Vehicle Code (625 ILCS 5/1-140) defines “local authority” to include a county; and

WHEREAS, the County of Kendall seeks to exercise its authority under the Illinois Highway Code and the Illinois Vehicle Code in order to protect the public health, safety, and welfare of its residents and the motoring public by establishing a system whereby “No Parking” zones may be designated along certain roads.

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby authorizes the creation of “No Parking” areas along highways subject to the County’s jurisdiction as follows:

1. The County Engineer is authorized to identify certain areas on roads subject to the County’s jurisdiction where, in the County Engineer’s opinion, parking, stopping, or standing of vehicles is dangerous to those using the road or would unduly interfere with the free movement of traffic thereon.
2. The County Engineer shall present those certain “No Parking, Stopping, or Standing” areas to the County Board’s Highway Committee for approval.
3. By approval of this Ordinance, the Kendall County Board hereby authorizes and designates its Highway Committee to review and approve/deny such requests set forth in paragraph 2 above on the Kendall County Board’s behalf from the date of approval of this Ordinance through November 30, 2020.
4. After the Highway Committee has approved the designation of the “No Parking, Stopping, or Standing” areas, the County Engineer shall place signs prohibiting parking, stopping, or standing in those areas in accordance with all applicable laws and regulations.
5. Following installation of the signs, there shall be no parking, stopping, or standing of vehicles on those areas of roads subject to the County’s jurisdiction designated as “No Parking, Stopping, or Standing.”
6. Every person who violates this ordinance by the parking, stopping, or standing of a vehicle in a signed “No Parking, Stopping, or Standing” area shall be punished by a fine of \$25.00 for each violation. Each day a violation continues shall constitute a separate punishable offense.

IN WITNESS OF, this Ordinance has been approved by a majority vote of the Kendall County Board on this ____ day of _____, 2019.

Attest:

Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
Scott R. Gryder

**INTERGOVERNMENTAL AGREEMENT BETWEEN KENDALL COUNTY,
ILLINOIS, THE VILLAGE OF MONTGOMERY, ILLINOIS, AND THE VILLAGE OF
OSWEGO, ILLINOIS, RELATING TO THE CONSTRUCTION AND MAINTENANCE
OF A TRAFFIC SIGNAL AT THE INTERSECTION OF GALENA ROAD AND
CONCORD DRIVE, SECTION 18-00145-00-TL**

THIS INTERGOVERNMENTAL AGREEMENT (the “*Agreement*”) is by and between the County of Kendall (“*Kendall County*”), a unit of local government of the State of Illinois, the Village of Montgomery (“*Montgomery*”), a municipal corporation of the State of Illinois, and the Village of Oswego (“*Oswego*”), a municipal corporation of the State of Illinois, hereinafter as each may be individually referred to as “*Party*” and collectively as “*Parties*.”

WITNESSETH:

WHEREAS, Kendall County, Montgomery, and Oswego (the “*Parties*”) are units of local government within the meaning of Article VII, Section 1 of the Illinois Constitution of 1970 who are authorized to enter into intergovernmental agreements pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, provides that any county may participate in an intergovernmental agreement under this Act notwithstanding the absence of specific authority under the State law to perform the service involved, provided that the unit of local government contracting with the county has authority to perform the service; and

WHEREAS, it is deemed to be in the best interest of Kendall County and the motoring public to improve and maintain the various roadways throughout Kendall County, including those within the municipalities of Kendall County; and

WHEREAS, Galena Road near its intersection with Concord Drive is under the jurisdiction of Kendall County; and

WHEREAS, Galena Road comprises a portion of the corporate boundary between Montgomery and Oswego; and

WHEREAS, north of its intersection with Galena Road, Concord Drive is under the jurisdiction of Montgomery; south of its intersection with Galena Road, Concord Drive is under the jurisdiction of Oswego; and

WHEREAS, nothing in this Agreement is intended to alter the current roadway jurisdictions in effect; and

WHEREAS, the Parties have determined pursuant to traffic study conducted in accordance with the Illinois Manual on Uniform Traffic Control Devices (“ILMUTCD”) that a traffic signal meets warrants and therefore should be installed, Section 18-00145-00-TL, Traffic Signal Installation (the “*Project*”) at the intersection of Galena Road and Concord Drive (the “*Subject Intersection*”) for the benefit of all Parties and that all three Parties should contribute to the funding of the Project; and

WHEREAS, following completion of the Project, Montgomery shall be responsible for the energy used to operate the traffic signal and the energy used for the associated street lighting installed as part of the Project, and Kendall County shall be responsible for the maintenance of the traffic signal and the maintenance of the associated street lighting; and

WHEREAS, Kendall County, Montgomery, and Oswego wish to enter into an agreement wherein they will cooperate in the Project as is herein laid out; and

WHEREAS, it has been determined that the Subject Intersection will be enhanced by the planned Project and thus serve the general motoring public.

NOW, THEREFORE, in consideration of the foregoing preambles, the mutual covenants contained herein and for good and valuable consideration, the sufficiency of which is agreed to by the Parties hereto, Kendall County, Montgomery, and Oswego covenant, agree and bind themselves as follows, to wit:

1. The foregoing preambles are hereby incorporated into this Agreement as if fully restated in this paragraph 1.
2. It is understood by the Parties that Montgomery shall be the lead agency on the Project and is to perform all related project bidding, awarding, engineering, inspection, construction, documentation, and initial payments for the Project taking place at the Subject Intersection, with said initial payments being subject to reimbursement by Kendall County and Oswego in the manner set forth herein.
3. Montgomery agrees to contract with an engineering firm to undertake preliminary engineering for the Project. Upon completion of the preliminary engineering and approval by Kendall County and Montgomery, Montgomery shall direct the engineering firm to proceed with preparing the Project for letting. The costs of preliminary and construction engineering will be paid equally by Montgomery and Oswego. The Parties shall review plans and specifications within fifteen (15) calendar days of receipt thereof. If Montgomery does not receive comments or objections from Kendall County within this time period, the lack of response shall be

deemed approval of the plans and specifications. In the event of disapproval, the objecting Party shall detail in writing its objections to the proposed plans and specifications.

4. Montgomery shall, upon the concurrence of Kendall County and Oswego, select and contract with all contractors and subcontractors necessary to complete the construction of the Project. Montgomery shall comply with all competitive bidding and contract requirements according to applicable state and federal law.
5. Montgomery shall be solely responsible for supervising the construction and completion of the Project and of all contractors and subcontractors retained by it to assist in the construction and completion of the Project at no cost to Kendall County.
6. During the course of construction of the Project, Montgomery shall use reasonable means to ensure that each contractor and/or subcontractor performing work on the Project shall obtain and continue in force during the term of the Project all insurance necessary and appropriate and that each contractor and/or subcontractor contracted with to perform work on the Project shall name Kendall County, Montgomery, and Oswego as additional insured on a primary and non-contributory basis with respect to general liability, business auto liability, and excess liability insurance, as well as a waiver of subrogation with respect to the general liability and workers compensation in favor of Kendall County, Montgomery, and Oswego.
7. Kendall County shall reimburse Montgomery fifty percent (50%) of the construction costs of the Project. Kendall County shall not provide reimbursement for any preliminary or construction engineering costs; said engineering costs shall be at Montgomery's and Oswego's sole expense.

8. Oswego shall reimburse Montgomery twenty-five percent (25%) of the construction costs of the Project. Oswego shall provide fifty percent (50%) reimbursement for any preliminary or construction engineering cost to Montgomery.
9. Montgomery agrees that prior to Kendall County and Oswego disbursing the reimbursements as described in paragraphs 7 and 8 above, Montgomery must submit final project costs, along with a written request for reimbursement to the Kendall County Engineer and the Oswego Public Works Director, or their designees. Following completion of the Project and receipt of the proper documentation, Kendall County and Oswego shall remit payment for the reimbursements to Montgomery within sixty (60) calendar days of the written request for funds.
10. It is further understood by the Parties that following Project completion, Montgomery will pay all electrical supply costs for the operation of the traffic signal and associated street lighting installed as part of the Project at Montgomery's sole expense.
11. It is further understood by the Parties that upon the Project completion, Kendall County will own the completed traffic signal and shall be responsible for performing, or contracting for the performing of, all maintenance of the traffic signal and associated street lighting installed as part of the Project at Kendall County's sole expense. Said maintenance responsibilities shall extend only to the traffic signal and street lighting installed as part of the Project and shall be performed in accordance with the guidelines of the Manual on Uniform Traffic Control Devices. Signal maintenance shall include all aspects of installation, repair, replacement, timing, and operation of traffic signals, including signal loops, signal supports or base. Lighting maintenance shall include all aspects of installation, repair, replacement, and operation of roadway lighting.

12. The Parties hereby understand and agree that this Intergovernmental Agreement shall not require, nor confer, any additional responsibility on any of the Parties to undertake maintenance, repairs, or improvements to the Subject Intersection, except as are already provided by law, separate Intergovernmental Agreement, or otherwise specifically described in this Agreement. Nothing in this Agreement shall be deemed to change the jurisdiction of the Parties over their respective roadways or the ongoing jurisdictional duties and maintenance for those roadways.
13. To the extent permitted by law, each Party shall indemnify, hold harmless, and defend with counsel of the other Parties' own choosing, the other Parties, their past, present and future elected officials, department heads, employees, insurers, and agents from and against all liability, claims, suits, causes of action, demands, proceedings, set-offs, liens, attachments, debts, expenses, judgments, or other liabilities including costs, reasonable fees and expense of defense, arising from any loss, damage, injury, death, or loss or damage to property, of whatsoever kind or nature as well as for any breach of any covenant in the Agreement (collectively, the "*Claims*"), but only to the extent such Claims result from the performance of this Agreement by the indemnifying Party or those Claims are due to any act or omission, neglect, willful acts, errors, omissions, or misconduct of the indemnifying Party in its performance under this Agreement.
14. Nothing contained herein shall be construed as prohibiting Kendall County, Montgomery, or Oswego, their elected officials, directors, officers, agents and employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Kendall County, Montgomery, and/or Oswego's participation in their own defense shall not remove the other Party's and/or

Contractors and Subcontractors' duty to indemnify, defend, and hold the other Parties harmless, as set forth herein. Kendall County, Montgomery, and Oswego do not waive their defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1 *et seq.*) or other such Acts by reason of indemnification or insurance.

15. Nothing in this Agreement shall be interpreted to alter the Parties' jurisdiction over the Subject Intersection.
16. This Agreement and the rights of the Parties hereunder may not be assigned (except by operation of law), and the terms and conditions of this Agreement shall inure to the benefit of and be binding upon the respective successors and assigns of the Parties hereto. Nothing in this Agreement, express or implied, is intended to confer upon any party, other than the Parties and their respective successors and assigns, any rights, remedies, obligations or liabilities under or by reason of such agreements.
17. Any notice required or permitted to be given pursuant to this Agreement shall be duly given if sent by fax, certified mail, or courier service and received. As such, all notices required or permitted hereunder shall be in writing and may be given by either (a) depositing the same in the United States mail, addressed to the Party to be notified, postage prepaid and certified with the return receipt requested, (b) delivering the same in person, or (c) telecopying the same with electronic confirmation of receipt.

If to the County: County Engineer
Kendall County Highway Department
6780 Route 47
Yorkville, Illinois 60560

With copy to: Kendall County State's Attorney
807 John Street,
Yorkville, Illinois, 60560

If to Montgomery: Village Engineer
200 N. River Street
Montgomery, Illinois 60542

With copy to: Village Attorney
140 S. Municipal Drive
Sugar Grove, IL 60554

If to Oswego: Village Administrator Dan DiSanto
100 Parkers Mill
Oswego, IL 60543

With copy to: Mahoney, Silverman & Cross, LLC
822 Infantry Drive, Suite 100
Joliet, IL 60435

Or such address or counsel as any Party hereto shall specify in writing pursuant to this Section from time to time.

18. This Agreement shall be interpreted and enforced under the laws of the State of Illinois. Any legal proceeding related to enforcement of this Agreement shall be brought in the Circuit Court of Kendall County, Illinois. In case any provision of this Agreement shall be declared and/or found invalid, illegal or unenforceable by a court of competent jurisdiction, such provision shall, to the extent possible, be modified by the court in such manner as to be valid, legal and enforceable so as to most nearly retain the intent of the Parties, and, if such modification is not possible, such provision shall be severed from this Agreement, and in either case the validity, legality, and enforceability of the remaining provisions of this Agreement shall not in any way be affected or impaired thereby.

19. This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

20. This Agreement represents the entire agreement between the Parties and there are no other promises or conditions in any other agreement whether oral or written. Except as stated herein, this Agreement supersedes any other prior written or oral agreements between the Parties about the subject Project and may not be further modified except in writing acknowledged by all Parties.
21. Nothing contained in this Agreement, nor any act of Kendall County, Montgomery, or Oswego pursuant to this Agreement, shall be deemed or construed by any of the Parties hereto or by third persons, to create any relationship of third party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving Kendall County, Montgomery, and/or Oswego.
22. This Agreement shall be in full force and effect for a period of ninety-nine (99) years from the date of the last signature below unless it is agreed to terminate this Agreement in writing signed by all Parties.
23. This Agreement shall be effective upon approval by the respective legislative bodies of Kendall County, Montgomery, and Oswego, and the date of this Agreement shall be deemed as the last date of acceptance of this as provided herein below.
24. Kendall County, Montgomery, and Oswego each hereby warrant and represent that their respective signatures set forth below have been, and are on the date of this Agreement, duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement. Contemporaneous with the execution hereof, each Party hereto shall furnish to the other Parties a certified copy of the Resolution or Ordinances of the corporate authority of that Party authorizing and directing execution of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this Intergovernmental Agreement to be executed by their duly authorized officers on the above date.

County of Kendall, a unit of local government
of the State of Illinois

Village of Montgomery, of the State of
Illinois, a municipal corporation

By: _____
Chair, Kendall County Board

By: _____
Mayor

Date: _____

Date: _____

Attest:

County Clerk

Attest:

Village Clerk

Village of Oswego, of the State of
Illinois, a municipal corporation

By: _____
Mayor

Date: _____

Attest:

Village Clerk

**COUNTY OF KENDALL, ILLINOIS
FACILITIES MANAGEMENT COMMITTEE
MEETING MINUTES
MONDAY, JANUARY 7, 2019**

Roll Call: Members Present: Matt Kellogg, Audra Hendrix, Tony Giles, Amy Cesich
Members Absent: Judy Gilmour

With enough members present, a quorum was formed to conduct business.

Others Present: Facilities Management Director Jim Smiley, County Administrator Scott Koeppel arrived at 5:15 pm.

Approve the November 5, 2018 Facilities Committee Meeting Minutes – There were no changes to the November 5, 2018 minutes; Member Hendrix made a motion to approve the minutes, second by Member Giles. **With enough present members voting aye, the minutes were approved.**

Public Comment – Dr. Amal Tokars, Kendall County Health Department Director requested a timeline for the construction of the dental office. Dr. Tokars informed the Committee the cost of the upgrades will be paid from Health Department’s budget. Chair Kellogg informed Dr. Tokars that she needs to request this project to be approved by the County Board. Chair Kellogg will also discuss with County Board Chairman Scott Gryder to get direction on how to proceed.

Bill Boumann, Kendall County resident and retired Facilities Director of Oswego School District. Mr. Bowmen currently works for Kluber Architects and Engineers and offered their service to the County on the HVAC project and future projects.

Old Business/Projects

1. *Historic Courthouse Window Project* – Director Smiley informed the Committee of the various delays due to raw materials to the manufacture. The contractor informed Mr. Smiley that they still don’t have an exact date for installation but hope to have it scheduled this month.
2. *Vending Machine Changes at County Office Building & Courthouse* – The State’s Attorney’s Office (SAO) requested our insurance carrier get clarification on Super G Vending’s request to lower the insurance requirements. Director Smiley provided the insurance carriers answer to the SAO. Jim is waiting on approval from the SAO.
3. *Public Safety Center Roof Replacement* – Director Smiley reminded the Committee that roof replacement is complete but the final warranty walk through with the manufacturer still needs to be completed, due to winter conditions.
4. *Courthouse – Additional Wiring for Benches in All Courtrooms* – Mr. Smiley stated the courtrooms 114, 115 and 116 have been completed. Courtroom 113 is partially completed. Jim stated the balance of courtroom 113, and all of 112 and 111 should be completed this month.

New Business/Projects

1. *Chair’s Report*
 - a. *Public Safety Center – H.V.A.C. Replacement Project Discussion* – Chair Kellogg reminded the Committee that the bid Kendall County put out last year was not accepted and the bid to go through US Communities was also not accepted. If the Committee decides to go with a design, bid, build process the approximate timeline could be upto a year. If the Committee decides to go with US Communities, Trane estimates the project to be completed in 27 weeks. Since Trane worked on the project last year approximately 8 weeks on the timeline has already been completed, so Trane estimates 19 weeks to complete the project with the same scope. Mr. Baumann was asked by Member Hendrix his opinion on the timeline of the design, build process. Mr. Baumann believes the timeline for a design, bid, build project is less than stated and believes they can provide the County savings on the project. The Committee plans to bring the discussion to COW.
 - b. *County Office Building – Healy Bender Recommendations Discussion* – Chair Kellogg informed the Committee that moving the board room to the first floor has multiple uses that will benefit the public, departments and board members. Chair Kellogg will be walking through the space with

Debbie and Jim to finish the details of the new floor plans along with requesting Committee members to make any revisions on their copy provided at this meeting.

- c. *KCFM Project Approval Process Review* – Chair Kellogg asked the Committee to review the information to discuss at the next facilities meeting. Member Hendrix suggested a process be established for those projects being funded by other means than the capital budget.
 - d. *Tour of Facilities Discussion* – Chair Kellogg will ask County Board Chairman Gryder to bring before COW to discuss setting up a tour of all the Kendall County facilities so Members discussing facilities projects are aware of the conditions and spaces available for use.
 - e. *KCFM Five Year Capital Plan* – Chair Kellogg asked the Committee to review the information to answer questions at the next facilities meeting.
2. *Analog Circuit Invitation to Bid (ITB)* – Director Smiley informed the Committee that four (4) bids came in however one (1) local company had to disqualify themselves due to incorrect bidding process. Jim stated the three (3) remaining bids finds Call One as the lowest bidder. Call One is our existing company and they kept the estimated cost the same as the last contract. Motion by Member Hendrix to approve sending to the full County Board the 1-year contract with Call One for the Centrex Phone Circuits in the amount of \$6,006.53 per month base price plus usage. Second by Member Cesich. **All members present voting aye, Motion Carried.** Motion by Member Hendrix to approve sending to the full County Board the 1-year Customer Service Agreement contract with Call One for the County Analog Phone circuits in the amount of \$9.00 per month base price plus usage. Second by Member Cesich. **All members present voting aye, Motion Carried.**
 3. *Generator Systems Maintenance Contract* – Director Smiley stated this contract is to handle the preventative maintenance and load bank testing on the generators. Jim said after getting many prices Steiner Power Systems came in the lowest. Mr. Smiley stated the contract was already approved by the State’s Attorney’s Office. Motion by Member Hendrix to approve sending to the full County Board the 1-year PM 1 and PM 2 Generator Service contracts with Steiner Power Systems in the amount of \$9,075.53. Second by Member Cesich. **All members present voting aye, Motion Carried.**
 4. *2019 Projects Discussion* – Chair Kellogg asked the Committee to review the information to answer questions at the next facilities meeting.
 5. *Historic Courthouse Rentals* – Motion by Member Hendrix Approve the Kendall County Forest Preserve to book & schedule events at the Historic Courthouse with definite dates until May 31, 2019. Second by Member Giles. **All members present voting aye, Motion Carried.**

Staffing/Training/Safety

- *Reportable Labor Hours* – Reports were included in the packet.

Other Items of Business

- *CMMS Charts* – Reports were included in the packet for:
 - Reported versus Completed Work Orders, Reported by Building Current Month
 - Work Orders by Work Type Current month

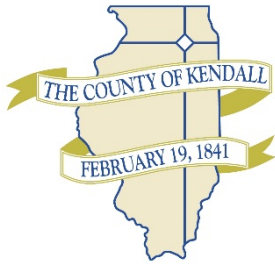
Questions from the Media – None

Executive Session – None

Adjournment – Chairman Kellogg asked if there was a motion to adjourn. Member Hendrix made a motion to adjourn the meeting, second by Member Giles. **With all members present voting aye, the meeting adjourned at 5:23 p.m.**

Respectfully submitted,

Christina Wald
Administrative Assistant



Kendall County Agenda Briefing

Committee:

Meeting Date:

Amount:

Budget:

Issue:

Background and Discussion:

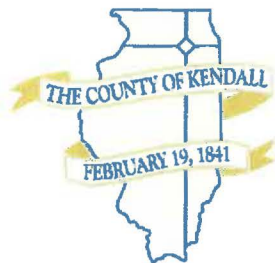
Committee Action:

Staff Recommendation:

Prepared by:

Department:

Date:



Kendall County Agenda Briefing

Committee: Facilities

Meeting Date: January 7, 2019

Amount: \$9 per month plus usage

Budget: Telephone Budget - \$108,000.00, this is part of the overall Telephone budget

Issue: Annual contract for Analog POTS lines.

Background and Discussion:

Sites:

- 1) Public Safety Center - Includes some KenCom lines
- 2) Courthouse
- 3) Health & Human Services
- 4) County Office Building - All Departments
- 5) Facilities Management
- 6) Coroner
- 7) Animal Control
- 8) Historic Courthouse - Includes Forest Preserve Use

Incumbent vendor maintaining the 2018 estimated charges.

This vendor provided the lowest responsible bid for the services required.

Three bids were received.

This is part of the overall Telephone circuits used for all County Telephone systems except for the Highway Department.

Committee Action:

All aye

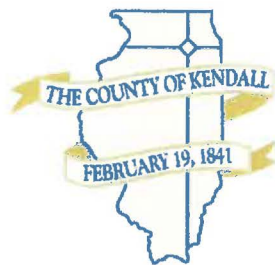
Staff Recommendation:

Approve the County Board Chair to sign the 1 year Customer Service Agreement for Analog circuits with CallOne.

Prepared by: James K. Smiley, KCFM Director

Department: Kendall County Facilities Management

Date: January 10, 2019



Kendall County Agenda Briefing

Committee: Facilities

Meeting Date: January 7, 2019

Amount: \$9,075.53

Budget: \$9,500.00

Issue: Annual Preventative Maintenance PM1 & PM2.

Includes annual load bank test to verify the generators can handle a full load as the generator is rated to handle. Also included testing of the transfer switches.

Background and Discussion:

Sites:

- 1) Public Safety Center
- 2) Courthouse
- 3) Health & Human Services
- 4) County Office Building
- 5) Highway Department

Contracted services that require special training and equipment to perform.
Has always been contracted out.

This vendor provided the lowest responsible bid for the services required.

Committee Action:

All aye

Staff Recommendation:

Approve the County Board Chair to sign the 1 year Generator PM 1 & PM 2 contracts with Steiner Power Systems.

Prepared by: James K. Smiley, KCFM Director

Department: Kendall County Facilities Management

Date: January 10, 2019

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, December 27, 2018

Call to Order

Committee Chair John Purcell called the Budget and Finance Committee to order at 5:00p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
John Purcell	Here		
Amy Cesich	Here		
Audra Hendrix	Here		
Matt Kellogg	Here		
Matthew Prochaska	Here		

Staff Members Present: Latreese Caldwell

Approval of Agenda – Member Hendrix made a motion to approve the Agenda. Member Prochaska seconded the motion. All members voted aye to approve the Agenda.

Approval of Claims – Member Hendrix made a motion and Member Cesich seconded the motion to forward approval of Supplemental Claims in an amount not to exceed \$1,024,950.51 and Coroner Claims in an amount not to exceed \$1,090.31 to the County Board. **With five members voting aye, the claims were approved to forward to the County Board by a vote of 5-0.**

Department Head and Elected Official Reports - None

Items from Other Committees - None

Items of Business

- ***IMRF Funding Discussion*** – Latreese Caldwell presented spreadsheets received from IMRF’s Audrey Brown-Ryce, Financial Relations Manager detailing 2 scenarios of additional IMRF payments that Kendall County could make and the related reduction to the Kendall County IMRF Employer Rate:
 - \$500,000 for the SLEP Plan would reduce the Kendall County Employer Rate from 18.94% to 17.91%
 - \$1,000,000 split between the ECO Plan and the SLEP Plan in the amounts of \$250,000 and \$750,000 respectively, would reduce the ECO Kendall County Employer Rate from 34.22% to 27.04% and would reduce the SLEP Kendall County Employer Rate from 18.94% to 17.74%.

The Committee had additional questions about the spreadsheets concerning the estimated payroll amount used in the calculation and the change in the unfunded rate for the ECO Plan. The Committee asked that additional questions be asked of IMRF. Latreese Caldwell to identify questions to pose to IMRF.

- ***FY2018 Year-End Fund Balance*** – Latreese Caldwell presented a General Fund Balance Policy Calculation Report dated December 11, 2018.
- The FY18 ending fund balance of \$16,198,501 equates to a 6.9 month fund balance.
 - This FY18 ending fund balance of \$16,198,501 carried forward to the FY19 budget yields a potential 6.8 month FY19 ending fund balance.
 - If \$1,000,000 were transferred from the FY18 fund balance, the new FY18 ending fund balance of \$15,198,501 equates to a 6.3 month balance.
 - The FY18 ending fund balance of \$15,198,501 carried forward to the FY19 budget yields a potential 6.4 month FY19 ending fund balance.

Latreese Caldwell read a portion of the Kendall County Board Financial Policy General Fund, Fund Balance Reserve Policy...

“Fund Balance Reserve exceeding seven months or 58.33% of appropriated expenditures for the current fiscal year will be transferred to a capital fund designated by the County Board by a majority vote.”

Discussion ensued with Member Purcell wanting to transfer \$1M to IMRF after additional information is received from IMRF. Member Kellogg wanted to review the IMRF information and wanted to replenish the capital budgets. Member Hendrix wanted to fund the county’s infrastructure and would be open to funding a combination of IMRF and capital. Member Cesich wanted to fund IMRF after an understanding of the IMRF spreadsheet. Member Prochaska would consider putting the funds towards IMRF then posed the question, “Do we want to put money in a Bear market?”

Public Comment – None

Questions from the Media – None

Items for Committee of the Whole – IMRF Funding Discussion

Items for the County Board - Approval of Supplemental Claims in an amount not to exceed \$1,024,950.51 and Coroner Claims in an amount not to exceed \$1,090.31.

Executive Session – None

Adjournment – Member Hendrix made a motion to adjourn the Budget and Finance Committee meeting, Member Prochaska seconded the motion. **The meeting was adjourned at 6:10 p.m. by a 5-0 vote**

Respectfully submitted,

Latreese Caldwell
Deputy County Administrator

Prepared by and return to:

Kendall County State's Attorney's Office
807 W. John Street
Yorkville, Illinois 60560

LOAN MODIFICATION AGREEMENT

This Loan Modification Agreement ("Agreement"), made this ____ day of January, 2019, between Michael Manfre, James A. Manfre, and Priscilla Liberatore ("Borrowers") and the County of Kendall, Illinois ("Lender"), amends and supplements (1) the Mortgage dated May 23, 2017 and recorded with the Kendall County Recorder on June 7, 2017 as document no. 201700008554 and (2) the Note, bearing the same date as, and secured by, the Mortgage, which covers the real and personal property described in the Mortgage and defined therein as the "Property", located at 119 Hamlet Circle, Montgomery, Illinois, the real property described being set forth as follows:

LOT 24 OF SEASON'S RIDGE UNIT 5, IN THE VILLAGE OF MONTGOMERY, KENDALL COUNTY, ILLINOIS

PIN: 03-04-228-019

In consideration of the mutual promises and agreements exchanged, the parties hereto agree as follows (notwithstanding anything to the contrary contained in the Note or Mortgage):

1. As of January 1, 2019, the amount payable under the Note and the Mortgage (the "Unpaid Principal Balance") is \$31,528.53, consisting of the unpaid principal amount loaned to Borrowers by Lender, plus any interest and other amounts capitalized.
2. Borrowers promise to pay the Unpaid Principal Balance, plus interest, to the order of Lender. Interest will be charged on the Unpaid Principal Balance at the yearly rate of 2.9%, as provided in the Note and Mortgage. Borrowers promise to make monthly payments of principal and interest of \$225.00, beginning on the 15th day of January, 2019, and continuing thereafter on the same day of each succeeding month until principal and interest are paid in full. Said payments shall be applied as provided in the Note and Mortgage. The yearly rate of 2.9% will remain in effect until principal and interest are paid in full as provided in the Note and Mortgage. If on March 15, 2033 (the "Maturity Date"), Borrowers still owe amounts under the Note and the Mortgage, as amended by this Agreement, Borrowers will pay these amounts in full on the Maturity Date.
3. A buyer or transferee of the Property will not be permitted, under any circumstances, to assume the loan unless permitted by applicable State or Federal law, rules or regulations.
4. Borrowers also will comply with all other covenants, agreements, and requirements of the Mortgage, including without limitation, Borrowers' covenants and agreements to make all payments of taxes, insurance premiums, assessments, escrow items, impounds, and all other payments that Borrowers are obligated to make under the Security Mortgage.

5. Borrowers understand and agree that:

- (a) That all persons who signed the Note and Mortgage or their authorized representative(s) have signed this Agreement.
- (b) There has been no change in the ownership of the Property since the Note and Mortgage were executed.
- (c) There has been no additional encumbrance on the Property since the Note and Mortgage were executed which would negatively affect Lender's original lien priority.
- (d) All the rights and remedies, stipulations, and conditions contained in the Mortgage relating to default in the making of payments under the Mortgage shall also apply to default in the making of the modified payments hereunder.
- (e) All covenants, agreements, stipulations, and conditions in the Note and Mortgage shall be and remain in full force and effect, except as herein modified, and none of the Borrowers' obligations or liabilities under the Note and Mortgage shall be diminished or released by any provisions hereof, nor shall this Agreement in any way impair, diminish, or affect any of Lender's rights under or remedies on the Note and Mortgage, whether such rights or remedies arise thereunder or by operation of law. Also, all rights of recourse to which Lender is presently entitled against any property or any other persons in any way obligated for, or liable on, the Note and Mortgage are expressly reserved by Lender.
- (f) Nothing in this Agreement shall be understood or construed to be i) a satisfaction or release in whole or in part of the Note and Mortgage; or ii) a reduction in any amounts owed under the Note and Mortgage.
- (g) All costs and expenses incurred by Lender in connection with this Agreement, including recording fees, title examination, and attorney's fees, shall be paid by the Borrowers and shall be secured by the Mortgage, unless stipulated otherwise by Lender.
- (h) Borrowers agrees to make and execute such other documents or papers as may be necessary or required to effectuate the terms and conditions of this Agreement which, if approved and accepted by Lender, shall bind and inure to the heirs, executors, administrators, and assigns of the Borrowers.

_____ (Seal)
-Lender

_____ (Seal)
-Borrower

By: _____

_____ (Seal)
-Borrower

_____ Date

_____ (Seal)
-Borrower

COUNTY OF KENDALL, ILLINOIS
Law, Justice and Legislation Committee
Monday, December 17, 2018
Meeting Minutes

Call to Order and Pledge Allegiance - Chair Tony Giles called the meeting to order at 3:17p.m. by leading the Pledge of Allegiance.

Roll Call

Attendee	Status	Arrived	Left Meeting
Tony Giles	Here		
Audra Hendrix	Here		
Judy Gilmour	Here		
Matthew Prochaska	Here		
Robyn Vickers	Here		

With five members present voting aye, a quorum was established to conduct business.

Others Present: Sheriff Dwight Baird, Public Defender Vicky Chuffo, EMA Director Joe Gillespie, Commander Mike Peters, Coroner Jacquie Purcell, Court Services Director Alice Elliott, and Assistant State’s Attorney Anne Knight, Deputy Commander Bobby Richards, Circuit Court Clerk Robyn Ingemunson

Approval of the Agenda – Member Hendrix made a motion to approve the agenda with the correction of “Approval of the November 13, **2018** Meeting Minutes” (correction of the year), second by Member Prochaska. **With five members present in agreement, the motion carried with the suggested amendment.**

Approval of Minutes – Member Hendrix made a motion to approve the November 13, 2018 Meeting Minutes, second by Member Prochaska. **With five members present in agreement, the motion carried.**

Public Comment – Priscilla Gruber asked the committee to revisit the need of an Ordinance regarding the Illegal Discharge of Firearms in Residential Areas. Mrs. Gruber stated that she has witnessed shooting and bullets flying in her own neighborhood, and reported that one neighbor even sustained bullets inside his residence. Mrs. Gruber urged the Committee to move forward as quickly as possible for the safety and protection of Kendall County citizens.

- ❖ **Coroner** – Jacquie Purcell briefly reviewed her monthly and annual reports with the committee. Discussion about the County’s participation in a lawsuit against pharmaceutical companies, and the Opioid Crisis.

- ❖ **Circuit Clerk** – Written report provided. Ms. Ingemunson reported that they will have their first meeting with the Clerk Union representatives on December 20, 2018; and that her office is preparing for the auditors coming in January 2019.
- ❖ **Courthouse** – No report
- ❖ **Court Services** – No report
- ❖ **EMA** – Director Joe Gillespie reported that monthly testing continues. Written report provided.
- ❖ **Public Defender** – Vicky Chuffo provided a written report and reported her office is experiencing an average of 237 additional cases per month versus the case load from last year.
- ❖ **State’s Attorney** – No report
- ❖ **Sheriff’s Report**
 - a. Operations Division – Written report provided. Chief Deputy Peters updated the committee on the two shooting investigations in Boulder Hill, and reported they made one arrest for the unlawful discharge of firearms, and that ammunition and drugs were confiscated during that arrest.
 - b. Corrections Division – Written report provided. Chief Deputy Peters reported that they expect the arrival of tablets for inmate use at the end of January. They anticipate the tablets will assist inmates in obtaining education, in job searches, and in conducting legal research.
 - c. Records Division – Written report provided. Chief Deputy Peters reported that the new KenCom system is live, and although they’ve experienced a few “bugs”, the system is functioning well.

Old Business - None

New Business - None

Executive Session – Not needed

Legislative Update – Mr. Prochaska stated that both houses will resume in January.

Chairman’s Report/Comments

1. Chair Giles stated that the committee will revisit the Gun Range/Shooting Issues at the January meeting.
2. Chair Giles said that the committee will continue to meet on Monday’s at 3:15p.m. He also expressed his desire for the committee to go “paperless”, and have time to review meeting packets at two days prior to each meeting. Giles asked that Committee Members send any questions regarding agenda items to Elected Officials and Department Heads prior to the meeting

to allow personnel the opportunity to research the issue, and reply to the individual's questions. Questions and responses should include all committee members on the email, and Committee Members were reminded not to respond all when sending replies, to comply with the Open Meetings Act.

3. Chairman Giles also requested that Elected Officials and Department Heads send all reports to the Administration Office and to him, no later than 5:00p.m. on the Wednesday prior to each meeting. Doing this will allow the packet to be compiled, posted and sent to Committee Members on Friday afternoon for review prior to each meeting.

Items for Committee of the Whole - None

Action Items for County Board - None

Adjournment – Member Prochaska made a motion to adjourn the meeting, second by Member Hendrix. **With five members in agreement, the meeting adjourned at 3:52p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

COUNTY OF KENDALL, ILLINOIS
ADMIN HR MEETING
County Office Building
111 W. Fox Street, Room 210; Yorkville
Thursday, December 19, 2018

CALL TO ORDER - Committee Chair Elizabeth Flo0wers called the meeting to order at 5:30p.m.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers	Present		
Judy Gilmour	Here		
Scott Gryder		5:46p.m.	
Matthew Prochaska	Here		
Robyn Vickers	Here		

Others in Attendance: Bob Jones, Scott Koepfel

APPROVAL OF AGENDA – Motion made by Member Prochaska, second by Member Vickers to approve the agenda. **With four members voting aye, the agenda was approved by a 4-0 vote.**

APPROVAL OF MINUTES – Motion made by Member Prochaska, second by Member Gilmour to approve the November 29, 2018 minutes. **With four members voting aye, the minutes were approved by a 4-0 vote.**

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

Treasurer’s Office – Bob Jones reported that he had completed the MetLife census on December 10, 2018, and information on dental cards and supplemental life insurance is forthcoming. Mr. Jones also stated that Blue Cross Blue Shield began mailing insurance cards to employees on December 13, 2018.

The Medical Loss Ratio rebate was set for December 28, 2018, and information was sent to employees last week on the amount that their premium would be reduced for that one pay period.

Administration Department – Scott Koepfel briefed the committee on the possibility of County Office Building employee I.D. badges as part of the new accounting/payroll/time clock system. **Mr. Koepfel was asked to provide additional information and pricing on this proposal for the next meeting.**

PUBLIC COMMENT - None

COMMITTEE BUSINESS

- *Discussion of Employee Handbook Update* – Scott Koeppel reported that the Board Chair had suggested that the Labor & Grievance Committee assume the responsibility of reviewing and updating the Employee Handbook. After discussion, Committee Chair Flowers stated that one of her goals for the committee this year was to review, update and complete a revised employee handbook, and that she was not in favor of the Labor & Grievance Committee assuming this responsibility. **There was consensus that the Administrative HR Committee would continue with the Employee handbook updating and revision.**
- *Discussion of 2020 Wellness Program* - Discussion on additional incentives and program ideas. **The committee asked Scott Koeppel to contact other counties about their wellness programs, and to bring those findings, as well as proposed ideas and incentives back to the committee at the January 16, 2019 meeting. Mr. Koeppel was also instructed to invite The Horton Group to attend the meeting to present their ideas and incentives on Wellness Programs.**
- *Health Insurance Enrollment Update* – Mr. Jones reported that 15 employees chose the \$2800 deductible H.S.A. plan, 225 employees chose the \$1500 deductible H.S.A. plan, 57 employees selected the HMO plan, and 11 employees did not submit wellness forms. Mr. Jones stated that his office only received fifty percent response from retirees for insurance coverage, and twenty-five percent of employee insurance forms were incomplete, requiring his follow-up, completion and submission. Mr. Jones stated that fifty–seventy percent of employees participated in the Benefit Fair and contacted him with questions on the changes, new plans and enrollment.
- *Discussion of Management Internship in Administration* – Mr. Koeppel reported that Aurora University (AU) approached Administrative Services regarding their Internship Program. Mr. Koeppel said that AU offers Master Level internships to organizations, and that interns are paid \$15 per hour. Mr. Koeppel will research further and report at a future meeting.

EXECUTIVE SESSION – Not needed

ITEMS FOR COMMITTEE OF THE WHOLE – None

ACTION ITEMS FOR COUNTY BOARD - None

ADJOURNMENT – Member Prochaska made a motion to adjourn the meeting, second by Member Gryder. **With five members voting aye, the meeting was adjourned at 6:08p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary

COUNTY OF KENDALL, ILLINOIS
ADMIN HR MEETING
County Office Building
111 W. Fox Street, Room 210; Yorkville
Monday, January 7, 2019

CALL TO ORDER - Committee Chair Elizabeth Flowers called the meeting to order at 5:38p.m.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers	Present		
Judy Gilmour		5:20p.m.	
Scott Gryder	ABSENT		
Matthew Prochaska	Here		
Robyn Vickers	Here		6:35p.m.

Others in Attendance: Bob Jones, Scott Koepfel

APPROVAL OF AGENDA – Motion made by Member Prochaska, second by Member Vickers to approve the agenda. **With three members voting aye, the agenda was approved by a 3-0 vote.**

APPROVAL OF MINUTES – Motion made by Member Prochaska, second by Member Vickers to approve the December 19, 2018 minutes with one correction – correct the spelling of Elizabeth Flowers last name in the Call to Order section. **With three members voting aye, the minutes were approved with the correction by a 3-0 vote.**

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS

Treasurer’s Office – Bob Jones reported that the funds for the H.S.A. accounts was deposited on January 3, 2019.

Administration Department – Scott Koepfel briefed the committee on a Kendall Area Transit bus loaned to the Kendall County Sheriff’s Office for the transport of an inmate to/from court, appointments, etc. After meeting with the Kendall Area Transit Director and a representative from IDOT, it was determined that Kendall Area Transit would be able to sign that vehicle over to the Sheriff’s Office permanently with the assistance of IDOT.

PUBLIC COMMENT - None

COMMITTEE BUSINESS

- *Discussion and Review of Kendall County Employee Handbook* – Mr. Koepfel presented the first three sections of the proposed changes to the Employee Handbook.

Proposed changes accepted by the committee for Section 1 include:

- 1.4 A. Full-time employee classification hours to remain at a minimum of thirty-four (34) hours per week
- 1.4 B. Six-month probationary period for new employees to remain
- 1.4 C. Part-time employees to continue earning sick/personal time earned proportionate to the anticipated number of hours worked per month
- 1.4 D. Add section pertaining to volunteers

Proposed changes accepted by the committee for Section 2 include:

- 2.1 C. i. 3. The committee asked that the following be added to the Complaints section:
 - a. Employees wishing to file a complaint against County Board Members or Elected Officials should contact the State's Attorney's Office
 - b. Employees wishing to file a complaint against the County Administrator should contact the County Board Chair or County Board Vice Chair
 - c. Employees wishing to file a complaint against another employee should contact their Immediate Supervisor, their Elected Official, their Department Head, or the County Administrator
- 2.2, paragraph 4 Employees should direct any request for accommodation to Immediate Supervisor or County Administrator
- 2.7, paragraph 3 **add** or to the County Risk and Compliance Coordinator
- 2.8, paragraph 2 **add after the last sentence**
 - a. Employees wishing to file a workplace violence complaint against County Board Members or Elected Officials should contact the State's Attorney's Office
 - b. Employees wishing to file a workplace violence complaint against the County Administrator should contact the County Board Chair or County Board Vice Chair
 - c. Employees wishing to file a workplace violence complaint against another employee should contact their Immediate Supervisor, their Elected Official, their Department Head, or the County Administrator
- 2.10 Mr. Koepfel was asked to consult with the State's Attorney's Office to clarify procedures, timing, random testing, reasonable suspicion, personnel subject to drug testing, etc.
- 2.10, B.11 **add as one of the designated Employee Representatives**
The County Risk and Compliance Coordinator
- 2.10, D.3 ***Scott Koepfel to compile list of jobs pre-employment testing would apply to***
- 2.10, D.4 ***Scott Koepfel to explore options and who will oversee testing***
- 2.10, D.8 ***Scott Koepfel to consult with Sheriff Baird on authorized representatives to conduct searches, etc.***

- 2.10, F. *Scott Koepfel to research providers, procedures, and clarify procedure if an applicant or employee fails the initial drug test*
- 2.14 No change to limited personal usage
- 2.14, A. *Scott Koepfel to discuss with Technology Director and Facilities Director*
- 2.16 No change to limited personal usage
- 2.19, D. Employees wishing to file complaints regarding suspected unethical or illegal conduct should do so in writing to their Immediate Supervisor, Elected Official, Department Head, the County Administrator, the County Board Chairperson, or the County Board Vice Chairperson

There was consensus by the committee to continue review of the Employee Handbook beginning with Section 3 at the February 4, 2019 meeting.

EXECUTIVE SESSION – Not needed

ITEMS FOR COMMITTEE OF THE WHOLE – None

ACTION ITEMS FOR COUNTY BOARD - None

ADJOURNMENT – Member Prochaska made a motion to adjourn the meeting, second by Member Gilmour. **With three members voting aye, the meeting was adjourned at 6:48p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary



MEETING MINUTES FOR WEDNESDAY, DECEMBER 19, 2018

Call to Order – The meeting was called to order by Committee Chair Amy Cesich at 8:37a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Here		
Elizabeth Flowers	ABSENT		
Matthew Prochaska	Here		
John Purcell	Aye		
Robyn Vickers		8:35a.m.	

With four members present, a quorum was established to conduct committee business.

Others present: Scott Koeppel, Dr. Gary Schlapp

Approval of Agenda – Motion made by Member Prochaska to approve the agenda, second by Member Vickers. **With four members in agreement, the motion carried by a vote of 4-0.**

Approval of Minutes – Motion made by Member Prochaska to approve the minutes from October 31, 2018, second by Member Vickers. **With four members in agreement, the minutes were approved by a 4-0 vote.**

Monthly Report – None

Bite Report – Not available

Visitors viewing animals – None

Events/News - None

Operations Report – None

Accounting Report - Written report provided. Scott Koeppel briefly reviewed the reports with the committee, including the vouchers, expenditures, and the State Population Control Fund balance.

Old Business - None

New Business

➤ *Discussion of Animal Control Shelter* – Mr. Koeppel briefed the committee on the

current procedures for the facility, including changing the voicemail message on the animal control main phone, and updating the *Police Animal Drop-Off Form*, which had the addition of “Authority to Retain Animal” section. Mr. Koeppel stated he had notified all Kendall County law enforcement agencies with the current facility situation, and guidelines for contacting Countryside Veterinary Clinic for drop-off arrangements of any stray animals.

Dr. Schlapp offered a short-term solution to having animals dropped off directly to his clinic via a key-code system that would allow after-hours access. Dr. Schlapp estimated the cost of approximately \$600 to install two dead-bolt locks to the clinics interior doors, and to change the current exterior door access system.

There was consensus by the committee authorizing Dr. Schlapp to proceed with the installation of two dead-bolt locks and a key pad system at Countryside Veterinary Clinic, and payment in the amount of approximately \$600 to be paid out of County fund 340.

The Committee had a discussion on Budget Options. Dr. Schlapp stated that you need a functioning, self-sustaining, semi self-sufficient, Animal Control facility that focuses on service to the community and its citizens.

Dr. Schlapp offered these other suggestions:

1. Increase part-time pay to retain trained personnel
2. Show volunteers respect and appreciation in the day-to-day operation, not just once a year
3. Value volunteers for their commitment, experience and expertise
4. Increase the salary of the Director/Warden to be competitive

The committee directed Scott Koeppel with the following tasks for the January Committee of the Whole Discussion:

1. To research and obtain data from other equal-sized counties without Animal Control facilities on their operation and process of stray animals, etc., and report at a future meeting.
2. To research adoption costs/fees from other Counties
3. To get more accurate budget option numbers
4. To provide the State’s Attorney’s Office legal review about using an outside agency to meet County needs
5. To provide an outline of services that Kendall County Animal Control offers outside the Animal Control Act requirements
6. To provide cost data for the HVAC upgrade at the Animal Control facility

The committee also asked that Technology Director Matt Kinsey attend the January Animal Control committee meeting and provide software options for the facility.

- *Discussion on Animal Control Staffing* – Item was tabled until status of current staff is confirmed in early January 2019

Executive Session – Not needed

Action Items for the County Board – None

Action Items for the Committee of the Whole – *Discussion on Animal Control Facility*

Questions for the Media – Jim Wyman, WSPY News asked how many part-time employees, and how many volunteers work at the facility; what the state requires for an Animal Control facility; and when the Warden/Director left on FMLA.

Public Comment – Kristen Middleton, a current Animal Control volunteer, provide her opinions on staffing issues, the commitment of the volunteers, the animals, the fees, and her suggestions for improving the overall operation at the facility.

Adjournment – Member Prochaska made a motion to adjourn the meeting, by Member Vickers. **With four members present in agreement, the meeting was adjourned at 10:14a.m.**

Respectfully Submitted,

Valarie McClain,
Administrative Assistant & Recording Clerk

**COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Thursday, December 13, 2018**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order at 4:03p.m. by County Board Chair Scott R. Gryder, who led the Pledge of Allegiance to the American Flag.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Scott Gryder	present		
Amy Cesich	ABSENT		
Elizabeth Flowers	ABSENT		
Tony Giles		4:07p.m.	
Judy Gilmour	here		
Audra Hendrix	here		
Matt Kellogg	yes		
Matthew Prochaska	here		
John Purcell		4:10p.m.	
Robyn Vickers	here		

Others present: Assistant State’s Attorney Leslie Johnson, Scott Koeppel, Dr. Amaal Tokars

APPROVAL OF AGENDA – Motion made by Member Prochaska to approve the agenda, second by Member Hendrix. **With six member’s present voting aye, the motion to approve the agenda carried by a vote of 6-0.**

Chair Gryder announced that Member Giles arrived at 4:07p.m.

FORWARDING OF APPROVAL OF CLAIMS - Member Prochaska made a motion to forward the Approval of Claims in an amount not to exceed \$5,679,436.07, and Coroner Claims in an amount not to exceed \$1,595.99, second by Member Hendrix.

ROLL CALL VOTE

Board Member	Vote
Scott Gryder	Yes
Amy Cesich	ABSENT
Elizabeth Flowers	ABSENT
Tony Giles	Yes
Judy Gilmour	Yes
Audra Hendrix	Yes
Matt Kellogg	Yes
Matthew Prochaska	Yes
John Purcell	ABSENT
Robyn Vickers	Yes

With seven members present voting aye, the motion carried by a vote of 7-0.

Chairman Gryder announced that Member Purcell arrived at 4:10p.m.

COMMITTEE BUSINESS

- *Review of 2019 County Board Meeting Schedule* – Discussion of the various meeting days/times. Requested changes:
- Economic Development to the last Friday of each month
 - Highway Department Meeting time to 3:30p.m.
 - Forest Preserve Committee of the Whole Meeting to 4:30p.m. on Tuesday of the week after the 1st Forest Preserve Commission Meeting

If approved at the December 18, 2018 meeting, the schedule will be posted by January 1, 2019 to comply with OMA requirements.

- *Discussion of 2019 Lobbyist Priorities* – Mr. Koepfel stated there was a discussion at the last Admin HR Committee meeting, and the committee recommended discussion with the full Board about the priorities that they have for 2019. Discussion and determination of the top priorities including:
- Collins Road
 - Route 47 North to Sugar Grove
 - Eldamain Road and Bridge
 - Wikaduke Trail
 - Millbrook Bridge and Forest Preserve

The committee asked Mr. Koepfel to contact several different lobbying firms for pricing and availability, and report at the next meeting.

- *Update on Kendall County Animal Control* – County Administrator Koepfel briefed the Board on the status of the staff, facility, temporary hours, and placement of animals into Rescue organizations, notification of local law enforcement agencies, discussions with the State’s Attorney’s Office regarding the Animal Control Act and operations during this crisis situation, and arrangements that were made with Countryside Veterinary Clinic in Yorkville for handling any strays that might be dropped off by local law enforcement agencies. Discussion future plans, staffing issues, volunteers, and current operations being done at the facility. **Mr. Koepfel will keep the Board apprised of any changes or updates, and report at the January meeting.**

QUESTIONS FROM THE MEDIA – Jim Wyman, WSPY News asked about the cause for the Animal Control situation, and the expected date for reopening. Mr. Wyman also asked about the cost to retain a Lobbying Organization.

REVIEW BOARD ACTION ITEMS – Chair Gryder asked the committee to review the draft County Board agenda for December 18, 2018.

ACTION ITEMS FOR THE DECEMBER 18, 2018 COUNTY BOARD MEETING

Approval of Claims in an amount not to exceed \$5,679,436.07, and Coroner Claims in an amount not to exceed \$1,595.99

Approval of 2019 County Board Meeting Schedule

ITEMS FOR THE January 10, 2019 COMMITTEE OF THE WHOLE MEETING

Update on Animal Control Facility Operation and Staffing

Update on Lobbying Firms

CHAIRMAN'S REPORT – Chairman Gryder informed the Board that Mr. Koepfel had completed his Masters in Public Administration degree in December 2018, and that as agreed upon in his contract with the County Board, would receive a pay increase effective December 15, 2018.

Mr. Gryder also congratulated Member Prochaska for his appointment to the ISACo Board of Directors in December 2018.

EXECUTIVE SESSION – Member Kellogg made a motion to enter into Executive Session for the purpose of 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body (5ILCS 120/2 [1]); and 2) for the purpose of Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal (5ILCS 120/2 [11]), second by Member Prochaska.

ROLL CALL VOTE

Board Member	Vote
Scott Gryder	Yes
Amy Cesich	ABSENT
Elizabeth Flowers	ABSENT
Tony Giles	Yes
Judy Gilmour	Yes
Audra Hendrix	Yes
Matt Kellogg	Yes
Matthew Prochaska	Yes
John Purcell	Yes
Robyn Vickers	Yes

OTHERS PRESENT - Assistant State's Attorney Leslie Johnson, County Administrator Scott Koepfel

With eight member's present and voting aye, the committee entered into Executive Session at 4:43p.m. The committee reconvened in Open Session at 5:09p.m.

ADJOURNMENT – Member Hendrix made a motion to adjourn the meeting, second by Member Giles.
With eight members voting aye, the meeting was adjourned at 5:10p.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary